

DESOTO COUNTY BOARD OF SUPERVISORS
BOARD MEETING MINUTES
DISTRICT FIVE MICHAEL LEE, PRESIDING

May 16, 2016

A. CALL TO ORDER

The May 16, 2016 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Michael Lee, Board Vice-President.

Sheriff Bill Rasco of the DeSoto County Sheriff's Department was present and opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1 - ABSENT
Supervisor Mark Gardner	District 2
Supervisor Bill Russell	District 3
Supervisor Lee Caldwell	District 4
Supervisor Michael Lee	District 5
Sheriff Bill Rasco	Sheriff
Misty Heffner	Chancery Clerk
Vanessa Lynchard	County Administrator
Tony Nowak	Board Attorney

B. INVOCATION

Mr. Cecil Sowell was in attendance and gave the invocation.

C. PLEDGE OF ALLEGIANCE

D. CITIZENS REMARKS & PRESENTATIONS

Supervisor Michael Lee asked if there was anyone else present who wished to address the Board on items not on the agenda. No one came forward.

1. Introduction of State Veterans Service Officer

Mr. Chuck Holifield, Outreach Coordinator for the State Veterans Service Office and Ms. Kim Billings from the State Veterans Service Office came to introduce Mr. Lee Bruton as the new State Veterans Service Officer whose office will be in the DeSoto County Administration Building. Mr. Holifield stated that Mr. Bruton is a highly decorated Veteran who led troops in battle in Vietnam. He also informed the Board that Mr. Bruton is retired from the Michelin Company, and he said in his interview that he wants to give back to the Veterans of Mississippi. Mr. Bruton said he looks forward to working with Veterans and giving them the help they deserve. Mr. Bruton and his family live in Oxford, MS.

2. MAS Scholarship Award Presentation

County Administrator Vanessa Lynchard informed the assembly that the Board of Supervisors and DeSoto County Employees participate in Workers Comp through the Mississippi Association of Supervisors. Any employee or family member of an employee who participates in the insurance pool is qualified to apply for the MAS Scholarship, and they must show proof of admittance to a Mississippi college.

Supervisor Michael Lee introduced the 2016 MAS Scholarship Recipient Luke Zee, son of Pieter and Gina Zee of Hernando. Supervisor Lee recognized Pieter Zee for his outstanding work in the Tax Assessor's Office. Luke will be attending Delta State in the fall. The Board congratulated Luke, and awarded him the MAS Scholarship and a check from MAS.

3. Legislative Report by Representative Robert Foster

Representative Robert Foster thanked the Board for allowing him to speak and stated that he wanted to give a personal update on his first Legislative session. Representative Foster stated that he learned a lot and that it had been a very controversial session. He was proud that his first vote was for the largest economic development project in MS history and the largest in the country this year. Representative Foster also said he learned that communication between County Officials, Representatives, Senators, and constituents is the key to being successful. He stated that his main focus moving forward is being sure to communicate better.

Representative Foster also said he wants to focus on fundamental tax reform. He said MS has a hard time recruiting big business because taxation is so aggressive. He stated he wants to fix the taxation on the front end to be more competitive and try to reduce the big tax incentives.

Representative Foster stated he was happy to get Tax Bill 1560 passed, and that the Governor had officially signed it into law. This law does not require the Tax Assessor's office to go into every business on a 4-year rotation, but they can go in any given business at any time and do an assessment without a court order. Representative Foster said this would save the Counties on man hours in the field, and that over 40% of the time, the tax liability was reduced for small businesses after a required audit. He also said that the Tax Assessors' Association said that new businesses will have an initial audit, and that most small businesses do not change their taxable inventory much.

Supervisor Bill Russell asked if the Tax Assessor's office could audit a business with no justification. Representative Foster stated they could, and this would allow them to go into large businesses and industry where the tax liability is more.

Supervisor Mark Gardner said he agreed that communication was key. He pointed out that he had read versions 1 and 2 of Tax Bill 1560, and when he called Representative Foster to express concerns, he was directed to the third version of the bill.

Representative Foster said that part of the language on the front end was intentional. He said "you have to go with an iceberg to come out with an ice cube", meaning sometimes you have to get some controversy going to get people to look at something. He pointed out that the final version would not be here today if it had started with the final language.

Representative Foster ended with a pledge to communicate better with the Board and issued an invitation for the Board to reach out to him at any time.

Supervisor Mark Gardner told Representative Foster that he appreciated his service to his constituents and the sacrifice it takes. He stated this was one of the roughest legislative sessions he has seen.

Supervisor Lee Caldwell told Representative Foster that she appreciated him standing up for small business.

Supervisor Bill Russell thanked Representative Foster for coming. He said that this Board has a meeting each year to present the Legislators with a wish list for DeSoto County, and this is the first time in his 13 years serving on the Board that a Representative has come back on his own to speak with the Board.

Supervisor Michael Lee said he appreciated Representative Foster for contacting the Board and looked forward to working together with him in the future.

Sheriff Bill Rasco stated his appreciation for Representative Foster's involvement in getting legislation passed to allow the Sheriff's office to be further away from the Courthouse.

4. Recognition of New DHS Director

County Administrator Vanessa Lynchard recognized the new DHS Director, Kristie Greer. Mrs. Greer informed the Board that she is a resident of Olive Branch, has 3 children who attended DeSoto County Schools, and she is looking forward to the obligation set before her to get operations at DHS together

and minimize their budget. Mrs. Greer said she is up for the task, and very willing to work with Mrs. Lynchard and the Finance Department.

Supervisor Lee stated that the Board is glad to have Mrs. Greer and expressed the Board's desire to support her at her new position.

Supervisor Gardner asked Mrs. Greer to get all the Board members' cards so she would have their contact information and gave his appreciation for her coming to introduce herself. He stated that the Board and DHS are a partnership, and he looked forward to meeting with her in the future. Mrs. Greer stated she would also share her contact information with the Board.

E. APPROVAL OF AGENDA: ADDITIONS AND DELETIONS

Supervisor Michael Lee asked if there was anyone who wished to add or delete items to the Agenda.

- a. County Administrator Vanessa Lynchard requested to add the following:**
Request to add Late Bill, Purchase/Inventory/Receiving Training (New, H.9.e.)
Request to add School Millage Transfer. (New, H.14.)
Request to add Acquisition of Property – Fire Services. (New, H.15)
- b. County Administrator Vanessa Lynchard requested to delete the following:**
Request to delete Property Deeds from MDOT – Highway 301 ROW (Old, G.7.a.)
Request to delete Sheriff's Admin Building – Fire, Approval to Buy and Move Antennas (New, H.4.d.2.) - This was determined to stay on the agenda for more information later in the meeting.
- c. Sheriff Bill Rasco requested to add the following:**
Request to add radio encryption. (New, H.16)
Request to add MDOC reimbursement. (New, H.19.)
- d. Supervisor Mark Gardner requested to add the following:**
Request to consider Economic Development Prospect – Project Pro (Executive, J.4.)
- e. Supervisor Michael Lee requested to add the following:**
Request to add CVB appointee. (New, H.17)
- f. Road Manager Andy Swims requested to delete the following:**
Request to remove Old Business, G.3., Center Hill Rd. at Miller Station as this is in District 1 and Supervisor Medlin is absent.
- g. Supervisor Lee Caldwell requested to add the following:**
Request to add Finding of Fact, Tulane Rd. at Nikki Lake Dr. (New, H.18.)
- h. Director of Administrative Services Pat McLeod requested to delete the following:**
Facilities – E Chiller – Yearly Renewal – Signature Required (Consent, F.3.h.)
Mrs. McLeod stated Mr. Jarman is getting more information on this. (Added back to agenda as New, H.20)

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the Agenda with the additions, deletions and corrections as set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit E

F. CONSENT AGENDA

The Board of Supervisors considered the following items on the meeting's Consent Agenda:

1. Publication of Board Proceedings

2. Office of Finance & Accounting

a. Budget Amendments (Juvenile Court, DHS Child Support, County Registrar, General Fund Revenue, Advertising County Resources, Sheriff's Department Patrol, Board of Supervisors, EMS)

