

DESOTO COUNTY BOARD OF SUPERVISORS

BOARD MEETING MINUTES

TOMMY LEWIS, PRESIDENT, PRESIDING

June 15, 1998

A. CALL TO ORDER

The June 15, 1998, meeting of the DeSoto County Board of Supervisors was called to order by Tommy Lewis, Board President.

James Albert Riley, the DeSoto County Sheriff was present and did open the DeSoto County Board of Supervisors meeting in a regular session to hear any and all business to come before the Board. The following were present:

Jessie Medlin-----District 1
Eugene C. Thach-----District 2
James D. Pearson-----District 3
John Caldwell-----District 4
Tommy Lewis-----District 5
W. E. "Sluggo" Davis-----Chancery Clerk
James Albert Riley-----Sheriff
Clovis Reed-----County Administrator
William H. Austin, Jr.-----Board Attorney

B. INVOCATION

The invocation was presented by Supervisor John Caldwell.

C. DALE WILSON - Protest of Taxes

Dale Wilson appeared before the Board of Supervisors to Protest his Tax Assessment for the Tax Year 1997 that were paid in 1998. Mr. Wilson presented a copy of the Plat of land around his property, indicating the assessments for these parcels. Mr. Wilson indicated to the Board of Supervisors that the Tax Assessments varied from \$ 1.00 to \$ 10.00 on these parcels.

Bill Bryant and Don White of the DeSoto County Tax Assessors Office confirmed the assessments of the surrounding property and said the entire area should likely be raised to the level of Mr. Wilson's property.

Supervisor Jessie Medlin asked about the difference in the assessments of these properties. Bill Bryant said that some have older buildings with businesses and some have none.

Dale Wilson asked Bill Bryant to justify that the lots off Goodman Road that are in the flood plane are assessed at \$ 5.00 or more when there are lots on Goodman Road that are assessed at \$ 1.25. Bill Bryant responded that the other lots are under assessed will be reviewed this year.

Item C., Continued,

Supervisor Tommy Lewis inquired about the assessments on certain lots on this property. Supervisor John Caldwell asked how the assessments are determined. Bill Bryant responded that the county cannot get comparables for every property sold in the area, as Mississippi is not a disclosure state. Mr. Bryant said that the county needs to increase the neighboring properties to make the assessments in the area fair.

Supervisor Eugene Thach said that all property on Goodman Road has increased in value due to the development of Goodman Road.

Bill Bryant presented comparable sales on some parcels in the last year. Supervisor Eugene Thach suggested to either lower this assessment or increase the other assessments. Bill Bryant said that some of the assessments are based on an appraisers record of the other properties in the area. Mr. Bryant said that the property on the southwest corner of I-55 at Goodman Road sold for \$3.55 per square foot. Due to the fact that there were no utilities on the property.

Bill Bryant asked Dale Wilson the asking price of the other lots in the area. Dale Wilson responded that the asking price and the selling price are two different things.

Supervisor Jessie Medlin clarified that he was not trying to tell the Tax Assessors Office how to assess property, but the assessments on the parcel indicated are unfair.

Supervisor John Caldwell asked the Board Attorney, Bill Austin, the Board of Supervisors options to handle this. Mr. Austin responded that the protestor should bring before the Board of Supervisors evidence of the value of his property that would lower the assessment. Dale Wilson said that he is was not before the Board to question the value of the property, but the fact that the assessments on the properties are unfair.

Supervisor John Caldwell asked if the assessment for 1997 can be adjusted and then bring all properties up to the correct assessment for 1998. Bill Bryant responded that nothing can be done for 1997 and the Tax Assessors Office will need to make adjustments on the surrounding property for 1998 by July.

Supervisor Eugene Thach asked how long it will take to look at all property in the area. Bill Bryant responded that the Tax Assessors Office can look at this one small area. Mr. Bryant explained that he met with Mr. Wilson's daughter last year and gave her the assessments of the property and the surrounding properties and asked her to call or to have her father call if there were questions. Mr. Bryant said that he can have the area assessed by the first Monday in July.

Dale Wilson said that he feels he has been singled out at a higher assessment due to the fact that taxes for the same parcel during the tax year 1996 were \$ 9,637.54 and the same parcel in 1997 was \$ 34,217.53. Mr. Wilson said this would indicate a tax increase for lot 6 and lot 7 of 1044%. Bill Bryant said that he disagrees. Mr. Bryant said that the tax assessment change was due to the fact that the property was recently developed.

Supervisor Eugene Thach discussed the importance of fair assessments for all properties. Bill Bryant responded that assessments have not been raised in quiet some time.

Supervisor Tommy Lewis requested returning this item of business on the 1st Tuesday in July.
****See Exhibit C****

D. OLD BUSINESS

- a. Appointment - MS Youth Summit

This item was held over. ****See Exhibit D.1****

b. Beaver Control Contract

The Chancery Clerk Sluggo Davis reported to Board of Supervisors that the person that wanted to make a proposal for Beaver Control in DeSoto County has withdrawn this request, due to a conflict with his current job.

