

DESOTO COUNTY BOARD OF SUPERVISORS
BOARD MEETING MINUTES
DISTRICT ONE JESSIE MEDLIN, PRESIDING

November 7, 2016

A. CALL TO ORDER

The November 7, 2016 meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Jessie Medlin, Board President.

Chief Deputy Macon Moore of the DeSoto County Sheriff’s Department was present and opened the DeSoto County Board of Supervisors meeting in a regular session to hear all business before the Board of Supervisors. The following officials were present:

Supervisor Jessie Medlin	District 1
Supervisor Mark Gardner	District 2
Supervisor Bill Russell	District 3
Supervisor Lee Caldwell	District 4
Supervisor Michael Lee	District 5
Chief Deputy Macon Moore	Sheriff’s Department
Sheriff Bill Rasco	Sheriff (came later in the meeting)
Misty Heffner	Chancery Clerk
Vanessa Lynchard	County Administrator
Tony Nowak	Board Attorney

B. INVOCATION

Supervisor Michael Lee presented the invocation.

C. PLEDGE OF ALLEGIANCE

D. APPROVAL OF OCTOBER MINUTES

Supervisor Medlin asked if everyone had read over the October minutes.

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to accept the minutes of the Board of Supervisors for October, 2016, as presented this date with no changes to the draft minutes previously submitted; pursuant to Section 19-3-27 of the Mississippi Code of 1972, annotated.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit D.

E. CITIZEN REMARKS & PRESENTATIONS

1. DeSoto Arts Council

Mrs. Vickie McLendon, Vice-President of the DeSoto Arts Council, thanked the Board for their continued support of the arts in DeSoto County. She stated that the Arts Council has lost their home at the Banks House and the City of Hernando has allowed them to renovate the old City Hall building.

Mrs. McClendon invited the Board to attend the DeSoto Arts Council’s yearly Holiday Market which will be held at One Memphis Street on Sunday, November 13 from 11 a.m. – 5 p.m. featuring an array of vendors; and an after party from 5 p.m. – 9 p.m. with appetizers from local restaurants and music.

Mrs. McClendon also presented the Board with a Certificate of Appreciation to the Board for their continued support of the DeSoto Arts Council.

Supervisor Medlin asked if there was anyone present that wished to address the Board on any matter not on the agenda. No one came forward.

See Exhibit E.

F. APPROVAL OF AGENDA: ADDITIONS & DELETIONS

Supervisor Jessie Medlin asked if there was anyone who wished to add or delete items to the Agenda.

1. Supervisor Mark Gardner requested to add the following:

- 1) Turkey Creek Erosion & Drainage Update – (New, I.7.g.)
- 2) Consideration for Executive Session – Project Horizon update (Executive, K.6.)

2. County Administrator Vanessa Lynchard requested to add the following:

- 1) DeSoto Arts Council – Acknowledgement of Appreciation (E.1.)
- 2) Approval for NCEPA to Relocate Power Lines at Rubbish Pit (Old, I.4.c.)
- 3) FLAP Grant – Pratt Road & Bass Landing Overlay (Old, H.12.)
- 4) Preliminary Inventory Dispositions – IT, Sheriff (New, I.6.b.)
- 5) HR – Make Updated Organizational Charts Part of Minutes (New, I.19.)
- 6) Consider for Executive – Property Acquisition (Executive, K.5.)

3. County Administrator Vanessa Lynchard requested to delete the following item:

- 1) Preliminary/Final – delete Board of Supervisors (New, I.6.c.)

4. Grant Administrator Tanner Kuntz requested to add the following:

- 1) Blight Elimination Program Update (Old, H.13.)

5. Road Manager Andy Swims requested to add the following:

- 1) Authorization to Sell Boom Mower & Tractor (New, I.7.f.)

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the agenda items and actions with the additions, deletions, and changes as set forth above.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

G. CONSENT AGENDA

1. Publication of Board Proceedings

2. Department of Human Resources: Monthly Health Claims Report

The following is a recap of all insurance claims funded for the month of October and paid to Humana:

Funding Request	Date Paid	Amount	Claim Type
Date			
10/1/16	10/3/16	\$77,289.02	Administration Fees
10/3/16	10/4/16	\$116,325.09	Medical
10/3/16	10/4/16	\$9,535.10	Dental
10/3/16	10/4/16	\$17,916.37	Pharmacy
10/10/16	10/11/16	\$28,504.95	Medical
10/10/16	10/11/16	\$6,514.80	Dental
10/10/16	10/11/16	\$30,646.92	Pharmacy
10/17/16	10/18/16	\$47,295.20	Medical
10/17/16	10/18/16	\$8,310.55	Dental
10/17/16	10/18/16	\$27,242.77	Pharmacy
10/24/16	10/25/16	\$26,247.22	Medical
10/24/16	10/25/16	\$5,398.60	Dental
10/24/16	10/25/16	\$21,414.96	Pharmacy
	TOTAL	\$422,641.55	

3. Office of Finance & Accounting

a. Budget Amendments

	Fund/Department #	001 / 101				
	Date:	11/7/2016				
(1)	Chancery Clerk Land Records					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-101-460	Record Preservation	\$ 708.33	\$ 8,950.00		\$ 450.00	\$ 8,500.00
001-101-919	Furn/Office Equip - Under \$5000	\$ -	\$ 500.00	\$ 450.00		\$ 950.00
	TOTALS		\$ 9,450.00	\$ 450.00	\$ 450.00	\$ 9,450.00
Reason for Request: (Show detailed justification)	Contract amount is less than what was budgeted and funds are needed in a different line item.					
Requested by:	Misty Heffner					
	Fund/Department #	108 / 104				
	Date:	11/7/2016				
(2)	Tax Collector - Motor Vehicle Registration					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
108-104-402	Deputies/Assistant Managers	\$ 1,228.56	\$ 41,000.00	\$ 1,000.00		\$ 42,000.00
108-104-465	State Retirement Matching	\$ 193.50	\$ 6,458.00	\$ 157.00		\$ 6,615.00
108-104-466	Social Security Matching	\$ 90.84	\$ 3,137.00	\$ 76.00		\$ 3,213.00
108-104-468	Group Insurance	\$ 278.15	\$ 6,818.00	\$ 2,230.00		\$ 9,048.00
108-999-999	Ending Cash		\$ 41,455.00		\$ 3,463.00	\$ 37,992.00
	TOTALS		\$ 98,868.00	\$ 3,463.00	\$ 3,463.00	\$ 98,868.00
Reason for Request: (Show detailed justification)	To correct budget amounts to correctly account for additional pay increases for clerks that received certifications and are owed compensation. Beginning cash for FY 17 is higher than anticipated at \$67,753.74 and not the \$55,000 originally budgeted. Funds are available to cover this increase.					
Requested by:	Joey Treadway / Andrea Freeze					
	Fund/Department #	226 / 800				
	Date:	11/7/2016				
(3)	2009 Refunding Bonds I & S					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
226-800-800	Principal Retirement - Capital	\$ -	\$ 400,000.00	\$ 5,000.00		\$ 405,000.00
226-800-802	Interest Expense	\$ -	\$ 68,925.00		\$ 5,000.00	\$ 63,925.00
	TOTALS		\$ 468,925.00	\$ 5,000.00	\$ 5,000.00	\$ 468,925.00
Reason for Request: (Show detailed justification)	To correct amount necessary to pay new debt service principal amount due to refunding a portion of this original bond issue.					
Requested by:	Andrea Freeze					

	Fund/Department #	001 / 445				
	Date:	11/7/2016				
(4)	Animal Shelter Operations					
		YEAR TO DATE	ADOPTED			REVISED
ACCT #	LINE ITEM	EXPENSES	BUDGET	INCREASE	DECREASE	BUDGET
	REVENUE					
001-000-370	Animal Shelter Donations	\$ 1,294.00	\$ 1,104.00	\$ 190.00		\$ 1,294.00
	EXPENSE					
001-445-696	Pharmacy Supplies (Medicine)	\$ -	\$ 1,830.00	\$ 40.00		\$ 1,870.00
001-445-921	Other Cap Outlay Under \$5000	\$ -	\$ 6,030.00	\$ 150.00		\$ 6,180.00
Reason for Request: (Show detailed justification)	To account for recent donation to animal shelter. Increase revenue and increase expenses by \$190 -					
Requested by:	Monica Mock					
	Fund/Department #	001 / 631				
	Date:	11/7/2016				
(5)	County Extension					
		YEAR TO DATE	ADOPTED			REVISED
ACCT #	LINE ITEM	EXPENSES	BUDGET	INCREASE	DECREASE	BUDGET
001-631-401	Administrative/Manager/Foreman	\$ 15,529.95	\$ 101,927.00		\$ 101,927.00	\$ -
001-631-404	Office Clerical	\$ 7,111.28	\$ 42,622.00		\$ 42,622.00	\$ -
001-631-465	State Retirement Matching	\$ 3,565.99	\$ 26,389.00		\$ 26,389.00	\$ -
001-631-466	Social Security Matching	\$ 1,732.06	\$ 11,062.00		\$ 11,062.00	\$ -
001-631-517	County Extension Personnel	\$ -	\$ -	\$ 182,000.00		\$ 182,000.00
	TOTALS		\$ 182,000.00	\$ 182,000.00	\$ 182,000.00	\$ 182,000.00
Reason for Request: (Show detailed justification)	To correctly record personnel expenses being paid to Mississippi State for county extension services. These are not true payroll expenses, we pay from an invoice sent to us by MSU. I should have recommended this during the budget process. Expenses currently charged to the 400 accounts will be corrected and reflect in the 517 account. Please let me know if you have any questions or concerns.					
Requested by:	Andrea Freeze					
	Fund/Department #	234 / 800				
	Date:	11/7/2016				
(6)	2016 GO Refunding 8.125m Bond Issue					
		YEAR TO DATE	ADOPTED			REVISED
ACCT #	LINE ITEM	EXPENSES	BUDGET	INCREASE	DECREASE	BUDGET
	REVENUE					
234-000-390	Transfers from Outside Sources (Civic Center Portion)	\$ 65,806.25	\$ -	\$ 115,131.00		\$ 115,131.00
	EXPENSE					
234-800-800	Principal Retirement - Capital (Civic Center Portion)	\$ 105,000.00	\$ -	\$ 55,000.00		\$ 55,000.00
234-800-802	Interest Expense (Civic Center Portion)	\$ 25,290.41	\$ -	\$ 60,131.00		\$ 60,131.00
			Total	\$ 115,131.00		
Reason for Request: (Show detailed justification)	To account for the portion of the new 2016 bond issue that belongs to the Civic Center. Civic Center will pay another \$49,325 in April for payment due in May.					
Requested by:	Andrea Freeze					
	Fund/Department #	226 & 234 / 800				
	Date:	11/7/2016				
(7)	2009 & 2016 Bond Issues					
		YEAR TO DATE	ADOPTED			REVISED
ACCT #	LINE ITEM	EXPENSES	BUDGET	INCREASE	DECREASE	BUDGET
	REVENUE					
234-000-387	Transfers In from Gov't Funds (2009 Bond Issue Portion)	\$ -	\$ -	\$ 57,415.00		\$ 57,415.00
	EXPENSE					
234-800-800	Principal Retirement - Capital (2009 Bond Issue Portion)	\$ 105,000.00	\$ -	\$ 25,000.00		\$ 25,000.00
234-800-802	Interest Expense (2009 Bond Issue Portion)	\$ 25,290.41	\$ -	\$ 31,415.00		\$ 31,415.00
234-800-803	Fiscal Agents' Fee	\$ -	\$ -	\$ 1,000.00		\$ 1,000.00
			Total	\$ 57,415.00		
Reason for Request: (Show detailed justification)	To account for the portion of the new 2016 bond issue that belongs to the 2009 G.O. Bond Issue.					
Requested by:	Andrea Freeze					

	Fund/Department #	228 & 234 / 800				
	Date:	11/7/2016				
(8)	2010 & 2016 Bond Issues					
ACCT #	LINE ITEM	YEAR TO DATE	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
	REVENUE					
234-000-387	Transfers In from Gov't Funds (2010 Bond Issue Portion)	\$ -	\$ -	\$ 75,425.00		\$ 75,425.00
	EXPENSE					
234-800-800	Principal Retirement - Capital (2010 Bond Issue Portion)	\$ 105,000.00	\$ -	\$ 25,000.00		\$ 25,000.00
234-800-802	Interest Expense (2010 Bond Issue Portion)	\$ 25,290.41	\$ -	\$ 49,425.00		\$ 49,425.00
234-800-803	Fiscal Agents' Fee	\$ -	\$ -	\$ 1,000.00		\$ 1,000.00
			Total	\$ 75,425.00		
Reason for Request: (Show detailed justification)	To account for the portion of the new 2016 bond issue that belongs to the 2010 G.O. Bond Issue.					
Requested by:	Andrea Freeze					
	Fund/Department #	226 / 800 & 900				
	Date:	11/7/2016				
(9)	2009 Refunding Bonds I&S - MDB					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
226-800-802	Interest Expense	\$ -	\$ 68,925.00		\$ 57,415.00	\$ 11,510.00
226-900-951	Transfers Out - Government Funds	\$ -	\$ -	\$ 57,415.00		\$ 57,415.00
	TOTALS		\$ 68,925.00	\$ 57,415.00	\$ 57,415.00	\$ 68,925.00
Reason for Request: (Show detailed justification)	To account for portion owed to fund 234 from fund 226 due to refunding of debt.					
Requested by:	Andrea Freeze					
	Fund/Department #	228 / 800 & 900				
	Date:	11/7/2016				
(10)	2010 5 million Bonds					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
228-800-802	Interest Expense	\$ -	\$ 104,582.00		\$ 75,425.00	\$ 29,157.00
228-900-951	Transfers Out - Government Funds	\$ -	\$ -	\$ 75,425.00		\$ 75,425.00
	TOTALS		\$ 104,582.00	\$ 75,425.00	\$ 75,425.00	\$ 104,582.00
Reason for Request: (Show detailed justification)	To account for portion owed to fund 234 from fund 228 due to refunding of debt.					
Requested by:	Andrea Freeze					
	Fund/Department #	001 / 200 & 152				
	Date:	11/7/2016				
(11)	Sheriff Administration / Information Technology					
ACCT #	LINE ITEM	YEAR TO DATE EXPENSES	ADOPTED BUDGET	INCREASE	DECREASE	REVISED BUDGET
001-200-924	Computer Hardware & Software	\$ 4,163.13	\$ 28,158.00		\$ 2,690.00	\$ 25,468.00
001-200-503	Cellular Telephone Service	\$ 539.97	\$ -	\$ 540.00		\$ 540.00
001-152-924	Computer Hardware & Software	\$ 1,973.50	\$ 235,342.00	\$ 2,150.00		\$ 237,492.00
	TOTALS		\$ 263,500.00	\$ 2,690.00	\$ 2,690.00	\$ 263,500.00
Reason for Request: (Show detailed justification)	To transfer funds to cover telephone expense and to move funds to IT Department for 2 VDI's and 7 Microsoft Office Licenses.					
Requested by:	Bill Rasco / Donna Ford					

b. SID Forfeitures

The following seized funds listed have been forfeited by court order to be transferred from the seized account to the forfeiture account. Please approve the transfer of the funds.

