

DESOTO COUNTY BOARD OF SUPERVISORS
BOARD MEETING MINUTES
DISTRICT FIVE SUPERVISOR MICHAEL LEE, PRESIDING
June 19, 2017

A. CALL TO ORDER

The June 19, 2017 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Michael Lee, Board President.

Deputy Bruce Holbrook opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Bill Russell	District 3
Supervisor Lee Caldwell	District 4
Supervisor Michael Lee	District 5
Chief Deputy Macon Moore	Sheriff's Department
Misty Heffner	Chancery Clerk
Vanessa Lynchard	County Administrator
Tony Nowak	Board Attorney

B. INVOCATION

Environmental Services Director Ray Laughter offered the invocation.

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF AGENDA: ADDITIONS AND DELETIONS

Supervisor Michael Lee asked if there was anyone who wished to add or delete items to the Agenda.

- 1. County Administrator Vanessa Lynchard requested to change the following:**
 - a. Item Old Business, G.5. – Change presenters to Supervisor Lee & Supervisor Gardner
- 2. County Administrator Vanessa Lynchard requested to add the following:**
 - a. Healing Hearts Update (Old, G.6.)
 - b. Request Purchase Exceeding \$25,000 – Sheriff's Department – 2 vehicles (New, H.6.e.)
 - c. Justice Court – Public Defender Alternative – Change in Rules of Court – (New, H.14.)
 - d. MOU – Veteran's Park – (New, H.15.)
 - e. Planning – May Permit Report – (Planning, I.2.iii.c.)
- 3. Board Attorney Tony Nowak requested to have the following considered for executive session:**
 - a. Property Acquisition – Ingrams Mill Road Bridge Project (Executive, J.4.)
- 4. Supervisor Bill Russell requested to add the following:**
 - a. Health Insurance Discussion (New, H.16.)
- 5. Chief Deputy Macon Moore requested to add the following:**
 - a. Approval for Yearly Ammo Purchase (New, H.17.)

6. Planning Director Bennie Hopkins requested to add the following:

- a. Request Board President Signature on MDOT Supplemental Agreement for Johnson Creek Project (New, H.18.)

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the Agenda with the additions, deletions and corrections as set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

E. CITIZENS REMARKS & PRESENTATIONS

Supervisor Lee asked if there was anyone present who wished to speak on anything not on the agenda. No one came forward.

1. Extension Services – Introduce New Employee

County Agent Joy Anderson thanked the Board for their support in allowing the Extension Service to replace Myra Wells. She introduced Ms. Patricia Cross, a 26-year 4H volunteer, and said Ms. Cross is a wonderful addition to their staff. Mrs. Anderson said Ms. Cross will be her secretary, Dan Haire's secretary and help out with other office duties.

Supervisor Caldwell said MSU is talking about expanding the program and that they need more room. She said she told them the County is working on that.

2. EOC Report

Deputy Chief Josh Harper stated they lost the EOC tower Sunday afternoon, June 18, at 2:45 p.m. He stated the EOC is unable to activate sirens, radio communications are down, and weather monitoring is down. He stated dispatch can activate the sirens. Deputy Chief Harper stated they are looking at options to see what can be done. He said they will have a temporary fix, but will need a new tower.

Supervisor Gardner stated the County is insured up to \$25,000.00 and asked if the cost would exceed that. Mr. Harper stated he is not sure of the cost at this time. Supervisor Gardner asked if they sustained a lightning strike. Mr. Harper said they did not, but the antennae were bent and could not be reused. Supervisor Gardner asked if the mobile command center could be deployed. Mr. Harper stated it could be used temporarily.

Mr. Harper stated they need a taller tower for effective communications. He said Mississippi Wireless Commission has a lot of used inventory, but a taller tower needs guide wires and there is no room for that at the EOC. He stated they will probably end up installing the taller tower on the EMA lot and run wires to the EOC. He stated they are mounting the antennae to the EOC building for now. Chief Macon Moore stated the back-up dispatch is through Southaven's dispatch. He said he thinks the emergency sirens can be activated from there as well as the Sheriff's Department. Chief Moore also stated Southaven can dispatch the Volunteer Fire Departments and that there is 100% redundancy in the backup dispatch at City of Southaven.

Mr. Tanner Kuntz stated there may be grant money available to help with the cost of the antennae.

F. CONSENT AGENDA

1. Publication of Board Proceedings

ORDER APPROVING ALL COUNTY BILLS THE MONTH OF **May 2017**.
AS AUTHORIZED AND PROVIDED UNDER **SECTION 19-3-67 AND 19-3-35, MISSISSIPPI**
CODE 1972 AMENDED.

FOR CLAIMS NUMBERED 3021-3425 (Fund 001); 35-41 (Fund 024);78-84 (Fund 025); 98-112 (Fund 026); 64-73 (Fund 027); 68-75 (Fund 028); 1 (Fund 032); 8-9 (Fund 033); 71-93 (Fund 044); 28-32 (Fund 075); 9 (Fund 097); 75-88 (Fund 101); 128-149 (Fund 105); 14-23 (Fund 106); 26-30 (Fund 108); 27-34 (Fund 120); 697-797 (Fund 156); 306-354 (Fund 160); 8-9 (Fund 170); 5 (Fund 227); 3 (Fund 231); 73-87 (Fund 315); 55 (Fund 380); 60-72 (Fund 501); 7 (Fund 604); 21-25 (Fund 650); 8 (Fund 654); -277 (Fund 681); 21-23 (Fund 682); 7 (Fund 690); 7 (Fund 691)
TOTALING \$ 13,383,525.69

BE IT ORDERED:
That all county bills for **DESOTO COUNTY** for the month **May 2017** claims numbered as noted above totaling **\$ 13,383525.69** is hereby approved as presented by the Chancery Court Clerk of **DeSoto County**.

These are claims presented and approved during the month of **May 2017**.
ORDERED AND DONE THIS 15th DAY of May 2017.

Supervisors that were present at the May 15, 2017 meeting were Michael Lee, Jessie Medlin, Mark Gardner, William Russell and Lee Caldwell.

2. Office of Finance & Accounting

- a. Budget Amendments – Juvenile Drug Court, Planning Commission, Justice Court Judges, Information Technology, Motor Veh Reg-Information Technology, County Extension, Tax Assessor, Justice Court Clerk, County Prosecutor, Victim Witness, Animal Shelter, Other – Wal-Mart Donation for SO Drone, EMS. Chancery Clerk Land Records, NFusion Grant, Sheriff Dept. / Facilities Dept.

	Fund/Department #		001 / 243				Updated 7/15
(1)	Juvenile Drug Court						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
001-243-552	Medical Fees	\$ 8,192.69	\$ 17,000.00		\$ 3,000.00	\$ 14,000.00	
001-243-610	Professional Supplies	\$ 34,706.27	\$ 34,681.00	\$ 3,000.00		\$ 37,681.00	
	TOTALS		\$ 51,681.00	\$ 3,000.00	\$ 3,000.00	\$ 51,681.00	
Reason for Request: (Show detailed justification)	Increase professional supplies due to an increase in testing expenses. Additional funds have been requested from AOC for the new fiscal year in hopes to cover increasing cost.						
Requested by:	Erica Banks						
	Fund/Department #		001 / 107				
(2)	Planning Commission						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
001-107-475	Mileage & Other Travel Costs	\$ -	\$ 1,000.00		\$ 850.00	\$ 150.00	
001-107-521	Legal Advertising	\$ 177.54	\$ 1,600.00		\$ 1,000.00	\$ 600.00	
001-107-523	Contractual Printing	\$ 981.27	\$ 1,600.00	\$ 200.00		\$ 1,800.00	
001-107-543	Repairs - Office Furn & Equip	\$ -	\$ 100.00		\$ 100.00	\$ -	
001-107-556	Recording Fees	\$ -	\$ 95.00		\$ 45.00	\$ 50.00	
001-107-571	Dues and Subscriptions	\$ 1,325.00	\$ 2,500.00		\$ 500.00	\$ 2,000.00	
001-107-594	Other Contractual Services	\$ 56.00	\$ 500.00		\$ 350.00	\$ 150.00	
001-107-602	Duplication and Reproduction	\$ -	\$ 200.00		\$ 200.00	\$ -	
001-107-615	Other Professional Supplies	\$ -	\$ 600.00		\$ 100.00	\$ 500.00	
001-107-691	Uniforms	\$ -	\$ 100.00	\$ 850.00		\$ 950.00	
001-107-919	Furn / Office Equip - Under \$5000	\$ -	\$ 250.00	\$ 2,095.00		\$ 2,345.00	
	TOTALS		\$ 8,545.00	\$ 3,145.00	\$ 3,145.00	\$ 8,545.00	
Reason for Request: (Show detailed justification)	Increase uniforms to purchase clothing and boots for inspectors. Increase furn and office equip to be able to replace worn out chairs. Pictures and additional explanation attached.						
Requested by:	Bennie Hopkins / Tracy White						
	Fund/Department #		001 / 178				
(3)	Justice Court Judges						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
001-178-476	Meals and Lodging	\$ -	\$ 1,000.00	\$ 2,000.00		\$ 3,000.00	
001-178-566	Judges' Fees	\$ -	\$ 2,500.00		\$ 2,000.00	\$ 500.00	
001-178-587	Training & Registration	\$ -	\$ 2,500.00	\$ 1,500.00		\$ 4,000.00	
001-178-601	Law Library Materials	\$ -	\$ 1,000.00		\$ 1,000.00	\$ -	
001-178-622	Public Outreach	\$ -	\$ 500.00		\$ 500.00	\$ -	
	TOTALS		\$ 7,500.00	\$ 3,500.00	\$ 3,500.00	\$ 7,500.00	
Reason for Request: (Show detailed justification)	To cover judicial training for Larry Vaughn.						
Requested by:	Larry Vaughn						

