

DESOTO COUNTY BOARD OF SUPERVISORS
BOARD MEETING MINUTES
DISTRICT ONE JESSIE MEDLIN, PRESIDING

August 1, 2016

A. CALL TO ORDER

The August 1, 2016 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Jessie Medlin, Board President.

Sheriff Bill Rasco of the DeSoto County Sheriff's Department was present and opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Bill Russell	District 3
Supervisor Lee Caldwell	District 4
Supervisor Michael Lee	District 5
Sheriff Bill Rasco	Sheriff
Misty Heffner	Chancery Clerk
Vanessa Lynchard	County Administrator
Tony Nowak	Board Attorney

B. INVOCATION

John Engstrom, Multi-Area Director of Fellowship of Christian Athletes, presented the invocation.

C. PLEDGE OF ALLEGIANCE

D. 9:00 PUBLIC HEARING FOR TAX PROTESTS & BOARD APPROVAL OF TAX ASSESSMENT ROLLS AS PRESENTED BY THE CHANCERY CLERK

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to open the public hearing for the purpose of hearing 2016 tax protests.

Supervisor Medlin recognized Mr. Pieter Zee and Mr. Stephen Gullett from the Tax Assessor's Office as being representatives to answer any tax protests from the public. Supervisor Medlin also recognized Mr. Mark Fletcher as having turned in a tax protest beforehand in the Administration Office.

1. Mark Fletcher Tax Protest

Mr. Fletcher stated he has been attending the tax sales, enjoys them, and finds them to be a good investment. He stated he got a notice to file a tax deed for a lot he purchased in Olive Branch. Mr. Fletcher stated after looking at the lot, he thought it was not suitable for building.

Mr. Pieter Zee and Mr. Stephen Gullett from the Tax Assessor's Office discussed the assessments and stated they had reduced the assessment until they got notice from the Olive Branch City Engineer declaring the lot was buildable. At that time, the assessment did go back up. Mr. Zee stated they have to go by the engineer's recommendation as to a property's suitability for building for their assessment.

Board Attorney Tony Nowak stated if Mr. Fletcher's goal was to set aside the tax sale, he would have to go to court to do so. Today's hearing is to appeal the assessed value.

Supervisor Gardner stated he has seen appraisals really going up on bank-owned lots due to supply and demand.

Mr. Zee also stated buyers are noticed of the inerrant risk of tax sale property. He stated the risk is always there that the property could not be suitable for building or development.

Supervisor Mark Gardner made the motion and Supervisor Bill Russell seconded the motion to approve the 2016 assessment on the property in question as made by the Tax Assessor's Office.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit D.1.

Supervisor Medlin asked if there were any others who had a tax protest to hear.

2. Quacidine Henson Gribble Tax Protest

Mrs. Gribble stated she was present to challenge an alleged fraudulent quit claim deed, alleged removal of a warranty deed from the Tax Assessor's records, alleged fraudulent Homestead Exemption allowances, and other alleged claims.

After much discussion with Mrs. Gribble, the Board (at the recommendation of the Board Attorney) determined that Mrs. Gribble's case would have to be handled by the Courts. Mrs. Gribble was advised to notify the MS Department of Revenue and to take her case back to Chancery Court, as hers was not a tax protest but a protest to a court order. Mrs. Gribble asked the Board for a letter stating their decision regarding her claim.

Supervisor Mark Gardner was called away from the meeting during this discussion.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to deny Ms. Gribble's request to remove a deed from the County's land records and approve the firm of Smith, Phillips, Mitchell, Scott & Nowak to investigate the Gribble case and to write a letter to Mrs. Gribble stating the findings regarding her claims.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Russell asked if the Board needed to report the alleged fraudulent Homestead Exemption to the State. Chancery Clerk Misty Heffner stated that is up to the citizen, and Mrs. Gribble has reported it.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to close the public hearing for the purpose of hearing 2016 tax protests.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

3. Approval of Tax Rolls

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the 2016 Tax Rolls as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit D.3.

E. CITIZEN REMARKS & PRESENTATIONS

1. Fellowship of Christian Athletes – Golf Tournament

Mr. Cecil Sowell, Director of Field Development and Events, and Mr. John Engstrom, Multi-Area Director, came to the Board asking for support of their annual golf tournament. County Administrator Vanessa Lynchard reminded the Board they gave \$200.00 last year out of Advertising County Resources. Mr. Sowell said FCA will put a sign at a tee box noting the donation by the Board, if approved.

After having determined that the request for a contribution of \$200.00 from the Fellowship of Christian Athletes for a sponsorship of their golf tournament on August, 20, 2016 would benefit the county and met the guidelines of the policy adopted by the Board of Supervisors, in accordance with Section 17-3-3, of the Mississippi Code of 1972 for Advertising County Resources; the Board of Supervisors did make a determination that the above request would advertise the resources and possibilities of DeSoto County and thereby advance the moral, financial and other interests of DeSoto County; Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to contribute \$200.00 from Advertising County Resources.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit E.1.

F. APPROVAL OF JULY MINUTES

Supervisor Medlin asked if everyone had read over the July minutes.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to accept the minutes of the Board of Supervisors for July, 2016, as presented this date with no changes to the draft minutes previously submitted; pursuant to Section 19-3-27 of the Mississippi Code of 1972, annotated.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit F.

G. APPROVAL OF AGENDA: ADDITIONS AND DELETIONS

Supervisor Jessie Medlin asked if there was anyone who wished to add or delete items to the Agenda.

1. Additions to Agenda

a. County Administrator Vanessa Lynchard requested to add the following in Old Business:

- 1) Road Management – Railroad Project – Center Hill Road (Old, I.5.)**
- 2) G.O. Refunding Bonds 2016 (Old, I.6.)**
- 3) Youth Court Attorney (Old, I.7.)**

County Administrator Vanessa Lynchard requested to add the following in New Business:

- 1) Recognizing Facilities Management for Work on Youth Services (New, J.18.)**
- 2) Rubbish Pit – Phase C&D, Authority to Work with North Central (New, I.19.)**
- 3) Sheriff’s Department – Purchase of Quiet Room Furniture (New, I.20.)**
- 4) Hazard Mitigation Grant – Emergency Shelter (New, I.21.)**
- 5) Authorize Board Attorney to Provide Training on Entering Private Property (New, I.22.)**
- 6) Youth Court Building Dedication (New, I.23.)**

County Administrator Vanessa Lynchard requested to have the following considered for Executive Session:

- 1) Personnel – Justice Court – Resignation (Executive, L.1.d.)**
- 2) Personnel – Facilities (Executive, L.1.e.)**

County Administrator Vanessa Lynchard requested to have the following items moved to New Business from Consent:

- 1) H.6.c.&d. - Contracts for Road Department – Digital Now – Copier & Plotter (New, J.7.d.&e)**

b. Supervisor Bill Russell requested to add the following items:

- 1) Code Violation – 6684 Lake Forest Dr. N. (New, J.4.d.)**
- 2) Code Enforcement Ruling – 6914 River Birch Rd. (New, J.4.e.)**
- 3) Update on Library Board - Mr. Nowak stated he is waiting to receive MOUs from the Town of Walls and City of Horn Lake. He said both are supposed to meet this week and get those sent in. Mrs. Pat McLeod stated she will send the Board a good list of appointments that have been made by First Regional and the list of suggested appointees.**

c. Grant Administrator Tanner Kuntz requested to add the following:

- 1) Approval of signatures on Homeland Security Closed Grants FY13 and previous.**

Mr. Kuntz stated he is trying to clean up some old grants and needs signatures on some to get them cleaned up.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to authorize Mr. Kuntz to collect all necessary signatures on closed Homeland Security grants from FY13 and previous.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
 Supervisor Mark Gardner, Second District ABSENT
 Supervisor Bill Russell, Third District YES
 Supervisor Lee Caldwell, Fourth District YES
 Supervisor Michael Lee, Fifth District YES

d. Road Manager Andy Swims requested to add Center Hill Turn Lane ROW. (Old, I.8.)

e. Chancery Clerk Misty Heffner requested to add Homestead Chargebacks. (New, J.24)

2) There were no deletions from the Agenda

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the agenda items and actions with the additions, deletions, and changes as set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District YES
 Supervisor Mark Gardner, Second District ABSENT
 Supervisor Bill Russell, Third District YES
 Supervisor Lee Caldwell, Fourth District YES
 Supervisor Michael Lee, Fifth District YES

H. CONSENT AGENDA

1. Publication of Board Proceedings

2. Department of Human Resources: Monthly Health Claims Report

The following is a recap of all insurance claims funded for the month of July and paid to Humana:

Funding Request	Date Paid	Amount	Claim Type
Date			
7/1/16	7/1/16	\$78,085.33	Administration Fees
7/5/16	7/6/16	\$85,489.66	Medical
7/5/16	7/6/16	\$6,094.15	Dental
7/5/16	7/6/16	\$34,208.25	Pharmacy
7/11/16	7/13/16	\$38,272.48	Medical
7/11/16	7/13/16	\$8,233.30	Dental
7/11/16	7/13/16	\$16,527.05	Pharmacy
7/19/16	7/20/16	\$41,742.63	Medical
7/19/16	7/20/16	\$7,181.20	Dental
7/19/16	7/20/16	\$14,470.04	Pharmacy
7/25/16	7/26/16	\$76,565.95	Medical
7/25/16	7/26/16	\$8,358.30	Dental
7/25/16	7/26/16	\$30,707.21	Pharmacy
	TOTAL	\$443,935.55	

3. Office of Finance & Accounting

a. Budget Amendments - Dist. 2 Constable, EMA, Juvenile Drug Court, General Fund-Revenue, Justice Court Judges, Circuit Clerk, IT, Planning, Environmental Services, Road Management, Bridge & Culvert, Juvenile Court, Sheriff's Department

		Fund/Department #	001-262				Updated 7/15
		Date:	8/1/2016				
(1)	District 2 Constable						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
001-262-587	Training & Registration	\$ 400.00	\$ 200.00	\$ 200.00		\$ 400.00	
001-262-917	Other Mobile Eqmt - Less \$5000	\$ -	\$ 200.00		\$ 200.00	\$ -	
TOTALS			\$ 400.00	\$ 200.00	\$ 200.00	\$ 400.00	
Reason for Request: (Show detailed justification)	To cover registration fees, line item was not budgeted correctly to account for this fee.						
Requested by:	Joshua Wilson						

		Fund/Department #	001-260				Updated 7/15
		Date:	8/1/2016				
(2)	Emergency Management Agency						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
001-260-645	Custodial Supp/Cleaning Agents	\$ 167.12	\$ 140.00	\$ 100.00		\$ 240.00	
001-260-690	Electronic Supply/Repair Parts	\$ 523.41	\$ 3,000.00		\$ 100.00	\$ 2,900.00	
TOTALS			\$ 3,140.00	\$ 100.00	\$ 100.00	\$ 3,140.00	
Reason for Request: (Show detailed justification)	To cover additional cleaning supplies						
Requested by:	Bobby Storey						