Supervisor John Caldwell made the motion, and Supervisor Eugene Thach seconded the motion to the renew the Beaver Control Contract with the Mississippi Beaver Control Assistance Program for a period from July 1, 1998 to June 30, 1999, at a cost of \$ 2,000.00. The motion passed by vote as follows: The motion passed by vote as follows:

Supervisor Jessie Medlin-----No
Supervisor Eugene Thach-----Yes
Supervisor James Pearson-----Yes
Supervisor John Caldwell-----Yes
Supervisor Tommy Lewis-----Absent

****See Exhibit D.2****

c. County Administrator’s Report of Cost to Operate Museum

The County Administrator, Clovis Reed presented a Operating Budget for the Museum in Jackson, Mississippi, known as the Manship House which has an annual operating expense of \$ 140,000.00 with two (2) full-time and (1) part-time employees. Mr. Reed pointed out that this estimate does not include capital expenses. Mr. Reed presented an Annual Operating Expense Budget for the Visitors Center in Biloxi, Mississippi of \$ 65, 952.00 which employs one (1) full-time and one (1) part-time employee. Mr. Reed said that this also not does include capitol expenses but said this is not exactly a like-for-like comparison to the proposed Museum in DeSoto County. Mr. Reed presented an Annual Operating Budget of the George E. Ohr Museum and the Mardi Gras Building, located in Biloxi, Mississippi, which are lumped together in one (1) budget with an Annual Operating Expense of \$ 545, 000.00 which does included capitol expenses.

The County Administrator estimated to the Board of Supervisors that the Estimated Operating Expense for a Museum in DeSoto County would be between \$ 140,000.00 and \$ 200,000.00 per year.

****See Exhibit D.3****

d. Jail Renovation

This item was held over until Executive Session for a full report from David Nicholson of Allen & Hoshall.

E. NEW BUSINESS

- 2. Dale Thompson, Comptroller
 - a. Approval to Pay Bills - House Doctor Construction

The Comptroller, Dale Thompson presented an invoice from House Doctor Construction for the painting of the DeSoto County Courthouse in terms with the contract for this work and in connection with Bid File #98-701-001 in the amount of \$ 9,070.00.

Supervisor Jessie Medlin made the motion, and Supervisor John Caldwell seconded the motion to authorize the Chancery Clerk to pay the invoice to House Doctor Construction in the amount of \$ 9,070.00 in connection with the painting of the exterior of the DeSoto County Courthouse. The **motion passed** by a unanimous vote.

In accordance with the provisions set forth in Section 19-11-11 of the Mississippi Code for the Board of Supervisors did discuss an amendment to the budget for the Fiscal year beginning October 1, 1997, and ending September 30, 1998. At the recommendation of the Comptroller, Dale Thompson, Supervisor Tommy Lewis made the motion and Supervisor Jake Pearson seconded the motion to approve the budget amendment for the Operations and Maintenance Department as follows:

| | | | |
|----------|-------------|--|-------------|
| Lower | 001-701-564 | Building & Improvement Architect Fees | \$ 9,070.00 |
| Increase | 001-151-540 | Repairs to Building | \$ 9,070.00 |

The **motion passed** by a unanimous vote. ****See Exhibit E.1.A****

b. Investment of Surplus Funds

In accordance with Section 19-2-29 of the Mississippi Code, which states that whenever any county shall have on hand any bond and interest funds, any funds derived from the sale of bonds, special funds, or any other funds in excess of the sums which will be required to meet the current needs and demands of no more than seven (7) business days, the Board of Supervisors of such county shall invest such excess funds.

At the recommendation of the Comptroller, Dale Thompson, Supervisor Eugene Thach made the motion and Supervisor Jessie Medlin seconded the motion to approve the investment of surplus funds to Trustmark National Bank, who was the high bidder that placed their bid on time for funds as follows:

| <u>Date of Investment</u> | <u>Bank</u> | <u>Amount</u> | <u>Maturity Date</u> | <u># of Days</u> | <u>Rate</u> |
|---------------------------|-------------|-----------------|----------------------|------------------|-------------|
| 06/04/98 | Trustmark | \$ 1,870,000.00 | 07/08/98 | 34 | |
| 06/04/98 | Trustmark | \$ 2,910,000.00 | 08/06/98 | 63 | |
| 06/04/98 | Trustmark | \$ 1,831,800.00 | 09/25/98 | 113 | |

The **motion passed** by a unanimous vote. **See Exhibit E.1.B**

Item E.1., continued,

c. Budget Amendment
 (1) Circuit Court (2)

In accordance with the provisions set forth in Section 19-11-11 of the Mississippi Code, the Board of Supervisors did discuss an amendment to the budget for the Fiscal year beginning October 1, 1997, and ending September 30, 1998. At the recommendation of the Comptroller, Dale Thompson, Supervisor Tommy Lewis made the motion and Supervisor Jessie Medlin seconded the motion to approve the budget amendment for the Circuit Clerk Office as follows:

| | | | |
|----------|-------------|--------------|-----------|
| Lower | 001-161-475 | Other Travel | \$ 500.00 |
| Increase | 001-161-587 | Registration | \$ 500.00 |