	Fund/Department #		001 / 152				
(4)	Information Technology						
		YEAR TO DATE	ADOPTED				
ACCT #	LINE ITEM	EXPENSES	BUDGET	INCREASE	DECREASE	REVISED	BUDGET
001-152-500	Communications	\$ 17,824.58	\$ 50,000.00		\$ 20,000.00	\$ 30,000.00	
001-152-502	Regular Telephone Service	\$ 56,632.16	\$ 115,000.00		\$ 20,000.00	\$ 95,000.00	
001-152-503	Cellular Telephone Service	\$ 70,406.00	\$ 120,414.00		\$ 10,000.00	\$ 110,414.00	
001-152-587	Training & Registration	\$ 1,000.00	\$ 11,000.00		\$ 5,000.00	\$ 6,000.00	
001-152-594	Other Contractual Services	\$ 6,325.50	\$ 45,000.00		\$ 20,000.00	\$ 25,000.00	
001-152-604	Printer Consumables	\$ 13,398.30	\$ 35,000.00		\$ 5,000.00	\$ 30,000.00	
001-152-544	Service / Maintenance Contract	\$ 91,367.50	\$ 128,750.00	\$ 20,000.00		\$ 148,750.00	
001-152-924	Computer Hardware & Software	\$ 162,094.79	\$ 238,192.00	\$ 60,000.00		\$ 298,192.00	
	TOTALS		\$ 743,356.00	\$ 80,000.00	\$ 80,000.00	\$ 743,356.00	
Reason for Request: (Show detailed justification)	Move money between various line items to align with expenses (i.e. maintenance, computer hardware, etc) towards end of fiscal year.						
Requested by:	John Mitchell						
	Fund/Department #		108 / 152				
(5)	Motor Veh Reg - Information Technology						
		YEAR TO DATE	ADOPTED				
ACCT #	LINE ITEM	EXPENSES	BUDGET	INCREASE	DECREASE	REVISED	BUDGET
108-152-924	Computer Hardware & Software	\$ 18,480.00	\$ 19,000.00	\$ 10,000.00		\$ 29,000.00	
108-999-999	Ending Cash	\$ -	\$ 17,092.00		\$ 10,000.00	\$ 7,092.00	
	TOTALS		\$ 36,092.00	\$ 10,000.00	\$ 10,000.00	\$ 36,092.00	
Reason for Request: (Show detailed justification)	To assist with purchasing new AS400 system / server for tax collector.						
Requested by:	John Mitchell						
	Fund/Department #		001 / 631				
(6)	County Extension						
		YEAR TO DATE	ADOPTED				
ACCT #	LINE ITEM	EXPENSES	BUDGET	INCREASE	DECREASE	REVISED	BUDGET
001-631-574	On-Line Service	\$ 1,525.20	\$ 5,250.00		\$ 2,400.00	\$ 2,850.00	
001-631-919	Furn/Office Equip - under \$5000	\$ -	\$ 1,500.00	\$ 2,400.00		\$ 3,900.00	
	TOTALS		\$ 6,750.00	\$ 2,400.00	\$ 2,400.00	\$ 6,750.00	
Reason for Request: (Show detailed justification)	To assist with purchasing additional office furniture to replace old furniture as discussed during FY 2017 budget presentations.						
	Fund/Department #		001 / 103				
(7)	Tax Assessor						
		YEAR TO DATE	ADOPTED				
ACCT #	LINE ITEM	EXPENSES	BUDGET	INCREASE	DECREASE	REVISED	BUDGET
001-103-587	Training & Registration	\$ 300.00	\$ 2,000.00		\$ 709.00	\$ 1,291.00	
001-103-543	Repairs - Office Furn & Equip	\$ -	\$ 225.00	\$ 709.00		\$ 934.00	
	TOTALS		\$ 2,225.00	\$ 709.00	\$ 709.00	\$ 2,225.00	
Reason for Request: (Show detailed justification)	To repair equipment.						
Requested by:	Parker Pickle / Linda White						
	Fund/Department #		001 / 166				
(8)	Justice Court Clerk						
		YEAR TO DATE	ADOPTED				
ACCT #	LINE ITEM	EXPENSES	BUDGET	INCREASE	DECREASE	REVISED	BUDGET
001-166-475	Mileage & Other Travel Costs	\$ 1,164.14	\$ 1,000.00	\$ 175.00		\$ 1,175.00	
001-166-610	Professional Supplies	\$ -	\$ 1,000.00		\$ 175.00	\$ 825.00	
	TOTALS		\$ 2,000.00	\$ 175.00	\$ 175.00	\$ 2,000.00	
Reason for Request: (Show detailed justification)	To cover an increase in training and travel expense.						
Requested by:	Pat Sanford						
	Fund/Department #		001 / 169				
(9)	County Prosecutor						
		YEAR TO DATE	ADOPTED				
ACCT #	LINE ITEM	EXPENSES	BUDGET	INCREASE	DECREASE	REVISED	BUDGET
001-169-550	Legal Fees	\$ 3,250.00	\$ 3,500.00	\$ 400.00		\$ 3,900.00	
001-169-603	Office Supplies and Materials	\$ -	\$ 200.00		\$ 150.00	\$ 50.00	
001-169-919	Furn / Office Equip - Under \$5000	\$ -	\$ 313.00		\$ 250.00	\$ 63.00	
	TOTALS		\$ 4,013.00	\$ 400.00	\$ 400.00	\$ 4,013.00	
Reason for Request: (Show detailed justification)	Per Board Orders - Justice Court Judges - Paying fill in special prosecutors.						
Requested by:	Jim Holland						

	Fund/Department # 075 / 422					
(15)	Nfusion Grant					
		YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
ACCT #	LINE ITEM					
	REVENUE					
075-000-258	Nfusion Grant Revenue	\$ 245,868.50	\$ 983,474.00	\$ 491,737.00		\$ 1,475,211.00
	EXPENSE					
075-422-475	Mileage & Other Travel Costs	\$ 40,662.05	\$ 107,925.00	\$ 23,272.00		\$ 131,197.00
075-422-476	Meals and Lodging	\$ 1,875.34	\$ 31,273.00	\$ 16,878.00		\$ 48,151.00
075-422-518	Nfusion Grant Personnel	\$ 152,867.91	\$ 441,836.00	\$ 117,470.00		\$ 559,306.00
075-422-559	Other Prof Fees & Services	\$ 32,122.36	\$ 31,200.00	\$ 37,200.00		\$ 68,400.00
075-422-594	Other Contractual Services	\$ 135,203.02	\$ 281,066.00	\$ 372,535.00		\$ 653,601.00
075-422-603	Office Supplies and Materials	\$ 5,073.60	\$ 45,200.00	\$ 13,656.00		\$ 58,856.00
075-422-921	Other Cap Outlay Under \$5000	\$ -	\$ -	\$ 34,260.00		\$ 34,260.00
075-422-922	Other Cap Outlay Over \$5,000	\$ -	\$ -	\$ 40,000.00		\$ 40,000.00
075-999-999	Ending Cash	\$ -	\$ 189,371.00		\$ 163,534.00	\$ 25,837.00
	TOTALS			OVERALL INCREASE \$491,737		
Reason for Request: (Show detailed justification)	Nfusion did not spend all funds from year one of the program. Nfusion received recent approval from the grantor to carry these funds (491,737) into year two of the program (FY 2017). A budget amendment is needed to correspond to the updated budget approved by the grantor (SAMHSA).					
Requested by:	Tanner Kuntz / Pat Sylvester					
	Fund/Department # 001 / 200,201,202,222,152					
(16)	Sheriff Department / Facilities Department					
		YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
ACCT #	LINE ITEM					
001-152-903	Parking Lots/Sidewalk - 25,000	\$ 35,331.92	\$ 113,000.00	\$ 2,170.00		\$ 115,170.00
001-200-919	Furn / Office Equip - Under \$5000	\$ 7,050.09	\$ 8,500.00	\$ 1,500.00		\$ 10,000.00
001-201-546	Other Repairs & Maintenance	\$ 32,070.57	\$ 52,750.00	\$ 7,500.00		\$ 60,250.00
001-201-921	Other Cap Outlay Under \$5000	\$ 5,550.78	\$ 10,395.00	\$ 500.00		\$ 10,895.00
001-202-546	Other Repairs & Maintenance	\$ 5,434.76	\$ 6,750.00	\$ 1,500.00		\$ 8,250.00
001-202-595	Undercover Operations	\$ 6,485.00	\$ 35,000.00		\$ 18,500.00	\$ 16,500.00
001-202-613	Law Enforcement Supplies	\$ 71,699.04	\$ 163,280.00	\$ 10,000.00		\$ 173,280.00
001-202-680	Tire Replacement	\$ 36,978.46	\$ 40,000.00	\$ 5,000.00		\$ 45,000.00
001-202-915	Vehicles - Above \$5,000	\$ 231,559.00	\$ 284,511.00	\$ 15,500.00		\$ 300,011.00
001-202-921	Other Cap Outlay Under \$5000	\$ 133,342.17	\$ 184,425.00	\$ 25,685.00		\$ 210,110.00
001-222-552	Medical Fees	\$ 170,956.35	\$ 394,050.00		\$ 50,855.00	\$ 343,195.00
	TOTALS		\$ 1,292,661.00	\$ 69,355.00	\$ 69,355.00	\$ 1,292,661.00
Reason for Request: (Show detailed justification)	Move money between various line items to align with expenses and transfer amount owed to facilities.					
Requested by:	Bill Rasco / Donna Ford					

