

DESOTO COUNTY BOARD OF SUPERVISORS

BOARD MEETING MINUTES

JOHN M. M. CALDWELL, PRESIDENT, PRESIDING

June 2, 1997

A. CALL TO ORDER

The June 2, 1997, meeting of the DeSoto County Board of Supervisors was called to order by John M. M. Caldwell, Sr., Board President.

James Albert Riley, the DeSoto County Sheriff was present and did open the DeSoto County Board of Supervisors meeting in a regular session to hear any and all business to come before the Board. The following were present:

- Jessie Medlin-----District 1
- Eugene C. Thach-----District 2
- James D. Pearson-----District 3
- John Caldwell-----District 4
- Tommy Lewis-----District 5
- W. E. "Sluggo" Davis-----Chancery Clerk
- James Albert Riley-----Sheriff
- Clovis Reed-----County Administrator
- William H. Austin, Jr.-----Board Attorney

B. INVOCATION

The invocation was presented by County Administrator Clovis Reed.

C. APPROVAL OF MAY MINUTES

Supervisor Eugene Thach made the motion to hold over the approval of the minutes until Wednesday, June 4, 1997. Board Attorney William Austin informed the Board of Supervisors that , by procedure, approval of the minutes should be the first order of business of the meeting. Supervisor Jessie Medlin seconded the motion. The motion passed by a unanimous vote.

D. DALE THOMPSON

1. Approval of May Bills and Any Necessary Budget Amendments

Comptroller Dale Thompson presented the claims docket showing each departments' standing as of May 30, 1997. Several items on the claims docket were discussed for clarification. In addition to the claims docket, Ms. Thompson presented the following items and recommended the budget amendments as indicated for same:

1. Prisoner Medical costs Account # 001-222-552 has a balance of \$11,493.65 available and prisoner medical costs for the month of May were \$17,135.35. The Comptroller recommended a budget amendment of \$8,500.00 to cover the

payment of these bills and others expected during the month:

Decrease	001-901-999	\$8,500.00	
Increase	001-222-552		\$8,500.00

2. At the County Administrator's request, the Comptroller recommended a budget amendment as follows to cover the cost of professional contractual services in that office:

Decrease	001-120-407	\$8,500.00	
Increase	001-120-581	to be assigned	\$8,500.00
		other contractual services	

See Exhibit D.1(2)

3. At the County Administrator's request, the Comptroller recommended a budget amendment as follows to cover the cost of legal advertisements:

Decrease	001-120-404	\$1,500.00	
Increase	001-120-521		\$1,500.00

See Exhibit D.1(3)

4. The Comptroller recommended a budget amendment as follows to cover the cost of repairs to the check signer in the Accounting office:

From	001-121-440	\$700.00	
To	001-121-543		\$700.00

See Exhibit D.1(4)

5. At the Sheriff's Office request, the Comptroller recommended a budget amendment as follows to cover the cost of repairs to the electronic filing system:

From	001-200-933	\$2,000.00	
To	001-200-543		\$2,000.00

See Exhibit D.1(5)

6. At T. H. Walker's request, the Comptroller recommended a budget amendment as follows to cover items within Civil Defense:

From	001-260-402	\$7,266.00	
To	001-260-502		\$ 300.00
To	001-260-543		\$1,799.00
To	001-260-543		\$ 450.00
To	001-260-571		\$ 300.00
To	001-260-680		\$ 302.00
To	001-260-935		\$1,200.00
To	001-260-937		\$2,915.00

7. At the request of Kathy White, Director of DHS, the Comptroller recommended a budget amendment as follows to cover the cost of the telephone system for that department:

From	001-454-933 & 001-454-934	\$ 500.00	
From	001-454-540 & 001-454-543	\$1,000.00	
From	001-450-540	\$ 500.00	
To	001-450-933		\$2,000.00

The County Administrator noted that the telephone system cost will be reimbursed by the State. **See Exhibit D.1(7)**

8. At the Sheriff's Office request, the Comptroller recommended a budget amendment as follows to allocate the \$7,020.00 received from insurance proceeds from the damage of the Sheriff's Office vehicle driven by Archy Yancy:

Increase	001-202-930	\$7,020.00	
Income	001-000-383		\$7,020.00

See Exhibit D.1(8)

Supervisor Tommy Lewis made the motion and Supervisor James Pearson seconded the motion to pay the bills as presented and to approve the budget amendments as recommended by the Comptroller with the exception of the recommendation for T. H. Walker in Civil Defense. The **motion passed** by a vote as follows:

Supervisor Jessie Medlin-----Yes
 Supervisor Eugene Thach-----No
 Supervisor James D. Pearson-----Yes
 Supervisor John Caldwell-----Yes
 Supervisor Tommy Lewis-----Yes

Request to Pay Two Invoices For the Visitors Bureau/Civic Center

The Comptroller, Dale Thompson, passed on a request to the Board of Supervisors from Rex Haynes to pay two invoices for the Visitors Bureau for charges in connection with the Civic Center. The Board Attorney asked the Board of Supervisors to hold this item over until Wednesday, June 4, 1997, to allow him to research the correct procedure for payment of costs in connection with the Civic Center.

Payment of Invoice to Quality Landscaping

At the County Administrator's recommendation, Supervisor Tommy Lewis made the motion and Supervisor Eugene Thach seconded the motion to pay the invoice from Quality Landscaping that was originally held over by the Board of Supervisors. The **motion passed** by a unanimous vote.

2. Investment of Surplus Funds

Supervisor Tommy Lewis made the motion and Supervisor Jessie Medlin seconded the motion to accept the highest bid from Trustmark for the investment of surplus funds as indicated on **EXHIBIT D.2**. The **motion passed** with a unanimous vote.

3. Transfer of Seized Funds Into Forfeitures

The Comptroller, Dale Thompson, presented a settlement agreement and recommendation to approve a budget amendment for Metro Narcotics in the amount of \$866.00 as follows:

From	623-900-950	\$866.00	
To	105-000-384	\$866.00	

Supervisor Eugene Thach made the motion and Supervisor Jessie Medlin

seconded the motion to approve the budget amendment for Metro Narcotics as presented by the Comptroller. The **motion passed** by a unanimous vote. See **Exhibit D.3.**

E. JUDITH BLAZE - SHELTER FOR BATTERED WOMEN (429-3917)

Judith Blaze appeared before the Board of Supervisors to call the Board's attention to the need for immediate funding for a shelter for battered women in DeSoto County. Ms. Blaze said she plans to ask the Tunica County Board of Supervisors for a donation also. Ms. Blaze explained the process of obtaining State and Federal funding for 75% of the cost of operating a shelter, with 25% of the funding mandated to come from local contributions. Supervisor Tommy Lewis asked what amount is anticipated to be requested during the FY97-98 budget year. County Administrator Clovis Reed asked if Ms. Blaze will be asking for the entire \$30,000.00. Ms. Blaze said probably \$5,000.00 or less, as the State and Federal government mandate that 25% of the budget come from such donations, but she feels strongly that the donations must come from throughout the community--from surrounding counties and cities.

Supervisor Eugene Thach asked if this is a tax exempt organization? Ms. Blaze said, at present, the proposed shelter is not tax exempt, but applications are being prepared to obtain tax exempt status. Supervisor Thach asked if such a donation would be legal without the tax exempt status?

Supervisor John Caldwell asked how many DeSoto County families need this service. Ms. Blaze explained that because the closest facility is located 90 miles out of DeSoto County, participation in the program is somewhat unpractical for working families with no ties to the Oxford area. Ms. Blaze said that, at present, two families are participating in the program, but she is convinced that DeSoto County residents did not know about the facility until she made a small attempt to advertise their service with some of the local agencies likely to come into contact with battered women. Since then 32 families came to Oxford to stay at the facility, but 29 could not relocate 90 miles from their jobs, schools and families.

Supervisor Eugene Thach asked if there are any other programs offering this service in the DeSoto County area? Ms. Blaze said she is not aware of any, nor is the Department of Health, under whom the shelter will operate. Supervisor Thach suggested the shelter wait to request donations until they obtain 501 status. The Board Attorney, William Austin asked if they could operate under the Lafayette County shelter until the tax exempt status is obtained. Ms. Blaze said the Lafayette County shelter is not interested in that arrangement. Further, the Board Attorney asked if Ms. Blaze is aware that United Way funds are available in DeSoto County. Judith Blaze said she is aware of United Way in DeSoto County and indicated she is also speaking with that organization.