DeSoto County, Mississippi BUDGET AMENDMENT REQUEST						
Fund/Department #		001/243		Updated 7/15		
Date:		5/16/2016				
(1)	Juvenile Drug Court					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-243-587	Training & Registration	\$ 1,300.00	\$ 750.00	\$ 550.00		\$ 1,300.00
001-243-610	Professional Supplies	\$ 26,462.60	\$ 40,000.00		\$ 550.00	\$ 39,450.00
TOTALS			\$ 40,750.00	\$ 550.00	\$ 550.00	\$ 40,750.00
Reason for Request:	Correct for increase in conference registration fees.					
(Show detailed justification)						
Requested by:	Erica Banks					
Fund/Department #		001/458		Updated 7/15		
Date:		5/16/2016				
(2)	DHS-Child Support					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-458-570	Insurance and Fidelity Bonds	\$ 540.00	\$ 300.00	\$ 250.00		\$ 550.00
001-458-502	Regular Telephone Service	\$ -	\$ 1,000.00		\$ 250.00	\$ 750.00
TOTALS			\$ 1,300.00	\$ 250.00	\$ 250.00	\$ 1,300.00
Reason for Request:	To cover increase in insurance/bond expenses.					
(Show detailed justification)						
Requested by:	Lisa Johnson, Interim DHS County Director					
Fund/Department #		001/181		Updated 7/15		
Date:		5/16/2016				
(3)	County Registrar					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-181-468	Group Insurance	\$ 719.16	\$ 350.00	\$ 400.00		\$ 750.00
001-181-573	Election Workers' Fees	\$ 5,355.11	\$ 12,000.00		\$ 400.00	\$ 11,600.00
TOTALS			\$ 12,350.00	\$ 400.00	\$ 400.00	\$ 12,350.00
Reason for Request:	To cover insurance overage due to elections.					
(Show detailed justification)						
Requested by:	Dale Thompson, Circuit Clerk					
Fund/Department #		001		Updated 7/15		
Date:		5/16/2016				
(4a)	General Fund - Revenue					
ACCT #	LINE ITEM	YEAR TO DATE COLLECTED	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-000-378	Miscellaneous Revenue	\$ 2,654.87	\$ 500.00	\$ 2,000.00		\$ 2,500.00
TOTALS			\$ 500.00	\$ 2,000.00	\$ -	\$ 2,500.00
Fund/Department #		001/675		Updated 7/15		
Date:		5/16/2016				
(4b)	Advertising County Resources					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-675-522	Advertising County Resources	\$ 229,459.05	\$ 336,500.00	\$ 2,000.00		\$ 338,500.00
TOTALS			\$ 336,500.00	\$ 2,000.00	\$ -	\$ 338,500.00
Reason for Request:	Increase revenue to account for Entergy sponsorship of County Earth Day event. Increase expenses to account for additional event expenses not originally part of the budget.					
(Show detailed justification)						
Requested by:	Andrea Freeze / Tanner Kuntz					

		Fund/Department #	001				Updated 7/15
		Date:	5/16/2016				
(1a)	General Fund - Revenue						
ACCT #	LINE ITEM	YEAR TO DATE COLLECTED	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
001-000-314	Reimb for Law Enforcement Services	\$ -	\$ -	\$ 80,000.00		\$ 80,000.00	
TOTALS			\$ -	\$ 80,000.00	\$ -	\$ 80,000.00	

		Fund/Department #	001 / 202				Updated 7/15
		Date:	5/16/2016				
(1b)	Sheriff's Dept - Patrol/Law Enforcement						
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
001-202-433	County Patrol Deputies	\$ 1,907,303.01	\$ 3,005,311.00	\$ 80,000.00		\$ 3,085,311.00	
TOTALS			\$ 3,005,311.00	\$ 80,000.00	\$ -	\$ 3,085,311.00	

As you know we have supplemented an SRO position with a patrol officer this year. I understand that we have just received our funds from the School Board however we only have two weeks of school left until August and I will be pulling all of our school resource officers and the supplemental patrol officer out the schools to work patrol functions in two weeks. Rather than placing the funds received in the SRO line it would be more beneficial to have these funds moved to the patrol line as we have pulled a position from patrol in the schools all year.

Chief Deputy Macon Moore
Desoto County Sheriff's Department
662-469-8500 office

		Fund/Department #	001 / 100				Updated 7/15
		Date:	5/16/2016				
		Board of Supervisors					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
001-100-476	Meals and Lodging	\$ 8,451.08	\$ 6,500.00	\$ 5,000.00		\$ 11,500.00	
001-999-999	Ending Cash	\$ -	\$ 27,355,891.00		\$ 5,000.00	\$ 27,350,891.00	
001-100-571	Dues and Subscriptions	\$ 5,083.74	\$ 5,000.00	\$ 100.00		\$ 5,100.00	
001-100-523	Contractual Printing	\$ -	\$ 300.00		\$ 100.00	\$ 200.00	
TOTALS			\$ 27,367,691.00	\$ 5,100.00	\$ 5,100.00	\$ 27,367,691.00	

Reason for Request: To correct budget deficits in various lines.
(Show detailed justification)

Requested by: Vanessa Lynchard, County Administrator

		Fund/Department #	001 / 240				Updated 7/15
		Date:	5/16/2016				
		Emergency Medical Services					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET	
001-240-440	Part Time Employees	\$ 39,785.57	\$ 40,000.00	\$ 28,500.00		\$ 68,500.00	
001-240-465	State Retirement Matching	\$ 104,793.08	\$ 173,952.00	\$ 4,490.00		\$ 178,442.00	
001-240-466	Social Security Matching	\$ 49,844.72	\$ 82,769.00	\$ 2,180.00		\$ 84,949.00	
001-240-441	Overtime	\$ 223,627.24	\$ 375,000.00		\$ 35,170.00	\$ 339,830.00	
TOTALS			\$ 671,721.00	\$ 35,170.00	\$ 35,170.00	\$ 671,721.00	

Reason for Request: To correct budget deficits.
(Show detailed justification)

Requested by: Vickie Richman, Human Resources Director
Josh Harper, Interim Emergency Medical Services Director

b. Inventory Dispositions – Sheriff's Department - FINAL

DEPT NAME		SHERIFF DEPARTMENT							DEPT #:	200/219
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C G O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL	
8212	Colt M16 Rifle	4069971	DECLARE SURPLUS / RETURN TO STATE	98	1H	WHITEHOUSE	02/03/14	AMY HENLEY	GRENADA POLICE DEPT	08/57/15
8220	Colt M16 Rifle	4767542	"	98	<1H	"	"	"	"	"
8226	Colt M16 Rifle	4135654	"	98	<1H	"	"	"	"	"
8228	Colt M16 Rifle	4181951	"	98	<1H	"	"	"	"	"
8233	Colt M16 Rifle	1897650	"	98	<1H	"	"	"	"	"
8234	Colt M16 Rifle	4767168	"	98	<1H	"	"	"	"	"
8235	Colt M16 Rifle	4771149	"	98	<1H	"	"	"	"	"
8236	Colt M16 Rifle	4767413	"	98	<1H	"	"	"	"	"
30326	Colt M16 Rifle	3344209	"	98	<1H	"	"	"	"	"
30327	Colt M16 Rifle	3244212	"	98	<1H	"	"	"	"	"
30328	Colt M16 Rifle	4067526	"	98	<1H	"	"	"	"	"
30399	Colt M16 Rifle	4346102	"	98	<1H	"	"	"	"	"
30325	Grenade Launcher 40MM	172626	"	98	<1H	WHITEHOUSE	01/19/16	AMY HENLEY	MS STATE	01/19/16
32028	Winchester 12GA Shotgun	42664	"	02	<1H	WHITEHOUSE	05/16/16	AMY HENLEY	MS STATE	"
32046	Winchester 12GA Shotgun	419664	"	02	2H	"	"	"	"	"
32047	Winchester 12GA Shotgun	L572635	"	02	2H	"	"	"	"	"

AUTHORIZATION TO DISPOSE		INVENTORY CLERK INFORMATION		NOTES	
SIGNED BY:	SHERIFF BILL RASCO	DATE:	01/21/14	PRESENT TO BOS - PRELIMINARY	FIRST 11 UNITS (COLT M16 RIFLES) WERE DECLARED AS SURPLUS ON AND SENT TO GRENADA POLICE DEPARTMENT
PRINT NAME:	SIGNATURE ON FILE			02/03/14 01/19/16 05/16/16	
DISPOSED BY:	AMY HENLEY	DATE:	08/18/15	PRESENT TO BOS - FINAL	GRENADE LAUNCHER (40MM) WAS DECLARED AS SURPLUS AND RETURNED TO STATE OF MISSISSIPPI
PRINT NAME:	SIGNATURE ON FILE			07/24/15 01/19/16 05/16/16	
INV. CLERK:	CHARMAINE MCCOOL	DATE:	01/22/14	DATE INVENTORY DISPOSED IN AS400	WINCHESTER 12GA SHOTGUNS TO BE DECLARED 05/16/16. AND RELEASED SOON AFTER TO STATE OF MISSISSIPPI
	SIGNATURE ON FILE			DATE BOS FINAL MINS ATTACHED	

3. Contract Administration

- a. Law Enforcement Information System – Auto Renewal**
- b. ESRI Software Maintenance – GIS Software – Signature Required**
- c. Road Department Engineering Services – Neel Schaffer – Auto Renewal**
- d. Justice Court – Pioneer Credit Recovery – Auto Renewal**
- e. Sheriff’s Department – Premier Supply Link – Auto Renewal**
- f. DHS – Temporary Assistance for Needy Families (TANF) – Auto Renewal**
- g. Comcast Franchise Agreement**
- h. Facilities – EK Chiller – Yearly Renewal – Signature Required**
(This item was requested to be removed from the Consent Agenda by Pat McLeod for more information, but later re-instated as New, H.20)

4. Establish as Part of the Formal Record and Enter into the Board’s Minutes
- Making Complete Bid Documents Part of the Minutes – Financial Statements/Audit Services Bid: Notice to Bidder and Affidavit of Publication

5. Road Department

a. School Bus Turnaround – 4790 Jaybird Road

b. Safety Report

To: Board of Supervisors
 From: Mike Kennedy
 Date: 05-09-2016
 Subject: Safety Report

Workman Compensation Claims:

There are no workman compensation claims to report for this month.