		Fund/Department #	001-243				Updated 7/15
		Date:	8/1/2016				
(3)	Juvenile Drug Court						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
001-243-587	Training & Registration	\$ 2,025.00	\$ 1,600.00	\$ 425.00		\$ 2,025.00	
001-243-552	Medical Fees	\$ 12,232.95	\$ 30,000.00		\$ 425.00	\$ 29,575.00	
TOTALS			\$ 31,600.00	\$ 425.00	\$ 425.00	\$ 31,600.00	
Reason for Request: (Show detailed justification)	To cover an increase in registration fees						
Requested by:	Erica Banks						

		Fund/Department #	001-rev				Updated 7/15
		Date:	8/1/2016				
(4a)	General Fund - Revenue						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
001-000-225	Constables' Fees	\$ 245,185.00	\$ 250,000.00	\$ 40,000.00		\$ 290,000.00	
TOTALS			\$ 250,000.00	\$ 40,000.00	\$ -	\$ 290,000.00	
Reason for Request:	To account for an increase in constables fee revenue						

		Fund/Department #	001-178				Updated 7/15
		Date:	8/1/2016				
(4b)	Justice Court Judges						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
001-178-412	Bailiff	\$ 11,600.00	\$ 10,000.00	\$ 4,000.00		\$ 14,000.00	
001-178-463	Constables Fees	\$ 237,433.31	\$ 250,000.00	\$ 36,000.00		\$ 286,000.00	
TOTALS			\$ 260,000.00	\$ 40,000.00	\$ -	\$ 300,000.00	
Reason for Request: (Show detailed justification)	To account for an increase in constables fee expense and bailiff pay						
Requested by:	Andrea Freeze						

		Fund/Department #	001-102				Updated 7/15
		Date:	8/1/2016				
(5)	Circuit Clerk						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
001-102-458	Vital Statistics	\$ 1,210.00	\$ 1,200.00	\$ 10.00		\$ 1,210.00	
001-102-594	Other Contractual Services	\$ -	\$ 100.00		\$ 10.00	\$ 90.00	
TOTALS			\$ 1,300.00	\$ 10.00	\$ -	\$ 1,300.00	
Reason for Request: (Show detailed justification)	Slight increase in vital statistic fees						
Requested by:	Dale Thompson						

		Fund/Department #	001-152			Updated 7/15
		Date:	8/1/2016			
(6)	Information Technology					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-152-475	Mileage & Other Travel Costs	\$ -	\$ 1,000.00		\$ 500.00	\$ 500.00
001-152-476	Meals and Lodging	\$ -	\$ 1,000.00		\$ 500.00	\$ 500.00
001-152-500	Communications	\$ 26,346.09	\$ 50,000.00		\$ 11,000.00	\$ 39,000.00
001-152-502	Regular Telephone Service	\$ 67,533.87	\$ 115,000.00		\$ 36,000.00	\$ 79,000.00
001-152-503	Cellular Telephone Service	\$ 90,365.31	\$ 120,372.00		\$ 10,000.00	\$ 110,372.00
001-152-544	Service/Maintenance Contract	\$ 115,912.45	\$ 120,000.00	\$ 12,700.00		\$ 132,700.00
001-152-587	Training & Registration	\$ 2,159.18	\$ 11,000.00		\$ 8,000.00	\$ 3,000.00
001-152-594	Other Contractual Services	\$ 17,887.61	\$ 49,500.00		\$ 20,000.00	\$ 29,500.00
001-152-604	Printer Consumables	\$ 19,943.79	\$ 35,000.00		\$ 9,000.00	\$ 26,000.00
001-152-919	Furn/Office Equip-Under \$5000	\$ -	\$ 1,000.00		\$ 500.00	\$ 500.00
001-152-924	Computer Hardware & Software	\$ 203,130.93	\$ 205,000.00	\$ 83,000.00	\$ 200.00	\$ 287,800.00
001-152-928	Hand-Held Power Tools	\$ -	\$ 400.00			\$ 400.00
TOTALS			\$ 709,272.00	\$ 95,700.00	\$ 95,700.00	\$ 709,272.00
Reason for Request: (Show detailed justification)	To adjust items to where spending will need to be utilized to cover maintenance costs, licensing costs, etc					
Requested by:	John Mitchell					
		Fund/Department #	001-107			Updated 7/15
		Date:	8/1/2016			
(7)	PLANNING DEPARTMENT					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-107-533	RENTAL OF OTHER EQUIPMENT	\$ 1,131.83	\$ 1,000.00	\$ 132.00		\$ 1,132.00
001-107-691	UNIFORMS	\$ -	\$ 500.00		\$ 132.00	\$ 368.00
TOTALS			\$ 1,500.00	\$ 132.00	\$ -	\$ 1,500.00
Reason for Request: (Show detailed justification)	To cover costs of color copies (yearly billing)					
Requested by:	Bennie Hopkins					
		Fund/Department #	001-344			Updated 7/15
		Date:	8/1/2016			
(8)	ENVIRONMENTAL SERVICES					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-344-533	RENTAL OF OTHER EQUIPMENT	\$ 143.13	\$ 111.00	\$ 33.00		\$ 144.00
001-344-691	UNIFORMS	\$ -	\$ 250.00		\$ 33.00	\$ 217.00
TOTALS			\$ 361.00	\$ 33.00	\$ -	\$ 361.00
Reason for Request: (Show detailed justification)	To cover costs of color copies (yearly billing)					
Requested by:	Ray Laughter					
		Fund/Department #	156-300			Updated 7/15
		Date:	8/1/2016			
(9)	DEPT. OF ROAD MANAGEMENT					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
156-300-916	HEAVY ROAD EQUIPMENT \$5,000+	\$ 559,814.00	\$ 631,380.00	\$ -	\$ 20,000.00	\$ 611,380.00
156-300-541	ROAD MACH. & EQUIP-REPAIRS/MT.	\$ 112,935.33	\$ 114,070.00	\$ 20,000.00	\$ -	\$ 134,070.00
TOTALS			\$ 745,450.00	\$ 20,000.00	\$ 20,000.00	\$ 745,450.00
Reason for Request: (Show detailed justification)	To adjust for future machine/equipment repairs					
Requested by:	Andy Swims, Road Manager					
		Fund/Department #	160-399			Updated 7/15
		Date:	8/1/2016			
(10)	BRIDGE & CULVERT					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
160-399-916	HEAVY ROAD EQUIPMENT \$5,000+	\$ 476,982.97	\$ 537,065.00	\$ -	\$ 20,000.00	\$ 517,065.00
160-399-541	ROAD MACH. & EQUIP-RAPAIRS/MT.	\$ 29,687.03	\$ 33,736.00	\$ 20,000.00	\$ -	\$ 53,736.00
TOTALS			\$ 570,801.00	\$ 20,000.00	\$ 20,000.00	\$ 570,801.00
Reason for Request: (Show detailed justification)	To adjust for future machine/equipment repairs					
Requested by:	Andy Swims, Road Manager					
		Fund/Department #	001-163			Updated 7/15
		Date:	8/1/2016			
(11)	JUVENILE COURT					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-163-554	CONSULTANT/COUNSELING FEES	\$ 582.00	\$ 30,000.00		\$ 200.00	\$ 29,800.00
001-163-583	RECYCLE/DISPOSAL/SHREDDING	\$ -	\$ 250.00	\$ 200.00		\$ 450.00
001-163-476	MEALS & LODGING	\$ -	\$ 375.00		\$ 200.00	\$ 175.00
001-163-475	MILEAGE & OTHER TRAVEL COSTS	\$ 1,019.52	\$ 1,225.00	\$ 200.00		\$ 1,425.00
TOTALS			\$ 31,850.00	\$ 400.00	\$ 400.00	\$ 31,850.00
Reason for Request: (Show detailed justification)	To cover costs of upcoming expenses					
Requested by:	Celeste Wilson, Judge					

		Fund/Department #	001-200/001-202				Updated 7/15
		Date:	8/1/2016				
(12)	Sheriff's Department						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
001-200-919	FURN/OFFICE EQUIP-UNDER \$5000	\$ 15,834.99	\$ 16,645.00	\$ 500.00		\$ 17,145.00	
001-200-603	OFFICE SUPPLIES & MATERIALS	\$ 14,945.60	\$ 16,300.00	\$ 800.00		\$ 17,100.00	
001-200-501	POSTAGE/BOX RENT/COURIER	\$ 1,920.00	\$ 3,630.00		\$ 200.00	\$ 3,430.00	
001-200-523	CONTRACTUAL PRINTING	\$ 4,546.70	\$ 6,000.00		\$ 850.00	\$ 5,150.00	
001-200-604	PRINTER CONSUMABLES	\$ 15,361.31	\$ 21,350.00		\$ 250.00	\$ 21,100.00	
001-202-542	VEHICLE REPAIR & MAINTENANCE	\$ 76,581.13	\$ 80,000.00	\$ 6,000.00		\$ 86,000.00	
001-202-588	VETERINARIAN FEES	\$ 3,938.37	\$ 4,000.00	\$ 500.00		\$ 4,500.00	
001-202-613	LAW ENFORCEMENT SUPPLIES	\$ 138,279.94	\$ 142,000.00	\$ 7,500.00		\$ 149,500.00	
001-202-680	TIRE REPLACEMENT	\$ 38,762.04	\$ 40,000.00	\$ 3,000.00		\$ 43,000.00	
001-202-921	OTHER CAPITAL OUTLAY UNDER \$5,000	\$ 154,618.05	\$ 158,002.00	\$ 5,000.00		\$ 163,002.00	
001-202-671	MOTOR VEHICLE FUEL	\$ 311,015.18	\$ 437,558.00		\$ 22,000.00	\$ 415,558.00	
TOTALS			\$ 925,485.00	\$ 23,300.00	\$ 23,300.00	\$ 925,485.00	
Reason for Request: (Show detailed justification)		To adjust line items for budget deficits.					
Requested by:		Bill Rasco / Donna Ford					

b. SID Forfeitures

Case #	Date Seized	Receipt #	Amount	Date of Forfeiture
2016-28841	06/10/2016	32260	770.00	07/12/2016
2016-28484	06/08/2016	32209	530.00	07/12/2016
2016-28467	06/08/2016	32209	1632.00	07/12/2016
TOTAL			\$2,932.00	

Transfer from Sheriff-Seized Fund (123-000-139) \$ 2,932.00
 Transfer to Sheriff-Forfeiture Fund (120-000-238) \$ 2,932.00

c. Inventory Dispositions/Final – Sheriff's Office – GPS Tracking; Circuit Clerk Think Pad

FINAL PRELIMINARY

AL YEAR: 2015/2016 INVENTORY DISPOSIT

SEP 2016

DEPT: SHERIFF'S DEPARTMENT NRC = NON REPAIRABLE (COST) K = THOUSANDS DEPT #: 200
 NAME: NR = NON REPAIRABLE H = HUNDREDS LOC #:
DIS = DECLARE AS SURPLUS D = DOLLARS N801

ASSET #	DESCRIPTION	UNIT #	SERIAL #	REASON FOR DISPOSAL - VEHICLE AND/OR HEAVY EQUIPMENT - mileage or hours must be included	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED BY	FINAL DISPOSITION LOCATION	DATE OF FINAL APPROVAL
41700	GPS TRACKING DEVICE		867844000048127	Trade in for updated Equipment	11 15H SID Office	6-6-16	AH	COVERT	
41701	GPS TRACKING DEVICE		867844000048515	Trade in for updated Equipment	11 15H SID Office				
41702	GPS TRACKING DEVICE		867844000048341	Trade in for updated Equipment	11 15H SID Office				

AUTHORIZATION TO DISPOSE

SIGNED BY: Kyle Hodge DATE: 05/24/16

PROPOSED BY: *Amy Henley* DATE: 7/20/16

APPROVED BY: *Amy Henley*

BY CLERK: *Charmond McCool* DATE: 05/24/16

Signature of the

INVENTORY CLERK INFORMATION

PRELIMINARY PRESENT TO BOR

June 6, 2016

DATE DISPOSITION APPROVED

DATE FINAL APPROVAL ATTACHED

NOTES

Returned to COVERT Track.