Case #	Date Seized	Receipt #	Amount	Date of Forfeiture
2016-46713	9/14/16	32630	500.00	10/18/16
		TOTAL	\$ 500.00	

Transfer from Sheriff-Seized Fund (123-000-139) \$ 500.00
Transfer to Sheriff-Forfeiture Fund (120-000-238) \$ 500.00

c. Final Inventory Dispositions – Chancery Land, EMA, EMS, Search & Rescue, IT, Adult Drug Court, Facilities

FISCAL YEAR: 2017

PRELIMINARY

FINAL

INVENTORY DISPOSITION

DEPT NAME: IT Department

NR = NON REPAIRABLE (COST)
NR = NON REPAIRABLE

H = HUNDREDS
K = THOUSANDS

DEPT #: 152

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	IF A C C O U N T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
32603	VIEWSONIC 19" LCD MONITOR	AUX082090761	lines on screen	03	676	Storage It	10-17-16	Chiff	Eugene
35159	PRINCETON 19" LCD MONITOR	WCCE2205957	screen is red	04	565				
35750	ACER 17" MONITOR	ETL130715044300807RH01	will not power on	05	294				
37059	LENOVO THINKPAD NOTEBOOK	13BN455	bad motherboard	06	2,850				
38080	ACER COMPUTER	PSJ1706003716011772703	will not boot	07	499				
38458	DELL LAPTOP	CN0G51524864343L3582	bad back light	08	300				
39160	LENOVO THINKPAD	13C9074	will not charge	08	1,850				
39678	WATCHGUARD X750E FIREWALL	908559856102	end of life	09	1,710				
41089	DELL OPTIPLEX 780 BASE	79453P1	will not boot	10	1,285				
41108	SAMSUNG LASER PRNTR	4F618AX2400525K	bad fuser	10	198				
41110	SAMSUNG LASER PRNTR	4F618AX24003802	will not feed paper	10	198				
41464	Blackberry cell phone	268435459703219000	Changed carrier	11	310				
41447	DELL OPTIPLEX 745	45N8QD1	Blown Caps	11	375				
41499	PANASONIC TOUGHBOOK	1ACYA24087	will not boot	11	2,912				
41508	DELL OPTIPLEX	FR119F1	bad motherboard	11	375				
41866	DELL 18"FP MONITOR	CN086M017287216122F5	lines on screen	11	103				
41880	DELL OPTIPLEX	D5FCGD1	Blown Caps	12	270				

AUTHORIZATION TO DISPOSE		INVENTORY CLERK INFORMATION	NOTES
SIGNED BY: <u>Jelicia Hopper</u>	DATE: <u>10/03/16</u>	PRESENTED TO BOS <u>10-17-16</u>	Prelim Approved 10/17/16
PRINT NAME: <u>FELICIA HOPPER</u>		PRESENTED TO BOS <u>11-7-16</u>	
DISPOSED BY: <u>Jelicia Hopper</u>	DATE: <u>11/1/16</u>	DATE INVENTORY DISPOSED IN 45400	
PRINT NAME: <u>Felicia Hopper</u>			
INV CLERK: <u>Angie Tapley</u>	DATE: <u>10.10.16</u>	DATE BOS FINAL MINS ATTACHED	

FISCAL YEAR: 2017

PRELIMINARY

FINAL

INVENTORY DISPOSITION

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	IF A C C O U N T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
42169	DELL OPTIPLEX	1FDX0B1	bad motherboard	12	250	Storage	10-17-16	Chiff	Eugene
42246	SAMSUNG PRINTER	26F888GC48008L	will not feed paper	12	80				
42392	DELL OPTIPLEX	9Y16CC1	bad motherboard	12	250				
42428	LENOVO M90Z	MJADAFF	will not boot	12	475				
42618	DELL OPTIPLEX	2T4N4D1	Blown Caps	12	160				
42714	DELL OPTIPLEX	6GQ240C1	bad motherboard	12	160				
42719	DELL OPTIPLEX	GTQ48D1	Blown Caps	12	160				
42741	DELL D520 LAPTOP	D1H1837	bad hard drive	12	1,694				
43467	DELL OPTIPLEX	4K7K9C1	will not boot	13	170				
41871	IPHONE 4S 32G	C39G00VX0TD08	changed carrier	11	750				
43092	SONIM ARMOR XP3400	270113179409584536	changed carrier	13	270				
43093	SONIM ARMOR XP3400	270113179409583715	changed carrier	13	270				
43094	SONIM ARMOR XP3400	270113179409584576	changed carrier	13	270				
43095	SONIM ARMOR	270113179409584649	changed carrier	13	270				
43096	SONIM ARMOR XP3400	270113179409583625	changed carrier	13	270				
43097	SONIM ARMOR XP3400	270113179409583923	changed carrier	13	270				
43098	SONIM ARMOR XP3400	270113179409584359	changed carrier	13	270				

AUTHORIZATION TO DISPOSE		INVENTORY CLERK INFORMATION	NOTES
SIGNED BY: <u>Jelicia Hopper</u>	DATE: <u>10/03/16</u>	PRESENTED TO BOS <u>10-17-16</u>	
PRINT NAME: <u>FELICIA HOPPER</u>		PRESENTED TO BOS <u>11-7-16</u>	
DISPOSED BY: <u>Jelicia Hopper</u>	DATE: <u>11/1/16</u>	DATE INVENTORY DISPOSED IN 45400	
PRINT NAME: <u>Felicia Hopper</u>			
INV CLERK: <u>Angie Tapley</u>	DATE: <u>11.1.16</u>	DATE BOS FINAL MINS ATTACHED	

FISCAL YEAR: 2017

PRELIMINARY

FINAL

INVENTORY DISPOSITION

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	T	C	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
43102	SONIM ARMOR XP3400	27011317940959229	changed carrier	13	270	IT Storage 10.17.16		JTH	Eurotek	
43103	SONIM ARMOR XP3400	270113179409583803	changed carrier	13	270					
43105	SONIM ARMOR XP3400	270113179409582468	changed carrier	13	270					
43106	SONIM ARMOR XP3400	270113179409593602	changed carrier	13	270					
43107	SONIM ARMOR XP3400	270113179409584844	changed carrier	13	270					
43108	SONIM ARMOR XP3400	270113179409584897	changed carrier	13	270					
43109	SONIM ARMOR XP3400	270113179409584814	changed carrier	13	270					
43110	SONIM ARMOR XP3400	270113179409584787	changed carrier	13	270					
43111	SONIM ARMOR XP3400	270113179409585016	changed carrier	13	270					
43112	SONIM ARMOR XP3400	270113179409581366	changed carrier	13	270					
43113	SONIM ARMOR XP3400	270113179409584725	changed carrier	13	270					
43114	SONIM ARMOR XP3400	270113179409585012	changed carrier	13	270					
43115	APPLE IPHONE 4	CBTK92D8DP0V	changed carrier	13	470					
43116	APPLE IPHONE 4	CBPJW46YDTC1	changed carrier	13	470					
43117	APPLE IPHONE 4	CBTK92XADP0V	changed carrier	13	470					
43118	APPLE IPHONE 4	CBTK93DADP0V	changed carrier	13	470					
43119	APPLE IPHONE 4	CBTK9308DP0V	changed carrier	13	470					

AUTHORIZATION TO DISPOSE		INVENTORY CLERK INFORMATION	NOTES
SIGNED BY: <u>Felicia Hopper</u>	DATE: <u>10/03/16</u>	PRESENTED TO BOS <u>10.17.16</u>	
PRINT NAME: <u>FELICIA HOPPER</u>		PRESENTED TO BOS <u>11.7.16</u>	
DISPOSED BY: <u>Felicia Hopper</u>	DATE: <u>11/1/16</u>	DATE INVENTORY DISPOSED IN AS400	
PRINT NAME: <u>Felicia Hopper</u>		DATE BOS FINAL MRS ATTACHED	
INV CLERK: <u>A. Tapley</u>	DATE: <u>11.1.16</u>		
ANGIE TAPLEY			

FISCAL YEAR: 2017

PRELIMINARY

FINAL

INVENTORY DISPOSITION

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	T	C	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
43120	APPLE IPHONE 4	CBTK93FLDP0V	changed carrier	13	470	IT Storage 10.17.16		JTH	Eurotek	
43121	APPLE IPHONE 4	CBTK93W1DP0V	changed carrier	13	470					
43125	APPLE IPHONE 4	CBTK94ESDP0V	changed carrier	13	470					
43126	APPLE IPHONE 4	CBTK94HDP0V	changed carrier	13	470					
43127	APPLE IPHONE 4	CBTK93ZSDP0V	changed carrier	13	470					
43129	APPLE IPHONE 4	CBTK94BQDP0V	changed carrier	13	470					
43131	APPLE IPHONE 4	CBTK9457DP0V	changed carrier	13	470					
43135	APPLE IPHONE 4	CBTK94LZDP0V	changed carrier	13	470					
43136	APPLE IPHONE 4	CBQK9TNTDP0V	changed carrier	13	470					
43137	APPLE IPHONE 4	CBTK92QSDP0V	changed carrier	13	470					
43140	APPLE IPHONE 4	CBTK93SRDP0V	changed carrier	13	470					
43142	APPLE IPHONE 4	CBTK93FTDP0V	changed carrier	13	470					
43143	APPLE IPHONE 4	CBTK93HSDP0V	changed carrier	13	470					
43184	APPLE IPHONE 4	CBTK931ZDP0V	changed carrier	13	470					
43185	APPLE IPHONE 4	CBTK92TEDP0V	changed carrier	13	470					
43186	APPLE IPHONE 4	CBTK92FBDP0V	changed carrier	13	470					
43187	APPLE IPHONE 4	CBTK93GADP0V	changed carrier	13	470					

AUTHORIZATION TO DISPOSE		INVENTORY CLERK INFORMATION	NOTES
SIGNED BY: <u>Felicia Hopper</u>	DATE: <u>10/03/16</u>	PRESENTED TO BOS <u>10.17.16</u>	
PRINT NAME: <u>FELICIA HOPPER</u>		PRESENTED TO BOS <u>11.7.16</u>	
DISPOSED BY: <u>Felicia Hopper</u>	DATE: <u>11/1/16</u>	DATE INVENTORY DISPOSED IN AS400	
PRINT NAME: <u>Felicia Hopper</u>		DATE BOS FINAL MRS ATTACHED	
INV CLERK: <u>A. Tapley</u>	DATE: <u>11.1.16</u>		
ANGIE TAPLEY			

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	T R A C K I N G	C O U N T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
43191	SONIM ARMOR XP3400	270113179409583068	changed carrier	13	270	IT Shop	10.17.16	JH	Ewaste	
43194	APPLE IPHONE 4	C8TK9228DP0V	changed carrier	13	470					
43195	APPLE IPHONE 4	C8TK92UMDP0V	changed carrier	13	470					
43196	APPLE IPHONE 4	C8TK9287DP0V	changed carrier	13	470					
43200	APPLE IPHONE 4	C8TK9400DP0V	changed carrier	13	470					
43204	CSIPIRE HOTSPOT	51D000072	changed carrier	13	210					
43208	CSIPIRE HOTSPOT	51D000074	changed carrier	13	210					
43209	CSIPIRE HOTSPOT	51D001456	changed carrier	13	210					
43243	SONIM ARMOR XP3400	270113179409584956	changed carrier	13	270					
43244	SONIM ARMOR XP3400	270113179409585019	changed carrier	13	270					
43249	MOTOROLA QUANTICO	268435459412985053	changed carrier	13	100					
43250	MOTOROLA QUANTICO	268435459413027529	changed carrier	13	100					
43253	SONIM ARMOR XP3400	270113179409550012	changed carrier	13	270					
43265	MOTOROLA QUANTICO	268435459413024428	changed carrier	13	100					
43271	SONIM ARMOR XP3400	270113179409550049	changed carrier	13	270					
43272	APPLE IPHONE 4	A100003941846528	changed carrier	14	470					
43273	APPLE IPHONE 4	C5FK7288DP0V	changed carrier	13	470					

AUTHORIZATION TO DISPOSE				INVENTORY CLERK		NOTES
SIGNED BY: <u>Jelicia Hopper</u>				INFORMATION		
PRINT NAME: FELICIA HOPPER		DATE: 10/03/16		PRESENTED TO BOS		
DISPOSED BY: <u>Jelicia Hopper</u>		DATE: 11.1.16		PRESENTED TO BOS		
PRINT NAME: <u>Felicia Hopper</u>		DATE INVENTORY DISPOSED IN AS400		DATE BOS FINAL MINS ATTACHED		
INV CLERK: <u>A. Tapley</u>		DATE: 11.1.16				
ANGIE TAPLEY						

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	T R A C K I N G	C O U N T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
43274	MOTOROLA QUANTICO	26843545941444796	changed carrier	13	100	IT Shop	10.17.16	JH	Ewaste	
43275	MOTOROLA QUANTICO	268435459402980887	changed carrier	13	100					
43277	MOTOROLA QUANTICO	268435459402135393	changed carrier	13	100					
43278	MOTOROLA QUANTICO	268435460405170883	changed carrier	13	100					
43534	APPLE IPHONE 5S	35880605312661	changed carrier	14	670					
43535	APPLE IPHONE 5S	35880605223143	changed carrier	14	670					
43934	IPHONE 4	99000406136660/C8PWE50EF	changed carrier	14	470					
43976	APPLE IPHONE 4	99000406211665	changed carrier	14	470					
43991	APPLE IPHONE 4	A10000255CD489	changed carrier	14	470					
43994	APPLE IPHONE 4	A100001C66053D	changed carrier	14	470					
43995	APPLE IPHONE 4	A1000028387480	changed carrier	14	470					
44302	APPLE IPHONE 4	99000185539679	changed carrier	14	470					
44364	APPLE IPHONE 4S	99000185538914	changed carrier	14	469					
44365	APPLE IPHONE 4S	99000185626956	changed carrier	14	470					
44366	APPLE IPHONE 4S	99000185743676	changed carrier	14	470					
44367	APPLE IPHONE 4S	99000185801907	changed carrier	14	470					
44368	APPLE IPHONE 4S	99000185563772	changed carrier	14	470					

AUTHORIZATION TO DISPOSE				INVENTORY CLERK		NOTES
SIGNED BY: <u>Jelicia Hopper</u>				INFORMATION		
PRINT NAME: FELICIA HOPPER		DATE: 10/03/16		PRESENTED TO BOS		
DISPOSED BY: <u>Jelicia Hopper</u>		DATE: 11.1.16		PRESENTED TO BOS		
PRINT NAME: <u>Felicia Hopper</u>		DATE INVENTORY DISPOSED IN AS400		DATE BOS FINAL MINS ATTACHED		
INV CLERK: <u>A. Tapley</u>		DATE: 11.1.16				
ANGIE TAPLEY						

REVISED SEP 2015

FINAL

1. DE 9

DEPT #: 244
LOC #: 24

Exhibit N.A.-1

Desoto
COUNTY
365 Shepherd Street Ste. 370
ADDRESS
Hernando, MS 38632
ADDRESS

Location of Property: Seizure from Adult Drug Court Date: 10/10/16

<u>Description</u>	<u>Inventory Number</u>	<u>Report Date</u> <u>Number</u>	<u>Cost or</u> <u>Purchased</u>	<u>Value</u>
Vanguard 19" Jcs Number	39187	5/5/08	189.02	

Detailed Explanation of Loss: (In case of theft, robbery or mysterious disappearance, show the name of the Sheriff's Office notified and the date the loss was discovered. If such loss was not reported to a Sheriff's Office at the time of the discovery, give a complete explanation of such failure.) After failing to locate monitor during 2016/2017 inventory, Felicia de Vito and Doug stated he was asked to dispose of several items in the waste hauler. He did so.