Accidents:

No vehicle involved accidents this month.

Weather:

We have had an exceptional amount of rain this spring causing flooding and trees down all over the county. We are running behind on the limb pick up but the men are working very hard to get caught up.

Meetings:

We have had a few short meetings concerning the value of safety at all times.

6. Justice Court Monthly Reports & Bailiff Pay

April 2016

Criminal Cases Filed	190
Civil Cases Filed	609
Traffic Tickets Filed	997
Total Cases Filed	1,796
State Assessments	\$107,491.50
County General Fund	\$149,606.32
DPS	\$4,800.00
Total Collections	\$261,897.82

Submitted by Pat Sanford
 Date 30-Apr-16

BAILIFF PAY

I Lawrence Taylor quest \$ 435.00 : pay for serving as civil and criminal court bailiff 7 Days per month, as per section 25-7-27(1)(e) and 19-19-8 provided under section 25-3-69 MS Code.

District 1	Dates	
Judge	Civil	Criminal
<u>Ke W</u>	<u>2/5/16</u>	<u>1/8/16</u>
	<u>2/15/16</u>	<u>2/4/16</u>
	<u>2/18/16</u>	<u>2/11/16</u>
	<u>2/18/16</u>	<u>2/18/16</u>
	<u>4/2/16</u>	<u>2/27/16</u>

District 2	Dates	
Judge	Civil	Criminal

District 3	Dates	
Judge	Civil	Criminal

District 4	Dates	
Judge	Civil	Criminal

District 5	Dates	
Judge	Civil	Criminal

Constable Ke W
Date 4/29/16

BAILIFF PAY

I Keith Gembes quest \$ 300.00 : pay for serving as civil and criminal court bailiff 4 Days per month, as per section 25-7-27(1)(e) and 19-19-8 provided under section 25-3-69 MS Code.

District 1	Dates	
Judge	Civil	Criminal
<u>Ke W</u>	<u>1-22-2016</u>	<u>1-22-2016</u>

District 2	Dates	
Judge	Civil	Criminal

District 3	Dates	
Judge	Civil	Criminal
<u>Barry Foster</u>	<u>4-27-2016</u>	<u>4-13-2016</u>
		<u>4-20-2016</u>
		<u>4-27-2016</u>

District 4	Dates	
Judge	Civil	Criminal

District 5	Dates	
Judge	Civil	Criminal

Constable Keith Gembes 3
Date 4-29-2016

BAILIFF PAY

I Jack Wilson quest \$ 545.00 : pay for serving as civil and criminal court bailiff 8 Days per month, as per section 25-7-27(1)(e) and 19-19-8 provided under section 25-3-69 MS Code.

District 1	Dates	
Judge	Civil	Criminal

District 2	Dates	
Judge	Civil	Criminal
<u>Jack Wilson</u>	<u>2-11-16</u>	<u>2-4-16</u>
		<u>2-11-16</u>
		<u>2-18-16</u>
		<u>2-25-16</u>
		<u>3-2-16</u>
		<u>3-29-16</u>

District 3	Dates	
Judge	Civil	Criminal

District 4	Dates	
Judge	Civil	Criminal

District 5	Dates	
Judge	Civil	Criminal

Constable Jack Wilson
Date 4-29-16

BAILIFF PAY

I Bobby Holloman quest \$ 245.00 : pay for serving as civil and criminal court bailiff 3 Days per month, as per section 25-7-27(1)(e) and 19-19-8 provided under section 25-3-69 MS Code.

District 1	Dates	
Judge	Civil	Criminal

District 2	Dates	
Judge	Civil	Criminal

District 3	Dates	
Judge	Civil	Criminal

District 4	Dates	
Judge	Civil	Criminal
<u>Bobby Holloman</u>	<u>04-12-16</u>	<u>04-12-16</u>
	<u>04-15-16</u>	<u>04-18-16</u>
		<u>04-26-16</u>

District 5	Dates	
Judge	Civil	Criminal

Constable Bobby Holloman
Date 4-29-16

7. EMS Monthly Report: April 2016

Number of ambulance runs billed: 143
 Amount billed: \$51,410.00
 Amount collected: \$27,848.28
 Un-collectable amount: \$1,721.73

	Eudora	Lewisburg	Walls
Dispatched Calls:	64	95	66
Refusals:	14	27	23
Standby Only:	1	0	0
Billed:	43	64	35
Other:	6	4	8

Other = unable to locate patient, treated and transferred, treated and released, no treatment required, no patient found, dead at scene, cancelled and unknown.

March 2016

Number of ambulance runs billed: 122
 Amount billed: \$46,006.00
 Amount collected: \$38,799.44
 Un-collectable amount: \$2,376.85

Fiscal Year To Date Collections:
 Number of ambulance runs billed: 897
 Amount billed: \$324,100.20
 Amount collected: \$234,377.89
 Un-collectable amount: \$19,901.35

8. Business Investment Incentives

a. FINAL RESOLUTION: Diamond Comic Distributors, Inc.: 5-Yr. Personal Property (Expanded): \$729,848.00 (Revised Personal Property Listing)

b. FINAL RESOLUTION: Ground Support Specialist, LLC: 5-Yr. Personal Property (Expanded): \$308,452.00

9. Office of Procurement – Request to approve changes to Receiving Clerk & Requisition Signer

To: DeSoto County Board of Supervisors
From: Office of Procurement
RE: Appointment of Requisition and Receiving Clerks
Date: May 16, 2016

Please note the following changes for all budget lines for the following departments:

- 001-100 Board of Supervisors
- 001-120 Administrative Services and Procurement
- 001-675 Advertising County Resources

Requisition Signer:
 Remove Lynn Ford
 Add Carolyn Richards

Receiving Clerk:
 Add Lynn Ford

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the actions and matters presented in the Consent Agenda with the exception of Item F.3.h. EK Chiller for Facilities Management which was deleted.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit F

G. OLD BUSINESS

1. 1:00 p.m. – Public Comments on Proposed Sign Ordinance

At the May 2, 2016 Board meeting, Supervisor Bill Russell asked to hear public comments regarding the proposed sign ordinance at this meeting so that the committee revising the ordinance could get input from the public.

Supervisor Lee Caldwell read an email she received from a Mr. Eric Boling, a 4th District resident, who felt the proposed ordinance was more for a municipality than the County.

Supervisor Mark Gardner asked Mr. Dale Wilson of 3737 Robertson Gin Road, Hernando, MS, to come and voice his concerns. Mr. Wilson stated that the wording “vinyl sign” was confusing. He asked if the Board was banning vinyl signs altogether or if they would be allowed to be used seasonally. He also asked what spurred the Board’s interest in signs.

Board Attorney Tony Nowak stated that in June 2015, the U.S. Supreme Court handed down a case that changed the way signs sign ordinances were looked at. The main topic addressed by the Court was limiting authority to regulate content. Because of that decision, the Board has to look at size, placement, etc.

Supervisor Gardner stated he had a constituent that was concerned about political signs and the time limit set on them, though he felt this person was talking more about a city ordinance that is in force. Supervisor Gardner stated that a committee has been appointed to look at the sign ordinance and they wanted to get public input. He then asked Mr. Wilson what he would like to see in the ordinance. Mr. Wilson stated he would like to see a section regarding seasonal business, including fireworks, Halloween, and produce. He stated these signs go up easily and come down quickly.

Supervisor Lee stated he understood the ordinance to be specifically addressing permanent signs not being vinyl or paper, but of a material that will stand up to time & weather.

Planning Director Bennie Hopkins stated that vinyl banners/signs could be temporary relief, but not on a permanent sign.

Supervisor Lee stated it was to keep businesses from having a vinyl banner on the side of their building rather than a permanent sign.

Supervisor Russell asked if permits were addressed in the Supreme Court ruling. Mr. Nowak stated that fees could be assigned based on size and placement but not content. Supervisor Russell asked if the County currently charges for temporary signs, to which Mr. Hopkins stated the County does not. Mr. Wilson also stated that he does not pay permit fees in the municipalities.

No Board action was required.

See Exhibit G.1.

2. 1:30 p.m. – CMPDD Update

Planning Director Bennie Hopkins stated that the existing Zoning Ordinance has been pieced together over time, and it is a very hard read for someone not used to reading zoning ordinances. He stated that his department’s goal is to have a document in place that will reflect what the County has on the books now, to clean it up, and add some definitions. He stated with the future opening of I-269, he wants to make sure the County is ready for the developments and zoning changes that may come.

Mr. Hopkins introduced Mr. William Peacock, of Central Mississippi Planning and Development District, and said that Mr. Peacock was at the Board meeting to answer any questions that the Board had. Mr. Peacock also brought samples of Zoning Ordinances that his company has recently done, and told the Board that his goal was to make the Zoning Ordinance to be easy to read and understand. The sample ordinances showed illustrations that will help builders site where the buildings will be located on the plat by showing setbacks, easements, etc. and overlays will help with district zoning issues that might come up. Mr. Hopkins stated that, with the opening of I-269, there will be more commercial

development and an ordinance that is easy to read would be beneficial to developers.