The motion passed by a unanimous vote. ****See Exhibit E.1.C.(1)****

budget for the
 approve
 In accordance with the provisions set forth in Section 19-11-11 of the Mississippi Code, the Board of Supervisors did discuss an amendment to the Fiscal year beginning October 1, 1997, and ending September 30, 1998. At the recommendation of the Comptroller, Dale Thompson, Supervisor Jessie Medlin made the motion and Supervisor Tommy Lewis seconded the motion to approve the budget amendment for the Circuit Clerk Office as follows:

| | | | |
|----------|-------------|----------------------|-------------|
| Lower | 001-161-933 | Office Machine | \$ 500.00 |
| Lower | 001-161-934 | Furniture & Fixtures | \$ 1,000.00 |
| Increase | 001-161-936 | Computer Equipment | \$ 1,500.00 |

The motion passed by a unanimous vote. ****See Exhibit E.1.C.(1)****

(2) Family & Children Services

approve
 In accordance with the provisions set forth in Section 19-11-11 of the Mississippi Code, the Board of Supervisors did discuss an amendment to the budget for the Fiscal year beginning October 1, 1997, and ending September 30, 1998. At the recommendation of the Comptroller, Dale Thompson, Supervisor Jessie Medlin made the motion and Supervisor Tommy Lewis seconded the motion to approve the budget amendment for the Family & Children Services as follows:

| | | | |
|----------|-------------|-------------------------|-----------|
| Lower | 001-456-440 | Personnel | \$ 629.20 |
| Lower | 001-456-466 | SS Match | \$ 48.63 |
| Lower | 001-456-467 | Workers Comp Insurance | \$ 20.00 |
| Lower | 001-456-501 | Postage | \$ 281.15 |
| Lower | 001-456-534 | Rental Office Equipment | \$ 100.00 |
| Lower | 001-456-543 | Repair Office Equipment | \$ 200.00 |
| Lower | 001-456-587 | Training | \$1000.00 |
| Increase | 001-456-934 | Office Equip. & Furn. | \$1500.00 |
| Increase | 001-456-603 | Office Supplies | \$ 778.98 |

The motion passed by a unanimous vote. ****See Exhibit E.1.C.(2)****

Item E.1.c., Continued,

(3) Youth Services

The Comptroller, Dale Thompson, presented a Budget Amendment from Chester Beasley, Services Coordinator, for the DeSoto County Youth Services, for the purpose of purchasing carpet for the new offices. The Board of Supervisors requested Jim Bearden, Director of Operations and Maintenance to review the carpet needs in the new building and report back to the Board of Supervisors. This item was held over.

****See Exhibit E.1.C.(3)**

(4) Building Maintenance

This item of business was handled in item E.1.A. which was necessary before the approval to pay this bill could take place. ****See Exhibit E.1.A.**

(5) EMS

In accordance with the provisions set forth in Section 19-11-11 of the Mississippi Code, the Board of Supervisors did discuss an amendment to the budget for the Fiscal year beginning October 1, 1997, and ending September 30, 1998. At the recommendation of the Comptroller, Dale Thompson, Supervisor Eugene Thach made the motion and Supervisor John Caldwell seconded the motion to approve the budget amendment for the EMS department as follows:

| | | | |
|----------|-------------|---------------------------|-----------|
| Lower | 110-240-906 | Other Improvements | \$ 250.00 |
| Lower | 110-240-933 | Office Equipment | \$ 500.00 |
| Increase | 110-240-935 | Other Equipment | |
| | | Gas Detector for Training | \$750.00 |

The **motion passed** by a unanimous vote. ****See Exhibit E.1.C.(5)****

(6) Justice Court

In accordance with the provisions set forth in Section 19-11-11 of the Mississippi Code, the Board of Supervisors did discuss an amendment to the budget for the Fiscal year beginning October 1, 1997, and ending September 30, 1998. At the recommendation of the Comptroller, Dale Thompson, Supervisor Jessie Medlin made the motion and Supervisor Tommy Lewis seconded the motion to approve the budget amendment for the Justice Court as follows:

| | | | |
|----------|-------------|--------------------|-----------|
| Lower | 001-166-469 | Unemployment | \$ 600.00 |
| Lower | 001-166-467 | Workman's Comp Ins | \$ 300.00 |
| Increase | 001-166-476 | Meals & Lodging | \$ 600.00 |
| Increase | 001-166-476 | Meals & Lodging | \$ 300.00 |

The **motion passed** by a unanimous vote. ****See Exhibit E.1.C.(6)***

Item E.1.c

(7) Board of Supervisors

In accordance with the provisions set forth in Section 19-11-11 of the Mississippi Code, the Board of Supervisors did discuss an amendment to the budget for the Fiscal year beginning October 1, 1997, and ending September 30, 1998. At the recommendation of the Comptroller, Dale Thompson, Supervisor John Caldwell made the motion and Supervisor Eugene Thach seconded the motion to approve the budget amendment for the Board of Supervisors as follows:

| | | | |
|----------|-------------|----------------------|------------|
| Lower | 001-100-554 | Consultant Fees | \$ 1000.00 |
| Lower | 001-100-554 | Consultant Fees | \$ 3000.00 |
| Increase | 001-100-475 | Travel out of County | \$ 1000.00 |
| Increase | 001-100-479 | Travel out of State | \$ 3000.00 |

