

DESOTO COUNTY BOARD OF SUPERVISORS

BOARD MEETING MINUTES

DISTRICT FIVE SUPERVISOR MICHAEL LEE, Presiding

June 5, 2017

A. CALL TO ORDER

The June 5, 2017 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Michael Lee, Board President.

Deputy Bruce Holbrook opened the meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1 – absent (surgery)
Supervisor Mark Gardner	District 2
Supervisor Bill Russell	District 3
Supervisor Lee Caldwell	District 4
Supervisor Michael Lee	District 5
Chief Deputy Macon Moore	Sheriff's Department
Misty Heffner	Chancery Clerk
Vanessa Lynchard	County Administrator
Tony Nowak	Board Attorney

B. INVOCATION

Supervisor Mark Gardner gave the invocation.

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF MAY MINUTES

Supervisor Lee asked if everyone had read over the May minutes.

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to accept the minutes of the Board of Supervisors for May, 2017, as presented this date; pursuant to Section 19-3-27 of the Mississippi Code of 1972, annotated.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit D.

E. CITIZEN REMARKS & PRESENTATIONS

Supervisor Lee asked if there was anyone present who wished to address the Board on an item not on the agenda. No one came forward.

1. Memphis Grizzlies G-League

Mr. Elliott was not able to attend today's meeting for this presentation.

2. Lion's Club Proclamation

Supervisor Mark Gardner read the proclamation in honor of the Lion’s Club 100th anniversary and presented the proclamations to representatives from the Eudora, Hernando, Olive Branch, and South Branch Lion’s Clubs. The Board expressed their appreciation for the Lion’s Club and their community involvement.

See Exhibit E.2.

3. Presentation of MAS Scholarship – Sarah Elizabeth Fiveash

Supervisor Michael Lee presented Miss Fiveash with her scholarship and told her the Board was proud to have a young lady of her caliber to receive the scholarship and represent the DeSoto County Board of Supervisors at Ole Miss. Miss Fiveash stated she will be majoring in accounting and expressed her thanks to the Board and the Mississippi Association of Supervisors for the scholarship.

See Exhibit E.3.

F. APPROVAL OF AGENDA: ADDITIONS & DELETIONS

Supervisor Lee asked if there was anyone who wished to add or delete items to the Agenda.

1. County Administrator Vanessa Lynchard requested to add the following:

- 1) Additional Specs for County Software for EMS** (Consent, G.5.b.)
- 2) Nesbit Fire Department Signal Light** (Old, H.6.)
- 3) Entergy Solutions Grant for ACI Fire Department** (New, I.6.d.)
- 4) Consideration for Executive Session:**
 - Human Resources – Personnel – Justice Court** (Executive, K.1.e.)
 - Human Resources – Personnel – DHS** (Executive, K.1.f.)
 - Industrial Prospect – Star Landing Road** (Executive, K.5.)

2. Supervisor Mark Gardner Requested Consideration for Executive Session:

- 1) Potential Litigation – Magnolia Commons Subdivision** (Executive, K.6.)

3. Board Attorney stated the following should be heard in open session:

- 1) K.4. Environmental Services – 9081 Plantation Oaks** (Moved to New, I.12)
- 2) Consideration for Executive Session – Potential Litigation – Ry McCanlis** (Executive, K.7.)

4. Road Manager Request to add the following:

- 1) Personnel Issue** (Executive, K.8.)

5. Procurement Director Pat McLeod requested to add the following:

- 1) Approval of R.J. Young Contract** (New, I.4.b.)

6. Grant Administrator Tanner Kuntz requested to add the following:

- 1) Request Approval to Apply for COPS Hiring Program Grant** (New, I.6.d.)

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the agenda items and actions with the additions, deletions, and changes as set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

G. CONSENT AGENDA

1. Publication of Board Proceedings

2. Department of Human Resources: Monthly Health Claims Report

Funding Request	Date Paid	Amount	Claim Type
Date			
5/1/17	5/1/17	\$90,447.20	Administration Fees
5/2/17	5/2/17	\$53,736.22	Medical
5/2/17	5/2/17	\$8,264.70	Dental
5/2/17	5/2/17	\$19,340.44	Pharmacy
5/8/17	5/8/17	\$42,549.18	Medical
5/8/17	5/8/17	\$6,471.50	Dental
5/8/17	5/8/17	\$33,769.93	Pharmacy
5/15/17	5/16/17	\$60,629.59	Medical
5/15/17	5/16/17	\$12,566.10	Dental
5/15/17	5/16/17	\$14,508.48	Pharmacy
5/22/17	5/23/17	\$156,475.24	Medical
5/22/17	5/23/17	\$6,212.00	Dental
5/22/17	5/23/17	\$15,602.75	Pharmacy
5/29/17	5/31/17	\$69,047.76	Medical
5/29/17	5/31/17	\$5,845.60	Dental
5/29/17	5/31/17	\$18,261.60	Pharmacy
	TOTAL	\$613,728.29	

3. Office of Finance & Accounting

a. Budget Amendments – Fleet Management, Animal Services, Star Landing Landfill Improvements, Veterans park Project, Garbage & Solid Waste, Road Maintenance, Bridge & Culvert, Admin Services & Procurement, Chancery Court Administrator, Finance & Accounting, Aviation, Custody of Prisoners, Sheriff/Patrol Law Enforcement, Sheriff-Forfeitures, Chancery Court Reporters, EMA

	Fund/Department #	001 / 346				Updated 7/15
(1)	Fleet Management					
		YEAR TO DATE	ADOPTED			REVISED
ACCT #	LINE ITEM	EXPENSES	BUDGET	INCREASE	DECREASE	BUDGET
001-346-680	Tire Replacement	\$ 4,902.82	\$ 6,000.00	\$ 2,150.00		\$ 8,150.00
001-346-915	Vehicles - Above \$5,000	\$ 117,850.00	\$ 120,000.00		\$ 2,150.00	\$ 117,850.00
	TOTALS		\$ 126,000.00	\$ 2,150.00	\$ 2,150.00	\$ 126,000.00
Reason for Request: (Show detailed justification)	To fund additional maintenance for tires.					
Requested by:	JR Conlee					
	Fund/Department #	001 / 445				
(2)	Animal Services					
		YEAR TO DATE	ADOPTED			REVISED
ACCT #	LINE ITEM		BUDGET	INCREASE	DECREASE	BUDGET
	REVENUE					
001-000-370	Animal Shelter Donations	\$ 4,822.54	\$ 4,462.00	\$ 360.00		\$ 4,822.00
	EXPENSE					
001-445-588	Veterinarian Fees	\$ 5,583.18	\$ 16,275.00	\$ 125.00		\$ 16,400.00
001-445-698	Canine Supplies	\$ 8,220.06	\$ 20,864.00	\$ 35.00		\$ 20,899.00
001-445-921	Other Cap Outlay Under \$5000	\$ -	\$ 7,483.00	\$ 200.00		\$ 7,683.00
	TOTALS		OVERALL INCREASE		\$360.00	
Reason for Request: (Show detailed justification)	Increase revenue and increase expenses to account for recent donations given to the animal shelter.					
Requested by:	Monica Mock					

	Fund/Department #		001 / 901 & 999				
(3)	Starlanding Landfill Improvements						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
001-901-935	Starlanding Landfill Improvements	\$ 567,363.84	\$ 560,000.00	\$ 7,365.00		\$ 567,365.00	
001-999-999	Ending Cash		\$ 33,953,838.00		\$ 7,365.00	\$ 33,946,473.00	
	TOTALS		\$ 34,513,838.00	\$ 7,365.00	\$ 7,365.00	\$ 34,513,838.00	
Reason for Request:	To account for additional closing costs.						
	Fund/Department #		001 / 901 & 999				
(4)	Veterans Park Project						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
001-901-934	Veterans Park Project	\$ -	\$ -	\$ 8,100.00		\$ 8,100.00	
001-999-999	Ending Cash		\$ 33,946,473.00		\$ 8,100.00	\$ 33,938,373.00	
	TOTALS		\$ 33,946,473.00	\$ 8,100.00	\$ 8,100.00	\$ 33,946,473.00	
Reason for Request:	Per Board of Supervisors approval during May 15th, 2017 meeting to cover cost of road department to do preliminary grading and clearing on site at Veterans' Park in Southaven at the Civic Center.						
(Show detailed justification)							
	Fund/Department #		105 / 341 & 999				
(5)	Garbage and Solid Waste						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
105-341-594	Other Contractual Services	\$ 28,191.90	\$ 43,000.00	\$ 64,724.00		\$ 107,724.00	
105-999-999	Ending Cash		\$ 2,073,144.00		\$ 64,724.00	\$ 2,008,420.00	
	TOTALS		\$ 2,116,144.00	\$ 64,724.00	\$ 64,724.00	\$ 2,116,144.00	
Reason for Request:	To cover the cost of work performed by Northcentral to move primary feeder across dump site as part of the ongoing rubbish facility space utilization project.						
(Show detailed justification)							
Requested by:	Ray Laughter						
	Fund/Department #		156 / 300				
(6)	Road Maintenance						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
156-300-639	Signs	\$ 10,933.98	\$ 65,281.00		\$ 1,000.00	\$ 64,281.00	
156-300-655	Other Mt Supplies & Material	\$ 39,320.04	\$ 40,000.00	\$ 1,000.00		\$ 41,000.00	
	TOTALS		\$ 105,281.00	\$ 1,000.00	\$ 1,000.00	\$ 105,281.00	
Reason for Request:	To cover increase in expenses for other maintenance supplies and materials.						
(Show detailed justification)							
	Fund/Department #		160 / 399				
(7)	Bridge & Culvert						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
160-399-639	Signs	\$ 6,050.34	\$ 56,000.00		\$ 1,000.00	\$ 55,000.00	
160-399-655	Other Mt Supplies & Material	\$ 19,371.15	\$ 20,000.00	\$ 1,000.00		\$ 21,000.00	
	TOTALS		\$ 76,000.00	\$ 1,000.00	\$ 1,000.00	\$ 76,000.00	
Reason for Request:	To cover increase in expenses for other maintenance supplies and materials.						
(Show detailed justification)							
Requested by:	Andy Swims / Andrea Black						
	Fund/Department #		001 / 120				
(8)	Admin Services & Procurement						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
001-120-475	Mileage & Other Travel Costs	\$ 304.56	\$ 1,000.00		\$ 100.00	\$ 900.00	
001-120-476	Meals and Lodging	\$ 471.93	\$ 600.00	\$ 300.00		\$ 900.00	
001-120-587	Training & Registration	\$ -	\$ 1,000.00		\$ 200.00	\$ 800.00	
	TOTALS		\$ 2,600.00	\$ 300.00	\$ 300.00	\$ 2,600.00	
Reason for Request:	To cover increase in expenses for training.						
	Fund/Department #		028 / 172				
(9)	Chancery Court Administrator						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
028-172-503	Cellular Telephone Service	\$ 2,204.30	\$ 2,200.00	\$ 1,200.00		\$ 3,400.00	
028-172-919	Furn / Office Equip - Under \$5000	\$ -	\$ 3,000.00		\$ 1,200.00	\$ 1,800.00	
	TOTALS		\$ 5,200.00	\$ 1,200.00	\$ 1,200.00	\$ 5,200.00	
Reason for Request:	To cover increase in cell phone services.						
(Show detailed justification)							
Requested by:	Linda Stinson						
	Fund/Department #		001 / 121				
(10)	Finance and Accounting						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
001-121-571	Dues and Subscriptions	\$ 2,078.50	\$ 2,500.00	\$ 500.00		\$ 3,000.00	
001-121-587	Training & Registration	\$ 200.00	\$ 1,500.00		\$ 500.00	\$ 1,000.00	
	TOTALS		\$ 4,000.00	\$ 500.00	\$ 500.00	\$ 4,000.00	
Reason for Request:	To cover an increase in subscription costs for MS Code books.						