Supervisor Russell asked how CMPDD would handle the rewriting of the ordinance. Mr. Peacock said they will reorganize, rewrite and update the ordinance, after meeting with the Planning Department staff. He stated that he will teleconference, email and stay in touch with Mr. Hopkins through the process. Mr. Peacock stated that if the sign ordinance was where they wanted it, they will be sure it does not conflict with anything in the Zoning Ordinance.

Supervisor Caldwell asked if he would take the I-269 Corridor Study and incorporate it into our Zoning Ordinance. Mr. Peacock stated he will take the Board recommendations and make overlays for the five districts.

Mrs. Lynchard asked Mr. Peacock if it was correct to say that he is proposing to work with Mr. Hopkins rather than the Board, and that a draft of the proposed Zoning Ordinance will be presented to the Board. Mrs. Lynchard stated to the Board that they would not be as involved in this project as they had originally thought they would be. Supervisor Gardner stated that he was fine with Mr. Hopkins keeping the Board updated along the way via email. Mr. Hopkins stated that would work very well.

Supervisor Caldwell asked Mr. Hopkins if he had any concerns. Mr. Hopkins restated that the current ordinance is a hard read, and from what he has seen in Planning, he wants to be sure DeSoto County has a document in place that will address the issues and concerns the County is facing. He wants to be sure this document will address the needs of a growing County, and bring about some clarity as to developments that are brought in.

Mrs. Lynchard suggested that the Board take the I-269 Corridor Study and look at it this week to make revisions. It could then be incorporated into the new ordinance. Mr. Hopkins agreed, stating that when you do not have regulatory standards and someone comes to prove change in a neighborhood, it makes it hard to turn down. He said a study with overlays that recommend what you want there in the future enables you to turn down development that is inappropriate in certain areas. He said that it is good to have overlays in place to control the Zoning Ordinance.

Supervisor Caldwell stated she would like the ordinance to have a formula that states the impact of specific numbers of houses in relation to fire departments, schools, water, drainage, etc.

Mr. Nowak stated there are some clarifications to the contract the Board may want to consider:

*Paragraph 4 says "fixed fee contract of \$25,000.00". Is this inclusive of actual costs such as copies, travel, etc.? This should be clarified.

*Paragraph 6 requires payment in 30 days; MS Code 31-7-305 allows 45 days for payment, so that should be changed.

*Paragraph 6 states CMPDD shall invoice not more than monthly for costs incurred. There should be something that spells out how the costs incurred are calculated.

*Paragraph 7 – Add something like: "Upon termination of this Contract, for any reason, the CMPDD will deliver to the Local Government all work products prepared, or partially prepared, as of the date of termination."

Mr. Nowak recommends that the Board approve the contract subject to the above changes being made.

Mrs. Lynchard asked Mr. Peacock to make the above changes and send a revised contract to Mr. Nowak. Mr. Peacock stated he would do that.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the contract with Central Mississippi Planning and Development District (CMPDD) based on the clarifications listed above as stated by Mr. Nowak being made.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.2.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to work with the Planning Department and CMPDD as needed.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

3. Road Department – Center Hill Road at Miller Station Lane

This item was removed from the agenda by the Road Manager as it is a project in District 1 and Supervisor Medlin was absent from the meeting.

4. DeSoto Helipad Final Determination – Request Board President Signature

Facilities Management Director Robert Jarman informed the Board that this document is the FAA approval for the helipad at the Detention Center site. He stated this will get the County registered, but building does not have to commence at any certain time. Mr. Jarman also stated that the FAA will require 2 things that were not budgeted for this project, and those are a lighted wind sock and recessed lighting in the landing pad. Mr. Jarman said once the document is signed and sent in, the site will be registered with the FAA.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Board President to sign the FAA approval for the Sheriff’s Aviation helipad.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.4.

Supervisor Gardner asked if the FAA reported any drones in the area. Mr. Jarman said they did not, but this was just an approval for the helipad. He also said drones are supposed to be registered with the FAA.

5. Approval of Engineering Contract – Johnson Creek Greenway

Mr. Tracy Huffman informed the Board that this will address the area west of Baldwin Road. He stated that MDOT has approved the project, right of way has been acquired, and the environmental study has been completed. Mr. Huffman stated that MDOT has reviewed the contract and he is requesting the Board to approve the resolution stating the Board authorizes the contract.

Supervisor Caldwell asked if this was in the Greenways budget. Mr. Huffman stated that it is an 80/20 share with MDOT and Greenways has the 20% in their budget.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to approve the engineering contract with WEI and the resolution approving the engineering contract as shown in Exhibit G.5., and authorize the Board President to sign both documents.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.5.

6. Earth Day 2016 Highlights

Director of Administrative Services Pat McLeod informed the Board that Earth Day 2016 was a great success and it was estimated that there were approximately 3000 visitors. Mrs. McLeod credited the Earth Day Committee, Entergy, and all organizations involved for the success of the event.

Supervisor Lee Caldwell expressed appreciation to Entergy for a grant that covered most of the advertising and all the prizes for the art contests. She stated that because of the Entergy grant, the teachers received cash prizes for art supplies; and they were all very excited. Mrs. Caldwell also informed the Board all the students that placed 1st, 2nd, 3rd, and Honorable Mention were given ribbons with Entergy stickers on them and a prize bag.

See Exhibit G.6.

7. Property Deeds from MDOT

a. Highway 301 ROW

This was removed from the agenda.

b. New Highway 304/I-69 ROW

Supervisor Lee Caldwell reminded the Board about three years ago this was brought up with the landowners, Dee LaBlond and Claude Purvis. She stated that Mr. LaBlond got MDOT to pave part of the area where their equipment was parked. Supervisor Caldwell requests the Board authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to revisit this issue and check into giving this easement back to the property owners.

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to research the legality of returning the property at Highway 304 and I-69 to the property owners.

Supervisor Gardner stated he thought the I-69 agreement with MDOT called for the land to go back to the County. Board Attorney Tony Nowak stated that there were two agreements. One was for the frontage road to the Purvis property. He said the agreement with MDOT was that the County would take the property only if improvements were made.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit 7.b.

H. NEW BUSINESS

1. 10:00 a.m. – Business Investment Incentives

a. SABA Holding Company, LLC – Free Port Warehouse

Ms. Valerie Miller, Assistant Controller for SABA Holding Company, LLC informed the Board that Terex has an agreement with SABA to distribute after-market heavy duty construction equipment parts. She stated that Terex has been in business since 1988 and they are the service company supporting SABA at this facility. Mrs. Miller is here to request a Free Port exemption for SABA.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to approve the Free Port Warehouse exemption for SABA Holding Company, LLC as provided for in Section 27-31-53, MS Code of 1972 and authorize the Board President to sign the order.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.1.a.

b. North American Electric, Inc. – Real Property & Free Port

Mr. David Hackman from North American Electric, Inc., and their counsel, Brad Palmertree, came before the Board to request a Real Property exemption and Free Port exemption. Mr. Hackman informed the Board that North American Electric is a wholesale supplier of electric motors, headquartered in Hernando. The company does their assembly and distribution from the Hernando facility. Mr. Palmertree stated that a 10-year Real Property exemption and Free Port exemption had previously been received under Viking, and they are reapplying for the Free Port just to confirm the exemption because it could not be verified in the minutes.

Supervisor Gardner commended Mr. Hackman for their plan to grow from 40 to 60 employees. Supervisor Caldwell asked if they hired within DeSoto County. Mr. Hackman stated that, at first, they had a hard time getting the employees with the skills needed, but now they have a very good pool in DeSoto County and they use the WIN Job Center a good bit.

Sheriff Rasco noted that the company had just completed a big expansion. Mr. Hackman stated they did just complete a 30,000 square foot expansion.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the Free Port Exemption as provided for in Section 27-31-53, MS Code of 1972; and the 10-year Real Property Exemption with a value of \$1,683,065.00 for North American Electric, Inc. as recommended by the Business Investment Committee and authorize the Board President to sign the order.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.1.b.

2. Justice Court Update & Collections Report

Justice Court Clerk Pat Sanford reported that turning collections over to Pioneer has been a very good deal for the County. He informed the Board that warrant collections have not been turned over as they might present a liability issue, but his department is working on doing that in the future.

Mrs. Lynchard stated that Justice Court has been using Pioneer for about a year, and there has been a substantial increase in fees from collections. Mr. Sanford added that the Department of Revenue will

give some money to the County if a collection agency is being contracted.

See Exhibit H.2.

3. Sheriff’s Department – Addendum to Secures Contract

Board Attorney Tony Nowak informed the Board he had looked at the contract and the change is the way FCC bills internally.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the addendum to the Secures Contract for the Sheriff’s Department as discussed.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

4. Facilities Management

a. Courthouse Doors

Facilities Management Director Robert Jarman reminded the Board that the County had applied for a grant with the MS Historical Society, but the application was turned down. They did approve changing out the doors, after coming and examining the existing doors. Mr. Jarman said the doors are in bad shape and not worth refurbishing. He also stated that one set of doors will be donated to the DeSoto County Museum. Mr. Jarman stated he had 2 quotes to replace the north & south doors; one from Memphis Door for \$17,560.00 and one from Progressive Construction for \$28,848.00. Mr. Jarman recommends using Memphis Door for the project.