The **motion passed** by a unanimous vote. ****See Exhibit E.1.C(7)****

(8) County Administrator

In accordance with the provisions set forth in Section 19-11-11 of the Mississippi Code, the Board of Supervisors did discuss an amendment to the budget for the Fiscal year beginning October 1, 1997, and ending September 30, 1998. At the recommendation of the Comptroller, Dale Thompson, Supervisor John Caldwell made the motion and Supervisor Eugene Thach seconded the motion to approve the budget amendment for the County Administrator as follows:

2400.00

| | | | |
|----------|-------------|----------------------------|------------|
| Lower | 001-120-936 | Computer Equipment | \$ |
| Lower | 001-120-477 | Travel In County | \$ 100.00 |
| Lower | 001-120-936 | Computer Equipment | \$ 800.00 |
| Lower | 001-120-404 | Office Clerical | \$ 6552.00 |
| Lower | 001-120-407 | Director of Adm Services | \$ 2692.50 |
| Lower | 001-120-936 | Computer Equipment | \$ 400.00 |
| Lower | 001-120-606 | Computer Supplies | \$ 400.00 |
| Lower | 001-120-936 | Computer Equipment | \$ 625.00 |
| Increase | 001-120-479 | Travel out of State | \$ 2500.00 |
| Increase | 001-120-501 | Postage | \$ |
| | | | 800.00 |
| Increase | 001-120-581 | Other Contractual Services | \$ |
| | | | 9244.50 |
| Increase | 001-120-603 | Office Supply & Materials | \$ 800.00 |
| Increase | 001-120-934 | Furniture & Fixtures | \$ 625.00 |

The **motion passed** by a unanimous vote. ****See Exhibit E.1.C(8)****

(9) Various Departments for Insurance

The Comptroller, Dale Thompson, explained to the Board of Supervisors, that when DeSoto County was self-funded, the insurance had to be paid in a different format. The request for the following Budget Amendment is to change the procedure for paying the insurance under the fully-insured coverage.

Item E.1.c(9), continued,

In accordance with the provisions set forth in Section 19-11-11 of

the Mississippi Code, the Board of Supervisors did discuss an amendment to the budget for the Fiscal year beginning October 1, 1997, and ending September 30, 1998. At the recommendation of the Comptroller, Dale Thompson, Supervisor John Caldwell made the motion and Supervisor Eugene Thach seconded the motion to approve the budget amendment as requested by the Comptroller for various departments, to allow the payment for fully-insured coverage instead of transferring this money to the self-insurance pool as follows:

| | | | |
|--------------|----------------------|--------------------|--------------|
| | Lower 001-106-950 | Lower Transfer | \$ 60,000.00 |
| | Lower 001-107-950 | Lower Transfer | \$ 5,000.00 |
| | Lower 001-120-950 | Lower Transfer | \$ 500.00 |
| 1,200.00 | Lower 001-150-950 | Lower Transfer | \$ |
| | Lower 001-151-950 | Lower Transfer | \$ |
| | | | 40,000.00 |
| | Lower 001-200-950 | Lower Transfer | \$110,700.00 |
| | Lower 001-260-950 | Lower Transfer | \$ 2,100.00 |
| | Lower 001-411-950 | Lower Transfer | \$ 500.00 |
| | Lower 001-251-950 | Lower Transfer | \$ 400.00 |
| 700.00 | Lower 101-252-950 | Lower Transfer | \$ |
| 6,300.00 | Lower 105-227-950 | Lower Transfer | \$ |
| | Lower 110-240-950 | Lower Transfer | \$ 33,773.00 |
| | Lower 110-241-950 | Lower Transfer | \$ |
| 4,500.00 | | | |
| | Lower 112-341-950 | Lower Transfer | \$ |
| 5,000.00 | | | |
| 54,500.00 | Lower 156-300-950 | Lower Transfer | \$ |
| 60,000.00 | Increase 001-106-570 | Increase Insurance | \$ |
| 5,000.00 | Increase 001-107-570 | Increase Insurance | \$ |
| 500.00 | Increase 001-120-570 | Increase Insurance | \$ |
| 1,200.00 | Increase 001-150-570 | Increase Insurance | \$ |
| 40,000.00 | Increase 001-151-570 | Increase Insurance | \$ |
| \$110,700.00 | Increase 001-200-570 | Increase Insurance | |
| 2,100.00 | Increase 001-260-570 | Increase Insurance | \$ |
| 500.00 | Increase 001-411-570 | Increase Insurance | \$ |
| 400.00 | Increase 001-251-570 | Increase Insurance | \$ |
| | Increase 101-252-570 | Increase Insurance | \$ |
| 700.00 | | | |
| 6,300.00 | Increase 105-227-570 | Increase Insurance | \$ |
| | Increase 110-240-570 | Increase Insurance | \$ |
| 33,773.00 | Increase 110-241-570 | Increase Insurance | \$ |
| 4,500.00 | Increase 112-341-570 | Increase Insurance | \$ |