	Fund/Department #		001 / 201				
(11)	Aviation						
		YEAR TO DATE	ADOPTED				
ACCT #	LINE ITEM	EXPENSES	BUDGET	INCREASE	DECREASE	REVISED	
001-201-921	Other Cap Outlay Under \$5000	\$ 5,550.78	\$ 6,395.00	\$ 4,000.00		\$ 10,395.00	
001-201-546	Other Repairs & Maintenance	\$ 29,820.57	\$ 54,750.00		\$ 2,000.00	\$ 52,750.00	
001-201-587	Training & Registration	\$ -	\$ 2,000.00		\$ 2,000.00	\$ -	
	TOTALS		\$ 63,145.00	\$ 4,000.00	\$ 4,000.00	\$ 63,145.00	
Reason for Request:	To cover cost of transponder for new helicopter.						
	Fund/Department #		001 / 220				
(12)	Custody of Prisoners						
		YEAR TO DATE	ADOPTED				
ACCT #	LINE ITEM	EXPENSES	BUDGET	INCREASE	DECREASE	REVISED	
001-220-568	Transporting Prisoners	\$ 32,196.95	\$ 35,000.00	\$ 8,000.00		\$ 43,000.00	
001-220-925	Radios	\$ -	\$ 8,000.00		\$ 8,000.00	\$ -	
	TOTALS		\$ 43,000.00	\$ 8,000.00	\$ 8,000.00	\$ 43,000.00	
Reason for Request:	To cover costs associated with an increase in warrants.						
	Fund/Department #		001 / 200 & 202				
(13)	Sheriff / Patrol Law Enforcement						
		YEAR TO DATE	ADOPTED				
ACCT #	LINE ITEM	EXPENSES	BUDGET	INCREASE	DECREASE	REVISED	
001-202-921	Other Capital Outlay Under \$5000	\$ 130,070.25	\$ 173,925.00	\$ 10,500.00		\$ 184,425.00	
001-202-922	Other Capital Outlay Over \$5,000	\$ 8,000.00	\$ 16,000.00		\$ 1,000.00	\$ 15,000.00	
001-202-544	Service/Maintenance Contract	\$ 38,788.06	\$ 85,765.00		\$ 12,500.00	\$ 73,265.00	
001-200-476	Meals and Lodging	\$ 7,472.96	\$ 8,167.00	\$ 3,000.00		\$ 11,167.00	
	TOTALS		\$ 283,857.00	\$ 13,500.00	\$ 13,500.00	\$ 283,857.00	
Reason for Request:	To cover deficits in various line items.						
(Show detailed justification)							
Requested by:	Bill Rasco / Donna Ford						
	Fund/Department #		120 / 227				
(14)	Sheriff-Forfeitures						
		YEAR TO DATE	ADOPTED				
ACCT #	LINE ITEM	EXPENSES	BUDGET	INCREASE	DECREASE	REVISED	
120-227-550	Legal Fees	\$ 7,049.90	\$ 20,000.00	\$ 3,000.00		\$ 23,000.00	
120-227-559	Other Prof Fees & Services	\$ 3,580.00	\$ 7,000.00		\$ 3,000.00	\$ 4,000.00	
	TOTALS		\$ 27,000.00	\$ 3,000.00	\$ 3,000.00	\$ 27,000.00	
Reason for Request:	To cover deficits in various line items.						
	Fund/Department #		027 / 174				
(15)	Chancery Court Reporters						
		YEAR TO DATE	ADOPTED				
ACCT #	LINE ITEM	EXPENSES	BUDGET	INCREASE	DECREASE	REVISED	
027-174-544	Service / Maintenance Contract	\$ 4,381.03	\$ 4,400.00	\$ 400.00		\$ 4,800.00	
027-174-559	Other Prof Fees & Services	\$ -	\$ 1,000.00		\$ 400.00	\$ 600.00	
	TOTALS		\$ 5,400.00	\$ 400.00	\$ 400.00	\$ 5,400.00	
Reason for Request:	Court reporting equipment expense.						
	Fund/Department #		044 / 280				Updated 7/15
(1)	EMA Task Force Non-Salaries Grant						
		YEAR TO DATE	ADOPTED				
ACCT #	LINE ITEM	EXPENSES	BUDGET	INCREASE	DECREASE	REVISED	
044-280-587	Training & Registration	\$ 8,039.36	\$ 32,000.00		\$ 15,900.00	\$ 16,100.00	
044-280-617	Rescue Supplies	\$ 908.69	\$ 3,500.00	\$ 500.00		\$ 4,000.00	
044-280-641	Building Supplies	\$ 1,683.98	\$ 4,000.00		\$ 1,300.00	\$ 2,700.00	
044-280-681	Repair & Replacement Parts	\$ 366.01	\$ 5,000.00		\$ 3,300.00	\$ 1,700.00	
044-280-921	Other Cap Outlay Under \$5000	\$ -	\$ 1,000.00	\$ 4,000.00		\$ 5,000.00	
044-280-922	Other Cap Outlay Over \$5000	\$ -	\$ -	\$ 16,000.00		\$ 16,000.00	
	TOTALS		\$ 45,500.00	\$ 20,500.00	\$ 20,500.00	\$ 45,500.00	
Reason for Request:	To adjust the line items to correctly match the approved grant purchases.						
(Show detailed justification)							
Requested by:	Chris Olson						
	Fund/Department #		044 / 288				Updated 7/15
(2)	EMA Task Force - Training & Equipment						
		YEAR TO DATE	ADOPTED				
ACCT #	LINE ITEM	EXPENSES	BUDGET	INCREASE	DECREASE	REVISED	
044-288-587	Training & Registration	\$ 16,094.18	\$ 17,000.00		\$ 905.00	\$ 16,095.00	
044-288-699	Other Consumable Supplies	\$ 6,385.54	\$ 8,000.00	\$ 905.00		\$ 8,905.00	
	TOTALS		\$ 25,000.00	\$ 905.00	\$ 905.00	\$ 25,000.00	
Reason for Request:	To adjust the line items to correctly match the approved grant purchases.						
(Show detailed justification)							

b. Final Inventory Dispositions – Planning, Road Dept., Adult Drug Court, Sheriff

DEPT 107
NAME: Planning

NRC = NON REPAIRABLE (COST) K = THOUSANDS
NR = NON REPAIRABLE H = HUNDREDS
DAS = DECLARE AS SURPLUS D = DOLLARS

ORIGINAL

DEPT#	107
LOC#	107

[illegible]FISCAL YEAR: 2016/2017
REVISED SEP 2015

FINAL

INVENTORY DISPOSITION
1 OF 1

DEPT 300
NAME Road Department

NRC = NON REPAIRABLE (COST) K = THOUSANDS
NR = NON REPAIRABLE H = HUNDREDS
DAS = DECLARE AS SUPPLUS D = DOLLARS

DEPT of: 300
LOC of: 300

[illegible]

Preliminary

FINAL ORIGINAL

DEPT: _____ Road _____
NAME: _____

ERC = NON REPARABILE (COST) K = THOUSANDS
NR = NON REPARABILE N = HUNDREDS
DOL = DISCIPLINE AND DUTYLESS D = DOLLARS

DEPTH: 300
LOG # 300

[illegible]

REvised SEP 2015 •

PRELIMINARY / *Final*

10

[illegible]

REVEREND DEB JOHNS

PRELIMINARY / Final

1 OF 1

[illegible]

FISCAL YEAR: 2016/2017

PRELIMINARY / FINAL

FROM
LIFE[illegible]

FISCAL YEAR: 2016

REVISED SEP 2015

PRELIMINARY
VEHICLE HVT EQUIPMENT

FINAL

INVENTORY DISPOSITION

DEPT #
NAME:

Road/Central Maint

NRC = NON-REPAIRABLE (0000) E = TO BE SOLD
NR = NON-REPAIRABLE E = TO BE SOLD
DAS = DECLARE AS SURPLUS E = DOLLARSDEPT # 300
LOC #

AMT#	DESCRIPTION	DEPT #	MODEL #	REASON FOR DISPOSAL - VEHICLES AND/OR EQUIPMENT - REASON OF LOSS MUST BE INDICATED	DATE OF DISPOSAL	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	REASON OF LOSS	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
4417	CHEV 2008 EXT 4 WD	400	1000000000000000	DAS = DECLARE AS SURPLUS	07-26K	Central Maint		They are keeping it.		
4417	TRAIL BOSS 80T LOWBACK TRL	400	4000000000000000	DAS = DECLARE AS SURPLUS	15-23K	Central Maint		8-31-16 Artwork/Security/PS		
35502	CHEV 2008 EXT 4 WD	400	1000000000000000	DAS = DECLARE AS SURPLUS	07-25K	Central Maint		8-31-16	NCSB/PS	
35502	CHEV 2008 EXT 4 WD	400	1000000000000000	DAS = DECLARE AS SURPLUS	07-25K	Central Maint		8-31-16		
35502	CHEV 2008 EXT 4 WD	400	1000000000000000	DAS = DECLARE AS SURPLUS	09-30K	Central Maint		8-31-16 K.P.	(NCSB/PS)	
35502	CHEV 2008 EXT 4 WD	400	1000000000000000	DAS = DECLARE AS SURPLUS	09-30K	Central Maint		8-31-16 K.P.	(NCSB/PS)	

AUTHORIZATION TO DISPOSE		INVENTORY CLERK		NOTES
APPROVED BY: <u>Kim Northcutt</u>	DATE: <u>8-31-16</u>	INFORMATION		
PREPARED BY: <u>Kim Northcutt</u>		PRELIMINARY PRESENT TO B.O.		
DISPOSED BY: <u>R. Pearson</u>	DATE: <u>5-30-17</u>	FINAL PRESENT TO B.O.		
INVENTORY BY: <u>Angie Tapley</u>	DATE: <u>8-31-16</u>	DATE OF FINAL APPROVAL		

PRELIMINARY / FINAL

DEPT #
NAME:

Fleet Management

NRC = NON-REPAIRABLE (0000) E = TO BE SOLD
NR = NON-REPAIRABLE E = TO BE SOLD
DAS = DECLARE AS SURPLUS E = DOLLARSDEPT #
LOC #

AMT#	DESCRIPTION	DEPT #	MODEL #	REASON FOR DISPOSAL - VEHICLES AND/OR EQUIPMENT - REASON OF LOSS MUST BE INDICATED	DATE OF DISPOSAL	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	REASON OF LOSS	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
3550	FORD EXPLORER	400	1000000000000000	DAS = DECLARE AS SURPLUS	00-20K	RD DEPT		3-20-17 Kim Northcutt		
33104	FORD CROWN VIO	400	1000000000000000	DAS = DECLARE AS SURPLUS	03-22K	RD DEPT		3-20-17 Kim Northcutt		
33687	FORD CROWN VIO	400	1000000000000000	DAS = DECLARE AS SURPLUS	03-23K	RD DEPT		3-20-17 Kim Northcutt		
33935	FORD FOCUS	400	1000000000000000	DAS = DECLARE AS SURPLUS	03-13K	RD DEPT		3-20-17 Kim Northcutt		
35007	FORD F150 PICKUP	400	1000000000000000	DAS = DECLARE AS SURPLUS	03-17K	RD DEPT		3-20-17 Kim Northcutt		
35643	DODGE 1500 PICKUP	400	1000000000000000	DAS = DECLARE AS SURPLUS	03-16K	RD DEPT		3-20-17 Kim Northcutt		

AUTHORIZATION TO DISPOSE		INVENTORY CLERK		NOTES
APPROVED BY: <u>Kim Northcutt</u>	DATE: <u>3-14-17</u>	INFORMATION		Please see memo for reasons to declare as surplus.
PREPARED BY: <u>Johnny Conley/Don Northcutt</u>		PRELIMINARY PRESENT TO B.O.		
DISPOSED BY: <u>R. Pearson</u>	DATE: <u>5-31-17</u>	FINAL PRESENT TO B.O.		
INVENTORY BY: <u>Angie Tapley</u>	DATE: <u>3-16-17</u>	DATE OF FINAL APPROVAL		

FISCAL YEAR: 2015/2016

REVISED SEP 2015

PRELIMINARY

FINAL

INVENTORY DISPOSITION

DEPT #
NAME:

ADULT DRUG COURT

NRC = NON-REPAIRABLE (0000) E = TO BE SOLD
NR = NON-REPAIRABLE E = TO BE SOLD
DAS = DECLARE AS SURPLUS E = DOLLARSDEPT # 244
LOC # 300

AMT#	DESCRIPTION	DEPT #	MODEL #	REASON FOR DISPOSAL - VEHICLES AND/OR EQUIPMENT - REASON OF LOSS MUST BE INDICATED	DATE OF DISPOSAL	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	REASON OF LOSS	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
45230	2011 DODGE CHARGER	244	2011000000000000	TO BE AUCTIONED - HIGH MILEAGE	10-14K	Central Maint		2-6-17 HP	Central Maint	
	DESOTO COUNTY PROPERTY									
	45230									

AUTHORIZATION TO DISPOSE		INVENTORY CLERK		NOTES
APPROVED BY: <u>Angie Tapley</u>	DATE: <u>01/19/17</u>	INFORMATION		REASON FOR THE PRELIMINARY DISPOSITION: DUE TO THE FACT THAT THE VEHICLE WAS NOT ON INVENTORY, VEHICLE WILL BE FOR AUCTION AT THE NEXT ROAD DEPT SALE.
PREPARED BY: <u>Angie Tapley</u>		PRELIMINARY PRESENT TO B.O.		
DISPOSED BY: <u>R. Pearson</u>	DATE: <u>5-31-17</u>	FINAL PRESENT TO B.O.		
INVENTORY BY: <u>Angie Tapley</u>	DATE: <u>1/19/17</u>	DATE OF FINAL APPROVAL		

FISCAL YEAR: 2016/2017



FINAL

INVENTORY DISPOSITION
ORIGINAL 1 OF 1

DEPT SHERIFF'S DEPARTMENT
NAME:

NRC = NON REPAIRABLE (COST) K = THOUSANDS
NR = NON REPAIRABLE H = HUNDREDS
DAS = DECLARE AS SURPLUS D = DOLLARS

DEPT 200
LOC

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y	M	D	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
42320	FORD 2008 Crown Vic	2FAHP71V08X144657	Surplus to Auction	12	13k		DCSO-Shop	7-1-17	AH-EV	Various	
42484	FORD 2010 Crown Vic	2FABP7BV3AX130058	Surplus to Auction	12	15k		DCSO-Shop		AH-EV		
42859	FORD 2010 Crown Vic	2FABP7BV2AX114063	Surplus to Auction	13	14k		DCSO-Shop		AH-EV		
40810	FORD 2007 Crown Vic	2FAHP71W07X128136	Surplus to Auction	10	12k		DCSO-Shop		AH-EV		
									AH		
46760	Tandem Axle High Side Trailer	N/A	Forfeiture for Auction	17	15h		DCSO SID			Various	
46761	Tandem Axle Trailer w/ Lift	N/A	Forfeiture for Auction	17	15h		DCSO SID				
46762	Flatbed Trailer	N/A	Forfeiture for Auction	17	15h		DCSO SID				
46764	Honda Generator	HLQ296	Forfeiture for Auction	17	50D		DCSO SID				
46765	Ingersol Rand T30 Air Compressor	C903064	Forfeiture for Auction	17	50D		DCSO SID				
46766	Southern Fastening Compressor	6052301	Forfeiture for Auction	17	50D		DCSO SID				
46767	2004 Freightliner Tractor Truck	1FUJA6CKX4LM10497	Forfeiture for Auction	17	12k		DCSO SID				
46768	2000 Kenworth Tractor Truck	1XXWDB9X4YR845811	Forfeiture for Auction	17	12k		DCSO SID				
46769	2003 Ford E250 Cargo Van	1FTNE24W73HB57919	Forfeiture for Auction	17	25h		DCSO SID				
46770	2003 Chevrolet 2500 Truck	1GCHK29G13E205679	Forfeiture for Auction	17	15h		DCSO SID				
46771	2006 Freightliner Tractor Truck	1FUJAPAV76DW29588	Forfeiture for Auction	17	12k		DCSO SID				
38015	HP Printer-Fax	CN85CC20P6	Obsolete	2008	80D		DCSO SID		AH	E-Waste	

AUTHORIZATION TO DISPOSE		INVENTORY CLERK INFORMATION	NOTES
SIGNED BY: <u>Roger Hutchins</u>	DATE: <u>4-25-17</u>	PRELIMINARY PRESENT TO BOS <u>May 1, 2017</u>	
PRINT NAME: Roger Hutchins		FINAL PRESENT TO BOS <u>June 5, 2017</u>	
DISPOSED BY: <u>Amy Henley</u>	DATE: <u>5/31/17</u>	DATE INVENTORY DISPOSED IN AG400	
PRINT NAME: Amy Henley			
BY CLERK: <u>Angie Tapley</u>	DATE: _____	DATE BOS FINAL MINIS ATTACHED	

c. SID Forfeitures

Case #	Date Seized	Receipt #	Amount	Date of Forfeiture
2017-22467	4/24/2017	33662	\$ 818.00	5/31/2017
2017-21098	4/17/2017	33615	\$ 426.00	5/31/2017
2017-19478 (def 1)	4/9/2017	33605	\$ 317.00	5/10/2017
2017-19176	4/7/2017	33605	\$ 1,228.00	5/10/2017
		TOTAL	\$ 2,789.00	

Transfer from Sheriff-Seized Fund (123-000-139) \$ 2,789.00
Transfer to Sheriff-Forfeiture Fund (120-000-238) \$ 2,789.00

d. Star Landing State Aid Reimbursement Report - STP-0906-200(005) LPA

Starlanding Rd Design: Tulane Rd to Getwell Rd
Notice to Proceed: 4/28/16 Termination Date: 12/31/18

Contract Not To Exceed \$1,722,457.00

MDOT Project No. STP-0906-00(005)LPA				
156-370-555 Budget			156-000-305	
County Paid			MDOT Reimbursed	
Amount	Date	ESTIMATE	Amount	Date
\$39,934.42	6/29/2016	1	\$36,551.38	1/31/2017
\$129,184.97	8/1/2016	2	\$124,656.22	1/31/2017
\$102,238.46	9/7/2016	3	\$100,805.20	10/13/2016
\$157,166.68	9/30/2016	4	\$157,166.68	12/21/2016
\$48,322.03	11/2/2016	5	\$48,322.03	12/21/2016
\$40,469.43	11/15/2016	6	\$40,469.43	12/21/2016
\$76,456.19	1/10/2017	7	\$76,456.19	2/22/2017
\$116,947.30	1/25/2017	8	\$116,947.30	4/3/2017
\$52,105.09	3/20/2017	9	\$52,105.09	4/17/2017
\$62,307.05	4/3/2017	10	\$62,276.61	5/18/2017
\$49,763.47	5/15/2017	11		
		12		
		13		
		14		
		15		
		16		
		17		
EAI/WEI paid			\$9,345.05	10/11/2016

			EAI/WEI Reimbursed	
Est.	Revision	Rev Date	Amount	Date
1-Rev	\$36,551.38	9/22/2016	\$3,383.04	10/11/2016
2-REV	\$124,656.22	9/22/2016	\$4,528.75	10/11/2016
3-REV	\$100,805.20	9/28/2016	\$1,433.26	10/11/2016
EAI/WEI Owes County			\$9,345.05	10/11/2016

Est #10 \$30.44 difference.
State would not approve EAI/WEI will be reimbursing us.

\$874,895.09 \$825,101.18

51% Complete 94% Reimbursed \$ 1,722,457.00 NTE \$ 847,561.91 Remain

4. Board Attorney – Southaven Park Properties – Approval of Board Order

5. Office of Procurement

- a. Request to Add Assistant Receiving Clerk – Traci Webb – 001-152 & 108-152 all IT Budget Lines
- b. Request to Approve Bid Specifications and Solicit Bids for Enterprise Resource Planning (ERP) Solutions – Bid File: 17-152-001
(Addition to Agenda – Add Additional Specifications for EMS)

6. Road Department

- a. Road Report
- b. Monthly Work Schedule
- c. Road Bond Report

7. Contract Administration

- a. Adult Drug Court – Sterling Lab – Auto Renewal
- b. Environmental Services – Dynamic Recycling – Auto Renewal
- c. Sheriff’s Department – MOU with Shelby County SD – Auto Renewal
- d. Animal Shelter – Interlocal with Cities – Auto Renewal

8. Enter Into the Formal Record and Make Part of the Board Minutes – All Signatures Achieved

- a. Justice Court – Pioneer Credit sold to Gila LLC d.b.a. Municipal Services Bureau
- b. State Aid Project SAP-17(15)M Riverside Traffic

9. Constable Annual Report

- a. Larry Vaughn, Jr.
- b. Keith Combes

10. Wings of Rescue Update

Total cost for Wings of Rescue dogs/cats & Normal cost of an adopted animal

The increased cost of \$3.17 for WDR is off set by the fact that we do not micro-chip which is a savings of \$9.00. Of course the waived fee is a loss of income.