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to accept the quote from Memphis Door to replace the north and south Courthouse doors at a cost of \$17,560.00.

Board Attorney Tony Nowak said that the Board must find the doors to be surplus property and determine the value, delete paragraph 4.1 of the contract, and a cover letter should be sent with the quote.

Supervisor Lee Caldwell withdrew her motion and Supervisor Bill Russell withdrew his second to the motion and instructed Mr. Jarman to get a letter from the contractor stating the value of the doors and credit for the same, and delete paragraph 4.1 from the quote.

Later in the meeting, Mr. Jarman brought back an amended quote with the recommendations made by the Board and the Board Attorney, and confirming credit is given to the County for the value of the doors being salvaged to Memphis Door.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to accept the revised quote from Memphis Door to replace the north and south Courthouse doors at a cost of \$17,560.00.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.4.a.

b. MS 811 Letter – Board President Signature Required

Mr. Jarman stated that he has talked to MS 811 and the County can be a member. He stated the fee involved is \$1.91 each time someone calls for location. They will send an email to the IT help desk and IT will let Facilities know to go mark the line.

Mr. Nowak stated paragraph 12 will have to be deleted. He also stated the contract does not include the rules and regulations from 811 so he has not looked those over.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to table for Mr. Jarman to get more information.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Mr. Jarman came back with a revised contract to be signed and sent to MS 811 for acceptance.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the contract with MS 811 as discussed.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

c. Cummins Service Contract

Mr. Jarman stated that when looking over the records and the contract with Cummins, he found two generators that were not covered and not being serviced. These generators are stored at EMA for use at the Courthouse and the Administration Building; and the staff at EMA cranks them once a week to be sure they are operating, but they need to be added to the maintenance contract.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the contract with Cummins and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.4.c.

d. Sheriff's Administration Building

1) Dispatch – Approval to Remove Trees

Mr. Jarman informed the Board there are a couple of trees in the way of the dispatch connection and the Gale Center antenna. The trees need to be removed for communications not to be interrupted. Mr. Jarman presented a letter from Dorothy Ann Smith authorizing removal of the trees that are located on her property. The cost for the tree removal is approximately \$1,900.00.

Supervisor Michael Lee made the motion and Supervisor Mark Gardner seconded the motion to authorize the Facilities Department to have the trees removed as recommended by Mr. Jarman.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.4.d.1.

2) Fire – Approval to Buy and Move Antennas

Mrs. Lynchard got Mr. Rodney Wilhite on the phone to explain why the antennas for the fire departments cannot be moved at this time. Mr. Wilhite explained that each fire department has its own set of frequencies, and he has to make sure there will be no interference issues. Mr. Wilhite said he has engineers working on the problem to avoid interference and to allow them to go to a combined system. He stated that a combiner would allow 2 antennas to do the job instead of having 11 antennas on top of the building. Mr. Wilhite stated that he thinks he has a temporary solution that would not jeopardize the Sheriff’s move in day to the new Sheriff’s Administration Building.

5. Approval of State Aid Program for Overlay of Segments of Highway 301 South, Bethel Road, and Stateline Road

Mr. Tracy Huffman stated that this State Aid Program will cover Highway 301 South from Highway 304 to Cub Lake Road, Bethel Road from Methodist Drive to Highway 305, Stateline Road from Highway 61 to Highway 301. He said the total State Aid funds to be programmed will be \$2.228 Million and the total length of roadway is 8.9 miles.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the State Aid Program as presented by Mr. Huffman and authorize the Board to sign the order.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Caldwell asked when the anticipated start of these projects would be. Mr. Huffman stated it will probably be spring of 2017.

See Exhibit H.5.

6. Request to Void Tax Sales (2)

- a. Parcel #2087-2501.0-00004.00**
- b. Parcel #2087-2501.0-00012.00**

Mrs. Lynchard stated that the County had two more tax sales of County owned property; Facilities Maintenance and EMA buildings. She informed the Board there is a gap in the process that happens when the County buys property in the middle of the year. When the County purchases property, it comes off the tax rolls. This is leaving a tax liability for the months prior to the purchase. Mr. Nowak suggested, at the time of closing on County purchased property, a statement can be sent to the Tax Collector to flag the file to be sure the tax bill gets sent the next year. Chancery Clerk Misty Heffner also asked the Tax Assessor’s office to flag the Tax Collector’s office when the deed is mapped. This should eliminate this error from happening again.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to accept the request to void the tax sales of the two properties, refund the tax sale purchase price of \$9,019.01 and \$3,267.13 to the purchasers, and pay the portion of the 2013 taxes the County owes per the purchase agreements.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.6.a. & b.

7. Grant Administration

a. Request approval to apply for MS Dept. of Justice JAG Grant and Board President to sign all application documents

Grant Administrator Tanner Kuntz stated this grant is to buy tasers for the Sheriff's Department to issue to the Bailiffs. Mr. Kuntz stated that he has spoken with Lt. Branning and determined the money is available in the budget. Mr. Kuntz informed the Board that there is a potential waiver for the match money that he is applying for. He stated the match waiver will allow the purchase of 5 tasers.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve applying for the MS Dept. of Justice JAG Grant and authorize the Board President to sign all application documents.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.7.a.

b. Request Approval to Apply for US Dept. of Justice – Justice and Mental Health Collaboration Program and Board President to sign all application documents

Mr. Kuntz stated this grant is for the Sheriff's Crisis Intervention Team (CIT) partnering with Baptist Hospital and Region IV. He stated it is a \$250,000.00 grant with a match that the County will be looking to pay in kind.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve applying for the U.S. Dept. of Justice – Justice and Mental Health Collaboration Program and authorize the Board President to sign all application documents.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.7.b.

8. Office of Procurement

a. Request to Approve Bid Tabulation for Removal and Disposition of Surplus Electronic Equipment – Bid #16-341-001

Environmental Services Manager Ray Laughter stated that they only received one bid back for Bid #16-341-001 and that was from Green Wave Computer Recycling. Mr. Laughter stated after the bid deadline, he received a quote from Dynamic. Mr. Laughter stated that his office would determine which way would be the most cost effective when it is time to empty the electronic recycling trailer.

Mr. Nowak clarified that if the County receives a bid and a lower quote, either one can be used. Mr. Laughter also noted that Green Way listed a \$6,500.00 flat rate for Household Hazardous Waste Day, but the method Environmental Services is using now is more cost effective.

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to accept the bid from Green Wave Computer Recycling and authorize Environmental Services to utilize the quote from Dynamic depending on which would be more cost effective.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

VENDOR	MAIN BID Providing Compensation to County	ALTERNATE BID A Cost Neutral	ALTERNATE BID B Fee Based
Green Wave Computer Recycling	No Bid	No Bid	<p>All items, with the exception of televisions, will be transported for a cost of \$1800 per full semi- truckload on an on-call basis. Company will provide a semi trailer to use.</p> <p>Televisions will be picked up at a charge of \$0.15/lb.</p> <p>Should the County choose to use Green Wave for the Household Hazardous Waste Day, the charge will be \$6500 flat rate which includes all supplies, transportation, labor, etc. The television fee is in addition to the event fee.</p>

RECOMMENDATION: Accept bid from Green Wave Computer Recycling

See Exhibit H.8.a.

Mr. Laughter also gave an update to the Board on the City of Southaven’s garbage and rubbish. He stated that the City of Southaven is asking their contractor to turn in addresses as they see waste outside of the garbage can. The City is then contacting those citizens to utilize their recycling service or get another garbage can. Mr. Laughter said that Mayor Musselwhite is trying to resolve this problem.

Supervisor Caldwell asked Mr. Laughter to give a report of his Leadership DeSoto class project. Mr. Laughter said they did a recycling survey regarding curbside recycling; i.e., if people would participate in recycling, if they would pay for recycling, etc. He stated they had 64 surveys filled out at Earth Day and all were from citizens in the unincorporated county and most said they would not mind paying for

recycling service.

Supervisor Lee asked if Environmental Services had any response to the letter regarding tree limb pick up. Mr. Laughter said he had one call to clarify, but most tree cutting services understood the County's position.

9. Office of Finance & Accounting

a. Claims Docket

Chief Financial Officer Andrea Freeze presented a page by page declaration of the Claims Docket. Accounting Office Manager Stephanie Hanks and Accounting Clerk Sissie Ferguson brought invoice documentation to address any questions.

Supervisor Jessie Medlin was absent from the meeting.

Supervisor Mark Gardner asked about the following claims:

- Page 6 – Travelers – Mandy Taylor – Mr. Nowak stated he would update in Executive Session.
- Page 9 – 50 books of postage stamps – The Tax Collector's office in Olive Branch and Southaven use stamps.
- Page 15 – Hesco Midsouth - \$1,333.00 – The invoice showed it was a platinum blower for Facilities.
- Page 16 – North Mississippi Driveways – Overlay parking lot \$15,000.00 – Mr. Jarman said this was the Olive Branch tag office.
- Page 16 – Southern Air & Heat - \$6,300.00 – Mr. Jarman said that was the AC unit at the Library.
- Page 18 – Black Box Network – John Mitchell said that is the virtual appliance used in changing from physical to virtual servers.
- Page 36 – NAAC – Training and Registration – The invoice showed online CEU training for billing for Shirley Kite
- Page 51-61 - Motorola – Are all received and inventoried – Pat McLeod affirmed. Vanessa Lynchard stated they are waiting for programming.
- Page 77 – ICA Engineering – Craft & Bethel – Mr. Swims stated ICA is doing the design engineering and this portion of the bill is for surveying.
- Page 80 – Specialty Abatement Service – The invoice showed this was the finishing coating required after repairs were made at the Sheriff's Admin building.