5,000.00

Increase 156-300-270 Increase Insurance \$
54,500.00

The motion passed by a unanimous vote.**See Exhibit E.1.C.9**

(10) Accounting

In accordance with the provisions set forth in Section 19-11-11 of the Mississippi Code, the Board of Supervisors did discuss an amendment to the budget for the Fiscal year beginning October 1, 1997, and ending September 30, 1998. At the recommendation of the Comptroller, Dale Thompson, Supervisor Jessie Medlin made the motion and Supervisor John Caldwell seconded the motion to approve the budget amendments for the Accounting as follows:

Item E.1.c.(10), Continued,

| | | | |
|----------|-------------|---|------------|
| Lower | 001-121-404 | Office Clerical | \$ 4500.00 |
| Lower | 001-121-933 | Office Machine | \$ 400.00 |
| Increase | 001-121-440 | Part Time | \$ 4500.00 |
| Increase | 001-121-963 | Computer to purchase Four new terminals for As 400 system and a printer | \$ 400.00 |

The motion passed by a unanimous vote.**See Exhibit E.1.C.10**

At the request of the Comptroller, Supervisor, Tommy Lewis made the motion, and Supervisor Eugene Thach seconded the motion to approve the Summer Employment of Jessica Hall in the Accounting Department at a salary of \$ 7.00 per hour, effective May 11, 1998.

The motion passed by a unanimous vote.

2. Preliminary Budget Freeze

Supervisor John Caldwell said the Board of Supervisors should give some guidance to Department Heads to halt Budget Amendments for Capital Expenditures as the list of requests will likely grow throughout the remainder of the year. Supervisor Caldwell said he does not feel the Board should approve Budget Amendments for Capital expenses, unless there is a real need to do so.

The Board of Supervisors discussed Budget Amendments and the Departments management of their Budgets.

Supervisor Eugene Thach said there are not as many requests for additional money from Departments as there used to be, which is an indication that the

Budgets are being handled responsibly.

No motion was made or votes were taken on this portion of the minutes.

3. Nesbit Water Update and Approval to Bid Cleaning & Painting of Pipe

Edward T. Davis of Edward T. Davis & Associates, Inc., Consulting Engineers for Nesbit Water Project, appeared before the Board Of Supervisors to request authorization to advertise for the planned portion of Nesbit Water Project, to allow the cleaning and painting of water holding tanks and standpipe.

Mr. Davis notified the Board of Supervisors that the Nesbit Water Project has a scheduled completion date on the contract of July 21, 1998. However, he feels the project will not be complete until August 21, 1998. Mr. Davis said that the project should be completed without over-runs.

Mr. Davis said that the cleaning and painting of the Water Holding Tanks is a planned part of the budget and the cost of same has been incorporated in the project budget.

Item E.3., Continued,

Supervisor Tommy Lewis clarified that the Board Of Supervisors is not putting money into this contract. Ed Davis responded that he has repeatedly explained that to the Nesbit Water Association and fully understands the County's participation in this project.

Supervisor Tommy Lewis asked if there are any problems with the project being late, Ed Davis responded that he does not think so. Mr. Davis said that most of the pipe has been installed and the project will be in budget.

Supervisor John Caldwell made the motion and Supervisor Eugene Thach seconded the motion to authorize advertisement for the bidding of the cleaning and painting of water holding tanks and standpipe for the Nesbit Water Project as requested in the letter of June 11, 1998 by Mr. Edward T. Davis.

The motion passed by a unanimous vote.See Exhibit E.3****

4. Sheriff's Department

a. Contract Approval - Cops More Grant

The County Administrator, Clovis Reed notified the Board of Supervisors that the DeSoto County Sheriffs Department has contracted with Chief Louis A. Barrow, Jr., to write and apply for a Cops More 98 Grant. Mr. Reed said that this contract will allow this Grant to be written and administered at a cost of \$ 1.00 plus expenses to include, but not limited to, travel, food, and lodging.

Mr. Reed said that any department supplying for Grants should bring the Grant Application into the County Administrators Office. Mr. Reed said that although he has not seen the application for the Cops More Grant, he anticipates there to be a match of approximately 25% of \$ 350,000.00, which would total \$ 87,500.00. The Board of Supervisors asked if this

amount is in the Sheriffs Budget. Mr. Reed said that the details of funding for the Grant should be available at a later date.

Supervisor, Jake Pearson made the motion, and Supervisor, Tommy Lewis seconded the motion to approve the Contract between the DeSoto County Sheriffs Department and the Board of Supervisors and Chief Louis A. Barrow, Jr., for writing and submitting the Cops More 98 Grant for the DeSoto County Sheriffs Department.

The **motion passed** by a unanimous vote. ****See Exhibit E.4.A****

b. Approval for Tallulah Redding to Sign Requisitions

The County Administrator presented a request from the DeSoto County Sheriff for Tallulah Redding to be authorized to sign purchase requisitions for the DeSoto County Sheriffs Department effective immediately.