Wings of Rescue pet requirements					Normal cost per animal adopted				
	Dog	Puppies	Cats	Kittens		Dog	Puppy	Cat	Kitten
HW (2)	\$3.20	\$3.20			HW	\$2.60	\$2.60		
Shot	\$2.48	\$2.48	\$2.48		K-9 Shot	\$2.35	\$2.35	\$4.70	
Shot/Vaccine	\$3.10	\$3.10	\$3.10		Bond	\$2.44	\$2.44	\$2.44	
Bond	\$2.05	\$2.05	\$2.05		FaFlu/Lik	\$12.99		\$12.99	\$12.99
FaFlu/Lik*	\$12.99		\$12.99	\$12.99	Shot 2-1	\$1.44		\$1.44	\$1.88
Fel 3-1	\$1.52		\$1.52	\$1.52	Microchip	\$9.00	\$9.00	\$9.00	\$9.00
Totals	\$33.34	\$8.14	\$14.51	\$14.51	Totals	\$18.34	\$18.14	\$23.43	\$24.87

				Total Animals	Costs Vets/Testing
1/18/2017	#	9	35	4	48
		\$116.91	\$169.85	\$57.72	\$444.48
2/14/2017	#	33	0	9	51
		\$426.03	\$69.39	\$125.87	\$625.29
3/8/2017	#		6	Only 3 litters	6
			\$25.00		\$25.00
3/18/2017	#	7	9		16
		\$72.42	\$48.24		\$120.66
5/3/2017	#	9	6		14
		\$120.47	\$40.70		\$161.17
5/13/2017	#		11		11
			\$82.83		\$82.83
				146	\$1,459.83

11. MSU Vet Visit Update

FY17					
11.10.16	\$ 232.97	\$ 264.00	\$ 496.97	34	\$14.62
2.2.17	\$ 131.46	\$ 248.00	\$ 379.46	48	\$7.91
3.23.17	\$ 160.12	\$ 248.00	\$ 408.12	37	\$11.03
5.25.17	\$ 177.63	\$ 248.00	\$ 425.63	40	\$10.64
	\$ 702.18	\$ 1,008.00			
Totals	\$ 3,472.68	\$ 4,498.40	\$ 7,971.08	825	\$ 9.66
				Number	avg cost
	Food	Lodging	Total	of animals	per animal

Director of Administrative Services and Procurement Pat McLeod presented the specs for EMS to add to the software bid. She stated it would be a scheduling program for EMS employees. She stated the bid will be going out for advertisement this week.

Supervisor Gardner asked Mr. Nowak if he had reviewed the MOU with Shelby County. Mr. Nowak affirmed.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the actions and matters as set forth in the Consent Agenda, noting the additions to Item 5.b. of EMS specs for the software bid.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.

H. OLD BUSINESS

1. 12:30 p.m. – Lunch Tour of Land Records

2. Crisis Intervention Team – Approval of Agreement

Board Attorney Tony Nowak stated the agreement outlines the duties and obligations of each of the parties. He stated the police will contact Region IV if they determine a person is a person in crisis. He also informed the Board that Parkwood Hospital has agreed to serve as a single point of entry along with Baptist DeSoto.

County Administrator Vanessa Lynchard asked who would pay for the patients. Mr. Nowak stated it was his understanding that no charges would incur to the County, for the admission and stabilization of the ,patient if the patients are brought to Baptist DeSoto or Parkwood. He stated if the person has insurance, the hospital will file insurance; and if not, they will have an arrangement with Region IV.

Mrs. Lynchard asked if the new agreement was approved by the cities. Mr. Nowak stated they will be bringing the new agreement to their board meetings to approve. He stated the new agreement just has some clean-up language and clarification of responsibilities of all parties.

Supervisor Caldwell asked if it could be clear in the contract who is paying for services. Mr. Nowak stated that would be preferable. He stated there are no charges for the County during triage, and beyond that the person will most likely be discharged, charged with a crime and placed in custody, or committed. Mr. Nowak noted that if a person were detained after stabilization due to criminal charges being brought, or as part of a lunacy commitment, then the County would be charged the same as currently being done.

Supervisor Gardner asked if by using two facilities, was it still considered a single point of entry. Mr. Nowak affirmed and stated that “single point of entry” is a statutory term.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the Crisis Intervention Team Agreement as presented by Mr. Nowak with Parkwood Hospital added as a single point of entry, and clarification that no charges will be assessed to the cities or the County for receiving patients, and approve the Board President to sign the agreement.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

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3. Single Access Subdivisions

Mrs. Lynchard stated the Board appointed the committee to look into single access subdivisions and appointed Supervisor Gardner as the Board representative. She stated they have met a few times and EMA took an inventory of subdivisions. She said Chief Storey feels they are all identified and not as many as originally thought.

Supervisor Gardner said there were actually more than he expected. He said this whole discussion came up in 2014 when DeSoto County had 11 inches of rain and a culvert washed out at the only access to a subdivision. He said he was very worried about a medical situation or fire during the time of no access to that subdivision. Supervisor Gardner reminded the Board that the rules require 30 homes in a subdivision for dual access entry. He stated he thinks the Board needs to look at that rule, and possibly look at the subdivisions on a case-by-case basis. He stated he understands the economics of it from a developer’s standpoint, but is still very concerned.

Supervisor Russell stated the criteria were written 8 or more years ago with direction from EMS. He said the criteria then was to be sure they could get fire trucks in the subdivisions. He stated his concern is not just to get emergency vehicles in, but to get the residents out in case of emergency. He stated he thinks the dual entry threshold needs to be a lower number.

Supervisor Caldwell asked if the inventory just included subdivisions or if it included dead-end roads. She stated there are several of those in the fourth district.

Supervisor Russell said it definitely needs further study, but he suggested wording the subdivision ordinance to say every subdivision should have dual entry as deemed feasible by the Planning Commission and Board of Supervisors. Supervisor Caldwell agreed stating the second entry could be designated as an emergency entrance. Supervisor Gardner said some developers put in a secondary gravel entrance.

Mr. Mark from the audience asked if older subdivisions would have to add entrances. Supervisor Gardner stated the committee is probably not looking at those, but looking forward.

Planning Director Bennie Hopkins stated they do require an emergency access point, and secondary access depending on the number of lots. Supervisor Russell stated they may need to look at that number.

Supervisor Caldwell suggested sharing the information provided by Chief Storey to the cities as well.

4. Overlay Preliminary Engineering Services Contract – Highway 304, Red Banks Road,

Byhalia Road #STP-1963-00-(001) LPA/107217-711000 – Request Board President Signature

Deputy Planning Director Austin Cardosi reminded the Board they approved the contract previously and it had to go to MDOT for a signature. He stated they have received the contract back, and requested authorization for the Board President to sign.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to authorize the Board President to sign the contract for STP-1963-00-(001) LPA/107217-711000.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.4.

5. Braybourne Burn-Out Clean-Up Update

Environmental Services Director Ray Laughter reminded the Board that they gave Mrs. Hensley an extension on her clean-up time at 6516 Braybourne Main, Olive Branch, because she had a potential buyer. He stated the new owner has taken care of the burn-out clean-up and the house has been torn down to the slab and all the debris hauled away making it in compliance with the Board’s requirements.

Mr. Laughter brought current pictures to show the cleaned up property.

Supervisor Michael Lee made the motion and Supervisor Mark Gardner seconded the motion to find the property at 6516 Braybourne Main, Olive Branch, is no longer in a state of uncleanness to require the need for further action by the County, and to deny the petition filed by Environmental Services on the property.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.5.

6. Fire Department - Nesbit

Supervisor Caldwell reminded the Board they tabled moving forward with a decision on whether to cut down a hill or install a light at the Nesbit Fire Department for safety reasons. She said she met with the Chief and he said a flashing light like Walls Fire Department is getting would be all they need. She also informed the Board that the Chief said they were willing to wait until next budget year to get the light.

7. MDOC Reimbursement (moved from Executive Session)

Commander Chad Wicker from the Detention Center said they have received a check for \$77,000 for technical violations, but MDOC still owes over \$200,000.

Supervisor Gardner stated he spoke with Representative Bill Kincade and Rep. Kincade was very distressed over the tone of the Deputy Director at MDOC. He also said the Director was

checking into the payment. Supervisor Gardner said Rep. Kincade is going to meet with the Director and Deputy Director to try and get DeSoto County's payment and address why MDOC says the legislature did not give them funding.

Commander Wicker said there is still an issue with what MDOC is supposed to reimburse under HB585. He said MDOC claims they are not required to pay after the 21-day term, even if the inmates are sentenced to 90-120 day terms. Chief Deputy Macon Moore stated the taxpayers of DeSoto County are paying for the inmates that are in jail on State charges.

Commander Wicker also informed the Board that MDOC said they won't pay in arrears over one year. Chief Moore stated DeSoto County has over \$200,000 on the books and if MDOC won't pay in arrears, that will go away in July when their budget year changes.

Supervisor Bill Russell made the motion and Supervisor Mark Gardner seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to research if the state is responsible for inmates sentenced on a technical violation and how far back payments can go.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

I. NEW BUSINESS

1. 10:00 a.m. – Business Investment Incentives

DeSoto Economic Council President Jim Flanagan introduced the companies, stated their requests, and confirmed the Business Investment Incentive Committee recommended honoring the request of each company.

a. Milwaukee Electric Tool Corporation: 5-Yr. Personal Property (Expanded): \$835,837.00

The representative from Milwaukee Tool stated they began an expansion last year, and this year they finished out their distribution center expansion for a value of \$835,837.00. He stated they hope to continue their expansion in DeSoto County.

Supervisor Caldwell asked that Milwaukee Tool continue to hire DeSoto County employees and be part of the community by participating in charitable opportunities. Supervisor Lee expressed appreciation for their years in business in DeSoto County.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the 5-year Personal Property exemption of \$835,837.00 for the expansion at Milwaukee Electric Tool Corporation.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.1.a.

b. FTF, LLC, d/b/a Forest to Floor: Free Port Warehouse

Mr. Jim Gerrard stated Forest to Floor is a hardwood floor distributor that has operated in

Memphis, but recently moved to DeSoto County. He stated they sell wholesale and to builders. Mr. Gerrard gave their location as 398 Highway 51 North, at the corner of Highway 51 and Kapik Drive.

Supervisor Caldwell stated MDOT is looking at getting a traffic light at Highway 51 and Pleasant Hill Road mainly because of the truck traffic that is coming in due to industry in the area. She stated the Board appreciates Forest to Floor hiring DeSoto County citizens.