b. State Aid Road Projects Update

Account Number	Project Number	Project Name	State Aid Projects Total Project	Amount Paid	Amount Remaining	Percent Complete	*Amount Reimbursed
170.386	SAP-17(14)M	Getwell Road & Red Banks Road Overlay	\$81,934.68	\$81,934.68	\$0.00	100.00%	\$81,934.68
170.387	LSBP-17(7)	Meadowbrook Road Bridge Replacement	\$71,100.00	\$33,715.62	\$37,384.38	47.42%	
170.381	SAP-17(56)	Ingrams Mill Road Bridge Replacement	\$121,888.00	\$35,164.50	\$86,723.50	28.85%	
170.382	STP0017(49)B	Starlanding Road Bridge Replacement	\$113,516.00	\$39,375.60	\$74,140.40	34.69%	
170.384	BR-NBIS(083)B	FY'16 Bridge Inspection	\$22,620.00	\$22,620.00	\$0.00	100.00%	\$22,620.00
170.383	SAP-17(15)M	Hwy 301 S Bethel & Stateline Rd Overlay	\$233,800.00	\$56,112.00	\$177,688.00	24.00%	
170.384	BR-NBIS(087)B	FY'17 Bridge Inspection	\$20,770.00	\$13,292.80	\$7,477.20	64.00%	\$20,770.00
170.388	BR-0976(5)B	Fogg Road Bridge	\$248,300.00	\$93,997.23	\$154,302.77	37.86%	\$87,058.66
			\$913,928.68	\$376,212.43	\$537,716.25		\$212,383.34

c. Star Landing/Tulane to Getwell Update

Starlanding Rd Design: Tulane Rd to Getwell Rd

Contract Not To Exceed

\$1,722,457.00

Notice to Proceed: 4/28/16

Termination Date: 12/31/18

MDOT Project No. STP-0906-00(005)LPA				
156-370-555		Budget 156-000-305		
County Paid		MDOT Reimbursed		
Amount	Date	ESTIMATE	Amount	Date
\$39,934.42	6/29/2016	1	\$36,551.38	1/31/2017
\$129,184.97	8/1/2016	2	\$124,656.22	1/31/2017
\$102,238.46	9/7/2016	3	\$100,805.20	10/13/2016
\$157,166.68	9/30/2016	4	\$157,166.68	12/21/2016
\$48,322.03	11/2/2016	5	\$48,322.03	12/21/2016
\$40,469.43	11/15/2016	6	\$40,469.43	12/21/2016
\$76,456.19	1/10/2017	7	\$76,456.19	2/22/2017
\$116,947.30	1/25/2017	8	\$116,947.30	4/3/2017
\$52,105.09	3/20/2017	9	\$52,105.09	4/17/2017
\$62,307.05	4/3/2017	10	\$62,276.61	5/18/2017
\$49,763.47	5/15/2017	11		
\$29,864.13	6/5/2017	12		
		13		
		14		
		15		
		16		
		17		
EAI/WEI paid			\$9,375.49	10/11/2016

			EAI/WEI Reimbursed	
Est.	Revision	Rev Date	Amount	Date
1-Rev	\$36,551.38	9/22/2016	\$3,383.04	10/11/2016
2-REV	\$124,656.22	9/22/2016	\$4,528.75	10/11/2016
3-REV	\$100,805.20	9/28/2016	\$1,433.26	10/11/2016
10-REV	\$62,276.61	4/1/2017	\$30.44	5/31/2017
EAI/WEI Owes County			\$9,375.49	10/11/2016

Est #10 \$30.44 difference.
State would not approve EAI/WEI reimbursed.

\$895,383.73 Allowed by MDOT

\$904,759.22	\$825,131.62
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53% Complete

91% Reimbursed

\$ 1,722,457.00 NTE

\$ 817,697.78 Remain

Date Processed: May 22, 2017

Vendor Number: 3100024706 0

Project No.: 105313-812000

In Account With: Desoto County Board of Supervisors

Contract Number: CS CS00004654

Est. No.: 12

County: Desoto

Address: 365 Lusher Street, Suite 300, Hernando, MS 38632

Safety Period: April 1, 2017

THRU: April 30, 2017

Document No.:

MDOT Project Number: STP-0906-00(005)LPA

P.O. No. 3941

Invoice Number: 18062-012

Sheet No. 1

	Line Item	OCA	User Code 1	Object	Project Number / Detail Code	User Code 2	Current Period	Previous Estimate	Total Allowed to Date
Total Participating Cost	000001	080120	115	1612	105313-812000	I	29,864.13	865,519.60	895,383.73
Total							29,864.13	865,519.60	895,383.73
Total All Work Due							29,864.13	865,519.60	895,383.73
Total Net Work Due							29,864.13	865,519.60	895,383.73
Quantities Checked Original Signed: <i>[Signature]</i> EAI/WEI, LLC LPA Official: <i>[Signature]</i> Desoto County Board of Supervisors							Contract Not To Exceed Amount \$1,722,487.00 NTP Date: April 28, 2016 Termination Date: December 31, 2018 AMOUNT OF PAYMENT FOR PROGRESS ESTIMATES AND FINAL ESTIMATES SHOULD BE ROUNDED TO THE NEAREST CENTS (\$0.00)		
Approved By: <i>[Signature]</i> Consultant Services Unit Engineer - Scot Ehrigott, P.E.									
% Matching Funds Deduction for LPA	0.000000%	001	080120	115	1612	105313-812000	I	0.00	0.00
TOTAL Net Amount Owed to the LPA							29,864.13	865,519.60	895,383.73
THE SOLE PURPOSE OF THE ENGINEER'S SIGNATURE IS TO ACKNOWLEDGE THAT THE LPA HAS SUBMITTED ALL REQUIRED DATA BY THE LPA MANUAL FOR PAYMENT									



P. O. Box 12227
Jackson, Mississippi 39236-2227

Phone: 601-352-9526 • Fax: 601-352-3945

Desoto County Board of Supervisors
Attn: Andy Swims, P.E.
2338 Gwynn Road
Nesbit, MS 38661

May 18, 2017
Invoice No: 18062-012

STARLANDING ROAD PROJECT

Professional services in accordance with contract dated April 16, 2016, as related to Project No: STP-0906-00(005) LPA/105313-812000 in DeSoto County, Mississippi.

Professional services from through April 30, 2017

Billings to Date	Current	Prior	Total
Labor Cost & Overhead	26,102.39	691,546.03	717,648.42
Fixed Fee	2,065.12	71,515.17	74,480.29
FDCM	-	-	-
** Direct Cost	796.62	16,031.67	29,728.29
Sub-Consultant	-	73,526.73	73,526.73
Total	29,864.13	865,519.60	895,383.73

Amount Due This Invoice

29,864.13 ✓

* 1) Attached Supporting Data

** 2) Attached Supporting Data for Direct Costs

ATTACH Proof of Payment
EMAIL TO MDOT

OK to Pay
156-370-555
5/18/17
(SAY)

3. Office of Procurement

a. Add/Remove Requisition Signer Tax Collector

Request to add Whitley Doyle as requisition signer as of June 19 and remove Carol Carpenter as of 7-1-2017.

b. May 2017 Procurement Card Purchases

Date Out	Time Out	Time In	Vendor	Department	Employee	Description of Purchase	TOTAL RECEIPT	Issues, if any
4/26/2017	1:41	1:55	Family Farmed	Ext Services	Joy Anderson	Manual- Direct Market Success Manual	\$80.00	None
5/2/2017	10:00	10:20	Pearson Vue	Planning	Tracy White	Test-exam for certification of residential electrical in spector	\$ 199.00	None
5/19/2017	3:40	3:45	Family Farmed	Ext. Services	Joy Anderson	Shipping-Manual Direct Market Success Manual	\$ 10.00	04/26- ordered wrong book, Co. sent correct book and charged us for shipping.

c. Annual Bids for Road Department Request to approve bid specifications and solicit bids for the following:

- 1. Cement Treatment Base: Bid 18-300-001
- 2. Crushed Limestone and Rip Rap: Bid 18-300-002
- 3. Galvanized and Aluminized Culverts: Bid 18-300-003
- 4. Guardrails: Bid 18-300-004
- 5. Hot Mix Asphalt Patching: Bid 18-300-005
- 6. Mosquito Control Chemicals: Bid 18-300-006
- 7. Polyethylene and Polypropylene: Bid 18-300-007
- 8. Ready Mix Concrete: Bid 18-300-008

4. Board Attorney – Enter Into the Formal Record and Make a Part of the Board Minutes – All Signatures Achieved

a. Property Acquisition Star Landing

5. Contract Administration –

a. LB Technology Ibelematics - Enter Into the Formal Record and Make a Part of the Board Minutes – All Signatures Achieved

b. MedSafe Jail South – Auto Renew

6. Road Department

- a. Changes to Road Register – Request to Make Part of Permanent Board Minutes**
- b. Safety Report**

7. State Aid Engineer

a. FY17 Bridge Inspection Reports

8. Chancery Clerk Allowances

9. Environmental Services – Parks & Greenways Parks monthly update June 2017

10. EMS Monthly Report – May

May 2017

Number of ambulance runs billed: 156
Amount billed: \$102,398.40
Amount collected: \$56,486.63
Un-collectable amount: \$12, 624.43

	Eudora	Lewisburg	Walls
Dispatched Calls:	69	90	95
Refusals:	11	25	28
Standby Only:	1	2	3
Billed:	51	52	53
Other:	6	11	11

Other = unable to locate patient, treated and transferred, treated and released, no treatment required, no patient found, dead at scene, cancelled and unknown.