WE HEREBY STATE UNDER OATH THAT THE ABOVE FACTS ARE TRUE AND CORRECT TO THE BEST OF OUR KNOWLEDGE.

Board President 10/17/16
Date
Inventory Control Clerk 10/17/16
Date
Employee Responsible for Property 10/17/16
Date

THIS DATE PERSONALLY APPEARED BEFORE ME, the undersigned authority, in and for DeSoto County, in the State of Mississippi, the above named individuals, who, being first duly sworn, state on their oaths that the above facts are true and correct to the best of their knowledge.

GIVEN UNDER MY HAND AND OFFICIAL SEAL, this the 10 day of October, 2016

STATE OF MISSISSIPPI
NOTARY PUBLIC
ID # 63908
ANGELA M. IRVING
Commission Expires
Sept. 4, 2018
HARRIS COUNTY

49

FISCAL YEAR: 2016/2017

PRELIMINARY

FINAL

INVENTORY DISPOSITION

DEPT NAME: SHERIFF'S DEPARTMENT

NR = NON REPAIRABLE (COST)
NR = NON REPAIRABLE
DAS = DECLARE AS SURPLUS

DEPT LOC: 200

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C G	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
40736	BELGION MALINOS (RODY)	NA	Deceased 10/4/16	10	8K K9 Cemetery	10-17-16	P. Leslie	KS Cemetery	

AUTHORIZATION TO DISPOSE		INVENTORY CLERK INFORMATION	NOTES
SIGNED BY: <u>Roger Hulsford</u>	DATE: <u>10/11/15</u>	PRESENTED TO BOS	* <u>Approved 10/11/16</u>
SIGNED BY: <u>Amy Hulsford</u>	DATE: <u>10/27/16</u>	October 17, 2016	
SIGNED BY: <u>Angie Tapley</u>	DATE: <u>10-13-16</u>	11-7-16	

FISCAL YEAR: 2017

PRELIMINARY

FINAL

INVENTORY DISPOSITION

DEPT NAME: CHANCERY LAND

NR = NON REPAIRABLE (COST)
NR = NON REPAIRABLE
H = HUNDREDS
K = THOUSANDS

DEPT #: 101

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R A C G	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
35158	Epson Printer	A860214764	BROKEN/TOO COSTLY TO REPAIR		CHANCERY LAND	9-1-16	C. Canyge	E. W. H. H.	8-29-16
35595	ViewSonic Monitor	A24041930735	BROKEN/BLACK SCREEN		CHANCERY LAND				

AUTHORIZATION TO DISPOSE		INVENTORY CLERK INFORMATION	NOTES
SIGNED BY: <u>Misty Heffner</u>	DATE: <u>8-1-16</u>	PRESENTED TO BOS	
SIGNED BY: <u>C. Canyge, DC</u>	DATE: <u>8-1-16</u>	PRESENTED TO BOS	
SIGNED BY: <u>Cindy Canyge</u>	DATE: <u>10-25-16</u>	11-7-16	
SIGNED BY: <u>Angie Tapley</u>			

DIPY 数: 151
LOC 数: 198

DAS = DECLARE AS SURPLUS D = DECLASS										
AGENCY	DATE	DESCRIPTION	ISSUAL #	DISPOSITION FOR DISPOSAL	DATE	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
30310		MP Printer		DAS = DECLARE AS SURPLUS		Incubator	10-17-16	R. Tamm		
35575		D Link		DAS = DECLARE AS SURPLUS						
33506		Axis 2190 Camera		DAS = DECLARE AS SURPLUS						
33497		Axis 2190 Camera		DAS = DECLARE AS SURPLUS						
33515		Axis 2190 Camera		DAS = DECLARE AS SURPLUS						
33495		Axis 2190 Camera		DAS = DECLARE AS SURPLUS						
33483		Axis 2190 Camera		DAS = DECLARE AS SURPLUS						
33496		Axis 2190 Camera		DAS = DECLARE AS SURPLUS						
35575		TrendNet		DAS = DECLARE AS SURPLUS						
31414		Poly Com		DAS = DECLARE AS SURPLUS						
35574		D Link		DAS = DECLARE AS SURPLUS						
32784		Camera		DAS = DECLARE AS SURPLUS						
38356		Pelco Camera		DAS = DECLARE AS SURPLUS						
38358		Pelco Camera		DAS = DECLARE AS SURPLUS						
38372		Pelco Camera		DAS = DECLARE AS SURPLUS						
38356		Pelco Camera		DAS = DECLARE AS SURPLUS						
34856		Spoco		DAS = DECLARE AS SURPLUS						
40372		Ganz		DAS = DECLARE AS SURPLUS						
40524		Spoco		DAS = DECLARE AS SURPLUS						
40526		Spoco		DAS = DECLARE AS SURPLUS						

AUTHORIZATION TO DISPOSE		INVENTORY CLERK	NOTES
SIGNED BY: <u>Robert Tarmun</u>	DATE: <u>10.10.16</u>	INFORMATION	<p>prelim approved 10/17/16</p>
PRINT NAME: <u>Robert Tarmun</u>		PRELIMINARY PRESENT TO BGS	
		<u>10.17.16</u>	
		FINAL PRESENT TO BGS	
DISPOSED BY: <u>Robert Tarmun</u>	DATE: <u>10.26.16</u>	<u>11.7.16</u>	
PRINT NAME: <u>Signature on file</u>		DATE DISPOSITION COMPLETED IN AGAR	
INVENTORY CLERK: <u>Annie Tarkenton</u>	DATE: <u>10.10.16</u>	DATE BGS PRELIMING ATTACHED	

INVENTORY DISPOSITIC
11

DEPT 数 151
LOC 数

[illegible]

AUTHORIZATION TO DISPOSE		INVENTORY CLERK	NOTES
DONOR BY: <u>Robert J. Jarama</u> PRINT NAME: <u>Robert Jarama</u> DISPOSED BY: _____ PRINT NAME: _____ INVENTORY CLERK: <u>Angie Tapley</u> <u>angie@tapley.com</u>	DATE: <u>10.10.16</u> DATE: _____ DATE: <u>10.10.16</u>	INFORMATION PREVIOUSLY PRESENT TO DONOR <u>10.17.16</u> FORM PRESENT TO DONOR DATE INVENTORY DISPOSED BY H&M DATE B&B PRELIMINARY ATTACHED	

Angie Tapley

From: Robert Jarman
Sent: Wednesday, October 26, 2016 12:59 PM
To: Angie Tapley
Subject: RE: Preliminaries

Yes they were all scraped or put in trailer.

From: Angie Tapley
Sent: Wednesday, October 26, 2016 12:28 PM
To: Robert Jarman
Subject: Preliminaries

I need to make sure that you have disposed of the Goodman 5 ton a/c unit from Lewisburg Fire Dept and all those cameras and printers that we did the preliminary on October 17th. I have to get the Final paperwork in today.

Thanks

Angie Tapley
Inventory Control Clerk
Accounting Department
662-469-8278
662-469-8275 (fax)

FISCAL YEAR:

2017

PRELIMINARY

FINAL

Page 1 of 3
INVENTORY DISPOSITION

DEPT NAME: CHANCERY LAND

NR = NON REPAIRABLE (COST)
NR = NON REPAIRABLE
H = HUNDREDS
K = THOUSANDS

DEPT #:

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	P R C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION
32643	FUJITSU SCANNER		BROKEN/TOO COSTLY TO REPAIR		CHANCERY LAND	6-20-16	C. Camyre, E. Wash	
32644	IBM X225 SERVER		NOT COMPATIBLE WITH SYSTEM		CHANCERY LAND			
35598	SAMSUNG 21" MONITOR		WONT POWER ON		CHANCERY LAND			
35657	IBM 6400 PRINTER		NOT COMPATIBLE WITH SYSTEM		CHANCERY LAND			
39252	IBM XSERIES 126 SERVER		NOT COMPATIBLE WITH SYSTEM		CHANCERY LAND			
39711	HP WORKSTATION PC		BAD POWER SUPPLY		CHANCERY LAND			
39712	QUANTUM EXTERNAL HDD		NOT COMPATIBLE WITH SYSTEM		CHANCERY LAND			
39772	EXAGRID BACKUP SERVER		NOT COMPATIBLE WITH SYSTEM		CHANCERY LAND			
39774	EXAGRID BACKUP SERVER		NOT COMPATIBLE WITH SYSTEM		CHANCERY LAND			
40154	HP WORKSTATION PC		WONT POWER ON		CHANCERY LAND			
40186	3COM SMART SWITCH		NOT COMPATIBLE WITH SYSTEM		CHANCERY LAND			
40187	3COM SMART SWITCH		NOT COMPATIBLE WITH SYSTEM		CHANCERY LAND			
43149	DELL OPTIPLEX		BAD CAPACITOR CAPS		CHANCERY LAND			
43151	DELL OPTIPLEX		BAD CAPACITOR CAPS		CHANCERY LAND			
43154	DELL OPTIPLEX		WONT POWER ON		CHANCERY LAND			
43163	DELL OPTIPLEX		BAD CAPACITOR CAPS		CHANCERY LAND			
43182	LENOVO PC		WONT POWER ON		CHANCERY LAND			
37012	IBM XSERIES 236 SERVER		NOT COMPATIBLE WITH SYSTEM		CHANCERY LAND			

AUTHORIZATION TO DISPOSE		INVENTORY CLERK INFORMATION	NOTES
SIGNED BY: <u>Misty Heffner</u>	DATE: <u>6-20-16</u>	PRESENTED TO BOS	
PRINT NAME: <u>MISTY HEFFNER</u>		<u>6-20-16</u> PRELIMINARY	
DISPOSED BY: <u>C. Camyre, DC</u>	DATE: <u>7-8-16</u>	PRESENTED TO BOS	
PRINT NAME: <u>Cindy Camyre</u>		<u>11-7-16</u>	
INV CLERK: <u>Angie Tapley</u>	DATE: <u>8/9/16</u>	DATE INVENTORY DISPOSED IN AS400	
<u>CHARMARINE MCCOOL</u>		DATE BOS FINAL MMS ATTACHED	
<u>Angie Tapley</u>			

DEPT NAME: CHANCERY LAND

NR = NON REPAIRABLE
NRK = NON REPAIRABLE (COST)
H = HUNDREDS
K = THOUSANDS

DEPT #:

[illegible]

AUTHORIZATION TO DISPOSE		INVENTORY CLERK INFORMATION	NOTES
SIGNED BY: _____	DATE: <u>6-20-16</u>	PRESENTED TO BOS	
PRINT NAME: <u>MISTY HEFFNER</u>		<u>6-20-16</u> PRELIMINARY	
		PRESENTED TO BOS	
DISPOSED BY: _____	DATE: _____	<u>11-7-16</u>	
PRINT NAME: _____		DATE INVENTORY DISPOSED IN AS408	
INV CLERK: <u>Annie Tapley</u>	DATE: <u>8/9/16</u>		
<u>CLARENCE W. WIGGOLD</u>		DATE BOS FINAL MBRS ATTACHED	
<u>Annie Tapley</u>			

FISCAL YEAR:

PRELIMINARY

page: 3 of 3
INVENTORY DISPOSITION

DEPT NAME: CHANCERY COURT

NRC = NON REPAIRABLE (COST) H = HUNDREDS
NR = NON REPAIRABLE K = THOUSANDS

DEPT #

[illegible]

AUTHORIZATION TO DISPOSE		INVENTORY CLERK INFORMATION	NOTES
SIGNED BY: _____	DATE: <u>6-20-16</u>	PRESENTED TO BOS	
PRINT NAME: <u>MISTY HEFFNER</u>		<u>6-20-16</u> PRELIMINARY	
DISPOSED BY: _____	DATE: _____	PRESENTED TO BOS	
PRINT NAME: _____		<u>11-7-16</u>	
INV CLERK: <u>Angie Tapley</u>	DATE: <u>8/9/16</u>	DATE INVENTORY DISPOSED IN ASHD	
<u>CHARMAINE MUEGGEL</u> <u>Angie Tapley</u>		DATE BOS FINAL MARKS ATTACHED	

FORM UPDATED: 09/25/13

4. Office of Procurement – Request to Approve Bid Specifications & Solicit Bids

- a. Purchase of one or more 23 cubic yard U-shaped Tandem Axle Dump Trailer - Bid File #17-300-016**
- b. Purchase of one Tandem Axle Day Cab Tractor Truck – Bid File #17-300-017**
- c. Building Supplies for Central Maintenance Addition: Bid File #17-399-001**
- d. Inmate Supplies – Bid File #17-200-001**

5. Road Department

- a. Road Report**
- b. Monthly Work Schedule**
- c. Road Bond Report**
- d. NRCS Amendment 1** – Road Mgr Andy Swims asked to move this item to New Business I.7.h.