Supervisor Lee stated he noticed the company had a tent sale recently. Mr. Gerrard stated they have tent sales twice a year, and the next one would be in November. He said they got very good response from the public.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the application for Free Port Warehouse Exemption to Forest to Floor.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.1.b.

c. Five Below, Inc.: 5-Year Personal Property (Expanded): \$794,076.60

Mr. Flanagan informed the Board that Five Below had adjusted their asset listing as requested by the Business Investment Incentive Committee. He stated the new total ended up being \$794,076.60. He stated it is a 5-year Personal Property (Expanded) request.

Supervisor Caldwell asked Mrs. McLeod what the committee recommendation was. Mrs. McLeod stated Five Below was asked to remove tools and spare parts, and provide more description on some items. Items lacking description were removed from the list. Supervisor Caldwell thanked Mrs. McLeod for her hard work in helping with this matter.

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to approve the 5-year Personal Property Exemption for Five Below at an amount of \$794,076.60.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.1.c.

d. Geodis Logistics, LLC: 10-Year Real Property (New): \$40,000,000.00

A representative from Geodis, Ms. Judy, stated Geodis is located on Stateline Road in Southaven. She stated they are a 3rd party logistics company and have 65 full-time employees in Southaven. She stated they are a pick, pack, ship operation.

Supervisor Russell asked if the company moved from Memphis. Ms. Judy affirmed. She stated they have done some restructuring of the company as well.

Mrs. Lynchard stated Geodis is applying for a Real Property Exemption through Panattoni Investments. She stated exemptions are in place where jobs are created. She stated Geodis

occupies 390,000 (is this correct? That's small) square feet of warehouse space.

Mr. Flanagan stated Geodis Logistics is new to the Mississippi market. He said the committee recommends a 10-Year Real Property Exemption for \$40,000,000.00 and stated the company did not have enough value to apply for a Personal Property Exemption at this time.

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to approve the 10-Year Real Property Exemption in the amount of \$40,000,000.00 for Geodis Logistics, LLC.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.1.d.

e. Syncreon Technology (America), Inc.: 9-Year Real Property (New): \$25,407,687.00

Mr. Flanagan introduced Tim Moore with IDI and Lance Flynn, Regional General Manager with Syncreon. Mr. Moore stated Syncreon is a new customer to Olive Branch. They occupy 861,000 square feet (71% of the building) and have been in the building since 2015, but did not come with a property request on the initial phase. He stated they have recently expanded and doubled their square footage. Mr. Moore stated their customers are NCR and Dyson. He said they missed their deadline the first year, so their request is for a 9-year Real Property Exemption of \$25,407,687.00.

Mr. Flynn stated their employee average hourly rate of pay is \$15.00 per hour, and they have a little over 300 people working in the building. Supervisor Gardner noted that only 45 employees are from DeSoto County. He asked were the majority from Shelby County. Mr. Flynn stated they are really spread out among surrounding counties.

Supervisor Caldwell welcomed Syncreon to DeSoto County and asked them to try and hire DeSoto County residents. She also noted they have not yet joined the DeSoto Economic Council, and encouraged them to do so. She also commended them on being a part of the Chamber of Commerce, and encouraged them to join with some of the good charitable organizations in DeSoto County.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the 9-Year Real Property Exemption of \$25,407,687.00 for Syncreon Technology (America), Inc.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.1.e.

2. Animal Services – Request Approval to Surplus a Dog Box and Donate to Hernando Animal Services

Animal Services Director Monica Mock stated they bought a new box for AC2. She stated the old box has a broken door and broken latch and was not safe when trying to transport large dogs.

See Exhibit I.3.

4. Office of Procurement – Recommendation to Approve Bid Award for Copier Lease – Bid File #17-100-002

Mrs. McLeod stated the last time the County went out for a copier bid was 2013. She stated they had 6 companies respond, with RJ Young the lowest bid at \$2,348.78 per month.

Supervisor Gardner stated RJ Young looked considerably lower on most of the copiers. Mrs. McLeod stated they also did a comparison between the state contract and RJ Young. She also pointed out that DCRUA is not in the County budget. She stated the bid tab is the price of equipment plus cost per copy, based on an estimated copy count. Mrs. McLeod stated when you make the pool you are anticipating what you will be doing for the next four years. She stated lowering our pool ensures the County will pay for only copies made.

Supervisor Russell asked if the overage price was excessive. Mrs. McLeod said it is exactly the same. Mrs. Lynchard stated Mrs. McLeod suggested reducing the estimated copies because many records are being scanned instead of copied.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to award Bid File #17-100-002 for Copier Lease to RJ Young finding them to be the lowest and best qualified bid at \$2,348.17 per month.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.4.a.

b. RJ Young Contract

Mrs. McLeod discussed a contract for the County copier lease from RJ Young.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the contract with RJ Young and authorize the Board President to sign the necessary documents pending receipt of a performance bond.

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

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5. Office of Finance and Accounting

a. Claims Docket

Chief Financial Officer Andrea Freeze presented a page by page declaration of the Claims Docket. Deputy Director of Finance Stephanie Hanks brought invoice documentation to address any questions.

Supervisor Mark Gardner asked about the following claims:

Page 6 – Southgroup on property additions – Mrs. Freeze stated that this included the additional

buildings at Eudora Park and the shooting range. Supervisor Caldwell asked if that was complete coverage for all the improvements. Mrs. Freeze affirmed and stated these are annual premiums for a total of \$737,423. Mrs. Lynchard pointed out that amount is down from over \$900,000 a few years ago.

Page 12 – Butler Snow - \$3,000 – Mrs. Freeze stated that is the charge for the annual report that has to be filed for bonds.

Page 17 – Siemens – Mr. Jarman stated the State Fire Marshall did an inspection of the new jail and required the County to have an annual inspection. He stated it was a Siemens panel and system and they did the inspection for \$4064 and it satisfied the State requirements.

Page 18 – Complete Home Center – District 4 Barn – Mr. Jarman stated that is just how the store wrote the receipt, and it should say Southern Shop.

Page 22 – Gov Connections – Mr. Mitchell stated that was for scanners. The receipt showed 5 scanners.

Page 22 – Zones – Microsoft Office J Touch – Mr. Mitchell stated that is the Smart Board monitor for the Board room.

Page 22 – Arcy Solutions - \$4400 – Mr. Mitchell stated that is 40 small units for the virtual machines.

Page 48 – Axon Enterprise – Cartridges and Batteries – Chief Moore stated those are for the tasers. He stated Taser changed their name to Axon.

Page 67 – Child Advocacy Center – Supervisor Gardner asked if Accounting had a copy of the CAC audited financial statement. Mrs. Freeze stated they are supposed to get that information by June 16. Supervisor Gardner stated he had heard they were co-mingling their for-profit business with their non-profit and he wondered if the Board could support that. Mr. Nowak said only select non-profits qualify to receive County funds. Mrs. Freeze stated she can look at their funding sources and their spending, as well as check their non-profit status and speak with their auditor. Mr. Nowak stated anytime the County provides funds to an entity the County has the right to ask how the entity spends the funds. Supervisor Gardner stated he would like to hold that check until more information is gathered to be sure it is legal.

Page 86 – Jenkins Graphics – Fairview – Mr. Laughter said that was for signage that was required by the grant. He said it meets the grant specs.

Page 90 – Suppressors from The Armory – Chief Moore stated they are for the SWAT guns that were ordered.

Page 90 – Naval Surface Night Vision – Chief Moore stated those are the goggles they lease.

Page 97 – Muck Boots – Mr. Swims stated those are for 2 new employees that are on the limb trucks.

Page 103 – Bond Payment for principal retirement – Mrs. Freeze stated that is for the 2009, \$16 million debt. Mrs. Lynchard stated that was for the jail. Mrs. Freeze stated she is working on a report on all the bonds to present to the Board. Supervisor Gardner asked if any bonds were eligible for refinancing. Mrs. Freeze said there are none at this time.

Supervisor Bill Russell asked about the following claims:

Page 32 – Hernando Funeral Home – The invoice showed travel, body bags, and charges to forward remains to Jackson.

Page 15 – Mileage – Mrs. Lynchard stated Mrs. House went to training in Oxford, but she did not know why she did not use a County car.

Supervisor Lee Caldwell did not have any questions.

Supervisor Michael Lee asked about the following claims:

Page 5 – Tax Collector Tanger Outlet – Mrs. Hanks stated he gets that once a month and it shows through his travel report.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Chancery Clerk to pay the bills as presented by the Chief Financial Officer with the exception of the Child Advocacy Center on Page 67.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District

ABSENT

Supervisor Mark Gardner, Second District

Supervisor Bill Russell, Third District

Supervisor Lee Caldwell, Fourth District

Supervisor Michael Lee, Fifth District

YES

YES

YES

YES

b. Fortenberry & Ballard Update

Mrs. Hanks stated this was just for the Board’s information to explain the line item.

See Exhibit I.5.b.

c. Region IV – NFusion Recap

Mrs. Hanks stated this was just for the Board’s information to explain the line item.

See Exhibit I.5.c.

d. Preliminary Inventory Dispositions – Sheriff’s Department

Mrs. Tapley stated this is old kitchen equipment located in the old jail. Supervisor Lee asked what the County was going to do with the equipment. Mrs. Tapley stated it will be surplused. Mrs. Lynchard stated there has to be a plan. Mrs. Hanks stated they have not gotten an answer as to how it would be surplused. Chief Moore stated they would like to sell it and if it does not sell, they will scrap it.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to surplus the Sheriff’s Department kitchen equipment and to sell it.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District

Supervisor Mark Gardner, Second District

Supervisor Bill Russell, Third District

Supervisor Lee Caldwell, Fourth District

Supervisor Michael Lee, Fifth District

ABSENT

YES

YES

YES

YES

See Exhibit I.5.d.