11. Justice Court Monthly Report

May 2017

Criminal Cases Filed	233
Civil Cases Filed	897
Traffic Tickets Filed	1,558
Total Cases Filed	2,688
State Assessments	\$75,187.12
County General Fund	\$140,425.41
DPS	\$2,400.00
Total Collections	\$218,012.53

Submitted by	Pat Sanford
Date	31-May-17

12. Health Insurance Policy Confirmation to Exclude Discretionary Benefit

13. Make Order Appointing Part-Time Public Defender part of the minutes

Mrs. Lynchard gave out a corrected Justice Court travel budget amendment. She stated a revenue producing item was amended in error, but has been corrected.

Supervisor Medlin noted the Road Department Safety Report had several window breaks from mowers. Mr. Swims stated they are all reported and investigated, but not all will be paid.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the actions and matters presented in the Consent Agenda with the corrections listed above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>

Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit F.

G. OLD BUSINESS

1. State Aid Engineer – BR-0976(5)B Fogg Rd Bridge Replacement Project – Bid Award and approve for Board President signature.

State Aid Engineer Tracy Huffman stated the low bid for the project was Talbot Brothers at \$2,069,259.10, and one bid was rejected for not being notarized. He stated they will require a performance bond, payment bond and certificate of insurance before proceeding.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to award the bid for BR-0976(5)B Fogg Rd Bridge Replacement Project to Talbot Brothers finding them to have the lowest and best qualified bid at \$2,069,259.10 contingent on receiving a Performance Bond, Payment Bond and Certificate of Insurance, as required by statute, from Talbot Brothers, and authorize the Board President to sign the necessary documents.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.1.

2. Ingrams Mill Schoolhouse Update

Mr. Nowak stated he checked the ownership status of the property at the Board's request and found it was originally the Ingrams Mill Youth Center and Saddle Club, and in 2000 it changed to the Ingrams Mill Community Center with a contact of James McKinney.

Supervisor Medlin asked if the Board of Education donated the property. Mr. Nowak affirmed and stated the property has a reverter clause to go back to the Board of Education if the property is not being used for the intended purposes. Supervisor Medlin stated most of the original people involved had passed away.

Supervisor Caldwell asked who was maintaining the property. Supervisor Medlin stated they have a few horse shows there. Mr. Nowak stated he will contact the Tax Collector's office and see who is sending in the taxes.

Supervisor Medlin stated the property would make a good park, and the people in the area would like to see something done with the property. Mr. Nowak stated he will keep trying to find a contact.

3. Sheriff's Department – Request to donate 2 cars to Crenshaw

Mrs. Lynchard stated this request came up a couple of meetings prior. She said the Sheriff called and asked if the Board would reconsider charging for the cars and just donate them. Supervisor Russell stated they would still have to sell them for \$1.00. Mr. Nowak stated it would also be an

intergovernmental transfer. Supervisor Caldwell stated the value of the cars was estimated at \$500.

Supervisor Bill Russell made the motion and Supervisor Jessie Medlin seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to draw up an agreement with Crenshaw Police Department to sell the 2 Crown Vics for \$1.00.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

4. MDOC Reimbursement

Supervisor Gardner said he spoke with Representative Kincade, Chairman of House Corrections Committee, and he said the Department of Corrections cut a check Friday for \$170,000.00 and put it in the mail. He stated Rep. Kincade also told him that the Deputy Director at MDOC had been reprimanded for his attitude toward Commander Wicker.

Supervisor Gardner stated he also got a call from a supervisor in another county that is having the same kinds of problems.

Chief Moore stated they are staying on top of the reimbursements better and will be bringing a report to the Board every couple of months.

Supervisor Gardner asked if Mr. Nowak had found a statute saying MDOC could not pay in arrears. Mr. Nowak stated he did not agree with that, but he is still checking into it. He stated the statute of limitations, if that is what MDOC is alleging, does not apply to the County, and he does not think it applies to state offices either.

Supervisor Gardner encouraged the Board to send their thanks to Representative Kincade for digging in and helping with a solution to this problem.

5. Magnolia Commons Update

Supervisor Gardner stated he and Supervisor Lee met with the engineers from the City of Hernando, the developer, and the County and came up with some solutions to keep Mr. Coleman's development from dumping mud on the jail parking lot. He stated he was satisfied with the solution the developer offered. He also informed the Board that the developer is already building a berm to stop the sediment from washing off his properties. Supervisor Gardner said the engineer for the developer also pointed out that when the lots were sodded and the sod established, the problem will be much better as well. He asked Chief Moore to let the Board know if the problems continued.

Supervisor Lee stated the pond that the developer had run a pipe to silted in and needs to be cleaned up with the fence raised to the level of the new ground. He said the County needs to build a ditch and run a pipe under the road to let the water flow properly on County property. He stated the ditch should be the County's responsibility, not the developer. Mr. Swims agreed that Area 3 of the list was the County's responsibility.

Supervisor Mark Gardner made the motion and Supervisor Michael Lee seconded the motion to approve the suggestions as outlined in Exhibit G.5 with the exception of Area 3, authorize Mrs.

Lynchard to clean up the list and put it in letter form to the City of Hernando, authorize the Board President to sign the letter, and send copies to the City of Hernando, Johnny Coleman, Ben Smith, Jared Darby, and Ron Smith.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

6. Healing Hearts

Mrs. Lynchard stated the Accounting Department did some research at the request of the Board and they handed out their reports. Supervisor Gardner asked how often the Sheriff's Department used Healing Hearts. Chief Moore said they use them often and they do a great job. He said if they don't have access to Healing Hearts, they have to take kids to Memphis for forensic interviews.

Supervisor Gardner asked if there was any information regarding co-mingling of funds. Mrs. Lynchard stated that is hard to find. Mrs. Freeze stated the parties in question are reporting the entities separate and filing different tax returns. The Board thanked Mrs. Freeze and her staff for compiling the reports.

See Exhibit G.6.

H. NEW BUSINESS

1. 9:00 a.m. – Public Hearing Environmental Services

a. 9081 Plantation Oaks, Olive Branch MS 38654 Parcel # 2 06 8 34 01 0 00001 00 Mississippi Code Section 19-5-105 Litter Ordinance Violation Hearing

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to open the public hearing for the matter of Litter Ordinance Violation at 9081 Plantation Oaks, Olive Branch, MS 38654.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Mr. Laughter stated Environmental Services posted the property after the last Board meeting and it is still not in compliance. He stated he spoke with the owner and she said the lawn service she hired had gone out of business. Mr. Laughter requested permission to secure quotes to bring the property into compliance and assess the costs to the taxes on this property. He stated he will work with the property owner until the very last hour to try and keep the County from having to pay to have the property mowed.

Supervisor Lee asked if there was anyone present to speak to the matter. No one came forward.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve the Order to Clean Property on Parcel #2 06 8 34 01 0 00001 00 finding it to be a

menace to the public health and safety of the community and authorize Environmental Services to have the property brought into compliance by getting quotes and moving forward with the lowest quote, and set the matter for another public hearing on July 5 at 9:00 a.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to close the public hearing.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.1.a.

2. 10:00 a.m. – Business Investment Incentives

a. Future Electronics Distribution Center, LP 10-Yr. Personal Property (Expanded) \$ 1,030,510.00

Bryant Henley from the DeSoto Economic Council introduced Mr. David Barnett, Director of District Operations and Mark Aquadro, Attorney. He stated the Business Investment Committee recommends the Personal Property exemption.

Mr. Aquadro stated this was the tail end of what came about last year. He stated Future started their expansion in 2014, and went over by ½ million of what they had projected. He said they added a counterfeit prevention program that was not anticipated. Mr. Aquadro stated Future went from 312 to 347 jobs and they anticipate 39 more jobs in the next two years. He pointed out the payroll went from \$12.5 million to \$13.9 million. Mr. Aquadro said this is a state-of-the-art facility that is climate controlled.

Mr. David Barnett said they expanded because they needed more space to handle their regular business. He said they took 12 people from the floor and did certification and training that resulted in a higher level of pay.

Supervisor Caldwell noted that only 135 of the 347 employees were from DeSoto County, and they would like that number to increase. She said Future has been in DeSoto County for several years, and their numbers have not increased much for DeSoto County citizens. She asked Mr. Barnett how they advertised for jobs. Mr. Barnett stated they use the DeSoto Appeal and MDEC, and look for as many people from DeSoto County as they can. Supervisor Caldwell said the WIN Job Center is making improvements and encouraged him to look for other avenues to get employees locally.