Supervisor John Caldwell said he although he feels this is a worthwhile cause, he does not feel comfortable voting for such a substantial request without verifying this is the best use for the amount of money requested for the citizens of DeSoto County. Ms. Blaze said she understood Supervisor Caldwell's feeling and would like to know if granting the request on an emergency basis is legal before going to other Board's with the same request.

Supervisor Eugene Thach made the motion and Supervisor Tommy Lewis seconded the motion to take the request under advisement until June 16, 1997, to allow the Board Attorney to research the legalities of granting this request. The **motion passed** by a unanimous vote. See **Exhibit E.**

F. DANIEL MURPHY - APPROVAL OF CHANGE ORDER

The County Engineer, Daniel Murphy, appeared before the Board of Supervisors seeking approval for a change order for the 1996 Asphalt Contract resulting in an increase for the contract of \$98,476.04. Mr. Murphy explained this change order is a result of patching roads. Mr. Murphy said the original contract amount was \$2,269,000.00 and the contract amount with this approved change order will be \$2,367,744.79. Supervisor Jessie Medlin made the motion and Supervisor John Caldwell seconded the motion to approve the change order for the 1996 Asphalt Contract in the amount of \$98,476.04 as recommended by the County Engineer. The **motion passed** by a unanimous vote.

G. JIM BEARDEN - FINAL WALK THRU FOR JUSTICE COURT

Jim Bearden, the Director of Operations and Maintenance appeared before the Board of Supervisors to report the final walk thru inspection for the Justice Court building has taken place. Mr. Bearden also presented a punch list outlining specific flooring items needed for the building resulting in a change order in the amount of an additional \$17,930.00 for carpet and \$2,115.00 for a sign for the building as was proposed by Signmaster. Mr. Bearden also noted that an "L" shaped area where a wall was moved, that is in need of carpet, is not on the list with other carpet needs. Supervisor John Caldwell said that everyone on the walk thru said to let that area go.

County Administrator Clovis Reed asked the amount of retainage on the contract? Mr. Bearden said the retainage on the job is \$54,000.00. Supervisor Eugene Thach said the contract is \$19,000.00 over budget but reminded those present that some of the overage will come from the sale of the old business. Supervisor Tommy Lewis asked how much was budgeted for the sale? County Administrator Clovis Reed said \$400,000.00 was budgeted.

Supervisor John Caldwell said he feels the carpet work outlined in the amount of \$17,930.00 should be done. County Administrator Clovis Reed asked if the \$17,930.00 on Exhibit G.1, page 2 includes signage. The Director of Operations and Maintenance said it did not. Supervisor Tommy Lewis said he feels the Board should approve this amount to make the building look good. Supervisor John Caldwell said there should have been provisions made in the contract to encourage the builder to try to save the carpet, but after checking with Marvin Johnson, he found there was not such a provision.

Jim Bearden presented a layout of the proposed sign for the building and recommended deleting the street sign from the plans and use the sign for the front of the building only.

Mr. Bearden also said he has received two quotes for moving both the Justice Court office and the Tax Collector office as follows:

General Moving Company	\$2,454.00
Cooper & Cooper	\$2,950.00

Mr. Bearden recommends using General Moving for both offices, as they will box up the contents. Current plans are to shut down at noon on Friday and move over the weekend. Supervisor Tommy Lewis asked if the movers were licensed and bonded? Mr. Bearden said they are licensed, bonded and insured. The Board of Supervisors discussed the County moving the offices with inmate labor. Supervisor John Caldwell said the moving companies will take care of fixing any damage caused by the move and will likely move the offices faster than a non-professional in that field. Supervisor Eugene Thach asked if Justice Court can pay for the move from their budget? Linda Aldridge said no, that she needs computer terminals. Supervisor John Caldwell asked about the Tax Collector's budget. The County Administrator anticipated the Tax Collector to say he needs the money in his budget also.