~~Preliminary~~
Inventory Control Disposition
FINAL

Department: Circuit Clerk Office

Judge Chamberlain's

Fiscal Year: 2016

Asset #	Serial #	Description	Reason for Disposal	Location at Preliminary	Preliminary Approval Date	Disposed Of By	Location of Final Disposal	Date of Final Approval
36672	L3B4460	Thinkpad	NO LONGER IN USE	161 - Circuit	7-5-16	AMIE T	E-WASTE	
36673	55658342K3	Printer-HP	"	161 - Circuit	7-5-16	AMIE T	E-WASTE	

Authorization to Dispose

Department Head: David K. Johnson Date: 6-2-16

Disposed By: AMIE T Date: 8-1-16

Inventory Clerk: A. Saylor Date: 7-5-16
Shank

Notes:
new purchased 10-10-2005 from Circuit clks Fees for Judge Chamberlain's

- 4. Office of Procurement – Request to Remove Angie Irving as Requisition Signer for 001-101
- 5. Road Department
 - a. Road Report
 - b. Monthly Work Schedule
 - c. Road Bond Report
 - d. NRCS EWP Agreement – Needs Board President Signature
- 6. Contract Administration
 - a. Richard Barnes Lease Agreement - Robertson Donald Park
 - b. ABL Management, Inc. – Jail Food Service
 - c. Road Department – Digital NOW Copier
 - d. Road Department – Digital NOW Plotter
 - e. Emergency Services - DeSoto County Fire Protection Mutual Aid Agreement with Cities
 - f. Sheriff’s Department – DeSoto County Schools – School Resource Officer
- 7. Tax Assessor – Corrections to the 2015 Land Roll
- 8. Human Resources – Uniform Reimbursement
- 9. Chancery Clerk’s Office – Board President Signature Required
 - a. 2015 Board Order for Homestead Acceptance

b. 2015 Board Order for Homestead Disallowances

**10. Establish as Part of the Formal Record and Enter Into the Board’s Minutes
Youth Court – MSU Focus Group Program 2016**

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to approve the Consent Agenda items and actions as set forth above with the moving of Items H.6.c. and H.6.d. to new business as requested by the County Administrator.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H

I. OLD BUSINESS

1. 10:00 a.m. – Public Hearing – Eudora & Fairhaven Fire Protection Grading Districts

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to open the public hearing for the matter of Eudora Fire Protection Grading District.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Director Bobby Storey and Eudora VFD Chief Bobby Lacey were representing Eudora VFD Petition for the Creation of the Eudora Fire Protection Grading District. Supervisor Medlin asked if the new location is in operation. Chief Lacey affirmed and said it is covering the northern area. Mr. Storey stated this northern area will be the Graded District and the Board of Supervisors will serve as commissioners for the new grading district. Eudora VFD commissioners are over the area within the 5-mile radius of Station 6 located on Hwy 304. Mr. Storey explained the area within a 5-mile radius of Station 6 has a class 7 fire rating. Mr. Storey continued stating in order to keep the class 7 fire rating, separating the areas was necessary. Supervisor Russell asked what is the fire rating for the northern area. Mr. Storey said class 10. Mr. Storey said the MS State Rating Bureau will be coming up to evaluate Station 13 in the northern area. He stated they always strive to get the lowest rating possible in order to lower homeowner’s insurance rates in the area.

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to make the affidavit of July 5, 2016 publication part of the minutes, make the finding of public convenience and necessity supports the establishment of a graded fire district as it will help lower insurance rates and provide better fire protection for the community, and set September 6, 2016 at 10:00 am as the next public hearing to determine if there is any protest to forming the Eudora Fire Protection Grading District .

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to close the public hearing for the matter of Eudora Fire Protection Grading District.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Caldwell stated her appreciation of the Eudora Fire Department in working with the Nesbit Fire Department to help with that community's needs.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to open the public hearing for the matter of Fairhaven Fire Protection Grading District.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Mr. Storey stated Chief Callaway of Fairhaven VFD was unable to make the meeting. Supervisor Medlin asked Mr. Storey why the 25 signatures are required for a graded district. Mr. Storey explained the 25 signatures indicate that fire protection services are a necessary service for the area. Mr. Storey added by establishing the District, the area will receive a lower fire rating. Supervisor Medlin stated he has a constituent in his area that requested help with the fire rating. Mr. Storey stated they are looking in Fairhaven's response area and discussing about how to put up a substation. He stated the substation does not have to be elaborate, but it has to house a truck to get the ratings down. Mr. Storey also informed the Board they have started buying trucks that carry 3,000 gallons of water. Supervisor Caldwell suggested Fairhaven look at the way Eudora and Nesbit created their substations.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to make the affidavit of July 5, 2016 publication part of the minutes, make the finding of public convenience and necessity supports the establishment of a graded fire district as it will help lower insurance rates and provide better fire protection for the community, and set September 6, 2016 at 10:00 am as the next public hearing to determine if there is any protest to forming the Fairhaven Fire Protection Grading District.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to close the public hearing for the matter of Fairhaven Fire Protection Grading District.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.1.

2. Mississippi Department of Archives & History Permit – Board President Signature Required for ADA Ramp Approval at Courthouse

Director of Facilities Robert Jarman presented a MS Landmark Permit from Mississippi Department of Archives and History (MDAH) approving an ADA ramp installation at the DeSoto County Courthouse. Mid-South Curb and Gutter provided a quote of \$7,870.00 to remove and replace the handicap ramp to include dial holes for hand rails and radius sidewalk. Supervisor Medlin asked how much the Architect was going to charge to do the drawing? Mr. Jarman stated between \$2200 and \$2300. Mr. Jarman said the drawing will need to be sent to MDAH for approval.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to approve MDAH permit and Mid-South Curb and Gutter quote.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.2.

3. Comp Time / Holiday Time

Mrs. Lynchard said she is working on a way to address the issues with comp time, with the first step being to evaluate and see what the issues are. Mrs. Lynchard met with Mr. Nowak to set parameters and define what comp time is and how it is applied. She suggested using a third party to audit the accrued comp time currently reflected on the books. Mrs. Lynchard also suggested Williams, Pitts and Beard to be the third party, and that they start with the Sheriff's Department. Sheriff Rasco said they can start by seeing what is built up now. Mr. Nowak stated comp time on holidays will result in the employee getting regular holiday pay based on work day hours plus comp time for the hours worked.

Supervisor Medlin stated if the employee is already scheduled to work a 12-hr shift, then there is no overtime. Mr. Nowak stated overtime is over 40 hrs. a week for the average person, but it is different for the Sheriff's Office. He stated if shift employees work on a holiday, they get regular pay and comp time for hours worked. He noted that comp time should be given if the holiday hours result in overtime, and leave time should be given if holiday hours do not result in overtime.

Mrs. Lynchard recommended the Board enter into an agreement with Williams, Pitts & Beard. Mrs. Lynchard added that Williams Pitts & Beard charges \$85 to \$275 per hour. She recommended the Board put a cap of \$3000.00 so they can review the information up to that point.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the recommendation of Mrs. Lynchard and enter into an agreement with Williams, Pitts and Beard to look at comp time and holiday pay, and establish a \$3000.00 cap.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.3.

4. ADA Administration Building Update

Mr. Jarman provided a revised drawing from Urban ARCH showing angled, handicapped parking along

the Loshier Street side of the Admin Bldg. Mr. Jarman stated the drawings indicated moving a light pole and removing one oak tree, the existing sidewalk, and cutting the curb for 3 handicapped parking spaces. If the light pole cannot be relocated, a light will be put on the side of the Administration Building to shine on the ADA parking area. Supervisor Medlin asked for an estimated cost for project. Mr. Jarman stated he is asking for approval to get a quote for the project. Supervisor Caldwell asked if there will be a barrier to keep drivers from driving into the Administration Bldg. Mr. Jarman suggested putting a large concrete bollard. Supervisor Caldwell would like them to look nice and have concrete planters with nice plants.

Supervisor Michael Lee made the motion Supervisor Lee Caldwell seconded the motion to approve Mr. Jarman to get quotes and bring them back to the Board for discussion.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.4.

5. Road Management – Center Hill Road Railroad Project

Road Manager Andy Swims stated the Board had mentioned getting an agreement with BNSF before beginning work at Center Hill Road’s railroad crossing. He stated BNSF is ready to do the work on August 23 & 24, but his contact person at BNSF suggested not having a formal agreement as the County will only do the work up to the tracks; and an agreement would possibly extend the time frame a good bit. Mr. Swims reminded the Board that his crews will close the road, direct traffic, cut the asphalt, haul off the debris and repave the road apx. 5-feet on each side of the tracks.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize Mr. Swims to proceed with the work at the Center Hill Road railroad crossing.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>NO</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

6. G.O. Refunding Bonds 2016

DeSoto County Financial Advisor Demery Grubbs and Ms. Elizabeth Clark of Butler Snow presented information to the Board regarding refinancing the 2009B, 2009C, and 2010C bonds at reduced interest rates with a potential savings of \$475,000.00 - \$485,000.00. Mr. Grubbs stated the market continues to be good, and if the Board adopts the documents today, they are not obligated to anything. The Board will be taking no risk, but taking advantage of a savings opportunity.

Mr. Grubbs stated this could include bonds previously issued to fund the civic center, public improvements, and road improvements. He also stated the civic center will be kept separate in order to keep up with it specifically.

Supervisor Russell asked how fast Mr. Grubbs can get the bonds out, once approved. Mr. Grubbs stated he would approximate four weeks. He said that by adopting the resolutions today, and authorizing the Board President to sign, he will call when he has the rates and will already have the documents in place to proceed.