6. Contract Administration – Auto Renewal

- a. Circuit Clerk – Official Payments – Online Payments**
- b. Sheriff's Office – MOU with United States Secret Service**
- c. Olive Branch Food Pantry Lease**
- d. Tax Collector – Diversified Companies, LLC – Car Tag Postcard Mailing**
- e. Animal Services – Walls Animal Shelter – Provide Assistance to Walls**

7. Establish as Part of the Formal Record & Enter Into the Board's Minutes

- a. Horn Lake Public Library Joint Operation – All Signatures Achieved**
- b. AAA Vending LLC – All Signatures Achieved**

8. Business Investment Incentives – Final Resolutions

- a. Conair Corporation: 10-Yr. Personal Property (Expanded): \$1,210,835.00**
- b. FedEx Ground Package System, Inc.: 10-Yr. Real & Personal Property (Expanded): (\$42,128,831.00 (\$26,646,787. – Real + \$15,482,044. – Personal)**
- c. FTZ Networks, Inc: 10-Yr. Real Property (New): \$5,600,797.00**
- d. Future Electronics Distribution Center, LP: 10-Yr. Real & Personal Property (Expanded) (\$4,655,528.00 (\$1,598,317. – Real + \$3,057,211. – Personal)**
- e. International Paper Company: 5-Yr. Personal Property (Expanded): \$5,369,327.00**
- f. International Distributors USA, Inc.: 9-Yr. Real & Personal Property (New): \$2,410,900.00 (\$1,900,000. – Real + \$510,900. – Personal)**
- g. Milwaukee Electric Tools Corporation: 5-Yr. Personal Property (Expanded): \$2,529,776.00**
- h. Nortek Distribution Systems, LLC: 10-Yr. Personal Property (New): \$2,166,978.00**
- i. Performance Food Group, Inc., d/b/a Vistar: 10-Yr. Real & Personal Property (New): (\$11,744,280.00 (\$3,951,090. – Real + \$7,793,190. – Personal)**
- j. Rite Hite Products Corporation: 5-Yr. Personal Property (Expanded): \$1,206,834.00**
- k. Syncreon Technology (America) Inc.: 10-Yr. Personal Property (New): \$1,618,622.00**
- l. Williams-Sonoma Direct, Inc.: 10-Yr. Personal Property (Expanded): \$5,515,767.00**
- m. Williams-Sonoma Retail Services, Inc.: 10-Yr. Personal Property (Expanded): \$1,353,249.00**

9. Resolutions to Rename 302 Bridge for Senator George Guerieri – Signature Required

- a. DeSoto County Resolution**
- b. City of Southaven Resolution**

- 10. Chancery Clerk Allowance**
- 11. Justice Court Monthly Report**
- 12. Spay & Neuter Days – Nov. 10 & 11 – Approve Room Payment & Meal Reimbursement**
- 13. Uniform Reimbursement**
- 14. Board Attorney**
 - a. Approval of Contract with Tate Co. for Intergovernmental Transfer**
 - b. Approval of Contract with Tippah Co. for Intergovernmental Transfer**

Supervisor Russell pointed out an error in Exhibit G.2. Monthly Health Claims Report. Mrs. Richmann stated she will correct the Cash Balance chart and submit the corrected chart for the minutes.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to approve the Consent Agenda items and actions as set forth above, and authorize Mrs. Richmann to correct the error in Item G.2., and submit the corrected copy for the minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit G.

H. OLD BUSINESS

- 1. 9:00 a.m. – Public Hearing for ACI Fire Protection Grading District – Proof of Public Convenience and Necessity**

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to open the public hearing for consideration of public convenience and necessity of ACI Fire Protection Grading District.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Chief Deputy Director of EMA Chris Olsen informed the Board this graded district will cover 5 road miles from each station in this district which encompasses most of the graded area. He stated that public notices will be publicized and, if there are no objections, the Board will vote to approve and turn in the information to the State for a grading district.

Supervisor Medlin asked if there was anyone from the public to speak. No one came forward.

Supervisor Gardner asked how many fire departments in the County will be left to be graded. Mr. Olsen stated ACI is the last one. He stated they have been very pleased with the improved insurance ratings obtained for the other graded districts thus far.

Supervisor Gardner asked how the fire departments are getting word out when the insurance ratings in their district have gone down. Mr. Olsen stated he knew that Bridgetown put out signs in their area. Supervisor Caldwell stated the County uses the website and social media to get the word out also. She

also stated the newspapers have reported the ratings. Supervisor Caldwell also stated the Fire/EMA committee is proposing the newspapers do a weekly feature on each fire station showing the maps of their areas, ratings, and other pertinent information.

Supervisor Medlin asked if the ratings change, do the insurance rates change immediately, or did people who have prepaid have to wait. Mr. Olsen stated he got a rebate check from his insurance company, and he would encourage citizens to contact their insurance companies.

Board Attorney Tony Nowak stated today’s public hearing was set for the purpose of determining the public necessity for establishing the district and to set a no-protest public hearing for December 19, 2016 at 9AM. He advised the Board that the affidavit of publication of the resolution setting today’s hearing needed to be made a part of the minutes and the resolution to set a no-protest hearing also needed to be approved.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to make the affidavit of publication for today’s meeting a part of the public minutes, set a no-protest public hearing for December 19, 2016 at 9AM, and approve the resolution to set a no-protest hearing.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.1.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to close the public hearing.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

2. 10:00 a.m. – American Red Cross Information of Smoke Detector Program.

Ms. Jenna Bailey and Ms. Janelle Wynn came to present the Smoke Detector Program offered by the American Red Cross. Ms. Wynn passed out information to the Board. Ms. Bailey stated they work hard to prepare families and prevent deaths due to home fires. She stated they have done a campaign with the City of Horn Lake where they went door to door to check and/or install fire alarms.

Ms. Bailey said they have spoken with Mr. Olsen at EMA and there is an interest to partner with volunteer fire departments in the County to work with them and go to the areas of most need. Ms. Bailey also mentioned the bed-shaker alarms, which are quite expensive, and there are grants to help with the purchase of those.

Supervisor Medlin asked how quickly the Red Cross could move to get together with the volunteer fire departments. Ms. Bailey stated they will meet with Mr. Olson and see what the best way to get in the communities will be. She said they need a commitment from the fire departments and EMA to get volunteers out. Supervisor Caldwell stated Mr. Olson can contact Volunteer NW MS to line up volunteers.

Supervisor Caldwell said we also need to advertise changing batteries in smoke and fire alarms. Ms. Bailey also stressed the importance of a family escape plan. She stated in most cases, you have 2 minutes to get out of the house safely.

Grant Administrator Tanner Kuntz stated the deadline for one grant in Nov. 18th, and he will search for other grants as well.

Supervisor Russell asked Ms. Bailey to explain how the neighborhood canvassing works. Ms. Bailey said normally a team of two goes to the house; one to fill out paperwork and the other to install the smoke alarm. She stated they do not just give the homeowner the alarm; it is installed for them at no cost. She said they do that because a smoke detector in the box is of no use in case of fire.

Mrs. Kristie Greer, DHS Director, stated their department would be interested in participating in the program also. Ms. Bailey stated support from the Board will be critical to getting this going.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to authorize Mr. Kuntz to go ahead and submit the smoke/fire alarm grant application and have the Red Cross meet with EMA, DHS and any others necessary to identify areas to canvas and install alarms.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Russell said if the Board does allocate funds, they will contact DHS to get a list of people with needs. Ms. Bailey emphasized the biggest challenge is getting volunteers.

See Exhibit H.2.a.

b. Funds Available for Smoke Detectors

Mr. Kuntz informed the Board there is \$325 in the budget for smoke alarms that was set up years ago by the EMA Director. Mrs. Lynchard stated it was stated in the minutes that Frank Treadway got businesses to donate for smoke alarms in 1997. She said the money is there and EMA can address the needs for smoke detectors or match money for grants.

Supervisor Medlin stated he would like Mr. Kuntz to see what kinds of grants are available. Mr. Kuntz stated there is one grant with a 10% match, and the money could possibly be used for that.

(See authorization in previous motion, H.2.a.)

3. Credit Card Information

a. Payment Options

Chief Financial Officer Andrea Freeze stated they had hoped to present the online agreement with Graphite today, but Mr. Nowak had made revisions to the contract and Graphite has not sent back the revised contract with signatures.

b. Credit Card Policy

Mrs. Freeze presented the new Credit Card Policy and asked the Board to authorize Mr. Nowak to review it. Supervisor Gardner stated the policy is very good. Supervisor Caldwell agreed that it was excellent and very easy to understand.

Mrs. Freeze stated she also met with each participating department and came up with a form to give to the department to keep the County in compliance with security rules.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to review the Credit Card Policy and have Mrs. Freeze bring back the policy and the form to the Board.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.3.b.

4. Environmental Services

a. Right of Way Instrument - NEPA Rubbish Pit Power Lines – Need Signature

Environmental Services Manager and Interim Parks Director Ray Laughter stated this is an on-going project to move the power lines at the Rubbish Pit. He stated this instrument gives North Central Electric the right to go on the Right of Way to do the work necessary.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to authorize the Board President to sign the right of way instrument with North Central Electric.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.4.a.

b. HHWD Recap

Mr. Laughter expressed his appreciation to the many volunteers and organizations that helped make Household Hazardous Waste Day 2016 a success. He stated the number of vehicles was down, but the amount of waste was up. Mr. Laughter presented a slide show of highlights of the day.

Mr. Laughter informed the Board that the waste is taken to Millington, and about 60% of it is recyclable.

Supervisor Gardner asked how much the grant to cover expenses would be. Mr. Laughter replied it would be about \$40,000.00.

Supervisor Caldwell expressed her thanks to the Environmental Services Department and stated Mr. Laughter and his department make everything seem so effortless and it ran very well.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to make the Household Hazardous Waste Day report a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.4.b.

c. Approval for NCEPA to Relocate Power Lines at Rubbish Pit

Mr. Laughter stated North Central Electric Power Association will be relocating the power lines at the Sandidge Rd. Rubbish Pit and he would like the Board to authorize Mr. Nowak to draw up an agreement if necessary.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott and Nowak to draw up an agreement with North Central Electric if necessary for the relocation of power lines.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

5. Lewisburg Fire Truck Acquisition

Chief Deputy Director Chris Olsen of the EMA Department informed the Board this step in the process for Lewisburg’s fire truck acquisition is to get the application signed for Lewisburg to go into Round 12 with the State. Supervisor Caldwell asked Mr. Olsen if Lewisburg is okay with the possibility of this round not being funded by the Legislature. Mr. Olsen stated they are aware of that possibility.

Supervisor Russell asked what happens to Walls in all this. Supervisor Caldwell stated if there is any money left in Round 11, Walls is on the supplemental list to receive funds. She stated those funds will probably be available in June. Supervisor Russell asked why Walls was not put on the primary list in Round 12. Supervisor Caldwell stated the Walls fire chief wanted their application to stay in Round 11. She further stated Walls did not follow the proper chain of communication, and did not do their paperwork in time. Supervisor Caldwell also stated Walls did not qualify because they had proposed a lease purchase for their truck instead of a straight purchase. She informed the Board that some calls have been made and Walls can be in Round 11 on the supplemental list, to receive funds if any are left. She also stated the Fire/EMA Committee has already vetted all this information out; and Lewisburg has their financing and paperwork together to be in Round 12.

Mr. Olsen stated that Nesbit and Walls were put in for Round 11 on the original application. The State discovered Walls had a lease purchase agreement and that disqualified them. Mr. Olsen stated he has emails stating Walls did not qualify, and their paperwork was not done. He further stated the time frame that Walls came out of the lease purchase kept them from being put into Round 12. Mr. Olsen said the State talked to Walls and put them on the end of Round 11 because of they did not come out of their lease purchase earlier.

Supervisor Russell expressed concern that Walls needs to be assured they will get their money. Mr. Olsen stated that is up to the State; and the County has nothing to do with it. Supervisor Caldwell stated no one is guaranteed to get money. It all depends on how much, if any, the legislature designates. She said she will call the state and ask if Walls can go into Round 12 if they do not get funded in Round 11.

Supervisor Gardner stated everyone is trying to salvage the deal for Walls; but Mr. Olsen is here today representing Lewisburg and they are ready to be approved.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to approve the acquisition of a fire truck for Lewisburg and approve a budget amendment from the general fund to cover the purchase.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Later in the meeting Supervisor Russell made the motion for reconsideration when the Board discussed the Rural Fire Truck money was not guaranteed. Supervisor Mark Gardner seconded the motion.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the acquisition of a fire truck for Lewisburg, approve a budget amendment from the general fund to cover the purchase, acknowledge that Lewisburg has funding from the bank, and they will apply in Round 12 for the \$70,000; but if they are not successful, they will pay for those costs also.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>NO</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Russell restated his concern that Walls might not be funded.

6. Holiday Pay

Mrs. Lynchard stated that she, Sheriff Rasco, Donna Ford and Chief Deputy Macon Moore had met and talked about holiday pay. She stated the Sheriff is going to adopt the policy that the Board has suggested. She also said they are working to be sure the County will be totally compliant.

7. County Parks Department - Greenways

Interim Parks Director Ray Laughter reported he and Mrs. Lynchard met with the Parks Committee, Larry Jarrett, and Kim Terrell about Greenways. He stated an idea for a Greenways Committee came from that meeting and it was suggested that something go to the Council of Governments and possibly add planning directors and parks directors from the municipalities.

Mrs. Lynchard stated the idea was that Greenways consists of different right-of-ways throughout the County. She stated it is a very speckled area. Mrs. Lynchard said it is very likely Greenways are going to develop jurisdictionally. She suggested in order to continue a coordinated effort to develop Greenways, each jurisdiction would appoint their Planning Director and Park Director to the Greenways Committee. They would they discuss the development of Greenways across the County; each one will go back and discuss with their board what they will do on their own; and each will pay to develop and maintain the Greenways within their jurisdiction. Mrs. Lynchard stated the Board needs to decide if that is what they want to recommend to the cities.

Supervisor Caldwell stated that at present the County has the Recreational District Committee and Greenways fall under them. Board Attorney Tony Nowak stated the Recreational District controls the parks and Johnson Creek. He further stated since the County does not have interest in all the other little pieces of Greenways, the Recreational District is essentially only over the County parks. Supervisor Caldwell stated she did not see what the Recreational District Committee would do now that the County has a Parks Director.

Mrs. Lynchard informed the Board she and Mr. Laughter met with the Recreational District Committee last week and they did want to know what their function is now. She said they were informed that the maintenance of the parks would come under the Parks Department.

Supervisor Gardner asked if Mr. Laughter wanted to buy new equipment for a park, would it come before the Board of Supervisors. Mr. Nowak stated the Recreation District is set up to handle all those

types of things at this time. Supervisor Gardner asked if the Recreation District was abolished where the jurisdiction of Johnson Creek would fall. Mr. Nowak stated it would fall under the County Parks Department.

Supervisor Lee stated his concern is the tie in to all the walking trails and Greenways in the County and cities. He stated he felt the two entities need to be working together.

Supervisor Gardner stated he thought the Recreation District Committee needed to be abolished, since the Board created a County Parks Department. Supervisor Russell said the reason the commissioners are in place is to have representation for each district on how parks money was spent. Supervisor Gardner stated the possibility of keeping the same people, but changing their role.

Supervisor Caldwell suggested the appointees could help look over the parks. She stated her commissioner schedules practices and helps with the park’s upkeep needs. She further stated the difficulty now comes with going through the committee to be able to do things. Supervisor Caldwell also suggested that the permanent Parks Director, whenever they are hired, needs to have some input.

Mr. Laughter stated he will be bringing something such as a 1-year plan to the Board very soon. Mrs. Lynchard stated they asked the Recreation District commissioners what their highest priorities were to bring before the Board of Supervisors. She said Mr. Wayne Spell said he got on the Recreation District because of Greenways. He was interested in knowing who would be acquiring easement for Greenways. She further stated Mr. Lee Ashcroft stated his main focus would be to see a key person to lead Greenways and make the program better. Supervisor Caldwell stated Keep DeSoto County Beautiful has a similar set up in that the members are board members. She stated she thinks there is a good role for the present commissioners.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to abolish the Recreational District Committee.