Item E.4.b., Continued,

Supervisor Jake Pearson, made the motion and Supervisor John Caldwell seconded the motion to authorize Tallulah Redding to Sign Requisitions for the DeSoto County Sheriffs Department. The motion passed by vote as follows:

Supervisor Jessie Medlin-----Yes
Supervisor Eugene Thach-----Yes
Supervisor James Pearson-----Yes
Supervisor John Caldwell-----Yes
Supervisor Tommy Lewis-----Absent

****See Exhibit E.4.b****

5. Approval of Invoice from TDL - Library

The recommendation of the County Administrator, Supervisor John Caldwell made the motion, and Supervisor Eugene Thach seconded the motion to authorize the Chancery Clerk to pay the invoice from TDL Contractors, Inc., in connection with the Walls Library & Community Center in the amount of \$ 52,958.00. The motion by a vote as follows.

Supervisor Jessie Medlin-----Yes
Supervisor Eugene Thach-----Yes
Supervisor James Pearson-----Yes
Supervisor John Caldwell-----Yes
Supervisor Tommy Lewis-----Absent

****See Exhibit E.5****

6. Making Fully Executed Contract with State Aid for Engineering Fees Part of the Minutes

Supervisor Jake Pearson made the motion, and Supervisor John Caldwell seconded the motion to make the fully executed contract between State Aid and the DeSoto County Board of Supervisors and Daniel L. Murphy, County Engineer part of the minutes. The motion passed by a vote as follows:

Supervisor Jessie Medlin-----Yes
Supervisor Eugene Thach-----Yes
Supervisor James Pearson-----Yes
Supervisor John Caldwell-----Yes
Supervisor Tommy Lewis-----Absent

****See Exhibit E.6****

E.7 Road - Walls Water Service

The County Engineer, Clovis Reed explained to the Board of Supervisors, that Walls Water Association, Inc., is in the process of establishing a station in Walls. Walls water will construct a filler point for the fire district pumper at the location for the county, however, it will be necessary for DeSoto County to construct a gravel road to facility. Mr. Reed indicated that the road was more

Item E.7., Continued,

in line with the size of a driveway. Mr. Reed further said that the Board Attorney, William Austin, has said that for Walls Water to establish the filler point, at the base of the location, will justify the county putting the road in for Walls Water Association.

At the recommendation of the Board Attorney, Supervisor Jake Pearson made the motion, and Supervisor John Caldwell seconded the motion to approve DeSoto County Central Maintenance to construct a gravel road to the Walls Water location described and located in Section 19, Township 2 South Range 9 West, of DeSoto County, Mississippi. More completely described as follows:

TRACT 1

COMMENCING AT THE NORTHWEST CORNER OF SECTION 19, TOWNSHIP 2 SOUTH RANGE 9 WEST, DESOTO COUNTY, MISSISSIPPI; THENCE SOUTH 89 DEGREES 23' 45" EAST 53.00 FEET TO A POINT; THENCE 00 DEGREES 36' 13" WEST 415.00 FEET TO A ½" IRON PIN, SAID POINT BEING THE TRUE POINT OF BEGINNING; THENCE SOUTH 89 DEGREES 23' 45" EAST 287.60 FEET TO A ½" IRON PIN; THENCE SOUTH 00 DEGREES 36' 13" WEST 302.92 FEET TO A ½" IRON PIN; THENCE NORTH 90 DEGREES 23' 45" WEST 287.60 FEET TO A ½" IRON PIN; THENCE NORTH 00 DEGREES 36' 13" EAST 302.92 FEET TO THE POINT OF BEGINNING CONTAINING 2.00 ACRES MORE OR LESS SUBJECT TO ALL RIGHT-OF-WAYS AND EASEMENTS OF RECORD.

EASEMENT

BEGINNING AT THE NORTHWEST CORNER OF SECTION 19, TOWNSHIP 2 SOUTH RANGE 9 WEST, DESOTO COUNTY, MISSISSIPPI; THENCE SOUTH 89 DEGREES 23' 45" EAST

53.00 FEET TO A POINT; THENCE SOUTH 00 DEGREES 36' 13" WEST 440.00 FEET (PASSING THROUGH A ½" IRON PIN AT 415.00 FEET) TO A ½" IRON PIN; THENCE NORTH 90 DEGREES 23' 45" WEST 53.00 FEET TO A ½" IRON PIN; THENCE NORTH 00 DEGREES 36' 13" EAST 440.00 FEET TO THE POINT OF BEGINNING CONTAINING 0.34 ACRES MORE OR LESS SUBJECT TO ALL RIGHT-OF-WAYS AND EASEMENTS OF RECORD.

The motion passed by a vote as follows:

Supervisor Jessie Medlin-----Yes
Supervisor Eugene Thach-----Yes
Supervisor James Pearson-----Yes
Supervisor John Caldwell-----Yes
Supervisor Tommy Lewis-----Absent

8. Copy Contract Renewal with Xerox

- a. County Administrator
- b. Central Maintenance

At the recommendation of the County Administrator, Supervisor John Caldwell made the motion, and Supervisor Jake Pearson seconded the motion to renew the contract rental agreement between DeSoto County Board of Supervisors

Item E.8.Continued,

Maintenance and Xerox Corporation for rental of copy machines in Central and in the County Administrators office as follows:

Central Maintenance Serial #79H037603 for a Contract Rental Period of 7/1/98 to 6/30/99, at a cost of \$ 283.96 per month.

of County Administrator Serial #0U2-058-146 for a Contract Rental Period 7/1/98 to 6/30/99, at a cost of \$ 314.11 per month.