FISCAL YEAR: 2016/2017

PRELIMINARY

INVENTORY DISPOSITION

DEPT: SHERIFF'S DEPARTMENT


NAME:

WIC - NONREVENABLE (COST) K - EQUIPMENT
NR - NON REVENABLE R - REVENUE
DMS - DECLARE AS SURPLUS S - DOLLARS

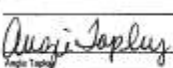
DEPT: 200
LOC:

NO.	DESCRIPTION	SERIAL #	DISPOSITION FOR SURPLUS	DATE	TIME	LOCATION	PRELIMINARY APPROVAL DATE	APPROVED BY	FINAL APPROVAL DATE	DATE OF FINAL APPROVAL
32407	Physician Ceiling Light	N/A	Surplus - Inoperable	02	15H	Old Jail				
30801	VULCAN DEEP FRYER	4812X2394	Surplus-old kitchen equipment	03	16H	Old Jail				
31726	7X30 FLATTOP TABLE W/UNDERSH	N/A	Surplus-old kitchen equipment	Jul-02	1K	Old Jail				
31727	10X30 TABLE W/BACKSPLASH	N/A	Surplus-old kitchen equipment	Jul-02	17H	Old Jail				
31729	8X30 TABLE W/BACKSPLASH	N/A	Surplus-old kitchen equipment	Jul-02	26H	Old Jail				
31730	9X30 TABLE W/RIGHT BACKSPLAS	N/A	Surplus-old kitchen equipment	Jul-02	32H	Old Jail				
31860	FRYMASTER #80 GAS FRYER	0204HA0198	Surplus-old kitchen equipment	Aug-02	21H	Old Jail				
32100	80 GALLON KETTLE	N/A	Surplus-old kitchen equipment	Sep-02	86H	Old Jail				
32103	TRAY DRYING RACK	N/A	Surplus-old kitchen equipment	Sep-02	18H	Old Jail				
34232	TRAY DRYING RACK	N/A	Surplus-old kitchen equipment	Mar-05	10H	Old Jail				
34617	UNIVEX COMMERCIAL MIXER	00015303	Surplus-old kitchen equipment	Sep-06	3K	Old Jail				
34630	UNDERSHELF CAN OPENER W/ TABLE	300	Surplus-old kitchen equipment	Sep-06	15H	Old Jail				
42329	BREAD BOX	N/A	Surplus-old kitchen equipment	Jun-12	15H	Old Jail				
42330	BREAD BOX	N/A	Surplus-old kitchen equipment	Jun-12	15H	Old Jail				
32655	50 GALLON STEAM KETTLE	N/A	Surplus-old kitchen equipment	Feb-03	8K	Old Jail				
33131	VULCAN CONVEC DOUBLE OVEN	481452900481452000	Surplus-old kitchen equipment	Sep-03	4K	Old Jail				
33163	80 GALLON KETTLE	WT546203101	Surplus-old kitchen equipment	Oct-04	9K	Old Jail				
36264	GLOBE FOOD PROCESSOR	552655	Surplus-old kitchen equipment	Sep-05	5K	Old Jail				

AUTHORIZATION TO DISPOSE

APPROVED BY: 
DATE: 5/30/17

APPROVED BY: _____
DATE: _____

APPROVED BY: 
DATE: 6/3/17

INVENTORY CLERK INFORMATION

PRELIMINARY PRESENT TO BOB

June 5, 2017

FINAL PRESENT TO BOB

DATE SUBMITTED TO BOB

DATE FOR FINAL REVIEW

NOTES

page 1 of 2

DEPT NAME: SHERIFFS DEPARTMENT		HRC = NON REPAIRABLE (COST) NR = NON REPAIRABLE DAS = DECLARE AS SURPLUS		K = THOUSANDS H = HUNDREDS D = DOLLARS		DEPT LOC: 200			
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
40845	SPEED QUEEN DRYER	1009025876	Surplus-old kitchen equipment	1-201	39-	Old Jail			
40846	SPEED QUEEN DRYER	1009025877	Surplus-old kitchen equipment	1-201	39-	Old Jail			
40847	SPEED QUEEN DRYER	1009017795	Surplus-old kitchen equipment	1-201	39-	Old Jail			
40848	SPEED QUEEN WASHER	1010000030	Surplus-old kitchen equipment	1-201	7K	Old Jail			
40849	SPEED QUEEN WASHER	1010000032	Surplus-old kitchen equipment	1-201	7K	Old Jail			
40850	SPEED QUEEN WASHER	1010000032	Surplus-old kitchen equipment	1-201	7K	Old Jail			
34650	LIBERTY LIGHTBAR	LB58	Inoperable - bad circuit board	06	14-	DCSO Shop			
AUTHORIZATION TO DISPOSE									
SIGNED BY: <u>[Signature]</u>		DATE: <u>5/30/17</u>		INVENTORY CLERK INFORMATION			NOTES		
PRINT NAME: <u>Roger Robinson</u>		DATE: _____		PRELIMINARY PRESENT TO BOX <u>June 5, 2017</u>			page 2 of 2		
DISPOSED BY: _____		DATE: _____		FINAL PRESENT TO BOX					
PRINT NAME: _____		DATE: <u>5/31/17</u>		DATE WHEN DISPOSED IN JARS					
BY/CLERK: <u>Angie Tapley</u>		DATE: _____		DATE WHEN FINAL AFFIDAVIT					

e. Preliminary/Final Inventory Dispositions – Road Department, Fleet Management

Mrs. Tapley stated a phone was lost at the Road Department and there is a lost affidavit attached to the disposition. She stated the vehicles that are listed have been in different locations for some time and never had been transferred off the County inventory.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to authorize the preliminary/final dispositions from the Road Department and Fleet Management as presented and authorize the Board President to sign the lost affidavit.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.5.e.

FISCAL YEAR: 2016/2017 REVISED SEP 2016		PRELIMINARY / FINAL		INVENTORY DISPOSITION 1 OF					
DEPT NAME: 152 380 ROAD DEPARTMENT		NRC = NON REPAIRABLE (COST) NR = NON REPAIRABLE DAS = DECLARE AS SURPLUS		K = THOUSANDS H = HUNDREDS D = DOLLARS					
DEPT # LOC #:		300 300							
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
48033	APPLE IPHONE 6s	DNPS1L82HFLM	LOST---AFFIDAVIT ATTACHED	17	4H	LOST	Lost	Lost	
AUTHORIZATION TO DISPOSE									
SIGNED BY: <u>[Signature]</u>		DATE: 05/25/17		INVENTORY CLERK INFORMATION			NOTES		
PRINT NAME: <u>John Mitchell</u>		DATE: <u>5/25/17</u>		PRELIMINARY PRESENT TO BOX <u>June 5, 2017</u>			Phone was lost by A. Swims and it's whereabouts are unknown.		
DISPOSED BY: LOST		DATE: _____		FINAL PRESENT TO BOX <u>June 5, 2017</u>					
PRINT NAME: LOST		DATE: _____		DATE WHEN DISPOSED IN JARS					
BY/CLERK: <u>Angie Tapley</u>		DATE: 05/25/17		DATE WHEN FINAL AFFIDAVIT					

DESOOTO
COUNTY

365 LOSHER STREET
STREET ADDRESS

HERNANDO, MS
CITY, STATE

DEPT./LOC: Road Department DATE: 05/23/2017

DESCRIPTION	ASSET #	REPORT CASE OR SS #	DATE OF PURCHASE	COST & VALUE
iPhone 6s w/ AT&T	48033		04/05/2017	\$399.00

DETAILED EXPLANATION OF LOSS:
Phone was lost by Road Manager Andy Swins.

WE HEREBY STATE UNDER OATH THAT THE ABOVE FACTS ARE TRUE AND CORRECT TO THE BEST OF OUR KNOWLEDGE.

Andy Swins
Road Department
Inventory Control Clerk

5-23-17
DATE
5-23-17
DATE
5-23-17
DATE

THIS OATH PERSONALLY APPEARED BEFORE ME, THE UNDERSIGNED AUTHORITY IN DESOTO COUNTY, IN THE STATE OF MISSISSIPPI, AND I HAVE KNOWN INDIVIDUALS SINCE FIRST JULY 2009, STATE ON THEIR OATHS THE ABOVE FACTS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

GIVEN UNDER MY HAND AND OFFICIAL SEAL THIS 23 DAY OF May 2017

DESOOTO
COUNTY
Commissioner Ex Officio
Don R. Davis

Board President

Stephanie Graham
NOTARY PUBLIC

INVENTORY DISPOSITION

DEPT#: 346
LOC#: _____

[illegible]

Mrs. Freeze requested a credit card to be used for the NFusion grant for travel, books, and supplies. She stated there are a lot of expensive trips that are taken through the grant, and it creates a hardship when the NFusion staff has to use the Region IV credit card. Mr. Kuntz said it will also help clean up the expenses by having them on a credit card statement.

Mr. Kuntz asked about other NFusion expenses. Mrs. Freeze stated she will do some research. Supervisor Gardner suggested Mrs. Freeze and Mr. Kuntz meet with the NFusion staff and inform them of the restrictions.

June 5, 2017

M.L.

6. Grant Administration

a. Request Board Approval to Accept Additional EMPG Grant Funds in the Amount of \$17,841.67

Mr. Kuntz stated this is the fifth check on EMPG Grant Funds. He stated last year the County received just over \$100,000.00. He requested the Board accept the grant funds.

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to accept the check from the EMPG Grant Funds in the amount of \$17,841.67.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.6.a.

b. Request Board Approval to Accept Solid Waste Assistance Grant Funds in the Amount of \$32,388.00

Mr. Kuntz stated this money is to fund the Solid Waste Officer. He stated it is a reduction of about \$10,000.00 that MDEQ says is because of hard times at the State. Mr. Laughter stated MDEQ is very complimentary of DeSoto County and they tried to get every dollar they could. Mr. Kuntz stated the money is based on a formula, so there is no wiggle room.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to accept the Solid Waste Assistance Grant funds in the amount of \$32,388.00.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.6.b.

c. Request Board Approval to Apply for Entergy Solutions Incentives Program

Mrs. Lynchard informed the Board that Mr. Spencer Robertson came by her office to talk about a new Entergy program that can save the County some money. Mr. Robertson stated the program is to offer incentives to government, education, and industry to show them how to save energy. He stated the program allows Entergy to pay up to 50% of the product cost when replacing old lighting and big energy usage equipment, but he noted they do not help with installation costs.

Mrs. Lynchard stated the lights had just been taken down at the juvenile courtroom renovation and Mr. Robertson got special permission to work with the County on that.

Facilities Manager Robert Jarman stated he has also looked at the youth court and new courtroom at the courthouse, and he thinks this program will be very beneficial in those projects. He also stated they are looking at replacing all the lights in the jail, justice court, and admin buildings with LED and the County will be able to apply for help with all of those projects. Mr. Jarman stated those are projects for the future, but he can get them planned and get information on them from Mr. Robertson.

Mrs. Lynchard stated Mr. Jarman has been studying ways to reduce energy consumption and Mr. Robertson came by at just the right time. She stated with the amount of money available, the program won't be around forever. Mr. Robertson agreed and said the limit is \$100,000.00 per year for government and industry. He also said there are several local companies that are certified to apply for the incentives. Mr. Jarman stated they could do some of the applications in-house first, and then work with some of the certified companies. He stated Mr. Tanner Kuntz, Grant Administrator, has been very helpful in finding information.

See motion in I.6.d. for approval to apply for grants.

See Exhibit I.6.c.

d. Entergy Solutions Grant for ACI Fire Department

Mrs. Lynchard stated that ACI Fire Department wanted to upgrade their lighting. She stated Chief Gore is working with Entergy Solutions through a certified company, Jody Vincent of Riverport Electric. Mrs. Lynchard stated the request is to apply for grants for the Juvenile Courtroom renovation, Chancery courtroom, and ACI Fire Department.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to authorize applying for the Entergy Incentives Program to include the new courtroom at the Courthouse, Juvenile Courtroom, and ACI Fire Department.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

e. COPS Hiring Grant

Mr. Kuntz stated this grant is to help fund additional officers for the Sheriff's Department. He stated they have requested funding 6 additional officers. Mrs. Lynchard explained that is prior years, the grant required matching money as 75/25 the first year, 50/50 the second year, less than that the third year; and the County has to agree to continue with the positions when the grant funding goes away.