Ms. Clark stated that the resolution sets the sales parameters for the sale of the bonds.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to approve the Resolution Authorizing and Directing the Issuance of General Obligation Refunding Bonds, Series 2016, of DeSoto County, Mississippi (The "County ") in the Principal Amount of Not to Exceed Nine Million Five Hundred Thousand Dollars (\$9,500,000) to Raise Money for the Purpose of Providing Funds for (i) The Prepayment and Advanced and/or Current Refunding of Certain Outstanding Maturities of the County's (A) General Obligation Refunding Bonds, Series 2009B dated December 14, 2009, Issued in the Original Principal Amount of \$37,205,000; (B) General Obligation Pool Loan Refunding Bonds, Series 2009C Dated December 21, 2009, Issued in the Original Principal Amount of \$4,775,000; AND (C) General Obligation Bonds, Series 2010 Dated December 1, 2010, Issued in the Original Principal Amount of \$5,000,000; (ii) Paying the Costs of Issuance of the Bonds; and (iii) for related purposes, as presented, including the form exhibits thereto and authorize the Board President to sign the resolution and all necessary documents.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.6.

7. Youth Court Attorney

Supervisor Lee stated that he has had some people come to him expressing concern over the interpretation of House Bill 1240. He said that it has been recommended that some research be done regarding the number of cases and the need for a full-time attorney. He stated two concerns are multiple children with the same parents run up the numbers, and the inability of the hired person to maintain an outside law practice.

Supervisor Gardner stated Ms. Marquita Thurmon, who came before the Board with concerns regarding the hiring, did set up a meeting with Judge Couch and Judge Wilson; and Judge Wilson said the meeting went very well. He further stated that the bill seemed to address the fact that the Court appoints representation for the child, but the parents sometimes do not have representation.

Supervisor Lee stated he would like some research done on the number of actual indigent parent cases. He also asked if the statute required a full-time person to be hired.

Sheriff Rasco stated there are currently 32 juveniles being held at the Juvenile Detention Center. Supervisor Lee asked Mrs. Lynchard to ask Judge Couch to wait on making the appointment of the public defender.

Supervisor Gardner made the motion and Supervisor Jessie Medlin seconded the motion to have Supervisor Lee and Supervisor Caldwell be the Judicial Committee tasked with researching the number of indigent parent cases and the need for a full-time public defender vs. a part-time public defender.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSTAINED</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

8. Turn Lane on Center Hill

Road Manager Andy Swims asked the Board to approve budgeting assistance with the ROW acquisition for Center Hill Road. He stated they need to get the ROW work done on Center Hill Road and would like to hire Waggoner to help with the legal descriptions. Mr. Swims said Tracy Huffman said the fee would probably be about \$1,500.00 and if additional work was required, they would bill

hourly.

Supervisor Gardner mentioned the idea of hiring another engineer for the County rather than continuing to hire outside. Mr. Swims stated that was a definite possibility, and Mr. Young could use an administrative assistant also.

Supervisor Caldwell stated that sometimes the ROW acquisition takes up a lot of time.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize Mr. Swims to hire Waggoner Engineering to help with the Center Hill ROW acquisition.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

J. NEW BUSINESS

1. Requests for Funding

a. 1:00 p.m. – Memphis Area Association of Governments

Mrs. Lynchard stated the representative from MAAG was unable to attend. Mrs. Lynchard added that she has been a member of MAAG for years. She stated they are in need financially and want to assess the County.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to deny their request.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.1.a.

b. 1:15 p.m. Olive Branch Arts Council

Vicky Neyman and Peggy Henderson introduced themselves representing Olive Branch Arts Council. Ms. Neyman stated OB Arts Council is not about making money but community art. Ms. Neyman stated there are 5 reasons to support Olive Branch Arts Council. 1. Arts in the Ally. Where local artists display their art, is one of the top 10 tourist attraction in Mississippi. 2. Free Public Events is where art is brought to the community. 3. Local Student Support. OB Arts Council works with DCSC Theatre and Arts Department and provides supplies, Grants, to DCSC. 4. Local Community Support by providing re-grants fees for live entertainment. 5. Connecting Artists to Business. Methodist Hospital worked with the Arts Council by hanging local art from the OB Art Gallery. Supervisor Mark Gardner thanked Ms. Neyman for all she does. Supervisor Gardner asked what the allocation was for FY16. MS Lynchard stated \$4062.00. MS. Neyman stated they are asking for \$2500.00. Supervisor Jessie Medlin stated the BOS will take the funding request under advisement.

See Exhibit J.1.b.

c. 1:30 p.m. Healing Hearts

John Hornsby introduced himself as the Board Treasurer of Healing Hearts and gave the Board

handouts with statistics and ways they serve the community. Supervisor Gardner asked what the breakdown of their funding is. Mr. Hornsby stated they are State Certified and receive funds from the State of Mississippi. He stated they are now serving Tate County also. Supervisor Gardner asked what they are requesting this year. Mr. Hornsby stated \$20,000.

Supervisor Medlin asked how much they are requesting from Tate County. Ms. Ashley Schachterle stated they have a commitment of \$20,000 from Tate County; adding that Senatobia will give \$5,000 and Tate County BOS will give \$15,000. Ms. Schachterle stated the cities have committed funds as follows: Horn Lake \$15,000, Southaven \$65,000, Olive Branch \$30,000, and Walls \$5,000. Ms. Schachterle added they have a pilot project through MS Department of Education that will be in DeSoto County to train every school employee.

Sheriff Rasco informed the Board his department uses Healing Hearts a lot. Ms. Schachterle stated they had 51 interviews last year at the Sheriff's Department.

Supervisor Caldwell asked how the Board can help get the word out about fundraisers and private events that Healing Hearts sponsors. She asked the group to please let the Board know when they are having fundraisers.

Supervisor Caldwell stated last year Healing Hearts asked for money to match a grant and asked if that money was for a counselor. Ms. Schachterle stated they put together several entities to match the grant and they do have a full-time counselor.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to take the funding request from Healing Hearts Child Advocacy Center under consideration.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.1.c.

d. 1:45 p.m. Community Foundation – Volunteer Northwest Mississippi

Director Anna Dickerson introduced herself representing Volunteer Northwest Mississippi and thanked the Board for the FY16 funding of \$4,062 and for their continued support. Director Dickerson stated she has been with VNMS for 5 years, and they support over 200 nonprofit organizations with most of them in DeSoto County. Director Dickerson added their Mobile Food Distribution at the Landers Center provides roughly 30,000 pounds of food a month to help families in need. She also has begun a Corporate Volunteer Council that meets quarterly and introduces nonprofits and needs to area businesses. VNMS has 9910 volunteers with 92,853 man hours.

Supervisor Gardner thanked Director Dickerson for all she does for the community. The Board had some discussion about how Volunteer Northwest MS might help with the Volunteer Fire Departments. Supervisor Caldwell suggested Ms. Dickerson attend one of the fire committee meetings. Supervisor Jessie Medlin stated the Board will take her funding request under advisement.

See Exhibit J.1.d.

e. 2:00 p.m. The Arc Northwest Mississippi

Ms. Rebecca Treadway introduced herself representing Arc of Northwest Mississippi. Mrs. Treadway stated Arc is an advocacy organization for individuals of all ages with intellectual and developmental disabilities and their families and listed the following accomplishments and activities they offer. Arc has monthly meetings focusing on 10 programs. Camp Bold had 154 campers and 154 counselors, with each week having a different age bracket. Weighted Blanket Project is where a group of ladies make blankets for free. Art to Achieve lets kids get out during the winter months of January and February.

ALEC program is in March. Advance art is a mixture of young adults with disabilities and without disabilities. SibShop is a program for siblings of children with special needs. Supper Club is the newest program and it is a social club for small groups in a low pressure setting. Ms. Treadway stated she is available to meet with parents and give them encouragement as a parent of a special needs child.

Supervisor Medlin stated Arc didn't ask for any funding last year. Ms. Treadway said this is her first full year as Executive Director. Supervisor Medlin asked how much they were requesting. Ms. Treadway said \$5,000.00.

Supervisor Caldwell stated this population in the County is growing as many people move here because of the school system being so good; but then they grow up and ARC is here to help those young adults. Supervisor Caldwell stated she would like to meet with Mrs. Treadway and discuss day program, group homes, and job training.

Environmental Services Manager Ray Laughter stated his girls work at Camp Bold and look forward to it every year.

Supervisor Jessie Medlin stated the BOS will take the funding request under advisement.

See Exhibit J.1.e.

2. EMS

a. Medicare Revalidation – Board President Signature Required

Emergency Medical Services Director Mark Davis stated the Medicare revalidation is required every two years. He stated signing of the document assures we can continue billing Medicare and be paid.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to authorize the Board President to sign the necessary documents for Medicare Revalidation.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.2.a.

b. Zoll Auto Pulse – Warranty Quotes

Mr. Davis stated when the Auto Pulses were bought, they were quoted with an extended warranty. He stated this warranty only includes the internal working of the Auto Pulse, and does not include accidental breakage or batteries. Mr. Davis stated the batteries are about \$600 each with the County's discount and their shelf life is about 2 years.

Mr. Davis stated the new quote he has gotten from Zoll includes accidental breakage, batteries, and chargers. He recommends going with the new quote because the cost of batteries alone will be more than the larger amount of the upgraded warranty.

Supervisor Caldwell asked if Mr. Davis had the money in his budget. He stated he was almost sure he had enough to cover the full 3-year warranty. Mrs. Lynchard recommended the Board approve a budget amendment, if necessary, if they approve the request.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the 3-year extended warranty as presented at a cost of \$11,925.00, approve a budget amendment if necessary, and to include a finding of fact for prepayment noting that Zoll provides an immediate benefit to the County by maintaining the Auto Pulse and the County has a long-standing relationship with Zoll.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

3. DeSoto Greenways – Proposed Interpretive Signage for the DeSoto County Courthouse and Hernando DeSoto River Park

Mr. Larry Jarrett stated that DeSoto County is very unique in that there are two Heritage Grants that can be applied for. He stated that the County has just received a Mississippi Delta National Heritage Grant for \$20,000.00 in addition to the Mississippi Hill Heritage Grant received earlier.

Mr. Jarrett stated there is a committee in place working on getting information for interpretive signs to be placed in the Courthouse at the murals, in the DeSoto Museum, and at the Hernando DeSoto River Park. Mr. Jarrett stated he will be in contact with the MS Dept. of Archives and History regarding the signage in the Courthouse. He said once the design work is complete, he will bring the work back to the Board for final approval. Mr. Jarrett stated there will be no additional funding required from the County, but they may ask for help from the Road Department and Facilities to install the signs.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Mr. Jarrett to proceed with the design phase of the interpretive signage as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.3.

4. Environmental Services

a. Public Hearing – Litter Ordinance Violation – 9046 Green River Rd., Lake Cormorant

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to open the public hearing for 9046 Green River Road and 1409 Highway 301 for litter ordinance violations.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Environmental Services Manager Ray Laughter stated his department has received complaints on the property at 9046 Green River Rd., Lake Cormorant; owned by Darryl Tower. He stated the public notice was sent to the property owner regarding tall grass and litter, the property was posted, and a notice was posted at the Courthouse. Mr. Laughter stated there are trash piles on the property and tall grass toward the back of the lot. He stated some grass has been mowed, but the property is still in violation. Mr. Laughter stated the lot is a menace to public health and the safety of the community.