Discussion: Supervisor Caldwell asked if it was understood that parks and Greenways will be under Mr. Laughter’s department. Supervisor Gardner stated the logo he saw did say parks and Greenways.

Mr. Laughter stated there is not a lot to be done with Greenways right now, but that will change in the future. He said he had a phone call last week from a man who wants to donate land that can connect to Johnson Creek. Supervisor Gardner stated the Board can establish a separate committee to manage Greenways later. Supervisor Michael Lee stated the main concern is to not let Greenways die, but he feels it could be handled under one umbrella for now.

Supervisor Medlin stated at present the commissioners meet and bring suggestions to the Board. He stated Mr. Laughter will come directly to the Board and the middle step will be cut out.

Mrs. Lynchard said it was asked in the committee meeting if Mr. Laughter, as Parks & Greenways Director, would be able to develop Greenways across the County. She stated that would not be possible, as it will be jurisdictional. Supervisor Gardner stated if Greenways grows as the Board wants it to, it will be too big. He said he has enough confidence in Mr. Laughter to let the Board know when this becomes too large and someone needs to be hired exclusively for Parks & Greenways.

Supervisor Mark Gardner stated he would like to amend his motion. Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to abolish the Recreational District Committee in its present capacity and authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to look into the ownership of the Greenways segments.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>NO</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

8. Redacting Public Records Report

Mrs. Lynchard reminded the Board of Representative Foster’s mentioning of redacting name of police officer from public records. IT Director John Mitchell, Tony Nowak and Mrs. Lynchard met and the redactions will be handled through public records requests. She further stated if a public record is requested, police officers’ protected information will be redacted from the answer. Mr. Nowak stated any personal information of judges, district attorneys, and police officers are also exempt from public records requests.

9. Record Storage for Court Reporters

Mrs. Lynchard stated she spoke with Judge Daniels, and she said if DeSoto County can find a suitable site to store records, she has no problem with it. Mrs. Lynchard stated the records are old. She also stated she has not reached the circuit judges. Mrs. Lynchard said she and Mr. Jarman will be looking for a suitable location, and DeSoto County employees will have to move the boxes. Mr. Jarman stated that most of the usable space is spoken for, but he will be looking as soon as he knows how large a space is needed.

10. Approve Revised MOU for EWP Stateline Bridge at Horn Lake Creek – NRCS Project

Mr. Nowak stated in the original agreement the County and Southaven were sharing local costs, and the County was taking the lead in design and engineering. He stated Southaven has asked to be the lead in the project from an engineering and contracting standpoint. Mr. Nowak stated the dollar amount has not changed, but the money flow will change. He further stated the project itself will not change.

Mr. Medlin asked if Mr. Scott Young has done any work on the project. Mr. Swims stated Mr. Young has done some preliminary engineering design. Mr. Nowak stated the County is entitled to apply for credit on their match for any work already done.

Mr. Swims stated the County requested the project, but Southaven is doing a ditch project adjacent to this one, so it prompted the County to let them take the lead.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to approve the revised MOU for EWP Stateline Bridge at Horn Lake Creek, NRCS Project with Southaven.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.10.

11. Region IV Update

Mrs. Lynchard reported that Region IV had asked for \$100,000 increase per year; but the Board approved \$25,000 and asked the cities to do the rest. Mrs. Lynchard said the cities all seemed receptive, but none have been forthcoming with funds.

Supervisor Medlin stated he did not realize they were asking for the increase for more than one year. Supervisor Gardner informed the Board he asked Mr. Spearman to email him what they needed extra money for and what they would do with it. He stated he has not received the information yet.

12. FLAP Grant – Pratt Rd. and Bass Landing Overlay

Mr. Kuntz stated there is a federal grant to enhance access to federal lands and he would like to apply for these two locations.

Supervisor Russell asked about the \$800,000 minimum. Mr. Kuntz stated the goal was to find larger projects, and he was hopeful by putting Pratt Rd. and Bass Landing Overlay together, they would be

large enough to qualify. He stated there is a 20% match and it can be an in-kind match.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to authorize Mr. Kuntz to apply for the FLAP Grant for Pratt Rd. and Bass Landing overlays and authorize the Board President to sign the application.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit H.12.

13. Blight Program Update

Mr. Kuntz stated he called the Mississippi Home Corp who has the Blight Elimination Grant through the Hardest Hit Fund. He was told it still has to be approved through the US Treasury, and if approved they will open up the time to apply. Mr. Kuntz stated the grants will be given out first come, first served.

Mr. Kuntz stated in order to apply for a grant, the County must have a nonprofit partner to accept the funds. He said the County can establish the use of the blighted property grant.

Mrs. Lynchard stated that North Delta thinks they will qualify to be the conduit for the counties.

Supervisor Russell asked how the grant operates. Mr. Kuntz stated it will allow the County to demolish blighted properties, non-occupied for 1 year or more. Mr. Kuntz stated he will have more information once the grant opens and he gets the documents. He said there is a greening requirement, so someone will have to make sure the grass is cut and the property kept up after the clean-up.

Mr. Kuntz stated this is just a briefing to let the Board know that funds may become available.

I. NEW BUSINESS

1. Workers Compensation Renewal

Lipscomb & Pitts representatives, Matt Lipscomb, Sonya Dunn, and Michael McLendon, came to the Board today to give a report and ask for approval for a year to the Workers Compensation policy. Mr. Lipscomb stated that there was an increase in the police code that would have cost the County \$29,000; but, since DeSoto County locked in a 3-year rate, that increase will not be enacted. He stated that the rate is locked in for this year and next year. Mr. Medlin stated the committee tries to keep a rolling 3-years on these options. Mr. Lipscomb stated many times the carrier will agree to that.

Mr. Lipscomb also pointed out page 6 in the handout; the experience mod and premium history. He pointed out the dramatic difference from 2007 & 2008 to the 2016 rate. He stated DeSoto County is operating well under the norm. Mr. Lipscomb stated whatever the County is doing, they are doing it right. Mrs. Lynchard pointed out that Lipscomb & Pitts deserve some credit for those numbers also. The Board allowed them to shop the insurance and this deal came back to the Insurance Committee. She stated it is a good partnership.

Mr. Lipscomb pointed out the premiums are going up, but DeSoto is growing, adding employees, and adding payroll. He stated this increase is simply based on that growth.

Supervisor Gardner stated if the County continues to control workers compensation claims, it will offset the payroll increases. Mr. Lipscomb affirmed.

Ms. Dunn stated they will true up the payroll in June. Supervisor Gardner asked why the Coroner's

Office went up. Mrs. Lynchard stated they trued up a lot of departments. He had a clerical person go from part-time to full-time and had 2 people listed as Deputy Coroners.

Supervisor Medlin stated he has enjoyed working with this group. He stated they have worked hard to get us a good price. Supervisor Caldwell also stated appreciation for Supervisor Medlin and the Insurance Committee for their work.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the workers compensation policy for another year.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.1.

2. 11:30 a.m. – Mississippi Development Bank Bonds

Mr. Steve Pittman of Government Consultants and Mr. Lee Hill of Baker Donaldson Law Firm came to the Board to discuss the MS Development Bank Bonds for I-269. Mr. Pittman stated DeSoto County has issued several series bonds on behalf of MDOT to fund I-269. He stated there has been a significant amount of money spent over the last 7-10 years; over \$300,000,000. Mr. Pittman stated this will be the final piece of financing for I-269, and will be an amount not to exceed \$50,000,000 which will finish I-269 in DeSoto County.

Supervisor Medlin stated it looked like most of the highway was ready to go for prepping and overlay. Mr. Pittman affirmed and emphasized this is the last piece.

Mr. Pittman assured the Board that DeSoto County has no liability under the bond; this is simply a pass through to allow MDOT to get the job done quicker. He stated MDOT is responsible for the entire debt service using federal highway funds and state funds. Mr. Pittman stated there is a potential for refunding on one of the prior bonds, and they may request action of that in December, but not now.

Supervisor Russell asked Mr. Nowak if he had looked over the documents. Mr. Nowak affirmed and stated he has drawn up a Resolution of Intent for the Board to approve the issuing of the bonds, authorize his firm to serve as council for the bond, and authorize his firm to publicize the bonds.

Supervisor Lee Caldwell made the motion and Supervisor Bill Russell seconded the motion to authorize the Board President to sign the Resolution of Intent to approve issuing the bonds, authorize the firm of Smith, Phillips, Mitchell, Scott & Nowak to serve as council for the bond, and to publicize the resolution of intent for the bonds.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

Supervisor Russell asked if the Board could get a copy of the I-269 map and progress made. Supervisor Caldwell stated she has a copy of that map and will get the Board copies.

3. Website Refresh Update

IT Director John Mitchell stated the current website started 4 years ago, and part of the agreement with Civic Plus was free refreshes every 4 years. He stated Andy Alberson and Tanner Kuntz have been

working on the refresh for a few months; and they have a proposed website to show the Board.

Supervisor Russell expressed his appreciation for the sample ballot on the website, and said it was a really good thing to do. Mr. Mitchell stated his department is trying to push forward and be progressive with what citizens can use.

Andy Alberson reported the biggest feedback they received from the Board was to have the website so that the main page pictures could change. He stated that will be an easy fix on the new site and there could be news and information attached to the pictures. He stated the new software is cleaner and easier for the public to use. The search bar will be more prominent.

Supervisor Gardner suggested putting something that would list different locations for offices, such as car tag offices.

Mr. Alberson informed the Board that CivicPlus had analytics on what people click on and what is the most used. Mr. Mitchell stated his department will offer training to all departments’ key people.

Supervisor Gardner asked if the public would still be able to get information from other departments via the links. Mr. Mitchell stated the new site works, gives the people what they want, and lets them access things easier.

Mr. Kuntz stated they wanted to keep things crisp, because when people have to dig they get frustrated. He stated the changes allow people to go to the website and get information easily.

Mr. Alberson stated the target date for the new website to go live is November 17th. Mr. Mitchell expressed thanks to the Sheriff’s Department for helping Mr. Alberson get some good aerial photographs for the website.

4. Environmental Services

a. W.E. Ross Drainage Area

Environmental Services Director Ray Laughter informed the Board the City of Southaven reached out and said the Mayor wants us to help rectify a situation that has come up. He stated the area shown on the map was originally set up as a detention area. Southaven is questioning the ownership.

Mr. Nowak stated the tax bill shows DeSoto County, and the plat shows the area as dedicated to the public. He stated he cannot find a deed to the County, and he thinks it belongs to the City of Southaven. Southaven thinks the County owns the parcel, but there do not seem to be records to support that.

Supervisor Bill Russell made the motion and Supervisor Jessie Medlin seconded the motion to authorize the firm of Smith, Phillips, Mitchel, Scott & Nowak to research the ownership of the parcel in question.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.4.a.

b. Conference Report – Mississippi Recycling Coalition Conference

Mr. Laughter stated recycle commodities are down and prices are down. He stated this changed the scope of recycling from a municipal standpoint; and that also includes DeSoto County.

Supervisor Russell stated he is very impressed by what the Environmental Services Department is

doing, and that they deal with 12 different vendors. He stated the cities are doing single stream recycling, and it is very expensive. Supervisor Russell also stated the County saves money by having separate recycling trailers. He expressed a desire for some of the other supervisors to attend a recycling conference because of the amount of information there is to take in.

Mr. Laughter also informed the Board that other counties are looking at DeSoto County to see how the recycling goes. He stated Tunica & Yalobusha came to DeSoto’s last recycling meeting and they also went to the conference. They are beginning recycling efforts in both those counties.

Supervisor Russell stated he was the only elected official at the conference; and he said decision makers need to be involved across the state to make this uniform and make it work.

Mr. Laughter stated people have to be educated regarding the economic impact, not just the environmental impact. He cited jobs being created and money saved as the top two. Mr. Laughter stated DeSoto County’s program gained \$14,000; and that it is more about saving landfill space.

Mr. Laughter also informed the Board he was elected to the MS Recycling Coalition Board at the conference.

See Exhibit I.4.b.

5. Employee Reference Guide – New Employee Enrollment

Human Resources Director Vickie Richmann stated they wanted new employees to have something to refer to, so HR developed this book. She stated it is also an answer to the Board wanting HR to have a new employee orientation program; and said they will take a couple of hours with each new employee to go over the reference guide.

Supervisor Caldwell stated the guide is very nice, and very informative. Supervisor Medlin asked if each employee will get one. Mrs. Richmann stated all new employees will, but they thought they would give one per department to have as a reference.

Supervisor Gardner stated he would like for all employees to get their own book, and asked Mrs. Richmann to find out the cost to reproduce them. Mrs. Lynchard stated HR used old notebooks from the Economic Council and that would help defray the cost. Supervisor Caldwell suggested asking if the Economic Council had any more old notebooks.

Supervisor Russell suggested having an overview for each section to be sure a layman could understand what each program is, along with the information on how to apply for each.

Supervisor Gardner suggested a meeting with each department. Mrs. Richmann stated Mr. Swims had already had them come to the Road Department, and she would be happy to meet with all the departments.

The Board discussed options for pricing the printing such as Prison Industries, Ability Works in Olive Branch, and DeSoto Industries. Supervisor Medlin asked Mrs. Lynchard to get a price on getting the books printed and bring the information back to the Board.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to make the Employee Reference Guide a part of the minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.5.

6. Office of Finance and Accounting

a. Claims Docket

Chief Financial Officer Andrea Freeze pointed out page 85, Star Landing Landfill for \$2,223.00 was a duplicate entry and would be taken off. Mrs. Freeze presented a page by page declaration of the Claims Docket. Accounting Office Manager Stephanie Hanks brought invoice documentation to address any questions.

Supervisor Jessie Medlin asked about the following claims:

Page 1 – TVA – Mrs. Lynchard stated Accounting is continuing to issue checks only after the money is in the bank.

Page 52 – Nesbit Recycling - \$100 – seats – Mr. Swims stated this was the cheapest option for a new seat that the Road Department got from Facilities.

Page 76 – Waste Connections - \$2200 – Mr. Laughter stated that was a quarterly payment.

Supervisor Mark Gardner asked about the following claims:

Page 5 – Stegall Notary for Wayne Hardin – Mrs. McLeod stated they needed a notary so they can notarize affidavits in the field. Supervisor Caldwell asked if they would notarize for the public, and Mrs. McLeod affirmed.

Page 11 – Smith Phillips - Ingrams Mill Bridge & Stateline Rd. Bridge – Mr. Nowak stated that was for work done on both projects.

Page 23 – Patricia Redman – Expert Fees - \$3,000 – The invoice showed a court order from Judge Chatham.

Page 25 – Panola Paper – Bush Bennington and Brenton Studio – The invoice showed furniture for Juvenile Court.