Supervisor Caldwell asked Mr. Barnett if there was any particular type of training that the Career Technology Centers could help with; anything they could implement to train employees to be hired at Future. Mr. Barnett stated they are going into the schools and recruiting. He stated they

have talked with NWCC about a maintenance technician course. He said they do annual tours in DeSoto Schools trying to get seniors interested. He said they met with the Career Center in Olive Branch and are having conversations with them about what to do there. He said they are trying many avenues to hire DeSoto County citizens.

Supervisor Caldwell said the Board appreciated them donating time and participating in the community. Mr. Barnett stated they help with House of Grace and others. Mrs. Lynchard said when Future Electronics had their 10-year celebration, the employees seemed very happy to be there. She said the employees offered positive comments about how good Future Electronics was to them.

Supervisor Russell stated the application was the best explanation of benefits he has seen in a while.

Supervisor Gardner expressed appreciation for Future's charitable contributions.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the 10-Yr. Personal Property (Expanded) tax exemption in the amount of \$ 1,030,510.00 to Future Electronics Distribution Center.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.2.a.

b. Williams-Sonoma Direct, Inc.: 5-Yr. Personal Property (Expanded) \$ 6,035,110.00

Mr. Henley stated the Economic Council has been working with Williams-Sonoma; and they have been going to the career tech center and offering employment opportunities on the spot. He stated they have also been in Olive Branch High School.

Mr. Mark Aquadro introduced Mr. Eric Marsiglia, Vice-President of Engineering and Planning, and stated Williams-Sonoma is the biggest employer in DeSoto County. He stated there are two separate companies in the same building and that is why there are two requests for exemptions. Mr. Aquadro informed the Board Williams-Sonoma has additions in another building that they did not file. He stated they will add more capacity and output based on their current growth and future predictions. Mr. Aquadro stated Williams-Sonoma currently has over 1000 base employees and their increase in payroll this year was \$6.5 million.

Mr. Marsiglia expressed his appreciation to the Board for being so helpful to their company. He said their online business continues to boom and their personalization department continues to expand. Mr. Marsiglia stated they are adding 20% capacity to incorporate laser engraved personalization, up to about 50,000 square feet. He said they currently do online recruiting and have expanded their training facilities on-site. Mr. Marsiglia stated they will add about 4,000 employees in November and December for their peak season.

Supervisor Caldwell asked Mr. Marsiglia about some creative things they have incorporated for recruiting. Mr. Marsiglia said they advertised everywhere, did radio spots, hung door hangers, and when the employees hired for the 6-week period had good attendance their names were placed in a drawing for 3 new cars that were given away. He stated they spend an entire day at

Olive Branch High School recruiting. He said they are trying to do everything they can to get DeSoto County employees.

Supervisor Lee asked how the Board could help. Mr. Marsiglia stated transportation is always an issue. Supervisor Caldwell stated they are working with a company now and trying to work with the Economic Council as well to get that going.

Supervisor Medlin asked how long the training period lasted. Mr. Marsiglia stated it takes 5-8 days to get employees to the floor. He said they are trained in a classroom type setting.

Supervisor Caldwell stated they are working to improve the WIN Job Center. She also expressed appreciation for Williams-Sonoma reaching out to the community.

Mr. Aquadro informed the Board that Williams-Sonoma is also expanding their support offices in DeSoto County and have moved some higher paying jobs here.

Supervisor Medlin said Williams-Sonoma is a good company. He stated they came to DeSoto County years ago and got the Industrial Park started on Polk Lane.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve Williams-Sonoma Direct, Inc. 5-Yr. Personal Property (Expanded) \$ 6,035,110.00, and Williams-Sonoma Retail Services, Inc. 5-Yr. Personal Property (Expanded) \$ 561,781.00 as recommended by the Business Investment Incentive Committee.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.2.b.

c. Williams-Sonoma Retail Services, Inc.: 5-Yr. Personal Property (Expanded) \$ 561,781.00

See vote to approve above in H.2.b.

See Exhibit H.2.c.

3. Budget FY18 – Region IV

Director of Region IV Charlie Spearman thanked the Board for the opportunity to speak to the Board before his retirement. Mr. Spearman stated they are asking for \$300,000.00 from the County this year. He stated Region IV is in a standstill position, and they cannot continue to grow without additional office space. He said Region IV is willing to share the cost, but they cannot do it themselves. He stated he would like Region IV to grow and be profitable, but they cannot expand because of office space. Mr. Spearman stated they have some buildings they are looking at, but they need help to buy them.

Supervisor Caldwell asked if Region IV would keep their current buildings. Mr. Spearman stated they will keep The Clubhouse, but they have two other properties up for sale with Jamie Tipton. He stated the sale of those properties would go toward purchasing the new property. He also said they have a 3-year lease on one property, but the others are short-term leases and they will vacate those.

Supervisor Gardner asked if Region IV has approached the cities. Mr. Spearman stated they have, but were basically told the cities would not participate. He said Olive Branch has invited them back to give some information. Supervisor Russell said he would like to talk to the mayors in Southaven and Horn Lake and asked Mr. Spearman if he would get a presentation together showing how many citizens of municipalities are served by Region IV. Mr. Spearman said he would be happy to do that.

Supervisor Caldwell asked Mr. Spearman to present a traditional budget and projections. She suggested pointing out in the financial report that Region IV does get grants, but to be sure and number the true indigents.

Supervisor Lee asked Mr. Spearman if this is a one-time ask. Mr. Spearman stated they would have to have it for a few years to get the properties and keep them going.

Supervisor Caldwell asked what the total request was. Mr. Spearman stated \$300,000.00 and reminded the Board they gave \$200,000.00 previously. Supervisor Caldwell stated in addition to the \$200,000.00 Region IV had a rent-free building and utilities provided. She said Region IV has recently begun paying the utilities. Mr. Spearman stated they pay utilities and upkeep.

Supervisor Lee asked how Region IV makes money. Mr. Spearman stated they see Medicaid clients and they get some revenue from Medicaid. He stated they get contributions from DeSoto and 5 other counties, and about 4.5-5 million in grants with a portion of those being earmarked for the crisis center.

Supervisor Medlin expressed the Board's appreciation for Region IV and their success in taking the mental patients out of the jail. He asked Mr. Spearman if he thought they could get by until they got a building and then later revert back to the original budget. Mr. Spearman said they may need some assistance on renovations from the Board, but he thought Region IV could go back to \$200,000.00 after the building is paid off. Mr. Spearman also stated the original charge was to get these people out of the jail. He said they took almost 20 inmates out at first, and began working with Baptist DeSoto to try and not send them to jail. He said they are now doing assessments with Methodist in Olive Branch. He also said working with the CIT will help.

Supervisor Caldwell stated she would like to see more training for independent living and job force training at The Clubhouse.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to take Region IV's request under consideration.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.3.

4. Legislative Requests

Mrs. Lynchard stated she and Mrs. McLeod have met and they are looking toward starting on the legislative requests. She reminded the Board that the legislators said they would rather work on

a smaller number of requests. She asked the Board how they wanted to present the requests this year.

Mrs. McLeod said last year the requests were arranged by major concerns and other concerns. She asked if the Board wanted to reduce the number of requests.

Supervisor Caldwell stated all the legislators said to have fewer requests to focus on. She said she thought it would be good to determine which legislator the Board would want to ask to present an item and then follow the request. She said basically, narrow the list down, determine who will be dropping the bill, and follow up.

Mrs. McLeod reminded the Board that the legislators also suggested talking to the committee chairman and members of the committee as they felt like that would help get things through.

Supervisor Russell stated he still wanted the legislators to know what all the issues are. He suggested ranking the top 5 to push, but let them be aware of it all. Supervisor Medlin agreed and stated if another county presented the same thing, the DeSoto delegation would know the Board was behind it also.

5. Human Resources Signature Required

a. Plan Summary Dental

Human Resources Director Vickie Richmann stated the Dental Plan Summary and the Stop-Loss Policy are from the March 1st renewal, they have just received them back for a signature from the Board President. She stated Mr. Nowak has reviewed both documents.

Mrs. Lynchard stated Lipscomb & Pitts had also reviewed the documents and everything is like it supposed to be according to the contract.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to authorize the Board President to sign the documents for the Summary Plan for HumanaDental and the Humana Stop-Loss Policy as discussed.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.5.a.

b. Stop-Loss

Voted and approved with Item H.5.a.

See Exhibit H.5.b.

6. Office of Procurement

a. Sale of Radios – Bid Tab

Procurement Coordinator Karen McNeil stated they received one bid from Danny Green and Jim Harris for \$1.11 per radio for a total of \$81.03. She informed the Board that Mr. Green stated he and Mr. Harris are buying the radios with their own funds and donating them to the Civil Air Patrol.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to authorize the sale of the radios to Danny Green and Jim Harris for \$1.11 per radio and a total of \$81.03.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.6.a.

b. Extend Inmate Food Service Bid: 16-200-001

Mrs. McNeil stated the bid is going out in this fall. She informed the Board this bid has been in place for a while with no price increase even though it was written into the bid the price could increase with the Consumer Price Index. She stated the price did go up 2% this time.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to extend the Inmate Food Services Bid #16-200-001 with a 2% price increase.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.6.b.

c. Request Purchase Exceeding \$25,000 to Purchase a Replacement AS400 Server

Mrs. McNeil stated this request is for \$48,326.00 to replace an existing AS400 server. Director of IT John Mitchell stated he had to push IBM to extend support last year. He stated, based on what he is hearing from some departments, we will have to keep the AS400 going for a while. He said Circuit and Tax Assessor rely fully on the AS400 and some of Chancery. Mr. Mitchell stated this server will give the County an updated system that is fully supported for 3 years as part of the purchase price. He stated the existing system is 8-9 years old and he expects a similar life out of anything that is purchase. Mr. Mitchell stated he has money in the IT budget for the purchase, and HiComp had the lower quote of \$48,326.00 with IBM quoting \$52,366.00.