Supervisor Caldwell said she would like to get an amount for each year and how much the total increase would be to the budget. Mrs. Lynchard asked if there was a deadline for the grant. Mr. Kuntz stated the deadline is July 10th, and said he could start working on it and bring the information to the next board meeting.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to table this until the June 19th meeting so Mr. Kuntz could gather the information requested.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

7. Environmental Services – Proposed Garbage Disposal Annual Price Adjustment

Environmental Services Director Ray Laughter stated this is the annual disposal price adjustment for residential garbage and that there is a slight increase of about .38 (thirty-eight cents) per ton. He stated this will affect the overall solid waste budget by about \$30,000, including

municipalities. Mr. Laughter said DeSoto County still has the best rate in this part of the country. He stated the proposed increase will take effect in October 1, 2017.

Supervisor Caldwell thanked Mr. Laughter and stated he has done a phenomenal job dealing with the vendors and keeping prices down.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to approve the proposed garbage disposal annual price adjustment for residential garbage from \$19.49 to \$20.74 per ton as presented by Mr. Laughter.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.7.

8. Contract Administration

a. Sheriff's Department – Comcast – Finding of Fact for Prepayment

Director of Procurement and Administrative Services Pat McLeod stated this contract is for pre-payment for high-speed internet and digital voice services at the Olive Branch Sheriff's location. Mrs. McLeod stated Comcast has provided this service for some time and they provide an immediate service to the Sheriff's Department.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the pre-payment to Comcast finding they have provided service to the Sheriff's Department for some time and they provide an immediate and necessary service to the Sheriff's Department.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.8.a.

b. Sheriff's Department - MailGuard

Commander Chad Wicker stated the Sheriff's Department entered into an agreement with Smart Communications for email for the inmates. He stated MailGuard is a new system from Smart Communications that scans all inmate mail and sends it as an email at no extra cost. He stated the inmates will no longer receive paper mail with this system. Comm. Wicker asked the Board to approve the addendum to the agreement with Smart Communications to include MailGuard.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the addendum to the agreement with Smart Communications to include the new MailGuard Postal Mail Elimination System as discussed.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>

Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

.

c. Lease Contract – USDA Standstill Agreement

Mrs. McLeod stated the Administrative Department has been in contact with the NRCS office in DeSoto County since February to let them know the County needed a new agreement. She stated they sent the USDA Standstill Agreement, which Mr. Nowak has reviewed. Mrs. McLeod asked for approval of the USDA Standstill Agreement and ratification of the Board President’s signature.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to approve the USDA Standstill Agreement and ratify the Board President’s signature.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.8.c.

9. Road Department

a. MPO – Critical Urban Freight Corridor Designations

Mrs. Lynchard stated the MPO set up a meeting to talk to Planning Director Bennie Hopkins and Deputy Planning Director Austin Cardosi and all the City Planners about funding. She stated none of the City Planners attended the meeting. Mrs. Lynchard stated the County’s portion was about 12 miles of road. She stated the Transportation Committee met and talked to MDOT about it in Jackson.

Supervisor Caldwell said MDOT said the County could apply for the funding just like MPO funds. She stated there would be about \$15 million that would come down, but MDOT will decide how it is spent, and no money is dedicated to DeSoto County. Mrs. Lynchard stated that is completely contradictory to what was explained about the allocations at the meeting.

Supervisor Caldwell said MDOT was counting on MPO to identify the roads that would be the most travelled. She said the committee had originally suggested getting traffic counts at some locations, when they were told the County could apply for funds, but now they think the County should check into it more. She stated when money goes to MDOT; it is hard to get back.

Supervisor Caldwell said they talked about Pepperchase, and MDOT said that would be completely a city and county project. She stated they also did not seem interested in widening Highway 51 between Star Landing Road and Church Road.

b. Holly Springs Road – Work to Allow Phasing of the Project

Supervisor Lee stated MDOT recommended a phasing plan with State Aid, and they talked about how things would be funded. Road Manager Andy Swims stated Holly Springs would be managed by State Aid, but it is not a State Aid road. County Engineer Scott Young stated federal money is being funneled through State Aid. He said if the project ever gets to \$10 million it will be a State Aid road, but it is not on the project list now.

Supervisor Caldwell stated it is important to get Holly Springs on the project list as a long-range plan. She said the section from I-55 to Getwell is counted as part of the urban corridor. Mr.

Swims checked and stated that section is on the State Aid system. Mr. Young stated that basically all the major county roads are on State Aid, some just have sections.

Supervisor Russell asked why the County was not using State Aid money on Holly Springs Road. Mr. Swims said the list shows State Aid money has been spent. Mr. Young said the County only gets so much per term. Supervisor Caldwell asked if MPO and MDOT could help fund a rural tiger grant.

Supervisor Lee asked Mr. Tracy Huffman what was his opinion on getting Holly Springs Road done. Mr. Huffman said it is set up now to do in phases. He said the 1st phase is bridges and it is an expensive undertaking. The Board expressed concern that the total for the whole project has not been clearly understood, and that the money talked about has only been for Phase 1 of the total project. Some options were considered including:

- * Applying for a tiger grant and putting in the money set aside for the project. Mr. Huffman said tiger grants are usually awarded for federal traveling
- * Using some State Aid funds and some County funds with the County pursuing the project
- * Getting bridges replaced with State Aid money, but they only allow \$1-\$2 million to replace a bridge and approaches to bridge per term.
- * Supervisor Russell suggested a bond project. Mr. Huffman stated timing is critical. Supervisor Caldwell said the funds don't come up until 2020.
- *Set up meeting. Mr. Huffman said if the County is willing to move forward with Local funds, State Aid can see what they can come up with and see about phasing it over a multi-year period
- *Supervisor Gardner suggested asking Demery Grubbs to put together a funding scheme.

Supervisor Lee asked the cost of the whole project. Mr. Huffman stated it has not all been designed. Mr. Swims stated the first design from Short Fork, and including 3 bridges, was \$20 million. Supervisor Gardner asked for a best guess for all the work. Mr. Huffman said fixing the existing road, about \$8-\$10 million additional; the new road option \$10-\$15 million additional. He said it could be less with specific details.

Supervisor Lee stated he wants to know how much it will cost to finish the Holly Springs Road project so he can tell the constituents if it will be done or not.

See Exhibit I.9.b.

c. Finding of Fact – Trees to Be Removed at 6240 Poplar Corner Road

Mr. Swims stated the trees on are on private property, but they are dead and in danger of falling on the road. Supervisor Caldwell expressed concern that doing this one will set a precedent and many more will have to be done. Mr. Swims stated the statute says it is a judgment decision on when and how the tree will fall. He said they would rather take one down during working hours than have to go out in the middle of the night during a storm. He said most of the time they tell the residents they will watch the tree, and they do periodic checks. He said most of the time when people call, there is a legitimate need. Mr. Swims estimated the cost at \$1,048.64.

Supervisor Caldwell asked Mr. Swims to have the homeowner contact Entergy to see if they will cut the trees, as one seems to be by a power line.

Supervisor Bill Russell made the motion and Supervisor Mark Gardner seconded the motion to authorize the Road Department to remove the trees at 6240 Poplar Corner Road, pursuant to Miss. Code Ann. Section 65-7-9, unless Entergy agrees to cut them, finding them to be a potential danger to the traveling public and a hazard to the public road.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.9.c.

d. Finding of Fact – Forest Hill Homeowners Association

Mr. Swims stated drainage and erosion that affect the health, safety and welfare of the public have been caused by pipe separation at a drain where underground pipes connect. He estimated the cost at \$812.96.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to authorize the Road Department to complete the work at Forest Hill Subdivision where drainage and erosion affect the health, safety and welfare of the public at an estimated cost of \$812.96.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.9.d.

e. Bakersfield Subdivision Drainage Request

Mr. Swims stated LBJ Properties is making a request to tie into the County drainage. He stated Bakersfield is a subdivision with open ditches. Mr. Swims stated LBJ Properties is building on Lots 60 & 61. He said a pipe has been put between the lots and tied to the County culvert under the road.

Mr. Mike Jernigan of LBJ Properties showed pictures and stated his intention was to come out of the back of the culvert and build a headwall and rip rap to help the water flow. The Board had a discussion of why LBJ felt they had to do this and why they did not just bring in dirt to fill in the erosion. Mr. Swims suggested taking out the pipe as it was not inspected and could cause a sink hole in the future. He stated rip rap would be the least maintenance solution, or dirt could be brought in to fix the erosion and the bank stabilized.

Supervisor Gardner expressed concern for the property behind these two lots. Mr. Scott Young stated the covenants of the subdivision do not allow for the type of work that has been done. He stated this subdivision was approved for open ditch. Mr. Randy Williams stated their department is committed to getting to these builders sooner. He stated they do not want builders to get this far along before they are faced with situations such as this.

Supervisor Lee expressed his regret that Mr. Jernigan has gone to this expense and will have to correct it. He said the Board has to look at the future and figure out what is best. He also stated the taxpayers should not be responsible for problems this situation might cause in the future.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to require Mr. Jernigan to take up the pipe and take the ditch back to open ditch as the covenants of the subdivision state.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>NO</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.9.e.

10. Holiday Proclamation

Mrs. Lynchard stated the Governor has declared Tuesday, July 4, 2017 a holiday according to statute, and authorized governing bodies to give Monday, July 3, 2017 as a discretionary holiday.

Supervisor Mark Gardner made the motion and Supervisor Bill Russell seconded the motion to approve Monday, July 3, 2017 as a discretionary holiday and Tuesday, July 4, 2017 as Independence Day Holiday according to statute.

The motion failed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>NO</u>
Supervisor Michael Lee, Fifth District	<u>NO</u>

Supervisor Russell stated if the State offices are closed, it will affect the Tax Collector and Tax Assessor offices, and people will not be able to purchase car tags.

Addendum: Later in the meeting Supervisor Lee Caldwell made a motion and Supervisor Mark Gardner seconded the motion to reconsider the previous vote regarding the July 3rd holiday.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to authorize Monday, July 3rd as a discretionary holiday as proclaimed by the Governor of Mississippi, to go with Tuesday, July 4th which is considered a holiday by State statute.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.10.