Supervisor Bill Russell did not have any questions.

Supervisor Lee Caldwell did not have any questions.

Supervisor Michael Lee asked about the following claims:

Page 6 – Millennium Paint – Mrs. Freeze stated that was a Walls ambulance that was hit while parked.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Chancery Clerk to pay the bills as presented by the Chief Financial Officer.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

b. Volunteer Fire Department Tax Distribution

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to authorize the Volunteer Fire Department tax distribution as presented by Mrs. Freeze.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District ABSENT
 Supervisor Mark Gardner, Second District YES
 Supervisor Bill Russell, Third District YES
 Supervisor Lee Caldwell, Fourth District YES
 Supervisor Michael Lee, Fifth District YES

See Exhibit H.9.b.

c. Sheriff's Department Benevolent Fund

Mrs. Hanks said there were 4 attendees to the motorcycle training put on by the DeSoto County Sheriff's Department. Last year the proceeds went to Make-A-Wish – Fishes for Wishes Foundation. This year the Sheriff's Department is requesting the proceeds go to the Sheriff's Department Benevolent Fund.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to authorize the proceeds from the motorcycle training to go to the Sheriff's Department Benevolent Fund.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District ABSENT
 Supervisor Mark Gardner, Second District YES
 Supervisor Bill Russell, Third District YES
 Supervisor Lee Caldwell, Fourth District YES
 Supervisor Michael Lee, Fifth District YES

See Exhibit H.9.c.

d. Inventory Dispositions – Preliminary – IT & Sheriff's Department (2)

Inventory Clerk Char McCool stated that the IT report is for broken and no longer used equipment. She stated the Sheriff's Department report is for 2 Crown Vics to auction, and a truck canopy that is attached to a truck that is currently at the auction. She said the truck had been previously approved, but the canopy was overlooked.

Supervisor Bill Russell made the motion and Supervisor Michael Lee seconded the motion to authorize the inventory dispositions as presented by Mrs. McCool.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District ABSENT
 Supervisor Mark Gardner, Second District YES
 Supervisor Bill Russell, Third District YES
 Supervisor Lee Caldwell, Fourth District YES
 Supervisor Michael Lee, Fifth District YES

DEPT	SHERIFF'S DEPARTMENT				NRC = NON REPAIRABLE (COST)	K = THOUSANDS	DEPT #:	200			
NAME:					NR = NON REPAIRABLE	H = HUNDREDS	LOC #:				
					DAS = DECLARE AS SURPLUS	D = DOLLARS					
ASSET #	DESCRIPTION	UNIT #	SERIAL #	ISSUE / REASON FOR DISPOSAL - VEHICLES AND/OR HEAVY EQUIPMENT - MILEAGE OR HOURS MUST BE INCLUDED	Y R	C D	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
42040	2009 Ford CV		2FAHP71V26X134627	DECLARE AS SURPLUS / AUCTION MILEAGE: 160,842 High Miles	12	13K	Central Maint				
40814	2007 Ford CV		2FAHP71W57X157292	DECLARE AS SURPLUS / AUCTION MILEAGE: 176,701 High Miles	10	12k	Central Maint				
AUTHORIZATION TO DISPOSE					INVENTORY CLERK INFORMATION			NOTES			
SIGNED BY: Kyle Hodge PRINT NAME: Signature on file DATE: 05/11/16					PRELIMINARY PRESENT TO BOS May 16, 2016			Sheriff's Department requested 05/11/16 to add the above to the agenda to be declared			
DISPOSED BY: _____ PRINT NAME: _____ DATE: _____					FINAL PRESENT TO BOS						
INV CLERK: Charmaine McCool Signature on file DATE: 05/11/16					DATE INVENTORY DISPOSED IN AS400						
					DATE BOS FINAL MINS ATTACHED						

DEPT NAME		IT Department										DEPT #:	152
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C O G	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL			
35564	NEOVO 19" LCD MONITOR	CAF19E0A43300879	lines on screen	04	6H	IT STORAGE							
35711	LEXMARK 2490 PRINTER	9N94597	Print head will not move	05	4H	"							
36041	OPTIPLEX MINITOWER PC	32WSN1	will not boot	09	8H	"							
36141	DELL OPTIPLEX 780	?	bad Motherboard	10	1K	"							
37117	LEXMARK 2490 FORMS PRINTER	9C05287	will not feed paper	07	4H	"							
38098	ACER FH TOWER PC	PSP37060037210CDEE2703	will not boot	07	5H	"							
38101	SAMSUNG 19 INCH MONITOR	MU19HCJP100109	screen dark	07	3H	"							
39452	LENOVO THINKPAD	L3C0656	will not boot	08	16H	"							
39615	LENOVO THINKPAD T61 NOTEBOOK	L3G7796	black screen	09	1K	"							
39617	DELL OPTIPLEX 745	NOS/N	Blown Caps	09	4H	"							
39618	DELL OPTIPLEX 745		Bad Powersupply	09	4H	"							
39619	DELL OPTIPLEX 745	NOS/N	bad Motherboard	09	4H	"							
39620	DELL OPTIPLEX 745	NOS/N	Blown Caps	09	4H	"							
39621	DELL OPTIPLEX 745	NOS/N	Bad Powersupply	09	4H	"							
39663	DELL OPTIPLEX	1LKVL1	bad Motherboard	09	8H	"							
40268	DELL OPTIPLEX 780	2X05HM1	Blown Caps	10	7H	"							
40394	LEXMARK 2591 FORMS PRINTER	S9K04041	will not feed paper	10	5H	"							

AUTHORIZATION TO DISPOSE				INVENTORY CLERK INFORMATION		NOTES
SIGNED BY:	<u>Felicia Hopper</u>	DATE:	04/14/16	PRESENTED TO BOS		
PRINT NAME:	Felicia Hopper			May 16, 2016		
DISPOSED BY:		DATE:		PRESENTED TO BOS		
PRINT NAME:				DATE INVENTORY DISPOSED IN AS400		
INV CLERK:	Charmaine McCool	DATE:	05/02/16	DATE BOS FINAL MINS ATTACHED		
	Signature on file					

DEPT NAME		IT Department										DEPT #:	152
ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C O G	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL			
40763	DELL OPTIPLEX 780	91K6JN1	bad Motherboard	10	7H	IT STORAGE							
40765	DELL OPTIPLEX	B1K6JN1	Blown Caps	10	7H	"							
41035	DELL POWEREDGE SERVER	HTYD1G1	obsolete	10	46H	"							
41036	DELL POWEREDGE SERVER	5RYD1G1	obsolete	10	46H	"							
41037	DELL POWEREDGE SERVER	HSYD1G1	obsolete	10	46H	"							
41038	DELL POWEREDGE SERVER	BSYD1G1	obsolete	10	46H	"							
41039	DELL POWEREDGE SERVER	DWYD1G1	obsolete	10	46H	"							
41084	DELL OPTIPLEX 760	2F78CK1	Bad Powersupply	10	4H	"							
41618	DELL OPTIPLEX GX620	F7K7H91	bad Motherboard	11	3H	"							
41675	DELL OPTIPLEX 745	BRPNWC1	Blown Caps	11	3H	"							
42195	DELL PWR EDGE SERVER	DSZGPH1	Bad memory riser	12	25H	"							
42196	DELL PWR EDGE SERVER	33S2MG1	Bad memory riser	12	25H	"							
42197	DELL PWR EDGE SERVER	FSZGPH1	Bad memory riser	12	25H	"							
42198	LEXMARK PRINTER	3770119	bad print head	12	4H	"							
42591	SERVER	11030660943	Bad memory riser	12	3H	"							

AUTHORIZATION TO DISPOSE				INVENTORY CLERK INFORMATION		NOTES
SIGNED BY:	<u>Felicia Hopper</u>	DATE:	04/14/16	PRESENTED TO BOS		
PRINT NAME:	Felicia Hopper			May 16, 2016		
DISPOSED BY:		DATE:		PRESENTED TO BOS		
PRINT NAME:				DATE INVENTORY DISPOSED IN AS400		
INV CLERK:	Charmaine McCool	DATE:	05/02/16	DATE BOS FINAL MINS ATTACHED		
	Signature on file					

DEPT NAME		SHERIFF'S DEPARTMENT										DEPT #:	200		
NAME:		NRC = NON REPAIRABLE (COST) NR = NON REPAIRABLE DAS = DECLARE AS SURPLUS										K = THOUSANDS H = HUNDREDS D = DOLLARS		LOC #:	
ASSET #	DESCRIPTION	UNIT #	SERIAL #	ISSUE / REASON FOR DISPOSAL - VEHICLES AND/OR HEAVY EQUIPMENT - MILEAGE OR HOURS MUST BE INCLUDED	Y R A C O G	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL				
34489	Truck Canopy		200604280020232	Surplus / Auction Item attached to A#35755 previously approved for auction 5/2/16			Crenshaw								
38885	Canon Digital Camera		7122021800	will not power on	09	2H	DCSD-SID								
38647	HP DeskJet		CNCZ83L0RK	paper feeder broken	8	3H	Sheriff Dept								