Supervisor Mark Gardner made the motion and Supervisor Bill Russell seconded the motion to authorize the purchase of an AS400 replacement server at a cost of \$48,326.00 from HiComp finding them to have the lowest and best qualified quote.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
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Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.6.c.

d. Request Purchase Exceeding \$25,000 to Pave Administration Parking Lot

Mrs. McNeil stated the Facilities Department requested \$71,456.00 to pave the administration parking lot. She stated the paving will be completed by North Mississippi Driveways using FY17 bid pricing obtained by the Road Department.

Supervisor Medlin said if the parking lot has base failure, it will need more than paving. Mrs. McNeil said the scope of work includes cleaning, patching, top coat, and 1½” asphalt.

Supervisor Gardner asked if there were other parking lots in worse shape. Mrs. McNeil stated one parking lot was just done a couple of weeks ago.

Supervisor Medlin stated he was not sure this was a good comparison because the bid was for patching. He said he wanted to be sure we had checked for a comparison.

Supervisor Caldwell asked Mr. Swims what his thought was on the pricing. Mr. Swims stated the bid breaks the price down according to tonnage. He checked and came back later in the meeting to say the admin parking lot will take 640 tons. Mr. Swims said in his opinion, he does not think the County will get a better price.

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to approve the overlay of the Administration parking lot by North MS Driveways using the Road Department’s FY17 bid pricing.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>NO</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.6.d.

e. Request Purchase Exceeding \$25,000 – Sheriff’s Department

Mrs. McNeil stated the Sheriff’s Department is requesting to purchase 2 Ford Escape SE front wheel drive vehicles for CID use from Country Ford at \$21,986.00 for a total price of \$43,972.00. She said this vehicle is not available on state contract but Country Ford was the lowest bid. Mrs. McNeil stated Hallmark Ford bid \$22,171.00 each and Gray Daniels Ford bid \$23,210.00 each.

Chief Moore stated one vehicle is to replace one that was totaled and the other will be purchased from leftover vehicle money that is in the budget.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to purchase 2 Ford Escape SE front wheel drive vehicles for CID use from Country Ford at

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to authorize the budget amendment for Transportation Planning and Ending Cash for \$22,000.00.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.7.b.

c. Claims Docket

Director of Finance & Accounting Andrea Freeze presented a page by page declaration of the Claims Docket. Deputy Finance Director Stephanie Hanks brought invoice documentation to address any questions.

Supervisor Jessie Medlin asked about the following claims:

Page 1 – Ambulance reimbursements – Mrs. Freeze stated those happened when the new company took over and a few people were billed twice and paid twice.

Supervisor Mark Gardner asked about the following claims:

Page 1 – Crimestoppers – Amount held in custody – Mrs. Freeze stated that is just terminology used for the funds that are held until paid out. Supervisor Gardner asked Mrs. Freeze to get a financial report and tip report from Crimestoppers.

Page 6 – Travelers – Mr. Nowak stated some are ongoing, and sometimes Travelers waits until the case is at a certain point to turn in the claim.

Page 6 – Snappy Windshield – Supervisor Gardner expressed concern over the number of claims. Mr. Swims stated they do safety classes on mowing and the men are good to keep their chains maintained. He said it happens more with inexperienced drivers and at the first of the season because the grass is higher and the driver cannot see all the obstacles in the grass. He said he has let people go in the past when they could not do the job.

Page 8 – Atlantic Group – Mr. Mitchell stated that is the once a month invoice toward work that has been completed.

Page 12 – Schindler - \$9709.51 – Mr. Houston stated there a 5 elevators they come out and inspect, and that fee covers any service calls during the year.

Page 15 – Benecom – Mr. Mitchell stated that was for service on the AS400.

Page 23 – Victim Witness – Mrs. Hanks stated that person is the coordinator that goes around to the counties. She stated they have asked her to turn in her mileage monthly, but this is for Jan – May. She stated they bill the other counties for their portion.

Page 30 – Thoroughbred Aviation – Tail rotor drive shaft \$5190 – Chief Moore stated they have spent about \$50,000.00 out of seized funds on the new helicopter, and they are close to getting it in service.

Page 48 – Southern Computer Warehouse – The invoice showed this was for toner and a laser printer.

Page 54 – Debra Simmons – hot spot – Mrs. Hanks stated it is \$12.23 per month. She said only 2 counties pay the hot spot, Montgomery & Yalobusha because they do not have wifi access.

Mrs. Lynchard stated she had talked to Judge Daniels and when this started all the counties were paying.

Page 68 – ACI – Mr. Swims stated that is the structural steel for the Road Department shop.

Supervisor Russell did not have any questions.

Supervisor Caldwell did not have any questions.

Supervisor Lee did not have any questions.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to

approve the claims docket and authorize the Chancery Clerk to pay the bills as presented by the Chief Financial Officer.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

d. Approval for Tony Nowak to request and Attorney General's Opinion in Regard to Credit Card Use for Grant Purchases.

Mrs. Hanks requested this after the discussion about NFusion and their credit card use.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to request an Attorney General's opinion regarding credit card use for grant purchases.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

8. Contract Administration

a. Finding of Fact – Pre-Payment

1) Cyber Technology Security

Mrs. McLeod stated this is the contract for the software that runs the cameras for licenses and support. She stated the contract price is \$10,654.00 for a one year term. Mrs. McLeod informed the Board that a finding of fact has to be done for maintenance by a 3rd party vendor and the manufacturer. She stated Cyber Technology Security has been in business for 26 years, and Milestone (the licensor) has been in business for 29 years; and the County receives an immediate and necessary service from them.

Mr. Mitchell stated this is how a lot of maintenance and support works. He stated the County buys support and gets quotes on support and licensing, as well as pays a local vendor who is reselling the service from another company.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion renew the yearly contract with Cyber Technology Security for licenses and software finding that the basis for prepayment comes from an immediate and necessary service to the County and that both businesses are established and have been in business over 25 years.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.8.a.1.

2) IMECOM – Technical Support Plan

Mrs. McLeod stated this is technical support for the fax server. She stated XCAPI provides the software upgrades. The support for prepayment is that the County has done business with IMECOM and XCAPI for 4 years, they have both been in business 25 years or more, and they provide a necessary and immediate benefit to the County. Mrs. McLeod said the yearly fee is \$1,177.00.

Supervisor Bill Russell made the motion and Supervisor Jessie Medlin seconded the motion to renew the yearly contract with IMECOM for technical support and software upgrades finding that the basis for prepayment comes from an immediate and necessary service to the County and that both businesses are established and have been in business for 25 years or more.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.8.a.2.

b. Auto-Renewal – Price Change

1) Comcast

Mrs. McLeod stated this contract is for internet service at the Extension Service office and the price has increased to \$184.00 from \$182.00 per month. She stated the Board did a finding of fact for prepayment in September 2016 for the previous rate.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the contract price of \$184.00 per month to Comcast for internet service at the MS Extension Service office and find that Comcast is an established business that provides a necessary and immediate need.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.8.b.1.

c. Renewal – Signature Required

1) Proven Pest Management

Mrs. McLeod stated this is a renewal to the current contract at a cost of \$1,661.43 monthly for 34 locations.

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to approve the contract with Proven Pest Management and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.8.c.1.

Mrs. McLeod stated there is an addendum to the original contract for the Animal Shelter at a cost of \$65.00 per week until the mice are under control at that location and then the cost will be \$85.00 per month.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to approve the contract for mouse control at the Animal Shelter and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.8.c.1.

2) EK Automation

Mrs. McLeod stated this contract is for maintenance on the chiller. She said it is for a one-year term at a cost of \$26,360.00 payable quarterly.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the contract as discussed with EK Automation at a yearly cost of \$26,360.00 payable quarterly and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

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3) Cummins Planned Maintenance – Price Changed

Mrs. McLeod stated this contract is for 2 trailers with generators that are at the EMA office. She stated the maintenance contract is \$1,649.25 for one year. Mr. Houston stated the County has had these trailers for a long time and they are portable generators that can be used at any building where the County has a power outage.

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to approve the contract as discussed with Cummins for maintenance on the portable generators at a cost of \$1,649.25 per year and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

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9. Road Department

a. HDR Engineering Services Agreement

Mr. Swims stated this is a standard services agreement. He stated this group is doing the Craft Road widening. He pointed out there was a small increase to their hourly rate, but he recommends approval as their rates are in line with other engineers.

Supervisor Gardner asked when the rate increase happens. Mr. Swims stated July 1. Supervisor Gardner asked if the Road Department had adequate funds in their budget to cover the increase. Mr. Swims affirmed.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the agreement with HDR Engineering and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.9.a.

b. Finding of Fact – 3715 Bird Cove

Mr. Swims stated there is a tree off the right of way that is going to fall on the County road. Supervisor Gardner asked if the property owner called about the tree.