Supervisor John Caldwell made the motion to authorize completing the carpet and tile work at a cost of \$17,930.00 and accept the recommendation of the Director of Operations and Maintenance to install the proposed sign on the building only at a cost of \$2,115.00, and to take the low bid from General Moving Company to move both offices at a total cost of \$2,454.00. Further, the motion includes moving \$3,000.00 from the Tax Collectors budget account #001-104-936, moving \$2,000.00 from the Justice Court account #001-166-933 and moving \$3,000.00 from the Justice Court account #001-166-936 to account #001-701-911. After discussion of the need for more computers in Justice Court and the Tax Collector's office, Supervisor Caldwell withdrew the motion.

The Tax Collector, Joey Treadway, was asked to join the discussion. Supervisor John Caldwell asked Mr. Treadway if he would rather have carpet or computers in the new complex. Mr. Treadway said he wants computers to speed up his operation, and he will wait on the carpet. Mr. Treadway explained that he wants to change out all his computers. The issue was discussed and Joey Treadway said he will not be adding the computer before the next budget year, so he will consent to using this portion of his budget to pay for the carpet.

The Tax Collector explained that he would like to see the office named the DeSoto County Building rather than DeSoto County Justice Court Building. Supervisor John Caldwell said the building was called the Justice Court Complex on the blue prints and no one brought this up as an issue. Linda Aldridge said she would like to see the name "Justice Court" on the sign as the public complains that the present Justice Court building does not resemble a court facility, and is hard to find and that her department would be willing to pay for their portion of the sign.

Supervisor John Caldwell reinstated his original motion to authorize completing the carpet and tile work at a cost of \$17,930.00 and accept the recommendation of the Director of Operations and Maintenance to install the proposed sign on the building only at a cost of \$2,115.00, and to take the low bid from General Moving Company to move both offices. Further, the motion includes moving \$3,000.00 from the Tax Collectors budget account #001-104-936, moving \$2,000.00 from the Justice Court account #001-166-933 and moving \$3,000.00 from the Justice Court account #001-166-936 to account #001-701-911. The **motion failed** by a vote as follows:

Supervisor Jessie Medlin-----No
Supervisor Eugene Thach-----Yes
Supervisor James D. Pearson-----No
Supervisor John Caldwell-----Yes
Supervisor Tommy Lewis-----No

The sign was the reason stated for the "no" votes.

Supervisor Eugene Thach made the motion and Supervisor Tommy Lewis seconded the motion to authorize completing the carpet and tile work at a cost of \$17,930.00 and to install the proposed sign on the building only at a cost not to exceed \$2,115.00, and to take the low bid from General Moving Company to move both offices. Further, the motion includes moving \$3,000.00 from the Tax Collectors budget account #001-104-936, moving \$2,000.00 from the Justice Court account #001-166-933 and moving \$3,000.00 from the Justice Court account #001-166-936 to account #001-701-911 with the content of the sign to be decided later. The **motion passed** by a vote as follows:

Supervisor Jessie Medlin-----No
Supervisor Eugene Thach-----Yes
Supervisor James D. Pearson-----Absent

Supervisor John Caldwell-----Yes
Supervisor Tommy Lewis-----Yes

Supervisor Eugene Thach made the motion and Supervisor Tommy Lewis seconded the motion to approve a sign for the building showing “DeSoto County Complex” on the top of the sign, and “Tax Collector” and “Justice Court” over each office. The **motion passed** by a vote as follows:

Supervisor Jessie Medlin-----No
Supervisor Eugene Thach-----Yes
Supervisor James D. Pearson-----Absent
Supervisor John Caldwell-----Yes
Supervisor Tommy Lewis-----Yes

See Exhibit G.

H. KENNY GUNN

1. Proposed Office Addition to Existing Shop Building

The Road Manager, Kenny Gunn, appeared before the Board of Supervisors concerning the proposed office addition to the existing shop building. Mr. Gunn said he has three proposals for the architect work on the building and recommends the low bid of \$1,500.00 from O. Marvin Johnson for the preliminary work on the building. Bids were received from O. Marvin Johnson, Askew, Richardson, Hargraves & Associates, and Johnson, Bailey, and Henderson.