AUTHORIZATION TO DISPOSE				INVENTORY CLERK INFORMATION		NOTES
SIGNED BY:	<u>Kyle Hodge</u>	DATE:	05/12/16	PRELIMINARY PRESENT TO BOS		
PRINT NAME:	Signature on File			May 16, 2016		
DISPOSED BY:		DATE:		FINAL PRESENT TO BOS		
PRINT NAME:				DATE INVENTORY DISPOSED IN AS400		
INV CLERK:	Charmaine McCool	DATE:	05/12/16	DATE BOS FINAL MINS ATTACHED		
	Signature on file					

See Exhibit H.9.d.

e. Late Bills – Purchase/Inventory/Receiving Training, Juvenile Drug Conference Travel

Mrs. Hanks presented two late bills:

- 1) Purchase/Inventory/Receiving Training to Oxford, MS for Stephanie Hanks, Sissie Ferguson, Charmaine McCool, Ann Richmond, Pat McLeod at \$50.00 each
- 2) Juvenile Drug Court Conference travel, air fare, and hotel

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to pay the two late bills as presented in Exhibit H.9.e.1. and H.9.e.2.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.9.e.1.&2.

10. Road Department – Finding of Fact – 14881 Bell Road

Road Manager Andy Swims informed the Board that there is a very large tree that has fallen directly on the center line of the ditch and landed on the box culvert at the road, thereby adversely affecting the health and safety of the public in accordance with MS Code 19-5-92.1 and the integrity of the County road. Mr. Swims stated that the tree is so large it is blocking the channel for approximately 100 feet of the ditch, and it will have to be removed from the box culvert to properly assess any damage.

Supervisor Michael Lee made the motion and Supervisor Bill Russell seconded the motion to authorize the work recommended by Mr. Swims based on the finding of fact that the tree is blocking the channel of the ditch and has possibly damaged the County’s box culvert, thereby compromising the integrity of the County road.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>ABSENT</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.10

11. GIS – Aerial Photo Update

GIS Analyst Scott Trapolino informed the Board that several municipalities have requested aerial imagery. He stated last time the imagery was free, but the funds used are no longer available. Mr. Trapolino pointed out that the County is experiencing tremendous growth; and his recommendation is to have aerial imagery flown every two years. He also said he has been approached by a company with a proposal for 3-inch imagery every 6 months at an approximate cost of \$30,000.00 per year with the high growth and I-269 corridor coming. Mr. Trapolino pointed out the benefit of a new software package that can be used for special analysis, instead of the Tax Assessor’s office driving to 500 houses, the software would see the development and compare footprints.

The Board discussed partnering with other entities to help with the cost. They asked Mr. Trapolino to check with Marshall County, MDOT, MPO, COG, North MS Board of Realtors, DeSoto Economic Council and the municipalities. Supervisor Gardner asked Mr. Trapolino to contact Danny Ward with the Corps of Engineers also.

See Exhibit H.11

12. Chancery Court – Alcohol & Drug Commitments

Mrs. Lynchard informed the Board that she had a meeting with Dana Criswell, Sheriff Rasco, Tony Nowak, Chancery Judges, some attorneys, and the Chancery Clerk to discuss the State Hospital’s position that they were no longer going to accept male alcohol & drug commitments or mental commitments with mental conditions. She said the mental commitments with mental conditions are mostly handled by Region IV so they will not make much of an impact, but the alcohol & drug commitments will be substantial. She informed the Board that Judge Lynchard issued an order stating the County had no way of accommodating those commitments.

Mr. Nowak suggested, and the Sheriff agreed, that the Sheriff’s Department should contact the state hospital once during the commitment period to confirm that the state hospital is turning away the patients. Mr. Nowak stated this will document that the County is doing everything they can.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to draft a letter to the Governor expressing concern about the situation, copy the Chair of Appropriations, and have the Board President sign it.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.12.

13. Approval to Allow Purchase of Fire Truck for Nesbit Fire Department

Mrs. Lynchard stated buying a fire truck is a multi-step process. She said that the fire chiefs hold back a portion from their tax rebate money to make up the \$75,000 grant match and get repaid from Rural Fire Truck monies. She also reminded the Board that in order for fire departments to avoid paying interest for 8 months, the County has always approved ordering the fire truck, and when it is close to delivery time, the fire department goes to the bank and gets a loan. Mrs. Lynchard said this money comes from ending cash.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to authorize the purchase of one fire truck by Nesbit Fire Department and authorize the Office of Finance and Accounting to do a budget amendment from ending cash .

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Gardner asked what kind of truck Nesbit is ordering. Chief Storey stated it is a super tanker pumper like the other departments have recently purchased and it will be housed at the new station.

Addendum: Purchase of Drones

Chief Storey informed the Board that he had gotten a call late Friday from Homeland Security informing him of a reallocation of funds that would allow a zero-match grant to purchase two drones. Chief Storey said one would be kept at EMA and one would be for the Sheriff’s Department. He stated the drones can be used for fire observation rather than a helicopter and the Sheriff’s Department could use theirs for anything that they needed. Chief Storey said only helicopter pilots will be authorized to fly the drones.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to authorize Chief Storey to apply for the zero-match grant to purchase two drones for EMA and the Sheriff's Department.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Mr. Mike McLendon of Lipscomb & Pitts Insurance was in the audience and informed the Board that Travelers excludes coverage for drones. He stated the County will have to get a separate policy for the drones and add it to the property insurance policy.

14. School Millage Transfer

Board Attorney Tony Nowak stated that after the Board approved the school millage transfer, it was published in the paper. He stated that no protests have been filed, so the millage can be transferred. Chancery Clerk, Misty Heffner, confirmed no protest had been filed.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to make the Affidavit of Publication a part of the Board minutes, verify there were no protests filed, and authorize the transfer of school millage by the Office of Finance and Accounting.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.14.

15. Land Acquisition – Fire Services

Supervisor Michael Lee informed the Board property has been located that would make a good location for the Love Fire Department satellite station. It is 2 acres east of Getwell on Cleveland Road. The property owner said to get a property appraisal to determine a price. Mr. Nowak stated that the fire department would have to get the appraisal. Supervisor Caldwell stated that Love has \$100,000.00 set aside for improvements or a satellite station. She said the appraisal fees could come from that.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to approve the Love Fire Department to get an appraisal on the above mentioned land and the money to come from money that has been set aside for Love Fire Department improvements.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.15.

16. Sheriff's Department – Radio Encryption

Sheriff Rasco informed the Board that in order for the Sheriff's Department, E911, Fire Departments,

and Police Departments to communicate with each other all the Sheriff's Department radios need to be trunked and encrypted. He presented a quote from Motorola for \$30,237.90 and requested the money come from e-citation funds. Sheriff Rasco said this is different from the radio programming that was budgeted.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the Sheriff's request to trunk and encrypt Sheriff's Department radios at a cost of \$30,237.90 to come from e-citation funds.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.16.

17. CVB Appointment for District 5

Supervisor Michael Lee recommended Ken Purvis to be reappointed to the 5th District position on the Convention & Visitor's Bureau Board.

Supervisor Michael Lee made the motion and Supervisor Mark Gardner seconded the motion for Ken Purvis to be reappointed to the 5th District position on the Convention & Visitor's Bureau Board.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Caldwell asked Supervisor Lee to set up a meeting with Mr. Purvis.

18. Tulane Road at Nikki Lakes

Supervisor Lee Caldwell stated this is a subdivision that went bankrupt. It is possible that the drainage for the subdivision was not properly finished because when it rains water washes across the road, washes away the shoulder gravel, and floods the properties across Tulane. Supervisor Caldwell stated that this finding of fact is that the water washing across the road and washing the shoulder gravel is damaging the County road. She also pointed out that the lots to the west of the marked detention pond are heavily wooded and if they are clear cut for building, the drainage will be worse. She also informed the Board that the lot that is marked as the detention pond has been sold, so it is not a detention pond at all. Mr. Swims affirmed that the pond is not a functioning detention pond. Supervisor Caldwell said First Security Bank is currently selling lots in Nikki Lakes Subdivision and the drainage issue needs to be addressed before any more clearing or building occurs.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to work with Andy Swims and Scott Young to come up with a plan for water drainage, and contact First Security Bank to address the drainage issue based on damage to the public road.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>

Supervisor Michael Lee, Fifth District YES

19. MDOC Reimbursement to Sheriff’s Department

Sheriff Rasco asked the Board to approve the February 2016 reimbursement of prisoner expenses from the Mississippi Department of Corrections to the DeSoto County Sheriff’s Department.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the February reimbursement of prisoner expenses from MDOC to the DeSoto County Sheriff’s Department.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.19.