Page 32 – Ida Bryan – The invoice showed mileage from Jan – Sept 2016 for the witness coordinator.

Page 38 – Discount Depot – The invoice showed 2 computers. Sheriff Rasco confirmed.

Page 47 – Bass Pro Shop – The invoice showed storage boxes for Search & Rescue.

Page 50 – EMA – Trustmark Park – Mrs. Hanks stated this was for fire dept. training.

Page 50 – A to Z Advertising – The invoice showed this was for 9 shirts. Supervisor Caldwell stated the Fire/EMA Committee approved the purchase.

Page 54 – Wal Mart – Mrs. McLeod stated Animal Control got these to wear for rainy days and they are having them printed.

Page 64 – Kaeser & Blair – Mrs. Lynchard stated that is for the Sheriff's Department and they reimburse the cost.

Page 70 – Debra Simmons – mileage – The invoice showed Aug, Sept, and Oct mileage. Supervisor Gardner asked if the other counties in the district share in this cost. Mrs. Hanks affirmed.

Page 77 – L & T – Mr. Laughter stated that is for dirt and the rubbish pit. He stated that is in addition to what the Road Department has brought, and they need more.

Page 78 – Jimmy Webster – Mr. Nowak stated that is a forfeiture. He stated the costs are based on whether it is contested or not.

Page 79 – MS Dept of Employment Security - Donald Dodge – Mrs. Freeze stated that is for unemployment.

Page 79 – American Tire – Service Call – The invoices showed tractor tire repairs.

Page 80 – Whitfield Electric – Mr. Swims stated that was for the repair when the electric lines were broken at the Road Dept.

Page 81 – Coop – T posts – Mr. Swims stated that was to replace fencing after road work on East Williams Rd.

Page 84 – Waggoner Eng - #1313 – Project Support – The invoice showed work with the Corps of Engineers.

Page 84 – Coop – Shovel – The invoice showed that was for 3 shovels.

Page 85 – Star Landing Rubbish Pit – gravel – Mr. Swims stated the County does get gravel from them sometimes.

Page 87 & 88 – Waggoner – Mr. Swims stated those were both State Aid projects.

Page 91 – Tomco – \$6600 and Pickering - \$3500 - Mr. Jarman stated he had the engineer design the cut out for the doors at Land Records and Tomco cut the opening and mount the doors as this was a load bearing wall and it was a very big opening for the public entrance.

Page 92 – Urban Arch – Supervisor Gardner asked if this was total for them. Mr. Jarman stated he now has everything to send out for bids.

Supervisor Bill Russell asked about the following claims:

Page 2 - \$29 fee on credit card – Mrs. Hanks stated it was for a late fee because of the timing of the bill and the claims docket.

Page 10 – DeSoto Times audit fees – Mrs. Hanks stated that was for posting the audit. Mrs. Freeze stated it was a ¼ page ad with a thick border.

Supervisor Lee Caldwell asked about the following claims:

Page 40 – Bryant Tire – Sheriff Rasco stated that was for front end alignments

Page 41 – Bryant Tire - Towing – Sheriff Rasco stated there was a charge if a car had to be picked up. He stated one of the new cars had a recall and the fuel pump went out while it was on the road.

Supervisor Russell suggested checking to see if the warranty would cover the towing

Page 41 – Animal Medical - \$600 – Sheriff Rasco stated one of the dogs had emergency surgery.

In accordance with Section 19-13-31 and Section 19-11-23 of the Mississippi Code Annotated, Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to authorize the Chancery Clerk to pay the bills as presented by the Chief Financial Officer noting the change to be made on Page 85 taking off Star Landing Landfill for \$2,223.00.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

b. Preliminary – Animal Shelter, IT, Sheriff’s Department

Mrs. Tapley presented the preliminary inventory dispositions. Mr. John Mitchell explained a lot of the IT items were stored in Southaven and they are trying to clean that facility out. He stated they are looking for outlets to donate the cell phones.

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to find the phones from IT have no value and to approve the preliminary inventory disposition from the Animal Shelter, IT, and the Sheriff’s Department.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.6.b.

FISCAL YEAR: 2016/2017

PRELIMINARY

INVENTORY DISPOSITION

DEPT NAME: Animal Shelter

NRC = NON REPAIRABLE (COST)

K = THOUSANDS

NR = NON REPAIRABLE

H = HUNDREDS

DAS = DECLARE AS SURPLUS

D = DOLLARS

DEPT #: 444/445

ASSET #	DESCRIPTION	SERIAL #	REASON FOR DISPOSAL	Y	M	D	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
39342	Landia Pressure Washer	104559	Broken	08	9H		Animal Shelter	11/03/16			
39343	Landia Pressure Washer	109506	Broken	08	9H		Animal Shelter	11/03/16			
39344	Landia Pressure Washer	10038	Broken	08	9H		Animal Shelter	11/03/16			

FISCAL YEAR: 2016/2017
FORM 00002: 08/01/13

PRELIMINARY

INVENTORY DISPOSITION
1 OF 1

DEPT NAME: SHERIFF'S DEPARTMENT

NRC = NON REPAIRABLE (COST) K = THOUSANDS
NR = NON REPAIRABLE H = HUNDREDS
DAB = DECLARE AS SURPLUS D = DOLLARS

DEPT LOC: 200

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
31923	Yamaha Beartracker 2002 4-Wheeler	G302E084290	Surplus to Auction	01	3K					
31924	Yamaha Beartracker 2002 4-Wheeler	G302E084484	Surplus to Auction	01	3K					
38391	FIDEBLA33 BED COVER	N/A	Item attached to A438494 To Auction	08	8H					
38592	CARGO LOADER	N/A	Item attached to A438494 To Auction	08	7H					

FISCAL YEAR: 2017

PRELIMINARY

INVENTORY DISPOSITION

DEPT NAME: IT Department

NRC = NON REPAIRABLE (COST) H = HUNDREDS
NR = NON REPAIRABLE K = THOUSANDS

DEPT #: 152

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
31062	MIKRON CLIENTPRO PC	29354140001	will not power on	01	1,262	IT Storage				
31457	VIEWSONIC 19" LCD	A11021403947	lines on screen	02	970					
31835	GATEWAY F4000 8"	791704438874	bad motherboard	03	1,009					
32573	SONY MAVICA DIGITAL CAMERA	320366	will not charge	03	545					
33462	PROVIEW PL866S 18" MONITOR	ER523861741U	will not power on	03	455					
33535	HP DESKJET 6122 PRINTER	MY3A7283P5	bad printhead	04	161					
34389	MOTOROLA CELL PHONE	268435458107025531	will not hold charge	06	170					
34413	MOTOROLA CELL PHONE	01201803141	will not hold charge	06	130					
35563	NEDVO 19" LCD MONITOR	CAF19E0A43700098	black screen	04	600					
35578	TOSHIBA WIRELESS CAMERA	A384645203	will not focus	04	600					
35699	DELL DIMENSION PC	P8VWQ61	bad hard drive	05	312					
36497	ZION ENTERPRISE SERVER	Z56062003	obsolete	05	11,440					
36980	CISCO ROUTER FOR VPN	S88809443835	will not connect	06	697					
36993	SIMPLETECH EXT HARD DRIVE	DATA RM	bad hard drive	06	325					
37114	QUANTUM LTD3 EXTERNAL SCSI DRIVE	J000419	does not work	07	3,190					
37121	APPLE MAC MINI PC	Y8N431GKXWDA	will not boot	07	580					
38096	ACER FH TOWER PC	P5P37060037230CCB02703	bad motherboard	07	499					

FISCAL YEAR: 2017

PRELIMINARY

INVENTORY DISPOSITION

DEPT NAME: IT Department

NRC = NON REPAIRABLE (COST) H = HUNDREDS
NR = NON REPAIRABLE K = THOUSANDS

DEPT #: 152

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
39080	NOKIA CELL PHONE	03713086611	does not charge	07	120	IT Storage				
39166	APC UPS 3000VA	J50723001019	will not power on	08	1,087					
39167	IN JACKRFRBY R410	268435458107025531	will not power on	08	250					
39177	SONY 19 INCH LCD MONITOR	9226823	blurry screen	08	215					
39194	HP DESKJET PRINTER	MY821CS10W	will not feed paper	08	121					
39437	IBM DOCKING STATION	1525061061VG2603	will not connect	08	150					
39438	IBM THINKPAD NOTEBOOK	LWN8196	backlight out	08	825					
39441	TRIPPLITE SMART UPS	9719ALCP55782000252	will not work	08	929					
39445	SONY CYBERSHOT DIGITAL CAMERA	633488	no power cord	08	299					
39451	VIEWSONIC 19 INCH LCD	R0H082241425	red lines on screen	08	200					
39640	DELL OPTIPLEX 760	3CBT7J1	will not boot	09	818					
39641	DELL OPTIPLEX 760	7CBT7J1	bad motherboard	09	818					
39642	DELL OPTIPLEX 760	H8BT7J1	bad hard drive	09	818					
39644	DELL OPTIPLEX 760	88BT7J1	blown caps	09	818					
39949	DELL MONITOR	CN07571R64180989178U	lines on screen	09	100					
39957	DELL OPTIPLEX 760	4CVF8K1	will not boot	09	737					
40003	WATCHGUARD FIREBOX	707673EDED61B	not compatible	09	635					

FISCAL YEAR: 2017

PRELIMINARY

INVENTORY DISPOSITION

DEPT NAME: IT Department

NRC = NON REPAIRABLE (COST) H = HUNDREDS
NR = NON REPAIRABLE K = THOUSANDS

DEPT #: 152

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
40030	HP DESKJET PRINTER	?	does not print	09	107	IT Storage				
40145	CISCO ROUTER	FHK114620V	will not power on	09	850					
40196	DELL OPTIPLEX 760	8F2JGK1	bad motherboard	09	587					
40454	SONY CYBERSHOT DIGITAL CAMERA	719715	will not charge	10	227					
40468	HP SWITCH 48 PORT	CN004ZU2H6	not compatible	10	574					
40469	HP SWITCH 48 PORT	CN004ZU31M	not compatible	10	574					
40470	HP SWITCH 48 PORT	CN004ZU2V1	not compatible	10	574					
40471	HP SWITCH 48 PORT	CN004ZU30Y	not compatible	10	574					
40472	HP SWITCH 48 PORT	CN004ZU2V3	not compatible	10	574					
40473	HP SWITCH 48 PORT	CN004ZU2T4	not compatible	10	574					
40474	HP SWITCH 48 PORT	CN004ZU21G	not compatible	10	574					
40475	HP SWITCH 24 PORT	CN009ZTQWK	not compatible	10	334					
40477	EATON SMART UPS 750VA	G8411A0093	no longer works	10	360					
40554	SAMSUNG 19" MONITOR	M419H9N5A10476D	lines on screen	10	169					
40701	HP SWITCH 24 PORT	CN014X2CB	does not work	10	936					
40749	DELL OPTIPLEX 780	G1XKJN1	blown caps	10	736					
40862	DELL PC	G0808M1	bad hard drive	10	1,898					

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
41033	DEWALT 18V DRILL	N/A	will not hold charge	10	159	IT Store				
41122	MOTOROLA CELL	268435459411526959	changed carriers	11	250					
41123	SAMSUNG GALAXY	80F185C4	changed carriers	10	570					
41149	PANASONIC TOUGHBOOK LAPTOP	CXKSA20135	bad network card	11	3,140					
41356	TELULAR SXST PHONE CELL	HEX 66827CC8	changed carriers	11	295					
41158	TELULAR SXST PHONE CELL	HEX 66827CC6	changed carriers	11	295					
41359	TELULAR SXST CELL PHONE	HEX 66827C8C	changed carriers	11	295					
41160	TELULAR SXST PHONE CELL	HEX 66827CC5	changed carriers	11	295					
41161	RAVEN X WIRELESS	1031507683	changed carriers	11	594					
41162	RAVEN X WIRELESS	1025486796	changed carriers	11	594					
41163	RAVEN X WIRELESS	1031507739	changed carriers	11	594					
41164	RAVEN X WIRELESS	1025486717	changed carriers	11	594					
41165	RAVEN X WIRELESS	1025486720	changed carriers	11	594					
41170	BLACKBERRY CURVE	268435458811636826	changed carriers	11	350					
41420	MOTOROLA	268435459403002352	changed carriers	11	250					
41421	MOTOROLA	268435459403008311	changed carriers	11	250					
41423	MOTOROLA	268435459403293996	changed carriers	11	250					

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
41425	MOTOROLA	268435459414478114	changed carrier	11	250	IT Store				
41431	MOTOROLA	268435459405683858	changed carrier	11	250					
41433	MOTOROLA	268435459403012048	changed carrier	11	250					
41442	SAMSUNG GALAXY	268435460803397083	changed carrier	11	500					
41487	HP SWITCH 26 PORT	CN0512T1WC	not compatible	11	447					
41488	HP SWITCH 26 PORT	CN0512T1V2	not compatible	11	447					
41489	HP SWITCH	CN0522U1QH	will not power on	11	763					
41492	HP SWITCH	CN0522U1QB	will not power on	11	763					
41493	DELL OPTIPLEX 790	X16-56076	blown caps	11	1,073					
41497	PANASONIC TOUGHBOOK	1AKYA24258	bad network card	11	2,912					
41524	FORTINET FORTIANALYZER 100C	NA	not compatible	11	925					
41525	FORTINET FORTIGATE 310B	NA	not compatible	11	6,015					
41562	DELL OPTIPLEX 745	8HR2LC1	blown caps	11	386					
41680	BARRACUDA ARCHIVER 350	8ARM251338	not compatible	11	4,099					
41864	DELL 18.5" MONITOR	CN06M0J728723622RS	will not power on	11	103					
41874	MOTOROLA QUANTICO	268435460405154580	changed carrier	11	250					
41884	DELL OPTIPLEX 745	2BR98071	bad motherboard	12	270					

ASSET #	DESCRIPTION	SERIAL #	ISSUE/REASON FOR DISPOSAL	Y R	C O S T	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
41890	DELL OPTIPLEX	JDR6G01	bad motherboard	12	270	IT Store				
41895	DELL OPTIPLEX 745	F8Y2201	blown caps	12	270					
41912	IPHONE 4 8GB	2701131813065198763	broken screen	12	570					
42805	APPLE IPHONE 4	CJNRAPL408	change carrier	13	450					
43189	APPLE IPHONE 4	C8TK92UDPOV	change carrier	13	470					
43245	UNITRENDS RC822 BACKUP APPLIANCE	822-100-50146	not compatible	13	19,319					
43257	SONY SURVEILLANCE CAMERA	3053398	will not connect	13	650					
43282	VISK STORAGE AREA NETWORK	QSCP13800330	not compatible	13	18,200					
43463	DELL 745 OPTIPLEX	60H97C1	blown caps	13	170					
44259	OPTICA HD INDOOR NTRWK CAMERA	KD14400379	will not focus	14	291					
44310	OPTICA D122 INDOOR DOME CAMERA	KD148E1788	will not connet	14	279					
44354	OPTICA DV104 720 HD CAMERA	K314300959	will not connect	14	379					
44356	OPTICA DV104 720 HD CAMERA	K314301035	busted lense	14	379					
44489	OPTICA DV104 EXTERIOR CAMERA	K314300970	will not focus	15	379					
44490	OPTICA CAMERA EXTERIOR	K3139E1792	busted lense	15	379					
730054	IBM DISPLAY STATION	2347205	no longer works	98	556					

c. Preliminary/Final Inventory Dispositions

Mrs. Tapley presented the preliminary/final inventory dispositions from the Animal Shelter for broken radios to remove from inventory.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the preliminary/final inventory disposition from the Animal Shelter.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District

Supervisor Mark Gardner, Second District

Supervisor Bill Russell, Third District

YES

YES

YES

Supervisor Lee Caldwell, Fourth District
Supervisor Michael Lee, Fifth District

YES
YES

See Exhibit I.6.c.