Supervisor Eugene Thach asked if there is money in the Road Manager’s budget for the work? The Road Manager said there is.

Supervisor Eugene Thach made the motion and Supervisor Jessie Medlin seconded the motion to accept Marvin Johnson as architect for the proposed office addition to the existing shop building in Central Maintenance. The **motion passed** by a unanimous vote. **See Exhibit H.**

2. Monthly Road Report and Work Schedule

Road Manager Kenny Gunn met with the Board of Supervisors to present the Road Department Monthly Road Report for the Month of May 1997, and Work Schedule for the month of June 1997, pursuant to Section 65-17-7 of the Mississippi Code of 1972, annotated. Supervisor John Caldwell asked if the Road Department is working overtime? Kenny Gunn said they will when the weather permits. Supervisor Jessie Medlin asked about the grass cutting.

Kenny Gunn said that two employees were hired to cut grass and one quit two days later. Supervisor John Caldwell asked how many mowers are up? Mr. Gunn said that four are up and running and eight are up and available to run.

Supervisor James Pearson made the motion and Supervisor John Caldwell seconded the motion to accept the Road Report for the month of May, 1997 and Work Schedule for the month of June 1997, as presented by the Road Manager. The **motion passed** by a unanimous vote. **SEE EXHIBIT H.2.**

I. OLD BUSINESS

1. Distribution of Funds From Auction Sale

The Comptroller, Dale Thompson, presented a breakdown of proceeds from the auction sale and explained that proceeds from all departments except Central Maintenance and Metro Narcotics went into the general fund. Ms. Thompson said

that Department heads have asked about their departments getting their portion of the money added back to their budget. The Board of Supervisors said no. It was discussed that the State is getting 80% of the money in Metro Narcotics. Supervisor Jessie Medlin made the motion and Supervisor Eugene Thach seconded the motion to carry over this item of business to clarify the procedure for the disbursement of these funds. The **motion passed** by a unanimous vote. See **Exhibit I.**

2. Appointments

This item was held over.

3. Report From Committees to Inspect Phillips Road, Mahan Road, Herbert Road, and Road Located West of Kraft

This item was held over.

4. Proposed New Crossing of IC Railroad at Lake Cormorant

The County Administrator, Clovis Reed said that I C Railroad as approached the County about closing two of the four crossings at Walls in exchange for the donation of a right of way. The item was held over.

5. DeSoto Family Medical Services Contract for EMS Vaccinations

This item was held over.

6. Bid Under Advisement - Ambulance

Supervisor Eugene Thach made the motion and Supervisor James Pearson seconded the motion to accept the recommendation of the County Administrator to pay \$44,800.00 for the cost of the ambulance, with the City of Hernando to pay the amount above \$44,800.00. The **motion passed** by a unanimous vote.

J. NEW BUSINESS

1. Authorizing Travel For All Officials and Employees

In accordance with Section 25-3-41 Mississippi Code of 1972, as amended, any official or employee of DeSoto County, Mississippi, is hereby authorized to travel during the period of June 2, 1997, to July 7, 1997, as necessary and incur travel expenses in the performance of their official duties for DeSoto County. That all such travel is hereby authorized contingent on funds being available in the departmental budget of the individual traveling.

Supervisor Eugene Thach made the motion to authorize travel for all officials and employees of DeSoto County for the period of June 2, 1997, to July 7, 1997, Supervisor Jessie Medlin seconded the motion. The **motion passed** by a unanimous vote.

2. Justice Court Report

The DeSoto County Justice Court Clerk, Linda Aldridge, did meet with the Board of Supervisors and presented the Justice Court Report for the month of May 1997, pursuant to Section 9-11-19 of the Mississippi Code of 1972, Annotated.