Supervisor Caldwell stated the person on the adjoining property called. She stated the tree is coming up at the roots and leaning toward the County road. She said Entergy had been called, but the tree would not hit the power line when it fell.

Supervisor Gardner asked if the property owner had been asked to cut the tree themselves. Mr. Nowak stated the form mailed to the homeowner states they have 5 days to remove the tree and if they don't the County will do it.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to authorize the Road Department to notify the property owner of the tree that needs to be cut and authorize the Road Department to take the tree down if the property owner has not done so with the 5-day notice period, pursuant to Miss Code Ann. Section 65-7-9, finding the tree is an imminent danger to the traveling public and certain to block or damage the County road.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.9.b.

c. Hawks Crossing – Craft Road Striping

Mr. Swims stated they received complaints from the developer on the east side of Craft Road because they were asked to pay for the entire striping of Craft Road. He stated they had a legitimate complaint to not stripe the west side. Mr. Swims stated the Road Department received a \$14,000.00 check for half the work from the east side developer and they are holding the money until the entire 5-lane section is striped.

10. Transfer of Park Property to the City of Horn Lake (4 parks)

a. Holly Hills Subdivision (1)

See Exhibit H.10.a.

b. Twin Lakes Subdivision

See Exhibit H.10.b.

c. Fairfield Meadows Subdivision

See Exhibit H.10.c.

d. Holly Hills Subdivision (2)

See Exhibit H.10.d.

Mrs. Lynchard stated she has spoken with Mayor Latimer and he is agreeable to transfer the park property to the City of Horn Lake. She stated the first step is for the Board Attorney to speak to the City of Horn Lake Attorney to come up with an agreement

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to contact the City of Horn Lake attorney and prepare all documents necessary to accomplish the transfer of the 4 parks.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

11. Grant Administration

a. COPS Hiring Program Grant

Grant Administrator Tanner Kuntz stated he wanted to have a representative from the Sheriff's Department present to address how to handle this within their budget. Mr. Kuntz stated the grant will cover \$125,000.00 per officer over a 3-year period. He stated the grant has a 75%/25% match and the obligation of the County is pay the 25% for 3 years and to pay all after 3 years.

Chief Moore stated everyone is applying for this grant. He stated if we request 6 officers we might be approved for 2.

Supervisor Caldwell asked if the County had to prove retention. Mr. Kuntz said the numbers has to be above what you are already planning, cannot be from the approved budget, and you have to move money to pay the match. Supervisor Caldwell stated there will be the cost of cars, uniforms, etc. Chief Moore stated \$106,000.00 per officer is the total; roughly \$63,000 salary, \$42,000 for equipment and benefits.

Supervisor Lee asked Chief Moore if they had this money in their budget. Chief Moore stated it would start next year and be for 2018, 2019, and 2020.

Supervisor Caldwell stated she wanted to be sure the County would be able to pay for the officers in 3 years. Chief Moore stated they feel like they are never fully staffed between retirement, quitting, and the hiring process taking so long. He said he thinks the Sheriff's Department would not drop below their current number in 3 years the way the County is growing.

Mr. Kuntz stated with this grant you have to increase funding or move funding. He said you have to show you are not cutting positions after 3 years. He stated it to incentivize departments to go out and actively hire. Mr. Kuntz stated he will review the requirements for retention at the

end of three years.

Supervisor Caldwell asked when the grant application is due. Mr. Kuntz said July 10th. Supervisor Caldwell said she wanted to sit down and see how the Count is going to pay for the additional officers and all they need. Chief Moore stated the grant can be applied for and if the County finds they cannot pay for the additional officers, they do not have to accept the grant.

Supervisor Mark Gardner made the motion and Supervisor Jessie Medlin seconded the motion to authorize Mr. Kuntz to apply for the COPS Hiring Grant.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

b. Approval for Board President to Sign Letter Authorizing Tanner Kuntz to Sign Monthly DUI and OP Grant Reports

Mr. Kuntz stated the Board gave this authority in October, but the grant auditor said there needs to be a letter in the file with the Board President signature.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Board President to sign a letter stating the Board approved Tanner Kuntz to sign Monthly DUI & OP Grant Reports.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.11.b.

c. Request BOS approval to apply for the Waste Tire Collection Program in an amount not to exceed \$120,000.00 and for the Board President to sign all application documents

Mr. Kuntz stated the County received a 2-year waste tire grant and used the entire amount in one year. He stated MDEQ has given permission to apply again this year.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize Mr. Kuntz to apply for the Waste Time Collection Program in an amount not to exceed \$120,000.00 and authorize the Board President to sign all application documents.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.11.c.

12. MAS Meeting Report

Supervisor Caldwell stated it was good to find out what Supervisor across the State are thinking and they found the other were thinking the State ought to have a gas tax. Supervisor Gardner

stated DeSoto County is out there on our own in opposing the gas tax. Supervisor Caldwell said one option suggested was that each County present their projects, and put it forward as a referendum to allow counties to vote and that tax money would go directly to the County with a specified time frame for use. She said it was very interesting to hear the different views.

Supervisor Gardner stated many other counties were concerned over the unfunded mandates.

13. County Property – Interstate Blvd.

Mrs. Lynchard said she received a phone call from the property owner adjacent to the JI Case property on Interstate Boulevard. She said he first offered to buy the 1.6 acres to be able to cut the trees to get clear site lines into his property.

Mr. Nowak stated that 1.6 acres was added to the lease with the Space Center.

Supervisor Russell asked if the County had to have Space Center permission to take down trees or if the adjoining property owner could ask them.

Supervisor Bill Russell made the motion and Supervisor Jessie Medlin seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott and Nowak to work with both parties to see if they can get the trees removed.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

14. Justice Court – Public Defender Alternative – Change in Rules of Court

Mrs. Lynchard stated the Rules of Court are changing and every court will tell you they are going to be greatly affected. She informed the Board that Jim Holland had the best idea and said there is a statute that allows you to get someone for \$200 per day. Mrs. Lynchard said Justice Court has 5 criminal days per month, and if the Board was willing to try it for 3 months, funding with \$4,000.00 to the end of the budget year, the Board would see if it works. She said Mr. Holland thinks they will turn cases more efficiently.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to authorize a budget amendment through the end of the budget year for \$4,000.00 from ending cash to fund a Justice Court Public Defender.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

15. MOU – Veterans Park

Mr. Nowak stated the final form went through the CVB and provides the County will provide clearing and rough grading at the Veterans Park site.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to authorize the Board President to sign the MOU for Veterans Park.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.15.

16. Health Insurance Conversation

Mrs. Lynchard stated there have been some issues with prescription drugs since the formulary was changed. She stated the prescription plan is the plan of least impact as far as health insurance is concerned.

Supervisor Russell stated there have been some problems with 90-day prescriptions being refused.

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to authorize Mrs. Lynchard to contact Lipscomb & Pitts to work with Humana on the prescription drug issues.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

17. Sheriff's Department – Yearly Ammo Purchase

Chief Moore presented a spreadsheet of ammo the Sheriff's Department wants to purchase off state contract at a total cost of \$85,791.20.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to authorize the purchase of ammo off state contract for a total of \$85,791.20.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.17.

18. MDOT Supplemental Agreement for Johnson Creek Project

Mr. Hopkins stated they received the MDOT Supplemental Agreement for the Johnson Creek Project and requested approval for the Board President to sign.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell to authorize the Board President to sign the MDOT Supplemental Agreement for the Johnson Creek Project.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
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Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.18

I. PLANNING

1. PUBLIC HEARING

Supervisor Caldwell made the motion and Supervisor Medlin seconded the motion to open Estates of Kyles Creek, 3rd Revision rezoning Public Hearing advertised for this day.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

i. Rezoning

- a. **Estates of Kyles Creek, 3rd Revision Rezoning (752) - Application is for approval of Rezoning of property from R-20 to R-20 Overlay, identified as Parcel # 1-05-8-33-00-0-00005-01 and 1-05-8-33-00-0-00016-00, located south of Goodman Road and east of Center Hill Road in Section 33, Township 1, Range 5 and is zoned R-20 (District 1)
Applicant: Hollingsworth Properties, LLC**

Mr. Hopkins presented the Estates of Kyles Creek, 3rd Revision for rezoning of property of from R-20 to R-20 Overlay. He stated the Planning Commission recommended approval of this application. Mr. David Goodwin and Mr. Henry Porter were present to represent this application.

Mr. Goodwin came forward and stated that over time buyers want smaller lots. He stated they like the development, but want a smaller lot to maintain. He then stated he feels like the buyers like more common open space and park area, which is offered with this new plan. Mr. Goodwin stated in general he just feels like this is a better plan.

Supervisor Medlin asked how many more lots will be created by this plan than the original plan. Mr. Goodwin stated there will be 22 more lots with this plan. Supervisor Medlin asked if the covenants will be the same. Mr. Goodwin said the covenants will be the same as will the HOA.

Supervisor Medlin asked what the average home size is proposed in this development. Mr. Goodwin stated that the homes range in size from 2,800 sqf to 3,200 sqf. in this development.