Mr. Laughter stated he has asked for 3 quotes and heard back from one contractor with a price of \$650.00. Supervisor Medlin asked if the property is inhabited. Mr. Laughter said it is not. Mr.

Laughter stated the next course of action is to have the property cleaned up, add the cost to the resident's taxes, and file it in Circuit Court.

Supervisor Bill Russell made a motion and Supervisor Lee Caldwell seconded the motion to adopt the resolution as presented and to authorize Mr. Laughter to take corrective action and follow the steps outlined above, based upon a finding that the condition of the property creates a menace to the health and safety of the public, as defined in Miss. Code Ann. Section 19-5-105.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.4.a.

b. Public Hearing – Litter Ordinance Violation – 1409 Highway 301, Lake Cormorant

Mr. Laughter stated the property is now in compliance. He stated this is a testament to Mr. David Wright and Mrs. Brynn McCarver's persistence in getting these kinds of properties in compliance

Supervisor Bill Russell made the motion and Supervisor Jessie Medlin seconded the motion to close the public hearing.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.4.b.

c. Annual Household Hazardous Waste Day, Saturday, October 22, 2016

Mr. Laughter stated the Environmental Services Department is recommending October 22, 2016 from 8 a.m. to noon at the Landers Center for the 2016 Household Hazardous Waste Day. He stated he looks forward to the event and participation from the Board, Sheriff's Department, and the media.

Mrs. Lynchard stated she would like to see more advertising this year to help with participation. Supervisor Caldwell stated she felt newspaper ads before and the day of the event would be helpful. Mr. Laughter stated he felt radio ads were also beneficial.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to set the date of October 22, 2016 for Household Hazardous Waste Day and authorize Mrs. Lynchard and Mr. Laughter to research advertising avenues.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.4.c.

d. 6682 Lake Forest Drive

Supervisor Russell stated a broken down car with flat tires and expired tags was parked on the street. When a Deputy was called to the property, he said there was nothing he could do because the car was parked on the street properly. Mr. Laughter stated the car may be covered under the litter ordinance as a junk car is considered one that cannot be driven legally on the streets of Mississippi.

Supervisor Russell asked what the proper procedure is in a case like this. Board Attorney Tony Nowak stated that the Sheriff has the discretion to call a wrecker if the vehicle is deemed abandoned, which is defined as sitting in the street for 5 days. He further stated if the vehicle is towed by law enforcement, the owner will be charged the tow fee. Mr. Nowak went on to say if the County has the vehicle towed, the County must incur the expense.

Road Manager Andy Swims stated the Road Department has the same issue if a road needs to be paved or milled and a car is in the way. There was a discussion of different scenarios involving vehicles left on public roads and parked on private property.

Supervisor Bill Russell made the motion and Supervisor Michael Lee seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to research the MS laws regarding the County's authority to move an inoperable car if in a driveway or yard, and how the County can be reimbursed.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See **Exhibit J.4.d.**

e. 6914 Riverbirch

Supervisor Russell stated he received a complaint at this address and the Planning Department has sent a letter to the owner regarding parking an 18-wheeler in the driveway.

5. Office of Finance and Accounting

a. Claims Docket

Chief Financial Officer Andrea Freeze presented a page by page declaration of the Claims Docket. Accounting Office Manager Stephanie Hanks brought invoice documentation to address any questions.

Supervisor Jessie Medlin asked about the following claims:

Supervisor Medlin asked how often TVA is paid. Mrs. Freeze stated they are paid monthly.
Page 74 – Waste Connections - \$6,440.56 – DC Residents – Mr. Laughter stated that is for the whole county, cities included

Supervisor Mark Gardner asked about the following claims:

Page 7 – Travelers - \$4423.50 deductible – Mr. Nowak stated that was part of a \$25,000 deductible
Abra Body – \$421.30 – Supervisor Russell stated that was from Bramble Lane construction
Brenda Ransome – Mower on Vaiden Rd. – Mrs. Hanks said it was a broken car window
Larry Monger – Supervisor Russell stated there were 3 claims from Bramble Lane
Mr. Swims stated the developer had a dip in the road and the County fixed it. He stated they had to saw the concrete and wait for the asphalt company to get there to fix the hole. Mr. Swims said they put in metal ramps, but some cars were just too small and had slight damage.
Snappy Windshield - \$155 – Mrs. Hanks said a mower threw an object and broke a window
Page 42 – Rescue Phone Inc. \$850 – Sheriff Rasco said they had to replace a negotiating phone
Page 47 – Brandon Carpenter & Fred Doerner – Sheriff Rasco said they went to a class for Search & Rescue
Page 61 – County Extension – NASCO – Supervisor Caldwell said this was probably for the classes they have been having for sewing and cooking.

- Page 81 – Waggoner Engineering - \$129,000 on Star Landing. Mr. Swims stated the County will get reimbursed and that the State Aid money comes in phases. They have done the environmental, this is part of the preliminary planning
- Page 83 – Waggoner Engineering – Nail Road – Mr. Swims stated this is the design work that the Board approved on Nail Rd. East
- Page 84 – ICA Engineering- Craft & Bethel – Supervisor Gardner asked what the engineer’s name is. Mr. Swims stated Danny Walker and the firm is now known as HCR/ICA
- Page 87 – Getwell Road, \$13,000- Mr. Swims stated that is state aid resurfacing. Supervisor Gardner said he has gotten complaints about traffic on Getwell and would like to be sure the County is keeping a check on that. Mr. Swims stated he and some of his crew have been out there a good bit.
301, Bethel Rd – Mr. Swims stated those are also overlay projects
Supervisor Gardner asked how much it added to the project to do the work at night. Mr. Swims stated the difference was pretty significant.
- Page 91 - Refund to Kyle Hodge, Jeremy Brown, Harold Bailey – Mrs. Lynchard stated insurance premiums are taken out ahead of time and if changes are made, employees sometimes get reimbursements

Supervisor Bill Russell asked about the following claims:

- Page –6 – Joey Treadway, Tanger – Mrs. Freeze stated he gets his tax collection fee monthly
- Page 72 - Electric bill seems high at 304 Ballfield – Mr. Laughter stated there is a very large security light at that field that lights up the entire area. He said he will check on the amount.
- Page 72 - 2 bills for \$16 and \$65 at one field. Mr. Laughter stated that is the Lake Cormorant ball field. One bill is for lights and one for the concession stand.

Supervisor Lee Caldwell asked about the following claims:

- Page 15 – Magnolia Drive – Atmos \$12,053 – Mr. Jarman stated that is for 2 months at the jail.
- Page 16 – Entergy \$1735.78 – Mr. Jarman stated that is the old jail.
Adult Detention
Detention center - \$576.80
Juvenile – Mrs. Hanks stated facilities pays for all utilities except Parks & Road Dept.
3091 Industrial Dr. – Mr. Jarman stated that is the Sheriff’s Admin Building
- Supervisor Caldwell asked if the names could be straightened out on all the locations to give a clearer picture.
- Page 16 – Ewing Kessler – Mr. Jarman stated that was the quarterly payment on the annual maintenance on the chiller. Mr. Jarman also stated the chiller bill was a lot higher because of some testing they have been doing.

Supervisor Michael Lee did not have any questions.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Chancery Clerk to pay the bills as presented by the Chief Financial Officer.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

b. Inventory Dispositions – Preliminary & Final

Mrs. Hanks stated that our new Inventory Clerk, Mrs. Angie Tapley has caught on very quickly to the inventory procedures and she will be handling them on her own very soon.

1) Sheriff’s Department, Canine

Mrs. Hanks stated this canine was deceased before it was put on the inventory.

FISCAL YEAR: 2015/2016
REVISED SEP 2015

PRELIMINARY / FINAL

INVENTORY DISPOSITION 1 OF 1

DEPT NAME: 300

NR = NON REPAIRABLE (COST) K = THOUSANDS
 NR = NON REPAIRABLE H = HUNDREDS
 DR = DECLARE AS SURPLUS D = DOLLARS

DEPT #: 200
LOC #:

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
45463	Belgian Malinois	London	Deceased 12/2016	6016 2500 K-9	8-1-16	Deceased		

AUTHORIZATION TO DISPOSE SIGNED BY: <u>Amy Henley</u> DATE: <u>8-1-16</u> DISPOSED BY: _____ DATE: _____ BY CLERK: <u>Angie Tapley</u> DATE: <u>8-1-16</u>		INVENTORY CLERK INFORMATION PRESENTED TO BOB: _____ <u>8-1-16</u> PRESENTED TO BOB: _____ DATE INVENTORY DISPOSED IN AHR: _____ DATE BOB FINAL INFO ATTACHED: _____	NOTES
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2) Road Department, Phone

Mrs. Hanks stated the employee lost his phone.

FISCAL YEAR: 2015/2016
REVISED SEP 2015

PRELIMINARY / FINAL

INVENTORY DISPOSITION 1 OF 1

DEPT NAME: 300

NR = NON REPAIRABLE (COST) K = THOUSANDS
 NR = NON REPAIRABLE H = HUNDREDS
 DR = DECLARE AS SURPLUS D = DOLLARS

DEPT #: _____
LOC #:

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
45487	Apple iPhone 6S M. Kennedy	F01R1F546F9US	Phone dropped in ocean	Ocean	8-1-16		OCEAN	

AUTHORIZATION TO DISPOSE SIGNED BY: _____ DATE: <u>8-1-16</u> DISPOSED BY: <u>M. Kennedy</u> DATE: _____ BY CLERK: <u>Angie Tapley</u> DATE: _____		INVENTORY CLERK INFORMATION PRESENTED TO BOB: _____ <u>8-1-16</u> PRESENTED TO BOB: _____ DATE INVENTORY DISPOSED IN AHR: _____ DATE BOB FINAL INFO ATTACHED: _____	NOTES
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3) Chancery, Palm Pilot

Mrs. Hanks stated this item was lost several years ago and has not been removed from the inventory.

FISCAL YEAR: 2014

PRELIMINARY / FINAL

INVENTORY DISPOSITION

DEPT NAME: CHANCERY LAND

NR = NON REPAIRABLE (COST) K = THOUSANDS
 NR = NON REPAIRABLE H = HUNDREDS
 DR = DECLARE AS SURPLUS D = DOLLARS

DEPT #: _____
LOC #:

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
34817	TUNGSTEN PALM PILOT	PN200766R001	Lost	Lost	8-1-16	LOST		

AUTHORIZATION TO DISPOSE SIGNED BY: <u>Misty Hedges</u> DATE: <u>7-22-16</u> DISPOSED BY: _____ DATE: _____ BY CLERK: <u>Angie Tapley</u> DATE: _____		INVENTORY CLERK INFORMATION PRESENTED TO BOB: _____ <u>8-1-16</u> PRELIMINARY PRESENTED TO BOB: _____ DATE INVENTORY DISPOSED IN AHR: _____ DATE BOB FINAL INFO ATTACHED: _____	NOTES
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FORM UPDATED: 09/25/13
FORM UPDATED: 11/28/12

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the preliminary and final dispositions of the items listed above as presented by Mrs. Hanks and approve the Board President to sign the affidavits.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.5.b.1, J.5.b.2., J.5.b.3.

c. Inventory Dispositions – Preliminary

1) Facilities – Ice Machine

Mr. Jarman stated this machine is broken and non-repairable. He said it is the old machine from the courthouse.