11. Project Request from MAAG

Mrs. Lynchard stated MAAG is going to try to do a Park and Ride transit study and include DeSoto County. She said they are requesting DeSoto County pay 20% of the study costs.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to deny the request by MAAG and not participate in the Park and Ride transit study.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	ABSENT
Supervisor Mark Gardner, Second District	YES
Supervisor Bill Russell, Third District	NO
Supervisor Lee Caldwell, Fourth District	YES
Supervisor Michael Lee, Fifth District	YES

12. Environmental Services – 9081 Plantation Oaks (moved from Executive)

Environmental Services Director Ray Laughter stated the property looks abandoned, but it really is not. He stated since the problem was only tall grass he would like to post it and get quotes to cut the grass. He stated if they do not come in compliance, the County will have the grass cut and assess the cost on the property owner's taxes.

Supervisor Mark Gardner made the motion and Supervisor Bill Russell seconded the motion to authorize the Department of Environmental Services to post the required notice to the property at 9081 Plantation Oaks.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	ABSENT
Supervisor Mark Gardner, Second District	YES
Supervisor Bill Russell, Third District	YES
Supervisor Lee Caldwell, Fourth District	YES
Supervisor Michael Lee, Fifth District	YES

See Exhibit I.12.

13. Hawks Crossing

Supervisor Gardner stated he got a call regarding the road striping at Hawks Crossing and asked the status. Mr. Scott Young stated the developer on the east side of Craft Road agreed in their development plan to stripe the road. He stated the west side is not completely finished. Mr. Young said he suggested the developer either take out a bond or pay the County to do the striping. The Board asked Mr. Young to check with Mr. Swims and get a good answer to the striping issue.

14. College Road East of Craft Road

Supervisor Russell stated he had gotten a call about trucks on College Road. He stated that a previous board established Church Road as a non-truck route; and that is causing gravel trucks to travel College Road which is a much narrower, winding road. Supervisor Russell noted that Church Road is a much straighter, safer road. He also pointed out that Church Road being open to trucks would take some truck traffic off Goodman Road. Supervisor Russell stated he did not want the Board to take action as this is in Supervisor Medlin's area, and he wanted Supervisor Medlin to be in on the conversation. He said he just wanted the Board to begin thinking about it.

Mr. Swims noted to the Board that the County maintains Church Road from 305 to Pleasant Hill, even though the majority of it is within the city limits. He said Olive Branch writes tickets and gets revenue from Church Road, but the County maintains it.

J. PLANNING COMMISSION

1. New Business

i. Preliminary Subdivision

- a. Anderson Lane (7109) – Application is for preliminary subdivision approval to create 24 lots on 53.18 acres. Identified as parcel(s). # 306204000 0000600 Subject property is located on the north side of Vaiden Road and east of Craft S. in Section 4, Township 3, Range 6 and is zoned R-30 (District 5)
Applicant: EBI, LLC**

Supervisor Caldwell recused herself from this item and exited the hearing.

Mr. Hopkins presented the application for Anderson Lane for preliminary subdivision approval of 24 lots on 53.18 acres. He stated the following waivers are being requested as part of this application:

- Permit 30 ft. Road Right-of-Way
- No utility easements be required
- Permit 20 ft. asphalt roadway
- No roadway shoulders be required
- Install 550 ft. of reinforced concrete pipe along west side of the road
- 100 ft. No disturb buffer zone proposed on the east side of the development be allowed instead of road right-of-way **for the future extension of Anderson Lane.**

Mr. Joe F. Lauderdale – 231 W. Center St. – came forward to present the application. Supervisor Russell asked for clarification as to whether or not Anderson Lane connects to Byhalia Road to the north. Mr. Lauderdale stated that it does not connect to the north; it connects to Vaiden Road to the south. Mr. Lauderdale stated he turned in documents to the Planning Department clarifying who owns the easement to the proposed subdivision.

Mr. Lauderdale stated the developer would improve Anderson Lane from where the asphalt currently ends all the way into the proposed subdivision, but that there is only 30 ft. of right of way granted to the developer so he can only have 20 ft. of pavement for the road. He then stated he will also need to install piping for drainage along the west side of the road to be able to do the 20 ft. of paving. He stated the applicant is requesting to leave a 100 ft. no disturb buffer zone along the east side of the development between the neighbor and the development in place of right of way dedication for future connection to the north.

Supervisor Lee asked if there was anyone to speak for or against this item.

Joe Holloway – 8502 Vaiden Road – came forward and had the following concerns:

- Where does county maintenance currently end on Anderson Lane?
- Thought that a condition of the rezoning of the development was that it could only be accessed from the west side of the development through Mr. Bailey's property
- Anderson Lane is very narrow and that adding additional traffic from the proposed subdivision would decrease the traffic safety of the road
- Emergency vehicles, sanitation vehicles, and buses may have difficulty traveling Anderson Lane if there is other traffic present
- Traffic safety

Supervisor Russell asked if there was an original approval that required the access to be from the property to the west of the development owned by Mr. Bailey. Mr. Hopkins stated he does not believe that access to the west was a condition of approval. Supervisor Lee stated that at one time there was discussion of the development being accessed from Byhalia Road. He stated his understanding is that the neighbors did not want to lose any trees along Anderson Lane and take away the canopy feel of the country lane. He then stated he believes Mr. Holloway wants the county to widen Anderson Lane regardless of tree loss.

Supervisor Gardner asked if there are any future phases down the road. Mr. Mike Bailey stated there are future phases possible that could tie in to Craft Road, Byhalia Road and another portion of Vaiden Lane. Mr. Bailey stated he would like to see Anderson Lane stay as it is. He stated he feels it would cut down on speeding along the road once there is more traffic along the road.

There was discussion of the piping and how the drainage would affect the neighbors. Supervisor Lee asked if there is currently a culvert that the water passes through under the road. Mr. Holloway stated that there was and there has been some erosion from the culvert.

Supervisor Gardner asked if Anderson Lane was widened and improved would Mr. Holloway still be opposed to the development. Mr. Holloway stated that if Anderson Lane was widened he would not be opposed to the development.

Mr. Andy Swims stated there are no ditches along Anderson Lane, that the road is used for drainage. He then stated Anderson Lane could not be widened without taking out some of the trees. Mr. Swims stated normal sized vehicles could pass each other with care, not sure about wider vehicles such as emergency vehicles. Supervisor Gardner asked what the typical road width with in a subdivision would be. Mr. Swims stated the typical required road width is 24 ft. of asphalt with 5 ft. shoulders. Supervisor Gardner asked how much roadway would need to be improved. Mr. Scott Young stated that approximately ½ mile of road would need to be improved. Supervisor Gardner stated it is important to make sure infrastructure is in place to support the development. Mr. Holloway stated he does not feel that Anderson Lane can accommodate the weight of construction traffic and thinks that Anderson Lane should be improved prior to construction beginning.

Mr. Lauderdale stated that concrete piping will be added starting where County maintenance ends back to the subdivision to be able to get 20 ft. of paving. Supervisor Russell asked if there had been any thought to extend Anderson Lane north to Byhalia Road. Mr. Bailey stated that was an access point for Mr. Barton years ago but that the property belongs to someone else.

Supervisor Lee asked if approved how long until development of the subdivision will begin. Mr. Bailey stated he would like to start development immediately.

Supervisor Lee stated he thinks a big opposition of the neighbors is the traffic safety concerns. Supervisor Gardner stated he would like to look at the feasibility of widening Anderson Lane and also look at the possibility of extending Anderson Lane to the north to connect to Byhalia Road. He then stated he feels the Board should have the Road Department look into both options and determine which would be safer.

Supervisor Lee made the Motion and Supervisor Gardner seconded the Motion to approve Anderson Lane for preliminary subdivision of 24 lots on 53.18 acres to include the following waivers:

1. 30 ft. Road Right-of-Way in lieu of the standard 50';
2. No utility easements required;
3. 20 ft. asphalt roadway in lieu of standard 24';
4. No roadway shoulders required;
5. Install 550 ft. of reinforced concrete drainage pipe along west side of the road; and
6. 100 ft. No disturb buffer zone along the east side of the subdivision in lieu of the dedication of road right-of-way

and with the approval further subject to the following conditions:

1. Road Department to look at widening Anderson Lane south to Vaiden Lane or extending Anderson Lane north to Byhalia Road and determine which is the safer option;
2. The developer is to present documentation of sufficient ownership rights to properly convey to the county the required road right of way, for the development, to the Planning Department and Board Attorney;
3. That the County and property owners enter into an agreement concerning when and how the road right of way will be conveyed to the County; and
4. That the road from where County Maintenance currently ends to the subdivision be 20 ft. wide and built to county standards.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	ABSENT

FIFTH DISTRICT SUPERVISOR, MICHAEL LEE

YES

Supervisor Lee made a Motion and Supervisor Gardner seconded the Motion to authorize Mr. Tony Nowak to work with the property owners in crafting the necessary agreement for the future dedication of the road right of way for Anderson Lane.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	ABSENT
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

ii. **CONSENT**

- a. **Merriweather Minor Lot (#7135) – Application is for approval of 2 lots on 3.34 acres. Identified as Parcel #3-07-8-27-00-0-00009-00. Subject property is located on the west side of Malone Road and south of Bolin Road in Section 27, Township 3, Range 7 and is zoned A (District 5) Applicant: Luke Smith**
- b. **The Land at Baxter Grove Minor Lot (#7136) – Application is for approval of 2 lots on 3.22 acres. Identified as Parcel #3-06-6-23-00-0-00003-01. Subject property is located on the south side of Ingrams Mill Road and east of Hwy 305 in Section 23, Township 3, Range 6 and is zoned A. (District 5) Applicant: Paula Baxter**
- c. **Mills Creek Minor Lot (#7137) –Application is for approval of 5 lots on 9.95 acres. Identified as Parcel #2-08-6-23-00-0-00025-00. Subject property is located on the south side of Nesbit Road and west of Tulane Road in Section 23, Township 2, Range 8 and is zoned A-R. (District 4) Applicant: Butch Davis**
- d. **Vaughn Ridge Minor Lot (#7138) – Application is for 10 lots on 17.24 acres. Identified as Parcel #3-06-3-05-00-0-00021-03 and #3-06-3-05-00-0-00021-00. Subject property is located on the east side of Craft Road and north of Vaiden Road in Section 5, Township 3, Range 6 and is zones A. (District 5) Applicant: Mark Utley Jr.**
- e. **David Magness Minor Lot (#7139) – Application is for 1 lot on 3.492 acres out of 18.62 acre(s). Identified as Parcel #3-08-3-08-00-0-00001-03. Subject property is located on the north side of W. Commerce Street and west of Horn Lake Road in Section 8, Township 3, Range 8 and is zones A. (District 4)**

Mr. Hopkins presented the Consent Agenda.

Supervisor Caldwell made the motion and Supervisor Lee seconded the motion to approve Consent Agenda.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	ABSENT
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

See Exhibit J.

K. EXECUTIVE SESSION

The executive session portion of these minutes is recorded under the portion of the minutes called “Executive Session”.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to recess the Board meeting until Monday, June 19, 2017, at 9:00 a.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

THIS the 5th day of June, 2017, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Michael Lee, President
DeSoto County Board of Supervisors