Supervisor Caldwell asked for clarification of the entrances for this development. Mr. Goodwin pointed out all of the access points on the map presented to the Board. Supervisor Caldwell asked for clarification of the common open space in this development. Mr. Goodwin pointed out the two lakes with the walking trails, landscaped roundabouts, a couple of landscaped medians and a mini-park. Supervisor Russell asked if the Residential Development Agreement will be required. Mr. Cardosi stated that the Residential Development Agreement will be required. Supervisor Russell asked if there will be sidewalks in this development. Mr. Goodwin stated the new plan for this section does include sidewalks. Supervisor Medlin stated this plan appears to have curb and gutter throughout but with smaller lot sizes. Supervisor Russell asked if the minimum house size will remain the same. Mr. Goodwin stated the minimum house size will remain the same.

There was discussion of an HOA and if the new section will be accepted by the current HOA.

Supervisor Lee asked if there was anyone to speak for or against this item.

Don Grogan – 6800 Cataloochie Cove _ came forward and stated his concern was whether the minimum house size would remain the same in this section.

Supervisor Medlin made a Motion and Supervisor Caldwell seconded the Motion to approve the Estates of Kyles Creek, 3rd Revision Rezoning after consideration of the recommendation by the Planning Commission, the comments of the applicant and the public, documents presented, his knowledge of the area, finding that it will not adversely affect the character of the residential neighborhood, and due to substantial evidence of a change in the neighborhood and demonstrating a public need for the zoning, conditioned that the new phase will be part of the current HOA, if rejected by the HOA, then an HOA must be established for this phase with the same covenants, bylaws and regulations, as the previous phases.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	ABSENT
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

Supervisor Medlin made the motion and Supervisor Caldwell seconded the motion to close Estates of Kyles Creek, 3rd Revision rezoning Public Hearing advertised for this day.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	ABSENT
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

Supervisor Caldwell made the motion and Supervisor Lee seconded the motion to open The Coves rezoning Public Hearing advertised for this day.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	ABSENT
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

- b. The Coves Rezoning (753) - Application is for approval of Rezoning of property from A-R to R-30 Overlay, identified as Parcel # 2-06-9-30-00-0-00013-00, located on the west side of Craft Road and north of Hawks Crossing Dr. West in Section 30, Township 2, Range 6 and is zoned A-R (District 5)**
Applicant: Miller Farms, LLC

Mr. Hopkins presented the application by Miller Farms, LLC for rezoning of property from A-R to R-30 Overlay. He stated the Planning Commission recommended approval of this application. Mr. Blake Mendrop was present to represent the application.

Mr. Blake Mendrop came forward and stated that he is representing the application. He then stated they will not be building in the floodway and that the developer plans to apply for a LOMR for the lots that are currently located in the floodplain. Mr. Mendrop stated this development will be completed in one phase. He stated the proposed development does include sidewalks.

Mr. Mendrop stated that due to the following factors he feels there has been a change in the neighborhood to support the rezoning:

- New schools
- Increased residential development in the area

- Planned completion of I-269
- Approved commercial development in the area

Supervisor Medlin asked how sewer will be handled for this development. Mr. Mendrop stated that sewer service will be provided by the City of Olive Branch and will be stubbed out of The Villages at Hawks Crossing.

Supervisor Medlin asked if Craft will be improved. Mr. Mendrop sated the developer will have to improve Craft Road in front of the development.

Supervisor Lee asked if this development will be a part of the Villages at Hawks Crossing Home Owners Association. Mr. Mendrop stated this is a separate development and will have its own HOA.

Supervisor Russell asked where the proposed emergency access will go. Mr. Mendrop stated the emergency access will go across the easement on the church’s property in to the Villages at Hawks Crossing Subdivision.

Supervisor Lee asked if there was anyone to speak for or against this item. There was no one.

Supervisor Lee made a Motion and Supervisor Medlin seconded the Motion to approve The Coves Rezoning after consideration of the recommendation by the Planning Commission, the comments of the applicant and the public, documents presented, his knowledge of the area, finding that it will not adversely affect the character of the residential neighborhood, and due to substantial evidence of a change in the neighborhood and demonstrating a public need for the zoning.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

Supervisor Caldwell made the motion and Supervisor Gardner seconded the motion to close The Coves rezoning Public Hearing advertised for this day.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

2. New Business

i. Preliminary

- a. **Covenant Manor (7119) – Application is for preliminary approval of 5 lots on 7.47 acres. Property is identified as parcel #3-07-2-09-00-0-00004-01 located on south side of Bright Rd. and east of Jaybird Road, in Sections 9, Township 3, Range 7 zoned A-R, (District 5)
Applicant: Kelly Family Trust**

Mr. Hopkins presented the Covenant Manor application for preliminary subdivision of 5 lots on 7.47 acres. Mr. Alvin Kelly was present to represent the application.

Mr. Alvin Kelly came forward and stated he would like to subdivide the property and sell 4 lots. He stated in doing so it would create 5 lots including the lot his home is currently on. He stated they will have an HOA and a minimum house size of 4,000 sqf.

Supervisor Caldwell asked if the subdivision road would be a public road. Mr. Kelly stated he would like to make the road public but there is a section of the road narrower than the required size. He then stated that ideally there will be a walk through gate on to Jaybird Road for each home for garbage pickup and school bus pickup. Mr. Andy Swims stated that there is a section of the road that is narrower than the required road width for a County road. Supervisor Medlin asked what the road will be constructed of. Mr. Kelly stated the current road has concrete curb and gutter and they plan to pave the road.

Supervisor Gardner asked if there are fire hydrants planned in the development. Mr. Kelly stated there is one already installed on Jaybird Road.

Supervisor Russell stated he assumes the road will be widened and improved in order to be accepted by the County as a County road. Mr. Kelly stated the cul-de-sac would also have to be widened to be accepted and that is not feasible. There was discussion of how the homes will be served by fire service, trash pick-up and school bus pick-up. There was discussion of the subdivision remaining a private road and if so a waiver will need to be granted for the easement length and the number of lots served by the easement.

Supervisor Lee made a Motion and Supervisor Medlin seconded the Motion to approve Covenant Manor application for preliminary subdivision of 5 lots on 7.47 acres to include waivers of the easement length; the road shall remain a private road and maintained by the homeowners; and the number of lots that can be served by an easement to be four instead of the maximum of three.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

- b. Riley Meadows Subdivision (7134) – Application is for preliminary approval of 11 lots on 20.65 acres. Property is identified as parcel #3-09-00-0-000013-00 located on west side of Hwy 301 and north of Hwy 304, in Sections 9, Township 3, Range 9 zoned A, (District 4)
Applicant: Theresa Riley**

Mr. Hopkins presented the Riley Meadows Subdivision for preliminary subdivision of 11 lots on 20.65 acres. Mr. Ben Smith was present to present the application.

Mr. Ben Smith came forward and stated this application is for 11 rural lots on approximately 20 acres and will be accessed by Hwy 301 and Chanel Lane. He stated the minimum house size will be 3,000 sqf. and will be served by Eudora Water Association.

Supervisor Caldwell asked how wide the subdivision road will be. Mr. Smith stated the actual road will be 50 feet with a total of 70 feet of right of way.

Supervisor Caldwell stated she would like to make sure the drainage is looked at closely on this property.

Supervisor Lee asked if there was anyone to speak for or against this item. There was no one.

Supervisor Caldwell asked if there will be open ditches. Mr. Smith stated there will be.

Supervisor Caldwell made a Motion and Supervisor Medlin seconded the Motion to approve Riley Meadows Subdivision application for preliminary subdivision of 11 lots on 20.65 acres.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

ii. **CONSENT**

- a. **Pine Tree Loop Minor Lot (#7140) – Application is for approval of 7 lots on 19.80 acres. Identified as Parcel #3-08-2-03-00-0-00004-00. Subject property is located on the north side of Pine Tree Loop and east of Tulane Road in Section 3, Township 3, Range 8 and is zoned A (District 5)**
Applicant: Andrew Richardson
- b. **Justin Treadway Minor Lot (#7141) – Application is for approval of 1 lot on 4.5 acres out of 92.73. Identified as Parcel #3-06-8-33-00-0-00009-00. Subject property is located on the west side of Massey Road and north of County Line Road in Section 33, Township 3, Range 6 and is zoned A. (District 5)**
Applicant: Justin Treadway

Mr. Hopkins presented the Consent Agenda. He then stated the applications meet all Subdivision Ordinance requirements.

Supervisor Lee made the motion and Supervisor Russell seconded the motion to approve the Consent Agenda items as presented.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

iii. **OTHER**

- a. **Sweet Briar Subdivision – request for Board President to sign the Erosion Control Agreement**

Supervisor Medlin made a Motion and Supervisor Caldwell seconded the Motion to allow the Board President to sign the Sweet Briar Subdivision Erosion Control Agreement.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

b. Mobile Home Discussion

There was discussion of Mobile home regulations in surrounding counties and cities. It was discussed that the Mobile Home portion of the Ordinance needs to be updated.

c. May Permit Report

Mr. Cardosi presented the building permit report for the month of May.

See Exhibit I.

J. EXECUTIVE

The executive session portion of these minutes is recorded under the portion of the minutes called “Executive Session”.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to adjourn the Board meeting until Wednesday, July 5, 2017, at 9:00 a.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

THIS the 19th day of June, 2017, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Michael Lee, President
DeSoto County Board of Supervisors