FISCAL YEAR: 2015/2016 PRELIMINARY INVENTORY DISPOSITION 1 OF 1

DEPT # _____ DEPT NAME: Facilities

WAREHOUSE # _____

DATE: _____

ASSET #	DESCRIPTION	QUANTITY	AMOUNT FOR DISPOSAL	UNIT	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED BY	FINAL DISPOSITION LOCATION	DATE OF FINAL APPROVAL
10000	Ice Machine		NOT WORKING OR BROKEN		Court House	8-1-16			

AUTHORIZATION TO DISPOSE APPROVED BY: Robert Jarman DATE: 8-1-16 APPROVED BY: A. Jopley DATE: 8-1-16		INVENTORY CLEAR INFORMATION PRELIMINARY PRESENT TO EDC: 8-1-16 FINAL PRESENT TO EDC: _____ DATE SUBMITTED FOR FINAL APPROVAL: _____ DATE RECEIVED BY FINAL APPROVAL: _____	NOTES
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2) Search & Rescue – Outboard Motor, EMS APC System, EMA Misc Items, Camper Topper

Mrs. Hanks stated the first 3 items are inoperable, and the camper topper is old and does not fit any of the trucks in use.

FISCAL YEAR: 2015/2016 PRELIMINARY INVENTORY DISPOSITION 1 OF 1

DEPT # 925 DEPT NAME: _____

WAREHOUSE # _____

DATE: _____

ASSET #	DESCRIPTION	QUANTITY	AMOUNT FOR DISPOSAL	UNIT	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED BY	FINAL DISPOSITION LOCATION	DATE OF FINAL APPROVAL
3147	Outboard Motor	1	discarded			8-1-16			

AUTHORIZATION TO DISPOSE APPROVED BY: Wm. Nichols DATE: 8-1-16 APPROVED BY: A. Jopley DATE: 8-1-16		INVENTORY CLEAR INFORMATION PRELIMINARY PRESENT TO EDC: 8-1-16 FINAL PRESENT TO EDC: _____ DATE SUBMITTED FOR FINAL APPROVAL: _____ DATE RECEIVED BY FINAL APPROVAL: _____	NOTES
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FISCAL YEAR: 2015/2016

PRELIMINARY

INVENTORY DISPOSITION

REVISED SEP 2015

1 OF 1

DEPT NAME: 240

NRC = NON REPAIRABLE (COST) K = THOUSANDS
 NR = NON REPAIRABLE H = HUNDREDS
 DAS = DECLARE AS SURPLUS D = DOLLARS

DEPT #: _____
 LOC #: _____

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y	M	D	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
40978	APC UPS System	AS11114238	Inoperable	8/11	2015	225	8-1-16				
40923	SonicWall NSA 2400	0017C598668	Inoperable	6/16/11	2015	225	8-1-16				

FISCAL YEAR: 2015/2016

PRELIMINARY

INVENTORY DISPOSITION

REVISED SEP 2015

1 OF 1

DEPT NAME: 960

NRC = NON REPAIRABLE (COST) K = THOUSANDS
 NR = NON REPAIRABLE H = HUNDREDS
 DAS = DECLARE AS SURPLUS D = DOLLARS

DEPT #: _____
 LOC #: _____

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y	M	D	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
30959	Intel Pentium Proc	0023450290	Inoperable	2001	12/16/09	225	8-1-16				
36605	HP PSC 1210 Printer	CN449030W9	Inoperable	2005	8/19	225					
31832	Gateway 2400 PC	0029494867	Inoperable	2002	12/19/04	225					
31289	Gateway 500 Monitor	0025407021	Inoperable	2002	12/28/04	225					
24525	Jetex Dispatch Sys	21373	Inoperable	2004	9/24/09	225					

FISCAL YEAR: 2015/2016

PRELIMINARY

INVENTORY DISPOSITION

REVISED SEP 2015

1 OF 1

DEPT NAME: 202

NRC = NON REPAIRABLE (COST) K = THOUSANDS
 NR = NON REPAIRABLE H = HUNDREDS
 DAS = DECLARE AS SURPLUS D = DOLLARS

DEPT #: _____
 LOC #: _____

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y	M	D	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
30923	Jord Camper Topper	685764	Old and fits no vehicle	4/26	2008	225	8-1-16				

3) Chancery – Printer & Monitor

Mrs. Hanks stated these items were found stored and are inoperable.

FISCAL YEAR: 2014

PRELIMINARY

INVENTORY DISPOSITION

DEPT NAME: CHANCERY LAND

NRC = NON REPAIRABLE (COST) H = HUNDREDS
 NR = NON REPAIRABLE K = THOUSANDS

DEPT #: 101

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y	M	D	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
35158	Epson Printer	A8G0014764	BROKEN/TOO COSTLY TO REPAIR				CHANCERY LAND	8-1-16			
35595	ViewSonic Monitor	A24041900735	BROKEN/BLACK SCREEN				CHANCERY LAND				

4) Sheriff's Department – Misc. Items

Mrs. Hanks stated these 4 pages are items that no longer work or are no longer in use. She stated some will be auctioned and some will be disposed.

FISCAL YEAR: 2015/2016

PRELIMINARY

INVENTORY DISPOSITION

REVISED SEP 2015

1 OF 2

DEPT NAME: Sheriff - Shop

NRC = NON REPAIRABLE (COST) K = THOUSANDS
 NR = NON REPAIRABLE H = HUNDREDS
 DAS = DECLARE AS SURPLUS D = DOLLARS

DEPT #: _____
 LOC #: _____

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y	M	D	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
8126	Spectra Mobile Radio	604ATW0186	Broken	1999	2/26	50 Shop					
34009	Jet Strabe Lightbar	None	Will not fit cars	2004	7/83	50 Shop					
34019	Strabe Lightbar	None	Will not fit cars	2004	17/5	50 Shop					
34022	Jet Strabe Lightbar	None	Will not fit cars	2004	9/31	50 Shop					
34007	Light bar	None	Will not fit	2004	7/83	50 Shop					
33985	Strabehead Lightbar	None	Will not fit	2004	7/43	50 Shop					
39873	Motorola Mobile Media	5085650231	No longer in use	2009	2/25	50 Shop					
40066	Motorola Docking Station	26409AZN022	" " " "	2009	1/30	50 Shop					
40068	" " "	28109AZN008	" " " "	2009	1/30	50 Shop					
40069	" " "	26509AZN024	" " " "	2009	1/30	50 Shop					
40070	" " "	25809AZN012	" " " "	2009	1/30	50 Shop					
40071	" " "	25809AZN003	" " " "	2009	1/30	50 Shop					
40078	" " "	26409AZN021	" " " "	2009	1/30	50 Shop					
40083	" " "	25809AZN010	" " " "	2009	1/30	50 Shop					
40084	" " "	26509AZN020	" " " "	2009	1/30	50 Shop					
40086	" " "	26409AZN026	" " " "	2009	1/30	50 Shop					
40087	" " "	28109AZN001	" " " "	2009	1/30	50 Shop					
40091	" " "	25509AZN013	" " " "	2009	1/30	50 Shop					
40092	" " "	26409AZN030	" " " "	2009	1/30	50 Shop					

FISCAL YEAR: 2015/2016

PRELIMINARY

INVENTORY DISPOSITIO

REVISED SEP 2015

DEPT: Sheriff - Shop
NAME:

NRC = NON REPAIRABLE (COST) K = THOUSANDS
NR = NON REPAIRABLE H = HUNDREDS
DAS = DECLARE AS SURPLUS D = DOLLARS

DEPT #:
LOC #:

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y	M	D	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
40093	Motorola Tracking Station	26509AZ1001	No longer in use	2009	1380		505 Shop				
40099	" " "	26409AZ1029	" " "	2009	1380		505 Shop				
40103	" " "	26409AZ1027	" " "	2009	1380		505 Shop				
40113	" " "	25709AZ1033	" " "	2009	1380		505 Shop				
40117	" " "	28109AZ1004	" " "	2009	1380		505 Shop				
40119	" " "	28109AZ1005	" " "	2009	1380		505 Shop				
40120	" " "	26409AZ1024	" " "	2009	1380		505 Shop				
40599	Zebra Printer	XXXXRC10030397	" " "	2010	578		505 Shop				
40600	" " "	XXXXRC10021592	" " "	2010	578		505 Shop				
40602	" " "	XXXXRC10030024	" " "	2010	578		505 Shop				
40604	" " "	XXXXRC10030089	" " "	2010	578		505 Shop				
40623	" " "	XXXXRC10030078	" " "	2010	578		505 Shop				
40636	" " "	XXXXRC10021604	" " "	2010	578		505 Shop				
40638	" " "	XXXXRC10020620	" " "	2010	578		505 Shop				
40655	Eseck Bar Coder	2500127482	" " "	2010	398		505 Shop				
40658	" " "	2500127981	" " "	2010	398		505 Shop				
40662	" " "	2500127991	" " "	2010	398		505 Shop				
40663	" " "	2500127408	" " "	2010	398		505 Shop				
40667	" " "	2500126992	" " "	2010	398		505 Shop				
40681	" " "	2500128060	" " "	2010	398		505 Shop				

FISCAL YEAR: 2015/2016

PRELIMINARY

INVENTC

REVISED SEP 2015

DEPT: Sheriff - Shop
NAME:

NRC = NON REPAIRABLE (COST) K = THOUSANDS
NR = NON REPAIRABLE H = HUNDREDS
DAS = DECLARE AS SURPLUS D = DOLLARS

DEPT #:
LOC #:

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y	M	D	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
40683	Eseck Card Reader	2500127955	No longer in use	2010	398		505 Shop				
40688	" " "	2500128048	" " "	2010	398		505 Shop				
40694	" " "	2500127610	" " "	2010	398		505 Shop				
40728	" " "	2500127310	" " "	2010	398		505 Shop				
40729	" " "	2500126988	" " "	2010	398		505 Shop				
42832	DeWalt Impact Driver	580718	Broken	2008	117		505 Shop				
43505	Zebra Mobile Printer	441027P10244	No longer in use	2014	119		505 Shop				
35767	Camera Surveillance	0026	" " "	2007	2675		505 Shop				
35472	Genesys Scanner	MCE08910751	" " "	2008	2000		505 Shop				
40853	Genesys Scanner	MCE18812141	" " "	2010	2015		505 Shop				
35824	Kodak Digital Camera	KCPK8490703	" " "	2007	1394		505 Shop				
35031	NDE Digital Video System	00004	No longer in use	2007	2675		505 Shop				
35033	NDE Digital Video System	00007	Broken	2007	2675		505 Shop				
35034	" " "	00009	Broken	2007	2675		505 Shop				
35035	" " "	00010	No longer in use	2007	2675		505 Shop				
35036	" " "	00011	Broken	2007	2675		505 Shop				
35037	" " "	00012	Broken	2007	2675		505 Shop				
35038	" " "	00013	No longer in use	2007	2675		505 Shop				
35039	" " "	00014	" " "	2007	2675		505 Shop				
35040	" " "	00015	" " "	2007	2675		505 Shop				