20. EK Chiller - add back to agenda

Mrs. Pat McLeod stated that Mr. Jarman had confirmed that the County is not prepaying the contract with EK Chiller and she recommends approval of the contract.

Supervisor Michael Lee made the motion and Supervisor Lee Caldwell seconded the motion to renew the contract with EK Chiller and authorize the Board President to sign.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.20.

I. PLANNING COMMISSION

1. PUBLIC HEARING 11:00 AM

Supervisor Lee made the motion and Supervisor Gardner seconded the motion to go into the Robertson Farms Public Hearing advertised for this day.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	ABSENT
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

a. Rezoning

- i. Robertson Farms (745) - Application is for approval of revision of Rezoning of property from Agricultural-Residential (A-R) to R-20 identified as Parcel #2-06-5-21-00-0-00018-00, located on the east side of Jones Road and west of Hwy 305 in Section 21, Township 2, Range 6 and is zoned Agricultural (A-R) (District 5)
Applicant: James T. Robertson**

Mr. Hopkins stated a representative for the applicant is requesting that this item be tabled until the June 20, 2016 Board of Supervisors meeting.

Supervisor Lee asked if there was anyone to speak for or against this item. He stated they could speak at this time or if they choose may come to the June 20, 2016 meeting.

Susan Lee – 8805 Jones Road – came forward and stated that the developer, Mr. Sean Green, is proposing ½ acre lots but there are no other ½ acre lots in the area and there is not a need for ½ acre lots in the area. She then stated at the Planning Commission meeting Mr. Green stated a subdivision is required to have two entrances, but this proposed subdivision only has one entrance through Creekside Subdivision. She stated Mr. Green mentioned possible entrances from Jones Road and a potential development to the north of the property. Ms. Lee stated there is no deeded access for the subdivision to use Jones Road as a construction drive and is concerned that Jones Road will not be able to handle construction traffic. She stated she is also concerned with traffic safety at Hwy 305 and Jones Road.

Supervisor Gardner asked if Ms. Lee’s objection was to the proposed lot sizes or a subdivision in general at this site. Ms. Lee stated she is concerned with the size of the lots and also Jones Road being used as a construction drive.

Supervisor Lee asked if the Planning Commission recommended approval of this subdivision. Mr. Hopkins stated the Planning Commission recommended approval of this rezoning application; it is not an application for preliminary or final subdivision at this time. Supervisor Gardner stated this application is for rezoning approval, access will be addressed when application is made for preliminary subdivision approval.

Jack Russell – 8572 Shallow Creek Drive – came forward and stated he is concerned with the drainage from the site on to his property. He stated at the Planning Commission meeting the Mr. Green stated he would be taking out one of the ponds that is used for detention and if filled in Mr. Russell feels it will flood Creekside Subdivision.

Supervisor Gardner stated that stormwater and run-off will have to be addressed and approved by the County Engineers office when preliminary subdivision is applied for.

Supervisor Caldwell made the motion and Supervisor Gardner seconded the motion to table the Robertson Farms Public Hearing advertised for this day, until the June 20, 2016 Board of Supervisors meeting at 11:00 a.m.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	ABSENT
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

Supervisor Caldwell made the motion and Supervisor Gardner seconded the motion to close the Public Hearing.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	ABSENT
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

2. CONSENT

a. Minor Lot

- i. Woodland Heights Minor Lot (7053) - Application is for approval of Final Subdivision of one (1) lot of 1.88 acre(s), eight (8) lots of 1.52 acre(s) each and one (1) lot of 1.56 acre(s), property identified as Parcel #2-06-6-13-00-0-00007-00. Subject property is located on the north side of Miller Road and**

**east of Bethel Road in Section 13, Township 2, Range 6 and is zoned
Agricultural-Residential (A-R) (District 1)
Applicant: Butch Davis**

Mr. Hopkins presented Woodland Heights Minor Lot application for final subdivision of one (1) lot of 1.88 acre(s), eight (8) lots of 1.52 acre(s) each and one (1) lot of 1.56 acre(s). He then stated the application meets all Subdivision Ordinance requirements.

There was discussion of what constitutes a major and a minor lot subdivision.

Mr. Hopkins stated there was a question of what would happen on the remaining acreage and he spoke with Mr. Blake Mendrop. Mr. Mendrop stated the applicant does not plan to develop the remaining acreage at this time.

Supervisor Gardner asked if the proposed lots will have individual treatment plants. Mr. Mendrop confirmed that the lots will have individual treatment plants and that water service will be provided by the City of Olive Branch.

Supervisor Caldwell asked if there is any site line issues on Miller Road with this many lots accessing on to Miller Road. Mr. Mendrop stated he does not feel there are any site line issues due to the length of the frontage of each lot along Miller Road. Supervisor Gardner asked Mr. Swims if he has any concerns with the additional driveways on to Miller Road. Mr. Swims stated he is not familiar with the specific area but can look into it. Supervisor Lee stated it is a gradual incline along Miller Road in this area. Supervisor Caldwell stated she is concerned with 10 driveways accessing Miller Road along an incline. Mr. Mendrop stated there are only two lots over the crest of the incline. Supervisor Caldwell stated she feels that the driveways of lots 2 and 3 that access at the crest of the incline need to be looked at.

Mr. Mendrop stated that the minimum house size will probably be 2200 sqf.

Supervisor Lee made the motion and Supervisor Russell seconded the motion to approve the Woodland Heights Minor Lot.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	ABSENT
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

- ii. Bright Creek Minor Lot (7054) - Application is for approval of Final Subdivision of one (1) lot of 2.00 acre(s), property identified as Parcel #3-07-2-10-00-0-00002-01. Subject property is located on the south side of Bright Road and west of Malone Road in Section 10, Township 3, Range 7 and is zoned Agricultural (A) (District 5)
Applicant: Butch Davis**

Mr. Hopkins presented Bright Creek Minor Lot application for final subdivision of one (1) lot of 2.00 acre(s). He then stated the application meets all Subdivision Ordinance requirements.

Supervisor Lee made the motion and Supervisor Gardner seconded the motion to approve the Bright Creek Minor Lot.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	ABSENT
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

- iii. Dean Road Minor Lot (7058) - Application is for approval of Final Subdivision of one (1) lot of 5.00 acre(s), property identified as Parcel #2-08-9-31-00-0-00001-00. Subject property is located on the south side of Dean Road and west of Fogg Road in Section 31, Township 2, Range 8 and is zoned Agricultural-Residential (A-R) (District 4)
Applicant: Eagle Land, LLC**

Supervisor Caldwell recused herself from this application.

Mr. Hopkins presented Dean Road Minor Lot application for final subdivision of one (1) lot of 5.00 acre(s). He then stated the application meets all Subdivision Ordinance requirements.

Supervisor Lee made the motion and Supervisor Gardner seconded the motion to approve the Dean Road Minor Lot.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	ABSENT
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	ABSENT
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

- iv. **TR Craft Road Minor Lot (7059) Application is for approval of Final Subdivision of two (2) lots of 1.94 acre(s) each, identified as Parcel #3-06-3-08-00-0-00023-05. Subject property is located on the north side of E. Craft Road and east of Craft Road S. in Section 8, Township 3, Range 6 Applicant: Butch Davis**

Mr. Hopkins presented TR Craft Road Minor Lot application for final subdivision of two (2) lots of 1.94 acre(s) each. He then stated the application meets all Subdivision Ordinance requirements.

Supervisor Lee made the motion and Supervisor Gardner seconded the motion to approve the TR Craft Road Minor Lot.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	ABSENT
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

3. Final Subdivision

- a. **Grays Creek Subdivision (2nd Revision) (7049) - Application is for major subdivision revision identified as parcel 3-07-08-33-01-0-000042-00 located on the west side of Getwell Road, South of Slocum Road 33, Township 3, Range 7 and is zoned Agricultural (A) (District 5) Applicant: Grays Creek Development – J.F. Lauderdale**

Mr. Hopkins presented Grays Creek Subdivision (2nd Revision) a revision of the lot line between Lots 42 and 43 to make both lots more buildable lots. Mr. Joe F. Lauderdale was present to represent the application.

Mr. Lauderdale stated the request is to move the property line between lots 42 and 43 to make both lots more buildable.

There was discussion of if lots 40 and 44 will be affected. It was decided they will not be affected.

Supervisor Gardner made the motion and Supervisor Caldwell seconded the motion to approve Grays Creek Subdivision (2nd Revision) and based upon findings no other lots will be adversely affected.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	ABSENT
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

4. Other

- 1. **Refund Request – Ricky Teague**

Mr. Hopkins presented a request by Mr. Ricky Teague for a refund of fees paid for a Variance application in the amount of \$50.00. He stated it was determined the applicant did not need a Variance for the size of the storage building he requested.

Supervisor Caldwell made the motion and Supervisor Lee seconded the motion to approve the request by Mr. Ricky Teague for a refund of fees paid for a Variance application in the amount of \$50.00.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	ABSENT
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

See Exhibit I.

J. EXECUTIVE SESSION

The executive session portion of these minutes is recorded under the portion of the minutes called "Executive Session".

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to adjourn the Board meeting until June 6, 2016, at 9:00 a.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

THIS the 16th day of May, 2016, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Michael Lee, Vice-President
DeSoto County Board of Supervisors