FISCAL YEAR: 2016/2017

FORM REVISED: 08/2013

PRELIMINARY/FINAL

INVENTORY DISPOSITION

1 OF 1

DEPT NAME: ANIMAL SHELTER

N/R = NON REPAIRABLE (COST)

NR = NON REPAIRABLE

DAS = DECLARE AS SURPLUS

K = THOUSANDS

H = HUNDREDS

D = DOLLARS

DEPT # 444/445

ASSET #	DATE	ASSET	SERIAL #	ISSUE/REASON FOR DISPOSAL	K	H	D	LOCATION AT PRELIMINARY	PRELIMINARY APPROVAL DATE	DISPOSED OF BY	FINAL DISPOSAL LOCATION	DATE OF FINAL APPROVAL
32954		Motorole Radio HH MTK8250	921TDGA275	Broken	03	8H		Animal Shelter	11/03/16	A Tapley	ACCTG	
32953		Motorole Radio HH MTK8250	921TDGA280	Broken	03	8H		Animal Shelter	11/03/16	A Tapley	ACCTG	
39376		Motorole Radio HH MTK8250	921TJA2963	Broken	08	8H		Animal Shelter	11/03/16	A Tapley	ACCTG	
33840		Motorole Radio HH MTK8250	921TD8C454	Broken	04	8H		Animal Shelter	11/03/16	A Tapley	ACCTG	
39070		Motorole Radio HH MTK8250	921THG1504	Broken	07	8H		Animal Shelter	11/03/16	A Tapley	ACCTG	
33839		Motorole Radio HH MTK8250	921TD8C386	Broken	04	8H		Animal Shelter	11/03/16	A Tapley	ACCTG	
33838		Motorole Radio HH MTK8250	921TD8C449	Broken	04	8H		Animal Shelter	11/03/16	A Tapley	ACCTG	
38013		Motorole Radio HH MTK8250	921TGU0306	Broken	06	8H		Animal Shelter	11/03/16	A Tapley	ACCTG	
32955		Motorole Radio HH MTK8250	921TDGA272	Broken	03	8H		Animal Shelter	11/03/16	A Tapley	ACCTG	

d. Request to Transfer Funds – Debt Service

Mrs. Freeze stated this transfer was to move funds out of the refunding docket. She stated she needs to move the part of the money that is being collected on behalf of the Civic Center, 2009 Bond, and 2010 Bond. She stated this will be for the first payment.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the transfer of funds for the purpose of paying the debt service on behalf of the Civic Center, 2009 Bond, and 2010 Bond.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District
Supervisor Mark Gardner, Second District
Supervisor Bill Russell, Third District
Supervisor Lee Caldwell, Fourth District
Supervisor Michael Lee, Fifth District

YES
YES
YES
YES
YES

See Exhibit I.6.d.

e. Request to Transfer Funds – NFusion

Mrs. Freeze stated last year the NFusion funds were in the General Fund. She stated this will move the portion of the funds left from 2016 into its own fund to better be able to track it.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to approve the transfer of NFusion funds into a separate fund for better record keeping.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District
Supervisor Mark Gardner, Second District
Supervisor Bill Russell, Third District
Supervisor Lee Caldwell, Fourth District
Supervisor Michael Lee, Fifth District

YES
YES
YES
YES
YES

See Exhibit I.6.e.

f. Late Bill – Michael Davis

Mrs. Hanks stated they have a late bill for \$1,750.00 to Michael Davis for professional services. Mr. Laughter stated this was for the Fairview walking trail, and the bill was received last week while he was out of town. He stated it is for the drainage plans, and they are a good set of plans. Mr. Laughter also stated the contract is with the Recreational District, so it needs to be amended to be with the Parks Department.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to pay the late bill to Michael Davis for \$1,750 for drainage plans at Fairview Park.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>NO</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.6.f.

Addendum: Amend Contracts from Recreational District

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott and Nowak to review all the contracts for the Recreational District and amend them as necessary to convert them to county contracts.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

7. Road Department

a. Finding of Fact – 2489 Anglers Rest Cove

Road Manager Andy Swims reported a culvert needs to be replaced and a ditch cleaned out at this location. He stated the water is crossing the road and causing flooding to the public road and erosion in the right of way. Mr. Swims stated a driveway culvert needs to be replaced in order to maintain roadside drainage at an estimated cost of \$3,714. Supervisor Caldwell stated the Road Department did some work across the road and it is holding well.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the Road Manager’s recommendations based on a finding of fact that the work is necessary to protect the health, safety and welfare of the public, to maintain roadside drainage, and complete the work at an estimated cost of \$3,714.00.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.7.a.

b. Finding of Fact – 6777 Sandbourne West

Mr. Swims reported this storm drain and inlet at the roadway has caused erosion and sinkholes over the underground drainage pipes adversely affecting the health, safety and welfare of the public. He stated the estimated cost of repairs is \$1,930.00.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the repairs to the storm drain at 6777 Sandbourne West as presented by Mr. Swims based on a finding of fact that the work is necessary to protect the health, safety and welfare of the public at an

estimated cost of \$1,930.00.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.7.b.

c. Finding of Fact – 4240 Victoria Drive

Mr. Swims stated the County installed a very large culvert that goes under the road and comes out on common open space. He stated the rip rap on one side of the culvert apparently did not hold and it is causing major erosion that is encroaching onto private property. Mr. Swims is requesting to put in dirt and rip rap at the mouth of the culvert to repair the work previously done by the County at an estimated cost of \$1,533.00.

Supervisor Michael Lee made the motion and Supervisor Bill Russell seconded the motion to accept Mr. Swims recommendation to repair the erosion and install rip rap at 4240 Victoria Drive at an estimated cost of \$1,533.00 finding the manner in which the County previously installed rip rap is causing damage to private property.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>NO</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.7.c.

d. Railroad Crossings at Slocum Road & Nesbit Road

Mr. Swims reminded the Board that he has been working to get the approaches to Grenada Railroad at Slocum Road and Nesbit Road improved per the Board’s request. He stated Grenada Railroad requires a contract and protective liability insurance. Mr. Swims stated Mr. Nowak has reviewed the contracts with Grenada Railroad and L&T Services, who will act as contractors. Mr. Swims stated the crossing approaches will cost approximately \$9,218.00 each plus the protective liability insurance costs.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve the agreement with Grenada Railroad and the agreement with L&T Services for work at the railroad crossings at Slocum Road and Nesbit Road, with the approval of additional asphalt and gravel as requested by Mr. Swims, and approve the County’s purchase of the additional rail insurance required by the contract with Grenada Railroad.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>NO</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.7.d.

e. Request to Approve Pickering Firm/Fees and Update on New Building Costs

Mr. Jarman stated he has been working with Mr. Swims to get prices where we get all the Road Department needs, but not more than needed. He stated Pickering’s proposal is \$39,500 plus reimbursable expenses. He stated there may be a few things beyond the proposal that will be billed on an hourly bases.

Mr. Swims stated they are trying to see how much the Road Department can do. They have taken out drainage pipes, rerouted the sewer, torn out the old septic system, moved a fence, and added parking. Mr. Swims stated there was not as much debris as they had originally thought there might be. Mr. Jarman stated he has wanted to get the old septic system moved for some time. He stated the power was not where it was supposed to be according to the blueprints, but it would have had to be moved later regardless. Mr. Mike Kennedy stated the electrical was actually about 25 feet from where it was on the blueprints.

Mr. Swims stated his department will subcontract as much as possible, but they will be getting quotes also. He stated he will be careful not to overload the department, and taking care of roads will be their priority. Mr. Swims said if they have to delay the progress of the building some to be able to keep costs down, they will do that. Mr. Swims reminded the Board he had asked them to approve \$1.2 million, but he thinks they can do the job for about \$750,208, not including furnishings and technology costs.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve the contract with Pickering Firm as presented.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.7.e.

f. Sale of Surplus Equipment to Tate County

Mr. Swims stated he would like the Board to approve the firm of Smith, Phillips, Mitchell, Scott and Nowak to draft an MOU with Tate County for the sale of a tractor and boom mower as described in Exhibit I.7.f.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to authorize the firm of Smith, Phillips, Mitchell, Scott and Nowak to draft an MOU with Tate County for the sale of a tractor and boom mower as described in Exhibit I.7.f.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.7.f.

g. Turkey Creek Update

Mr. Swims reminded the Board of the discussion regarding Turkey Creek Dr. at the October 3, 2016 meeting as presented by the Prachniaks. He stated Mr. Kennedy met with the three neighbors and negotiated an agreement with them. After meeting with the three affected homeowners, all would be happy to take this back to the original state. Mr. Swims stated they will have to do a temporary construction easement because they will have to go off the right of way a little.

Supervisor Russell asked Mr. Kennedy if he had engineering data on how the ditch was originally. Mr.

Kennedy stated he does not have the exact data.

Supervisor Michael Lee made the motion and Supervisor Jessie Medlin seconded the motion to authorize the Road Department to make the agreed upon work to take the property at the intersection of Moonlight Shadow Dr and Turkey Creek Dr back to its original state finding the flooding that results from the current state affects the health, safety and welfare of the public and the integrity of the public road.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.7.g.

h. NRCS Amendment 1 – Moved from Consent (G.5.d.)

Mr. Swims stated this amendment is a time extension for NRCS monies. He said NRCS sent a letter last week stating if this was not signed and sent in the County would lose NRCS funds. Mr. Swims and Mr. Young contacted Supervisor Medlin and received verbal permission to sign the documents and bring the matter to the Board today for ratification.

Supervisor Bill Russell made the motion and Supervisor Michael Lee seconded the motion to ratify and approve the execution of the NRCS Amendment 1 as presented by Mr. Swims.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.7.h.

8. Contract Administration

a. Sheriff’s Department – Brother International – OmniJoin - Prepayment

Director of Procurement and Administrative Services Pat McLeod stated this is a request for prepayment to Brother International for OmniJoin Complete Customer Care Program. The Sheriff’s Office has done business with the company, they have been in business 62 years, and this company provides an immediate and necessary service to the Sheriff’s Department.

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to approve the prepayment to Brother International – OmniJoin finding the Sheriff’s Office has done business with the company, they have been in business 62 years, and this company provides an immediate and necessary service to the Sheriff’s Department.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.8.a.

b. Sheriff’s Department – TransUnion Risk & Alternative Data Solution - Prepayment

Mrs. McLeod stated TransUnion has been in business for 48 years, the Sheriff’s Department has used their services for 2 years, and this company provides an immediate and necessary benefit to the Sheriff’s Department.

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to approve prepayment to TransUnion finding they have been in business for 48 years, the Sheriff’s Department has used their services for 2 years, and this company provides an immediate and necessary benefit to the Sheriff’s Department.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.8.b.

c. Sheriff’s Department – Datamaxx Maintenance Agreement - Prepayment

Mrs. McLeod stated Datamaxx has been in business for 25 years, the Sheriff’s Department has used their services for 11 years, and they provide a necessary and immediate service to the Sheriff’s Department.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to approve prepayment to Datamaxx finding they have been in business for 25 years, the Sheriff’s Department has used their services for 11 years, and they provide a necessary and immediate service to the Sheriff’s Department.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.8.c.

d. IT – White Light Computing - Prepayment

Mrs. McLeod stated the Animal Shelter uses this software maintenance and has for 3 years. The Company has been in business for 12 years and provides a necessary and immediate benefit.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve White Light Computing for prepayment finding the Animal Shelter uses this software maintenance and has for 3 years; the Company has been in business for 12 years and provides a necessary and immediate benefit.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.8.d.

e. IT – VMWare Support & Subscription – Prepayment

Mr. Mitchell stated VMWare supports core support and maintenance in the data center.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to approve the prepayment to SHI for VMWare Support finding this is a necessary and immediate benefit for the IT Department.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.8.e.

f. Tax Collector Diversified Companies, LLC – Mailing Tax Postcards

Mrs. McLeod stated the Tax Collector has a contract with Diversified Companies to mail car tag postcards, and this is a new contract for mailing property tax postcards at .33 cents per card. This payment will be in arrears.

Supervisor Lee Caldwell made the motion and Supervisor Jessie Medlin seconded the motion to approve the contract with Diversified Companies, LLC and the Tax Collector payable in arrears.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.8.f.

g. EMS – ESO Solutions

EMS Director Mark Davis stated EMS is already using the billing software; this contract will be for patient data. He stated EMS will save over \$7,000 per year for patient data input as part of the contract with AMB because AMB will pay the fee to ESO. He also stated the software will be very user friendly for the ambulance staff.

Supervisor Jessie Medlin made the motion and Supervisor Lee Caldwell seconded the motion to approve the contract with ESO Solutions as recommended by Mark Davis.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.8.g.

9. Leadership DeSoto

Mr. Swims stated he sent in a request for Michael Kennedy to participate in Leadership DeSoto and for the County to pay his \$750 fee. It was noted that it has been a number of years since someone from the Road Department attended Leadership DeSoto. Supervisor Medlin felt the fee should be waived for the County as they support the Economic Council monetarily.

Supervisor Lee Caldwell made the motion and Supervisor Mark Gardner seconded the motion to approve Michael Kennedy as the DeSoto County representative to Leadership DeSoto, pay his registration fee, and authorize the clerk to write the check as recommended.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.9.

10. Chancery Clerk Invoice for Fees – MS Code 27-33-37 (m)

Mrs. Lynchard stated Chancery Clerk Misty Heffner submitted an invoice for payment for fees for doing work related to processing Homestead applications in the amount of \$3,308.75. She stated the Board pays this yearly based on the number of applications processed.

Supervisor Jessie Medlin made the motion and Supervisor Bill Russell seconded the motion to approve the invoice from the Chancery Clerk in the amount of \$3,308.75 according to MS Code 27-33-37 (m).

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>NO</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.10.