The County Administrator said that the machine has been confirmed to be on State Contract.

The **motion passed** by a unanimous vote. ****See Exhibit E.8.A****
****See Exhibit E.8.B****

9. Civic Center - Approval to Pay Expenses

The County Administrator and Board Attorney determined that this item of business will be handled through the Convention and Visitors Bureau. **See Exhibit E.9.**

10. McIngvale House

that David Nicholson of Allen & Hoshall notified the Board of Supervisors

Panola Construction has submitted a cost estimate to move The McIngvale House to a new location and to get the house back into shape to be \$ 186,275.00. The Board of Supervisors asked the cost of demolition of the house, Dave Nicholson said \$16,000.00.

Supervisor Eugene Thach made a motion to demolish The McIngvale House, Supervisor Eugene Thach withdrew the motion as it was determined that demolition of the house is part of the bid for the Administration Building.

11. Administration Building - Authorizing Present to Sign Contract and Making Contract a Part of the Minutes

At the recommendation of David Nicholson of Allen & Hoshall, Supervisor John Caldwell made the motion, and Supervisor Jessie Medlin seconded the motion to authorize the Board President, Tommy Lewis to sign the Contract between DeSoto County Board of Supervisors and Panola Construction Company for construction of the DeSoto County Administration Building.

The **motion passed** by a unanimous vote. ****See Exhibit E.11****

12. Personnel Manual

Supervisor Tommy Lewis said that he would like to get objections in writing from Department Heads in regard to the newly adopted personnel manual. The Board of Supervisors requested the County Administrator to collect and bring the objections before them.

Item E.12., continued,

The County Administrator presented an invoice from Twiford, Webster & Gresham, in the amount of \$ 38,246.89 for preparing the Personnel Manual. Mr. Reed indicated that this contract happened before his employment but, he had talked to representatives of Twiford, Webster, & Gresham to negotiate the invoice and negotiated a 10% discount in exchange for prompt payment. Supervisor Jake Pearson made the motion, and Supervisor Jessie Medlin seconded motion to authorize the Chancery Clerk to pay the invoice to Twiford, Webster & Gresham in the amount of \$ 38,246.89 less 10%, for preparation of the Personnel Manual.

The motion passed by a vote as follows:

Supervisor Jessie Medlin-----Yes
Supervisor Eugene Thach-----No
Supervisor James Pearson-----Yes
Supervisor John Caldwell-----Abstained
Supervisor Tommy Lewis-----Yes

****See Exhibit E.12****

13. Olive Branch Day Camp - Request for Funds

At the request of Lynne Davis of the Olive Branch Community Day Camp, Supervisor Jessie Medlin made the motion, and Supervisor Jake

Pearson seconded the motion for the Chancery Clerk to transfer \$ 6,000.00 to the Olive Branch Community Day Camp, 6530 Blocker Street, Olive Branch, Mississippi 38654.

The motion passed by a unanimous vote.See Exhibit E.13****

14. Metro Narcotics - Renewal of Contract with Alco

At the recommendation of the County Administrator, Supervisor Jake Pearson made the motion, and Supervisor John Caldwell seconded the motion to renew the Contract between the DeSoto County Board of Supervisors and Alco Services for Alarm Monitoring Services in the Metro Narcotics Division of the DeSoto County Sheriffs Department at a Contract Amount of \$ 250.00 per year.

The motion passed by a unanimous vote.See Exhibit E.14****

15. Marsha Baughn - Data Processing

Director of Data Processing, Marsha Baughn, appeared before the Board of Supervisors and said a Programmers position in her office had originally been approved at a salary of \$ 24,250.00 in 1996. Because there were no responses to advertisements for the vacant position, the Board of Supervisors, at the request of Ms. Baughn, approved raising the salary to \$ 35,000.00. Ms. Baughn said there still had been no qualified individuals that have applied for the position. Marsha Baughn asked the Board of Supervisors for authority to raise the position to \$ 45,000.00 and ask to negotiate the salary upwards if necessary.

Item E.15, Continued,

Supervisor John Caldwell asked how many people it will take to run the Data Processing Department. Marsha Baughn responded, to accurately run the department would take five (5) individuals. Ms. Baughn said that there are two (2) employees in the department now. Ms. Baughn explained the work load in the department as well as upcoming projects that make filling the vacant position mandatory.

The County Administrator, Clovis Reed, said that he was concerned that this salary increase would put the position out of line with other departments. Mr. Reed said that he has spoken with Brannon Professionals who has been contracted to find an applicant for the position at \$ 35,000.00 and was told, they have found three (3) people to send for interviews, but interviews were denied by Marsha Baughn.

Supervisor Tommy Lewis asked what the urgency to fill the position is. Marsha Baughn responded that the year 2000 conversion programming is less than 18 months away. Ms. Baughn presented an option to contract programming at \$ 85.00 per hour to add software, etc. Ms. Baughn said that she would recommend establishing Data Systems Management, as a sole source and using them for this work. Ms. Baughn stressed the urgency of addressing the 2000 conversion as soon as possible.