Supervisor Tommy Lewis made the motion and Supervisor Eugene Thach seconded the motion to accept the Justice Court Report for the month of May, 1997. The vote was unanimous. The **motion passed**. **SEE EXHIBIT J.2.**

3. Bailiff Pay

Pursuant to Section 25-7-27, Section 1, paragraph (e) which allows for Constables working as Bailiffs to be paid as provided under Section 25-3-69, Mississippi Code of 1973, Annotated, Supervisor Jessie Medlin made the motion and Supervisor Tommy Lewis seconded the motion to pay Jerry Easley the

Item J.3., Continued,

amount of \$160.00 for the month of May, 1997; to pay Tommy Carr the amount of \$320.00 for the month of May, 1997; to pay Joe Holmes the amount of \$160.00 for the month of May, 1997, for their service as bailiff for DeSoto County Justice Court. The **motion passed** by a unanimous vote. **SEE EXHIBIT J.3.**

4. Making Certain Contracts a Part of Board Minutes

County Administrator Clovis Reed presented a list of contracts in effect in the County and noted that these contracts should be brought before the Board of Supervisors to make them a part of the minutes. Supervisor Tommy Lewis asked if they are one year contracts? Mr. Reed said most are.

Supervisor John Caldwell made the motion and Supervisor Eugene Thach seconded the motion to carry this item over until Wednesday, June 4, 1997. The **motion passed** by a unanimous vote. **See Exhibit J.4.**

5. Making Final Contract With IC Railroad Part of Minutes

The County Administrator Clovis Reed said the Sister Mary Ann has said the last heavy rain did not produce any flooding in the area thanks to the sewer drain at Sacred Heart. Supervisor James Pearson made the motion and Supervisor Eugene Thach seconded the motion to approve making the final contract with IC Railroad a part of the minutes. The **motion passed** by a unanimous vote. **See Exhibit J.5.**

6. Consideration To Re-Surface Pleasant Hill Road From Gravel Pit to Hwy 51

The County Engineer, Daniel Murphy, notified the Board of Supervisors that Lehman Roberts has agreed to pay half the cost of resurfacing Pleasant Hill Road from the gravel pit to Highway 51. Mr. Murphy said this area is approximately three miles long, at an estimated cost of \$50,000.00 per mile to resurface.

Supervisor Eugene Thach asked if Lehman Roberts didn't agree to maintain the road. Supervisor Tommy Lewis said Lehman Roberts has maintained the road as well as widening the road. The County Engineer said Lehman Roberts overlaid a portion of the road last year.

The Board Attorney, William Austin, asked how the County will get into this contract? Mr. Murphy asked if the County could do a change order on the contract. Supervisor Eugene Thach suggested the County pay for one half of the charges and Lehman Roberts the other half. The Board Attorney said this may require a bid process. Daniel Murphy asked if the existing contract could be extended. The Board

Attorney said that option would cut into the contract overrun.

William Austin, the Board Attorney, asked the Board of Supervisors to allow him to research this subject and report back to the Board on Wednesday.

Supervisor Tommy Lewis made the motion and Supervisor Eugene Thach seconded the motion to hold the item over until Wednesday, June 4 to allow the Board Attorney to research the correct process for this agreement. The **motion passed** by a unanimous vote.

Item J., Continued,

7. Utility Line Relocation - Church Road

The County Engineer, Daniel Murphy and the County Administrator, Clovis Reed presented a request for payment from Entergy in the amount of \$2,218.78 as payment for moving a utility pole at Getwell Road and Church Road.

Supervisor Jessie Medlin asked if these charges could be paid from State Aid Funds. Daniel Murphy said no.

Supervisor John Caldwell said he checked with Entergy and found that since the Public Service Commission governs Entergy, there is a schedule that must be used to determine these charges, therefore making them non-negotiable.

Supervisor Eugene Thach made the motion and Supervisor Tommy Lewis seconded the motion to approve payment of the charges from Entergy in the amount of \$2,218.78 for work to move a utility pole at Getwell and Church Roads. The **motion passed** by a unanimous vote. **See Exhibit J.7.**

8. Accepting Rural Fire Protection Agreement

Supervisor Jessie Medlin made the motion and Supervisor Tommy Lewis seconded the motion to accept the Rural Fire Protection Agreement. The **motion passed** by a unanimous vote.

9. Approval of Inventory Control Disposition

The Board of Supervisors were given a list of equipment owned by the county that is either unrepairable or not cost effective to repair.