AUTHORIZATION TO DISPOSE INVENTORY CLERK NO1

FISCAL YEAR: 2015/2016

REVISED SEP 2015

PRELIMINARY

DEPT
NAME:

Sheriff - Shop

NRC = NON REPAIRABLE (COST) K = THOUSANDS

NR = NON REPAIRABLE H = HUNDREDS

DAS = DECLARE AS SURPLUS D = DOLLARS

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	A	C	D	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DB
35042	MDE Digital Video Sytle	00017	Broken	2007	2675		SO Shop		
35043	" " " "	00018	No longer in use	2007	2675		SO Shop		
35044	" " " "	00019	Broken	2007	2675		SO Shop		
35047	" " " "	00022	No longer in use	2007	2675		SO Shop		
35049	" " " "	00024	" " " "	2007	2675		SO Shop		
35050	" " " "	00003	" " " "	2007	2675		SO Shop		
35048	" " " "	00023	Broken	2007	2675		SO Shop		
35051	" " " "	00028	"	2007	2675		SO Shop		
35046	" " " "	00021	No longer in use	2007	2675		SO Shop		
35040	" " " "	0015	" " " "	2007	2675		SO Shop		
35052	" " " "	0027	" " " "	2007	2675		SO Shop		
35050	" " " "	0025	" " " "	2007	2675		SO Shop		
35053	" " " "	0028	" " " "	2007	2675		SO Shop		
35054	" " " "	0029	" " " "	2007	2675		SO Shop		
35055	" " " "	0030	Broken "	2007	2675		SO Shop		
35056	" " " "	0031	"	2007	2675		SO Shop		
35057	" " " "	0032	"	2007	2675		SO Shop		
35059	MDE Digital Video	0004	No longer in use	2007	2675		SO Shop		
32122	Motorola 8250	921TC00259	" " " "	2002	891		SO Shop		

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to accept the preliminary inventory dispositions and the recommendations for disposal as presented by Mrs. Hanks.

The motion passed by a vote as follows:

- Supervisor Jessie Medlin, First District YES
- Supervisor Mark Gardner, Second District YES
- Supervisor Bill Russell, Third District YES
- Supervisor Lee Caldwell, Fourth District YES
- Supervisor Michael Lee, Fifth District YES

See Exhibit J.5.c.1., J.5.c.2., J.5.c.3., J.5.c.4.

6. Road Department

a. Finding of Fact – Jaybird Road/Oak Crest Road Flooding

Road Manager Andy Swims informed the Board that the flooding at this intersection is so frequent he feels something must be done to protect the public road. He stated the entire intersection gets under water and hides the intersection roads on a regular basis. Mr. Swims stated his plan is to put in a 72-inch culvert at the intersection. While this will help the problem, there is a pipe downstream that is not as big and Mr. Swims recommends replacing that pipe to a 72-inch pipe as well. It will be necessary to go off the County’s right of way to properly realign the ditch and replace a pipe to allow proper drainage. The estimated cost for this job is \$70,000.00.

Mr. Swims stated the only other solution to the flooding would be to buy property upstream to create upstream detention, and that might not stop the flooding because of the smaller pipe downstream. Mr. Swims stated the road is currently acting as a levee and the water is flowing over it. He stated he will realign the ditch and stabilize the banks with rip rap. Mr. Swims requested to proceed with the repairs in accordance with Mississippi Code Section 19-5-92.1 as this does create a hazard that affects the health, safety and welfare of the public. Mr. Swims also stated that the flooding impacts the integrity of the public road.

Supervisor Michael Lee made the motion and Supervisor Jessie Medlin seconded the motion to approve

the repair work to the intersection at Jaybird Road and Oak Crest Road and to go off the County right of way to complete the downstream pipe replacement that slows the water flow at an estimated cost of \$70,000.00 based upon a finding that the persistent flooding is presenting a hazard affecting the health, safety, and welfare of the public in accordance with MS Code Section 19-5-92.1 and the flooding affects the integrity of a public road.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.6.a.

b. Finding of Fact – 6810 – 6820 Ranch Ridge Cove East – Ranch Meadows SD

Mr. Swims stated this is an inlet between 2 houses and there are sink holes over the County's underground drainage system. He stated the area behind the house has been previously repaired. Mr. Swims requested to proceed with the repairs in accordance with Mississippi Code Section 19-5-92.1 as this does create a hazard that affects the health, safety and welfare of the public. The estimated cost of this project is \$1,626.00.

Supervisor Bill Russell made the motion and Supervisor Michael Lee seconded the motion to authorize repair work over underground drainage pipe based upon a finding that this presents a hazard affecting the health, safety, and welfare of the public in accordance with MS Code Section 19-5-92.1; at an estimated cost of \$1,626.00.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.6.b.

7. Contract Administration

a. Sheriff's Department – RJ Young – Copier Maintenance Plan – Finding of Fact for Prepayment

Director of Procurement and Administrative Services Pat McLeod stated this is a renewal of a contract that the Sheriff has had for a number of years. She stated based on this long-standing relationship and the immediate benefit provided by renewing the contract with RJ Young, she recommends prepayment of the contract.

Supervisor Jessie Medlin made the motion, and Supervisor Lee Caldwell seconded the motion to renew the contract with RJ Young and approve the prepayment based on the long-standing relationship with the company and the immediate benefit provided, and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.7.a.

b. IT – IBM – Service Contract for AS400 – Finding of Fact for Prepayment

Mrs. McLeod stated the contract has gone up from \$7882.56 to \$8839.25 paid annually. She stated this is a 5-year contract for maintenance on the AS400. Mrs. McLeod stated the County has done business with IBM for several years and they are an established company that provides an immediate benefit to the County.

Supervisor Gardner asked if the AS400 will go away when the County switches to the new system. Mrs. Lynchard stated the Tax Assessor and Circuit Clerk are reluctant to switch.

Supervisor Caldwell asked if the County went to a new system, could the contract be ended. Mrs. McLeod stated she doubts that the County will be switched over in 5 years.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the contract with IBM for the AS400 and to find that the County has done business with IBM for many years and they are an established company, the service provides an immediate benefit to the County, and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.7.b.

c. Sheriff’s Department – Cellebrite, Inc. – Finding of Fact for Prepayment

Mrs. McLeod stated this is the yearly license maintenance fee for forensic equipment. Sheriff Rasco stated it is used to pull information off cell phones and computers. Mrs. McLeod stated it is up for renewal and they are requesting prepayment based on the long-standing relationship with Cellebrite and the immediate benefit received by the Sheriff’s Department.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve prepayment of the Cellebrite contract finding that the County has done business with them for several years and will get an immediate benefit by renewing the contract, and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.7.c.

d. Road Department – Digital Now Copier

Mrs. McLeod stated this item was moved from consent as it needs to have a finding of fact for prepayment. (See Item J.7.e. for motion)

See Exhibit J.7.d.

e. Road Department – Digital Now Plotter

Mrs. McLeod stated this item was also moved from consent as it needs to have a finding of fact for

prepayment.

Mrs. McLeod informed the Board that Items d & e are used by the Road Department and they have been doing business with Digital Now for several years. She stated that the Road Department will receive an immediate benefit by continuing the contract.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to authorize the renewal of the two contracts with Digital Now for the Copier and the Plotter finding that the County has done business with the company for several years, the Road Department will receive an immediate benefit, and to authorize the Board President to sign both contracts.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.7.e.

8. Recreational District Appointees for Discussion

Mrs. McLeod stated she has spoken with all members of the Board and everyone wants to keep their same appointments.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to reappoint all the members of the Recreational District.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.8.

9. Jail Inspection Report

Facilities Management Director Robert Jarman stated the process is the State inspects, and Facilities makes repairs. He said this time there were only 2 issues and those were both roof leaks that the contractor is aware of and they are working on them. Mr. Jarman stated the report is usually 3 or 4 pages, so he was very pleased with this report.

Mr. Jarman said he and Commander Chad Wicker have come up with a maintenance check plan where Cmdr. Wicker does weekly inspections, and Facilities has a man at the jail all the time. He stated working together keeps the building going, and the state inspection proved that.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to make the corrective action plan part of the Board minutes, approve the corrective action report presented by Mr. Nowak, and authorize the Board President to sign the documents.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.9.

10. Budget FY17

Mrs. Lynchard presented documentation showing growth in population, assessed values, real and personal property assessments, business taxes, motor vehicle registrations, rental car tax diversions, business, manufacturing and distribution. She stated that unfunded mandates by the State will take a toll on the FY17 budget and that the Board can expect requests for an additional five million dollars.

Mrs. Lynchard commended Chief Financial Officer Andrea Freeze for her organization and making the budget process so smooth this year. She informed the Board they need to set a public hearing for the budget and set work sessions.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to set the public hearing regarding the budget for 9:00 a.m. on Tuesday, September 6th.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.10.

11. Justice Court – Approval of Appointment of Prosecutor for July 25, 2016

Mrs. Lynchard stated that the request was very late so the Board could not give prior approval.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the appointment of a special prosecutor for July 25, 2016.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

12. Animal Shelter – Request Rooming and Meal Reimbursement for Spay/Neuter Days on August 18 & 19

Mrs. McLeod stated this is a request to prepay the rooms and reimburse for meals for the Mississippi State students and vet. Mrs. McLeod presented the figures from the Animal Shelter. Mrs. McLeod also asked the Board if they would approve of these requests being on the Consent agenda from now on. The Board members agreed that would be fine.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize the rooming and meal reimbursement for spay/neuter days.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.12.

Supervisor Caldwell reported that the Eudora Methodist Church had 4 truckloads of donations of supplies as well as monetary donations for the Animal Shelter at their annual Blessing of the Pets day held on July 31st.

13. Request Approval to Write for an AG Opinion to Purchase Water for Employees

Supervisor Medlin asked if this was for water and Gatorade packets like the Road Department used to do. Board Attorney Tony Nowak said he has looked into it, and in the early 80's there was a request regarding the Sheriff's Department and the AG turned it down. He stated it might be worth writing for another opinion in this day and time.

Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to write for an opinion regarding providing water and hydration supplements to any employee working in a heat related situation.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

14. Cooperative Agreement for Promoting DeSoto Parks and Greenways

Mrs. Lynchard stated this is an addendum to the agreement with the DeSoto Council.

Supervisor Caldwell made the motion and Supervisor Michael Lee seconded the motion to table this matter until more information could be gathered.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.14.

15. Discussion of Legislative Requests

Mrs. Pat McLeod informed the Board she sent them the legislative requests on a spreadsheet for them to decide which ones they wanted to bring up this year.

Supervisor Caldwell stated the legislators have said less would be better, and they should find the topics they really want them to hone in on. Supervisor Caldwell stated that Representative Ashley Henley reported that she had introduced 20 bills and almost half were at the request of the Board of Supervisors, but hardly any of them got out of committee. Supervisor Caldwell asked for a copy of the Legislative Request book from last year to help with the decision.