The Chancery Clerk, W. E." Sluggo" Davis, said that he has work orders

in Data Processing that need to be addressed that Ms. Baughn has not had time on which to work.

Supervisor John Caldwell said that the Board of Supervisors should address the Data Processing issues as a whole.

Supervisor Eugene Thach said that the County would have to make sure that Data Systems Management would qualify as a sole source if they were used for the 2000 conversion. The Board Attorney, William Austin, asked Ms. Baughn if Data Systems Management handled the conversion, would the County be purchasing expertise or goods. Marsha Baughn said she was not sure. Mr. Austin said he was attempting to determine if an advertisement for bids was necessary or a request for proposals. After the Boards discussion of the Data Processing Department, the County Administrator was asked to contact Brannon to renew the search for an employee for the Data Processing Department at a salary to be negotiated.

Supervisor John Caldwell made the motion, and Supervisor Eugene Thach seconded the motion to authorize the County Administrator to advertise for bids or requests for proposals for the best option to handle the 2000 conversion. **The motion passed by a unanimous vote.**

16. Approval of Circuit Court Allowances

On this date, County Administrator Clovis Reed, presented on behalf of the Circuit Court Clerk Jeanette Martin, an Order of Allowances to the Board of Supervisors for the Circuit Court for the May & June, 1998, term in the amount of \$ 7,529.41; County Court for the month of May, 1998, term in the amount of \$ 2,923.00; Youth Court, Division of County Court for the month of May, 1998

Item E.16, continued,

term in the amount of \$ 1,381.00. Supervisor Jessie Medlin made the motion and Supervisor Jake Pearson seconded the motion to approve these payments, pursuant to Sections 25-7-13, and Section 25-7-13(5) of the Mississippi Code of 1972, Annotated. **The motion passed by a unanimous vote. **See Exhibit E.16****

F. EXECUTIVE SESSION

The Executive Session portion of these minutes are exhibited under a separate portion called Executive Session. **** See Exhibit F****

G. OTHER ISSUES

1. 1999 Over-Lay Contract

Supervisor Tommy Lewis requested approval to delete Jaybird Road from Thousand Oaks to Byhalia Road and add the streets in Oakdale Estates to the scope of the 1999 Over-Lay Project. The Board agreed.

****See Exhibit G.1****

Supervisor Jessie Medlin asked for approval to add Red Banks Road which needs to be fixed to 78 Highway. The Board discussed adding roads to the contract at this point and the fact that all Supervisors had a need to add roads in their areas.

Supervisor John Caldwell asked the Road Manager for a copy of the traffic count report by the State.

Supervisor Jake Pearson said that Lake Forest Drive has one (1) section that needs to be fixed.

Supervisor Tommy Lewis said that the Board needs to have traffic counts done to determine the best method to add roads to improvement lists.

2. DBST Of County Roads

Supervisor Tommy Lewis said that the roads are primed and ready to be have DBST applied. Supervisor Lewis said that he thinks the County should go on with the equipment we have thereby using tail gate spreaders for the DBST, rather than waiting for the chip spreader to be delivered as planned by the Road Manager.

Supervisor John Caldwell said the understands from the Road Manager that the DBST will go faster with the Chip Spreader. The Board of Supervisors discussed this matter, and requested that the County Administrator tell the Road Manager, the Board of Supervisors have requested him to go on and DBST the roads that are set up.

Item G., Continued,

3. Request for Board Of Supervisors to Adopt Resolution For Bonds

The County Administrator, Clovis Reed reported to the Board that Demery Grubbs has determined a possibility for the Board Of Supervisors to save money on the current bonds. Mr. Reed said that Mr. Grubbs effort was initiated due to the fact that the McIngvale house is set up as security on a portion of the bonds. At the recommendation of Demery Grubbs, Supervisor Jake Pearson made the motion, and Supervisor Tommy Lewis seconded the motion to adopt a Resolution declaring the intention of the Board of Supervisors of DeSoto County to issue General Obligation Refunding Bond, Series 98, of the county to raise money for the purpose of refunding all or certain maturities of the county's general obligations Road and Bridge Bond, Series 1992, dated April 1st, 1992, issued in the original principle amount of \$ 5,000,000.00. All of the counties outstanding certificate of participation (DeSoto County Mississippi Library's Project, Dated December 1, 1992 issued in the amount of \$ 640,000.000, and all of the counties outstanding certificate of participation (DeSoto County Mississippi Office Buildings Project) Dated December 1, 1992 issued in the original principle amount \$ 400,000.00. This action is approved only if it is determined that to do so will save the county money.

The **motion passed** by a unanimous vote. ****See Exhibit G.3.****

Supervisor John Caldwell made the motion and Supervisor Eugene Thach seconded the motion to recess until Monday, June 29, 1998 at 9:00 p.m. The

motion passed by vote as follows:

THIS the 15th day of June, 1998, these minutes have been read and approved by the DeSoto County Board of Supervisors.

TOMMY LEWIS, President
DeSoto County Board of Supervisors