Supervisor Jessie Medlin made the motion to accept receipts from the Inventory Clerk pursuant to Section 31-7-107 of the Mississippi Code and did approve the disposition on the report as noted on Exhibit J.9. Supervisor James Pearson seconded the motion. The **motion passed** by a unanimous vote. **SEE EXHIBIT J.9.**

10. Approval of Tax Exemptions for Weyerhaeuser

Supervisor James Pearson made the motion and Supervisor Eugene Thach seconded the motion to approve the ad valorem tax exemption from Weyerhaeuser Company as presented in Exhibit J.10. The **motion passed** by a unanimous vote. **See Exhibit J.10.**

K. JOEY TREADWAY

Tax Collector Joey Treadway appeared before the Board of Supervisors to request

approval to hire an employee for the Southaven Tax Collector's office. Mr. Treadway reminded the Board of Supervisors that he asked for an additional person for this office during budget planning last year, but was asked to hold up on the request until the new building is complete. Mr. Treadway requested a budget amendment increasing his budget accordingly for the additional staff. Supervisor Eugene Thach asked if he could use funds from part time salaries to pay the new employee until budget time. The Tax Collector agreed to do that as long as possible. The new building was discussed briefly.

L. OTHER ISSUES

1. Jimmy Bearden, Director of Operations and Maintenance

Request Approval to Go Out for Bids to Bale Hay At Landfill

Jimmy Bearden notified the Board of Supervisors that it is time to fertilize the land fill. Mr. Bearden also requested approval to go out for advertising to bale the hay on this property two to three times per year, either on the half or for a cost. The item was discussed but no motions made for this item of business.

2. Road Manager, Kenny Gunn

Notification to Overlay Getwell Road

The Road Manager, Kenny Gunn notified the Board of Supervisors that Getwell Road from College north to Goodman needs to be overlaid. Mr. Gunn said the whole road in this area is rutted. Mr. Gunn said that the bad places will be cut out when weather permits.

3. Supervisor Jessie Medlin

Cutting Timber

Supervisor Jessie Medlin asked if it is legal to allow companies or individuals to get timber when no bids are received. The Board Attorney, William Austin said this is legal. Supervisor Medlin asked if a board order is necessary. The Board Attorney said a Board order is not necessary.

4. W. E. "Sluggo" Davis, Chancery Clerk

Request for Homestead Updates

Chancery Clerk W. E. "Sluggo" Davis requested approval of corrections, deletions, applications to be charged back to the State, and applications he has heard back from to object to the State on in connection with homestead allowances, and requested approval by the Board of Supervisors of same. Supervisor Jessie Medlin made the motion and Supervisor Eugene Thach seconded the motion to approve the orders on homestead changes as presented by the Chancery Clerk. The **motion passed** by a unanimous vote. **See Exhibit L.4.**

5. Clovis Reed, County Administrator

Subdivision Inspector

County Administrator Clovis Reed explained to the Board of Supervisors that he has been working with Merritt Powell of the DeSoto County Planning Commission and Kenny Gunn, the Road Manager to establish a job description for the previously approved position of Subdivision Inspector. In doing so, the question came up as to who the person should work under. This group concur the position should come

through Central Maintenance, and recommend that to the Board for approval. The job description was discussed. Supervisor Eugene Thach asked if the salary range had been set? Clovis Reed said that the salary has not been set. Kenny Gunn said that in the private sector, this type of work ranges from \$25,000.00 to \$35,000.00 per year. The Board agreed that as long as it is established, it is not an issue who this position reports to.

Travel to NACo

The County Administrator, Clovis Reed, notified the Board of Supervisors that if they plan to attend the NACo convention, that he needs to know as soon as possible to ensure the best fares.

M. EXECUTIVE SESSION

The executive session portions of these minutes are recorded under the portion of the minutes called "Executive Session".

Supervisor Eugene Thach made the motion and Supervisor James Pearson seconded the motion to recess until Wednesday, June 4, 1997, at 9:00. The **motion passed** by a unanimous vote.

THIS the 2nd day of June 1997, these minutes have been read and approved by the DeSoto County Board of Supervisors.

JOHN M. M. CALDWELL, President
DeSoto County Board of Supervisors