Mrs. Lynchard stated in order for some of the requests to have success, it could be very helpful to let other counties know of things that are taking place and there may be strength in numbers. Supervisor Caldwell stated that Mr. Steve Gray from MAS had said the same thing. She said many of the Supervisors from across the state were not aware of the court reporters' raise mandate.

The Board said since the meeting with the legislators was on September 19th and that was going to be a very full meeting, Mrs. McLeod should ask the legislators to come at 8:15 that morning.

See Exhibit J.15.

16. Report from Legislative Meeting with Fire Services

Supervisor Lee Caldwell informed the Board the Fire Chiefs had set up a meeting with the Legislators. She stated it was a really good meeting about budget cuts and how funding money was going to come from the State. She said the Chiefs were worried about rural fire truck money and insurance rebates. The Legislators assured the group that all money for 2016 will be okay and they don't feel the money will be in jeopardy, it will just have to be requested.

17. MAS Advertising

Mrs. Lynchard asked the Board if they would like to advertise in the MAS magazine.

Supervisor Bill Russell made the motion and Supervisor Jessie Medlin seconded the motion to not advertise in the MAS magazine.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>NO</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>NO</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Gardner stated that by participating in MAS and NACo, as well as meeting with MDOT, and MDEQ, attending Blue Ribbon trips and attending MPO meetings, DeSoto County was able to get the McIngvale interchange, federal highway funds, and get out of non-attainment.

Supervisor Caldwell stated she would have voted to support advertising to support MAS. She stated she reads the magazine and enjoys seeing what other counties are doing, and it takes advertising dollars to produce the magazine.

See Exhibit J.17.

18. Recognizing Facilities Management for Work on Youth Services

Mrs. Lynchard stated that the Youth Service project was one of the phases of the Facilities plan; and at one point they thought there would not be much to do. However, when the Sheriff's Department got moved out, they saw that the area needed a good bit of work.

Facilities Director Robert Jarman stated they started the project less than a month ago, and Youth Services planned to move today. He stated the Sheriff provided some good trustees as well to help the work keep moving. Mr. Jarman introduced his staff of Paul Rayborn, John Riley, Tony Dickerson, Jason Hammond, Daniel Pullen, Randy Mackey, Shaun Houston, and Reby Johnson.

The Board thanked the Facilities Department for their hard work. Supervisor Caldwell stated they did an exceptional job, had great timing, saved the County a lot of money, and the area looks great. Supervisor Medlin and Supervisor Russell expressed their appreciation and thanks as well.

19. Solid Waste

Supervisor Medlin stated the Solid Waste Committee met to review options for utilizing all remaining permitted air space from the County Rubbish Pit. He stated North Central Power will be moving power lines that are currently in the approved fill area so space can be utilized. Supervisor Medlin also pointed out that the initial estimate was \$69,000.00, but it has been determined by Northcentral that engineering and labor costs will be less than expected.

Environmental Services Manager Ray Laughter stated that after an air space study two years ago, they have gotten more use of the space in Option A. He also stated that it is beneficial to the County to have a County-owned rubbish pit, as it keeps disposal costs down.

The Board discussed the options available for putting the scale house on the current property and Mr. Laughter suggested possibly moving it to the adjacent property owned by Memphis Stone. He stated that he does have to have the move approved by MDEQ.

Mrs. Lynchard stated they are doing a thorough search and will look at every option regarding the placement of the scale house.

Mr. Laughter stated he would like to recommend authorizing Jim McNaughton and Jeff Allen to proceed with planning for Options B, C, & D as presented in Exhibit J.19.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize Jim McNaughton and Jeff Allen to proceed with engineering in planning for Options B, C & D as outlined in Exhibit J.19; authorize Jim McNaughton and Jeff Allen to review the remaining air space calculation on Option A; authorize continued work with North Central Power on moving the power poles; and review the property and adjacent property for appropriate scale house location.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>ABSENT</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Medlin asked Mr. Laughter if he had that money in the solid waste budget. Mr. Laughter affirmed.

See Exhibit J.19.

20. Sheriff's Department – Purchase of Quiet Room Furniture

Sheriff Rasco stated they would like to put in a quiet room for dispatchers to go and spend some time after they handle a particularly upsetting call.

Supervisor Bill Russell made the motion and Supervisor Mark Gardner seconded the motion to authorize the purchase of furniture for a quiet room as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit J.20.

21. Hazard Mitigation Grant – Emergency Shelter

Grant Administrator Tanner Kuntz stated this approval would be for a letter of intent only. Supervisor Medlin asked how many people the shelter would hold. Mr. Kuntz said about 15. Supervisor Caldwell stated she was only interested in the shelter if it was a very large one. No Board action was required.

22. Authorize Tony Nowak to Provide Training on Entering Private Property

Mr. Nowak stated this training would mainly be for Code Enforcement Officers and Animal Control.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to authorize Mr. Nowak to train key personnel on entering private property.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

23. Youth Court Building Dedication

Supervisor Medlin stated he would like to think about this item more.

24. Homestead Chargebacks

Chancery Clerk Misty Heffner informed the Board the Disallowance Code 5 (Does not meet qualifications for head of family) presents certain problems when she is not notified of the deceased person to be able to notify the family that they have to reapply for Homestead Exemption. She stated these are the cases that don't find out until two years later and come to the Board for refunds. Mr. Nowak stated he will meet with Mrs. Heffner to see if they can come up with a solution to this problem.

Mrs. Heffner stated the other issue is some dates are not captured in the County's AS400 system when they are sent to the State. She stated in this case the County does not get the homestead allowance.

Mrs. Heffner also informed the Board that her office is trying to get in compliance with the State. She stated that they have been cleaning up the Homestead applications, and they are finding a lot that are incorrect. She said it will take a good while to be in compliance, and they are looking for a better way to notify the public.

25. Donation of Rescue Truck to Tippah County

Mrs. Lynchard stated Chief Bobby Storey has a 1994 Rescue Truck that is not in service and EMA would like to donate it to Tippah County.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to donate the 1994 Rescue Truck to Tippah County and authorize the firm of Smith, Phillips, Mitchell, Scott and Nowak to draw up an intergovernmental agreement with them.

There was some discussion regarding the truck's capabilities and why it was being donated. Supervisor Caldwell withdrew her motion and Supervisor Gardner withdrew his second.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to table this discussion to the August 15th meeting.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

K. PLANNING COMMISSION

1. CONSENT

a. Minor Lot

- i. Rustic Rose Minor Lot (7071) – Application is for final subdivision approval of one (1) lot on 2.6 acre(s) and one (1) lot on 11.05 acre(s). Subject property is identified as Parcel(s) #2-06-4-17-00-0-00022-04. Subject property is located on the south side of Dunn Lane and east**

of Craft Road in Section 17, Township 2, Range 6 and is zoned Agricultural-Residential (A-R). (District 5) Applicant: George Kisner

- ii. **Lynlee Smith Minor Lot (7073) – Application is for final subdivision approval of one (1) lot on 2.6 acre(s) and one (1) lot on 6.92 acre(s). Subject property is identified as Parcel(s) #2-06-8-27-00-0-00009-00. Subject property is located on the east side of Hwy 305 and south of Bethel Road in Section 27, Township 2, Range 6 and is zoned Agricultural-Residential (A-R). (District 1) Applicant: William Smith**
- iii. **John Sartain Minor Lot (7077) – Application is for final subdivision approval of one (1) lot on 2.0 acre(s). Subject property is identified as Parcel(s) #2-09-6-13-00-0-00005-03. Subject property is located on the north side of Starlanding Road and east of Old Poplar Corner Road in Section 13, Township 2, Range 9 and is zoned Agricultural-Residential (A-R). (District 4) Applicant: John Sartain**

Mr. Hopkins presented the Consent Agenda. He then stated the applications meet all Subdivision Ordinance requirements.

Supervisor Caldwell made the motion and Supervisor Lee seconded the motion to approve the Consent Agenda items as presented.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	ABSENT
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

2. Other

a. Fee Waiver – Holbrook

Mr. Hopkins presented a request by Caroline Holbrook for a refund of building permit fees in the amount of \$100. He stated the applicant has decided not to pursue the construction of the building at this time.

Supervisor Medlin made the motion and Supervisor Caldwell seconded the motion to approve the request by Caroline Holbrook for a refund of building permit fees in the amount of \$100.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	ABSENT
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

b. MOUs – Commerce Extended and Overlay Projects

Mr. Cardosi stated In order to save time and money; the Transportation Committee has decided to recommend combining the three MPO overlay projects. (Byhalia, Red Banks, and MS-304) A new MOU has been prepared by MDOT, and is here for approval today. Also, in order to move forward with the next phase for the Commerce Street Extension, an MOU for that project has been prepared by MDOT for approval.

The total cost for each project is listed below for your review.

Commerce Street Extension: Federal Share: \$2,800,000
Local Share: \$700,000

Overlays:

Byhalia - Federal Share: \$522,000 Local Share: \$131,000
Red Banks - Federal Share: \$438,000 Local Share: \$110,000
MS-304 - Federal Share: \$504,000 Local Share: \$126,000

There was discussion of how long the extension of Commerce would be.

Supervisor Lee made the Motion and Supervisor Caldwell approved executing the MOU for Commerce Street extension and the MOU for the combined three overlay projects (Byhalia, Red Banks, and MS-304).

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	ABSENT
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

c. Engineer Selection – Byhalia, Red Banks, MS-304

Mr. Cardosi stated the next step in the overlays for Byhalia, Red Banks, and MS-304 is the selection for a project engineer. Waggoner Engineering has already been selected for the MS-304 overlay but because of the combination of projects, will need a new vote to proceed with Byhalia and Red Banks. The transportation committee has met and discussed the selection and the recommended selection is presented to you today for approval.

Supervisor Caldwell made the Motion and Supervisor Lee approved selecting Wagoneer Engineering as the project engineer of the Byhalia and Red Banks projects.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	ABSENT
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

d. Engineer Selection – Commerce Street Extension

Mr. Cardosi stated the next step in the Commerce Street Extension is the selection of a project engineer. Because of the cost of the engineering (estimated at \$219,000), MDOT requires additional review for the selection. After submitting the project scope to MDOT, a Master List was sent, showing 15 qualified firms. After internal review, the following local firms are presented to you today for selection. If approved, these three firms will be contacted to send Desoto County proposals. After review, the County can choose the most qualified firm.

Supervisor Caldwell made the Motion and Supervisor Lee approved selecting Waggoner, Fisher Arnold, and Pickering as the final candidates for the Master List to solicit from and to request from them qualifying proposals.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	ABSENT
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

L. EXECUTIVE SESSION

The executive session portion of these minutes is recorded under the portion of the minutes called “Executive Session”.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to recess the Board meeting until August 4, 2016, at 1:00 p.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

THIS the 1st day of August, 2016, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Jessie Medlin, President
DeSoto County Board of Supervisors