11. Deferred Compensation Update

Mrs. Lynchard stated employees have the opportunity to participate in deferred compensation with MAS through Nationwide or continue to participate with PERS through NBC. She stated Nationwide approached MAS and showed interest in this area. Mrs. Lynchard recommended this come before the Insurance Committee and, because Supervisor Gardner met with Nationwide at the MAS Fall Conference, she suggested Supervisor Gardner meet with the committee as well.

12. Approval of Travel for FY17

- a. MPO
- b. North Delta
- c. MS Department of Corrections Task Force Meetings

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to approve travel of Board members and appropriate committee members (Note: this should really identify the specific people) to the above meetings for FY17.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>

Supervisor Michael Lee, Fifth District YES

13. Identify County Parcels

Supervisor Gardner stated he was involved in a conversation and someone brought up that the County should inventory County-owned land. Supervisor Caldwell stated she asked years ago if the Board could find out what parcels are not being taxed, and that was a huge endeavor. She stated the inventory sounds much simpler.

Mrs. Lynchard stated the Tax Assessor does not map un-taxable land. Supervisor Gardner suggested it might be something the part-time engineer with the Road Department might help with.

Supervisor Medlin suggested getting a preliminary list and then getting a title search. Mrs. Lynchard suggested taking the County in sections and overlaying parcel numbers. She said if a parcel number did not show, look up that parcel.

Supervisor Lee Caldwell made the motion and Supervisor Michael Lee seconded the motion to authorize Mrs. Lynchard to explore her idea and bring the results back to the Board.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

14. Holiday Proclamations

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to approve closing county offices on the dates set forth in the Holiday Proclamation issued by the Governor’s office.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.14.

Addendum: Mrs. McLeod asked the Board if they would approve the Animal Shelter being closed on the Saturdays after Veterans Day and Thanksgiving. She stated an employee will go in to feed and clean kennels, but the office will not be open for adoptions.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to authorize the Animal Shelter to close the Saturdays after Veterans Day and Thanksgiving, providing an employee to work to feed the animals and clean kennels.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

15. Conference Reports – MAS Fall Conference

Supervisor Caldwell stated the MAS Transportation people said to be prepared, as the Legislature is talking about a gas tax increase. She said MDOT has taken the position of no new builds unless there is a gas tax increase.

Supervisor Caldwell reported the Insurance Committee is saying there may be no funding for the Rural Fire Truck Program.

Supervisor Caldwell also reported the mosquito control segment was very informative and interesting. She stated she would like the speaker to come to DeSoto County to meet with some people.

Supervisor Gardner stated they toured the MS State Equestrian Facility. He stated the lady that has run it for the past 15 years is a newly elected County Supervisor. He said she was very informative on what is impacted in the county budget. Supervisor Gardner also was please that she offered to help DeSoto County with the feasibility study. He was impressed that it was a huge, beautiful facility run by only 4 employees. He also stated they have a large number of events and an 88 hook-up RV facility.

Mrs. Lynchard stated she attended a very informative meeting on employment law. She said many of the segments were exactly what DeSoto County needed.

Supervisor Gardner also stated he could not find another county that had been approached by Mobilitie.

16. Boot Policy – Yearly Hazard Assessment

Mrs. Lynchard stated every department turned in their policies as part of the yearly assessment and the only change was in the Finance Department. They added Tanner Kuntz to the list in case he had to go in the field in the aftermath of a disaster. It is recommended he be issued water resistant boots, reflective Jacket Identifying “PIO”, and a wireless radio.

Supervisor Jessie Medlin made the motion and Supervisor Mark Gardner seconded the motion to approve the hazard assessment for Mr. Kuntz as recommended by the Finance Department.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.16.

17. Plaque Dedications on County Buildings

Mrs. Lynchard stated there are several buildings that have been built or renovated and do not have plaques naming the Board: Jail Phase 2, Sheriff’s Administration, Aviation Building, Facilities Management, Fire/EMA, Land Records Renovation, and Youth Court Renovation.

Supervisor Caldwell stated it is a good historical record. The Board asked Mrs. Lynchard to get prices on plaques and bring the information back to the Board.

18. Policy for Undercover Equipment Acquisition

Mrs. McLeod stated MS Code allows the County to purchase undercover equipment discreetly. She is asking the Board to approve a policy setting guidelines of how Procurement would make such purchases. The policy calls for getting quotes if possible for items costing more than \$5,000 but less than \$25,000, whether sole source or competitive quotes, and allowing procurement to be able to accept those. Items costing \$25,000 or greater would be brought to the Board using general terms, not giving specifics. Mrs. McLeod stated these recommendations came from the MS Procurement Manual.

Mrs. McLeod said undercover operations equipment is an exception for bid requirements, but the Procurement Department will have to get quotes. She stated Mr. Nowak and the State Auditor have looked at this policy. Mr. Nowak stated it basically allows purchasing without going through the bid

process, and using competitive quotes or affidavits stating there is only one vendor.

Supervisor Jessie Medlin made the motion and Supervisor Michael Lee seconded the motion to approve the Undercover Equipment Acquisition policy as presented by Mrs. McLeod.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.18.

19. HR – Updated Organizational Charts to Make Part of the Minutes

Mrs. Richmann presented the updated organizational chart to the Board. She stated they update it all the time and will try to keep the Board updated as well. The Board was very complimentary of the Human Resources Department and their work. They said the chart is very helpful.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to make the updated organizational charts a part of the Board minutes.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

See Exhibit I.19.

20. Justice Court Flex Time

Justice Court Clerk Pat Sanford asked the Board to approve his department to go back to their 8-5 hours while he is short-handed. He stated the flex schedule was great when he was fully staffed, but he has had people out for long periods of time lately and he needs his full staff in the office from 8-5.

Supervisor Russell asked Mr. Sanford if he needed to hire some staff. Mr. Sanford stated he needed to have everyone at work for a while and see how they are operating a full strength before he hires anyone.

Supervisor Bill Russell made the motion and Supervisor Lee Caldwell seconded the motion to stop flex time at Justice Court and go back to a regular 8-5 schedule beginning Monday, November 14th.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>YES</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

21. Code Enforcement Clarification of Trespassing

Mr. Laughter stated they have had some code enforcement violations and have sent certified letters. He stated the letters stayed out 30 days and came back to the office. Mr. Laughter questioned if code enforcement officers can leave something on the door of a home or knock and tell the owners they are in violation of codes.

Mr. Nowak stated code enforcement officers are not trespassing if they knock on a resident’s front door

for the purpose of trying to make contact with the homeowner.

J. PLANNING COMMISSION

1. PUBLIC HEARING – 11:00 a.m.

a. Revision of the Flood Damage Prevention Ordinance

Supervisor Caldwell made the motion and Supervisor Lee seconded the motion to open the Revision of the Flood Damage Prevention Ordinance Public Hearing advertised for this day.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

Mr. Hopkins stated staff has worked with a committee and MEMA about revisions to the Flood Damage Prevention Ordinance to allow rebuilds in the floodways.

Mr. Randy Williams stated he drafted a revision to the Flood Prevention Ordinance to address various concerns. A summary of these changes is listed below.

- Fill may be removed from the floodway, provided the fill is completely relocated outside of the designated floodway. The removal must be approved by a licensed engineer with a certificate of no rise.
- Structures that have been placed in the floodway due to a map revision may be rebuilt in the case of fire or storm in exactly the same footprint. These structures must receive a Certificate of No Rise, completed by a licensed engineer. (As required by NFIP)

Supervisor Medlin stated this will allow a person whose property was placed in a floodway by a map revision to rebuild on the same spot and same footprint.

Supervisor Russell asked if any certificates will be required to allow for building. Mr. Williams stated that “no rise” certificates will be required.

Supervisor Gardner asked about how blue line streams would be affected. Mr. Williams stated that the Corp of Engineers would get involved if there is a blue line stream present.

Supervisor Medlin asked if there was anyone to speak for or against this item. There was no one.

Supervisor Lee asked if people whose property is placed in the floodway by a map revision are notified. Mr. Williams stated they are notified when the public hearing is noticed. Ms. Lynchard stated the County receives maps and notice from FEMA about map revisions and are able to overlay the maps in GIS and see which parcels will be affected by the map revision. Mr. Williams stated the affected persons can challenge the map revision.

Supervisor Caldwell made the motion and Supervisor Lee seconded the motion to adopt the Revision of the Flood Damage Prevention Ordinance effective immediately.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

Supervisor Medlin made the motion and Supervisor Gardner seconded the motion to close the Public Hearing.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

2. OLD BUSINESS

a. Preliminary

- i. Kasic Subdivision, Phase 1 (7085) - Application is for preliminary subdivision approval of two (2) lots on 14.10 acre(s). Subject property is identified as Parcel(s) #2-05-2-04-00-0-00002-00. Subject property is located on the east side of Center Hill Road and north of Miller Station Lane in Section 4, Township 2, Range 5 and is zoned (R-30). (District 1) Applicant: Kenny Creed

b. Final

- i. Kasic Subdivision, Phase 1 (7086) - Application is for final subdivision approval of two (2) lots on 14.10 acre(s). Subject property is identified as Parcel(s) #2-05-2-04-00-0-00002-00. Subject property is located on the east side of Center Hill Road and north of Miller Station Lane in Section 4, Township 2, Range 5 and is zoned (R-30). (District 1) Applicant: Kenny Creed

Mr. Hopkins presented the above items and stated they were tabled from the October 17, 2016 Board meeting to allow the Board Attorney to look into preliminary approval process. Mr. Nowak stated in this case the zoning would not change and that sign off by the neighbors in the Miller Station Subdivision would not be necessary because the original preliminary for this Phase would be vacated. He then stated the new subdivision would not be subject to the covenants of Miller Station unless conditioned by the Board in the approval of the new preliminary. Mr. Henry Porter was present to represent the application.

Supervisor Medlin asked if there was anyone to speak for or against the application. There was no one.

There was discussion of whether the neighbors were given an opportunity to speak on this item.

Supervisor Medlin made a Motion and Supervisor Gardner seconded the Motion to approve the preliminary and final subdivision of Kasic Subdivision, Phase 1.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

3. NEW BUSINESS

a. Consent

- i. **Chris Alberson Minor Lot – (7095) – Application is for final subdivision approval of two (2) lots on 9.27 acre(s). Identified as Parcel(s) #3-07-2-10-00-0-0009-02. Subject property is located on the east side of Getwell Road and south of Bright Road in Section 10, Township 3, Range7 and is zoned Agricultural (A). (District 5)**

Applicant: Chris Alberson

- ii. **Anna Davis Minor Lot – 1st Revision (7096) – Application is for final subdivision approval of four (4) lots on 40.74 acre(s). Identified as Parcel #2-02-5-16-00-0-0002-00. Subject property is located on the south side of Lance Road and east of Old Pigeon Roost Road in Section 16, Township 2, Range 5 and is zoned Agricultural (A). (District 1)**

Applicant: Willie-Ann Madison

- iii. **Dawn Estates Minor Lot – (7097) – Application is for final subdivision approval of two (2) lots on 4.16 acre(s). Identified as Parcel(s) #2-06-4-17-00-0-00010-06. Subject property is located on the north side of Dunn Lane and east of Craft Road N. in Section 17, Township 2, Range 6 and is zoned Agricultural (A). (District 5)**

Applicant: Stoneybrook Homes

- iv. **Curtis Lomas Minor Lot – (7099) – Application is for final subdivision approval of two (2) lots on 3 acre(s). Identified as Parcel(s) #3-07-1-02-00-0-00043-01. Subject property is located on the west side of Laughter Road S. and north of Bright Road in Section 2, Township 3, Range7 and is zoned Agricultural (A). (District 5)**

Applicant: Curtis Lomas

Mr. Hopkins presented the Consent Agenda. He then stated the applications meet all Subdivision Ordinance requirements.

Supervisor Lee made the motion and Supervisor Russell seconded the motion to approve the Consent Agenda items as presented.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

4. OTHER

a. MDOT Executive Compensation Form

Mr. Austin Cardosi stated he is asking for authorization for signature of the Board president on the Executive Compensation Form, required by MDOT each year. According to MDOT, we must report names and total compensation of the five most highly compensated officers of the entity if the entity in the preceding fiscal year received 80 percent or more of its annual gross revenues in Federal awards; and \$25,000,000 or more in annual gross revenues from Federal awards.

Supervisor Lee made the motion and Supervisor Russell seconded the motion to approve the Consent Agenda items as presented.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

b. Thunderbird Road Business Violation – Request for Legal Action

Mr. Hopkins presented a request to have the Board Attorneys pursue legal action for violations of the zoning ordinance concerning numerous complaints of a commercial trucking business and parking multiple Class 8 parking violations in Buena Vista Subdivision. He stated certified letters have been sent and multiple site visits have occurred to inform the owners of the violations.

Supervisor Russell asked what the zoning is for the property. Mr. Cardosi stated the property is zoned R-1.

Supervisor Gardner asked when the structure housing the commercial operation was built. Mr. Cardosi stated it was built in the mid 1990’s. Supervisor Gardner asked if the owner has only recently started operating a business. Mr. Cardosi stated that owner recently started operating the business and also added more gravel to the driveway.

Supervisor Lee stated trucks leave the property at approximately 6:00 or 7:00 a.m. and that 5 to 6 dump trucks are operating from this property.

Supervisor Lee made the motion and Supervisor Caldwell seconded the motion to authorize Smith, Phillips, Mitchell, Scott & Nowak, LLP to work with Planning Staff to pursue legal actions for these violations.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

c. Watson Place Subdivision – Erosion Control Agreement

Mr. Hopkins stated staff is requesting permission for the Board President to sign the Erosion Control Agreement for Watson Place Subdivision.

Supervisor Lee made the motion and Supervisor Medlin seconded the motion to allow the Board of Supervisors President to sign the Erosion Control Agreement for Watson Place Subdivision.

THE FOLLOWING ACTION WAS TAKEN ON THIS MATTER:

FIRST DISTRICT SUPERVISOR, JESSIE MEDLIN	YES
SECOND DISTRICT SUPERVISOR, MARK GARDNER	YES
THIRD DISTRICT SUPERVISOR, BILL RUSSELL	YES
FOURTH DISTRICT SUPERVISOR, LEE CALDWELL	YES
FIFTH DISTRICT SUPERVISOR, MICHAEL LEE	YES

K. EXECUTIVE SESSION

The executive session portion of these minutes is recorded under the portion of the minutes called “Executive Session”.

Supervisor Mark Gardner made the motion and Supervisor Lee Caldwell seconded the motion to recess the Board meeting until November 21, 2016, at 9:00 a.m.

The motion passed by a vote as follows:

Supervisor Jessie Medlin, First District	<u>ABSENT</u>
Supervisor Mark Gardner, Second District	<u>YES</u>
Supervisor Bill Russell, Third District	<u>YES</u>
Supervisor Lee Caldwell, Fourth District	<u>YES</u>
Supervisor Michael Lee, Fifth District	<u>YES</u>

THIS the 7th day of November, 2016, these minutes have been read and approved by the DeSoto County Board of Supervisors.

Jessie Medlin, President
DeSoto County Board of Supervisors